

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
MARCH 7, 2016**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON MARCH 7, 2016

Board Members Present:

Gail Davis, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts

Board Members Absent:

Jennifer Bennett-Johnson and Terry Pennington

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Dennis Schulz, Ass't Superintendent
Doug Ogle, Executive Director of
Personnel/Secondary Ed
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Eldona Woodruff, Director of Special Education
Jerry Gammill, Director of Facilities
Dee Benson, Director of Technology
Steve Cordell, Director of Transportation
Jessica Callaway, Director of Child Nutrition
Jean Watts, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Watts.**
- 2. Members Gail Davis, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.**
- 3. A quorum was established.**
- 4. President Watts asked everyone present to stand and join her in the Pledge of Allegiance.**
- 5. President Watts called for a presentation by Mr. Brian Billings from Sonic of East Guthrie.**

Mr. Brian Billings from Sonic East presented a check for \$7,000 to Principal Chris LeGrande from Guthrie High School. This is an annual donation made by Mr. Billings for a number of years. In years past, Mr. Billings had donated \$1,000.00 to each site to use where the sites felt most needed. He stated 4 years ago he would like to make one large donation to a site whose name had been randomly selected in a drawing. He felt the larger contribution

could better be used for a purchase that the school otherwise would not have the funds to do. He thanked Guthrie Schools and stated he hoped to be able to continue the donation for many years. Superintendent Simpson thanked Mr. Billings for his generosity in helping the students of our community.

6. President Watts called for presentation of Certified and Support Employee of the Month.

Mr. Doug Ogle, Executive Director of Personnel and Secondary Education, announced the award winners for February: Ms. Nancy Bradley, GUES 4th Grade Teacher, as certified employee of the month and Mrs. Sandra Savory, GPS District Payroll Clerk, as support employee of the month. Nomination letters were read by the staff member who submitted the nominations: Mr. Jeff Ball, GUES Assistant Principal, for Ms. Nancy Bradley and Mr. Dennis Schulz, GPS Assistant Superintendent, for Mrs. Sandra Savory.

Mr. Ogle presented the award winners a plaque and a \$25.00 Sonic Gift Card donated by the Guthrie Lions Club.

7A. President Watts asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the Board.

7B. President Watts called for any comments to the Board by Board members.

There were no comments by Board members.

8. President Watts called for the Superintendent's Reports.

Superintendent Simpson reported on the following:

Recognized that Guthrie Public Schools has received the Silver Award from United Way due to our per capita of participation.

Announced that 2 students from Guthrie Upper Elementary School recently placed at the Invention Convention. Those students were Abbie Eichler, 4th grade, placing 4th with a 'cool helmet liner', and Clark Christian, 5th grade, placing 3rd with an 'above ground pool guard'.

Stated his monthly column which spoke of school safety, was released by the media last night. Encouraged all parents, patrons and community members to read the column. Spoke regarding the protocol followed when addressing a school safety issue.

Addressed our current budget situation. To date, the cuts GPS has received this fiscal year from revenue failures and mid-term adjustments total \$636,819. Stated Governor Fallin requested tapping the Rainy Day Fund to help with the impact the State Department of Education is facing due to budget cuts. Mr. Schulz added that in addition to the cuts received during this fiscal year, we also started the year with less collections in State Aid by \$800,000. The total actual loss amount for this year is approximately \$1.8 million just for our District alone. Because we have already obligated salaries, contracts etc. for this fiscal year, we do not have much room to adjust. Even if there were no further cuts next year, if

the revenues and expenditures stay the same as what they are this year, the fund balance will be nearly gone by the end of next year. Dr. Simpson has been trying to prepare the Board, staff and community for what lies ahead. Some changes implemented since last Board Meeting to save money include passing the actual cost of field trips to that particular group and they must also be approved by Mr. Schulz and Dr. Simpson. Some departments that have not been previously charged for fuel will now be responsible for the actual cost of the fuel used. Going forward, after April 1st, only emergency purchase requests will be approved. This is designed so we can reconcile with better accuracy our fund balance through the end of the fiscal year. We are looking at overtime extensively and Mr. Ogle is working on data regarding the cost of personnel by site and department. New job postings are not done without the approval of Dr. Simpson. We are leaving no stone unturned but the reality is this is unprecedented. The saving grace is we have prepared for this but we have limits as to what our budget can tolerate.

9. President Watts called for action on the Consent Agenda.

There were no items to be removed from the agenda for discussion.

A motion was made by Sallee and seconded by Smedley to approve the Consent Agenda as presented.

The motion carried with 5 ayes and 0 nays.

10A. President Watts called for recommendation, consideration and action upon contract with the Center for Responsive Schools, Inc. for professional development for Elementary Teachers from May 31-June 3, 2016.

A motion was made by Smedley and seconded by Pierson to approve the contract with the Center for Responsive Schools, Inc. for professional development for Elementary Teachers from May 31-June 3, 2016.

The motion carried with 5 ayes and 0 nays.

10B. President Watts called for recommendation, consideration and action upon contract renewal with Municipal Accounting Systems, Inc. for providing software and support for financial accounting, personnel, child nutrition and student information programs including student gradebooks.

A motion was made by Pierson and seconded by Davis to approve the renewal contract with Municipal Accounting Systems, Inc. for providing software and support for financial accounting, personnel, child nutrition and student information programs including student gradebooks.

The motion carried with 5 ayes and 0 nays.

10C. President Watts called for recommendation, consideration and action upon request for Special Education students to attend State Special Olympics Summer Games May 11-13, 2016.

A motion was made by Pierson and seconded by Smedley to approve the request for Special Education students to attend State Special Olympics Summer Games May 11-13, 2016.

The motion carried with 5 ayes and 0 nays.

- 10D. President Watts called for recommendation, consideration and action upon K-8 Remedial Summer School Program.**

A motion was made by Smedley and seconded by Davis to approve the K-8 Remedial Summer School Program.

The motion carried with 5 ayes and 0 nays.

- 10E. President Watts called for the presentation of proposed new District Policies:**

- C-27 *Administration of Federal Programs***
- C-27A *Federal Programs Complaint Policy***

Superintendent Simpson stated this was not an action item. It was for presentation only and would be placed on the April agenda for consideration.

- 11. President Watts called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7.**

- 11A. A motion was made by Pierson and seconded by Smedley to go into executive session.**

The motion carried with 5 ayes and 0 nays. Executive session began at 7:29 p.m.

- 11B. President Watts acknowledged the Board's return to open session at 7:57 p.m.**

- 11C. President Watts stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**

- 12. President Watts called for a vote on action as set out on the Personnel Reports.**

A motion was made by Pierson and seconded by Davis to approve action as set out on the Personnel Reports.

The motion carried with 5 ayes and 0 nays.

- 13. President Watts called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated we had received the resignation of Naymon Braggs, Custodian at Fogarty Elementary. The resignation is effective March 2, 2016.

A motion was made by Smedley and seconded by Sallee to accept the resignation of Naymon Braggs.

The motion carried with 5 ayes and 0 nays.

- 14. President Watts called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

- 15. A motion was made by Smedley and seconded by Davis to adjourn the meeting.**

The motion carried with 5 ayes and 0 nays.

The meeting adjourned at 7:59 p.m.




Jana Frey, Minutes Clerk



E. Sharon Watts, Board President

APPROVED

APR 11 2016 

**BOARD OF EDUCATION
GUTHRIE, OK**