

**AGENDA WITH COMMENTARY**

**GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
802 EAST VILAS  
GUTHRIE, OKLAHOMA**

**MONDAY  
FEBRUARY 12, 2018  
7:00 P.M.**

**TEACHER OF THE YEAR RECEPTION PRIOR TO BOARD MEETING  
6:00 P.M.**

**AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Foundation Insurance Student of the Month**
- 7. Presentation of Certified and Support Employee of the Month**
- 8. Presentation of Guthrie Public Schools' Site Teachers of the Year and District Teacher of the Year for 2017-2018.....Page 4**
- 9. Comments to the Board by:**
  - A. Citizens registered to speak to the Board**
  - B. Board Members**
- 10. Superintendent's Reports**
- 11. Consent Agenda.....Pages 5-45**

**All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:**

  - A. Minutes of regular meeting held on January 11, 2018**

- B. Minutes of special board meeting held on January 25, 2018**
- C. Treasurer’s Report**
- D. Activity Fund Fundraisers as per attached list**
- E. Activity Fund Transfer Requests as per attached list**
- F. Fuel Bid as recommended by bid committee**
- G. Encumbrances for General Fund #'s 756-812, Building Fund #'s 191-219, Child Nutrition Fund #16, Building Bond 2017 Fund #'s 3-4 and listed change orders and Activity Fund Reports**
- H. Contracts/Agreements under \$10,000**
  - 1. Agreement with Forecast5 Analytics for data comparison services through June 30, 2019.....Pages 44-45**

Commentary:

This analytic data allows school leaders to identify strategic and financial opportunities with highly visual output in areas such as financial performance, compensation, enrollment/demographics, and student achievement. The cost is \$4500.00 per year. **Doug Ogle or Michelle Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**12. Business Agenda:**

- A. Recommendation, consideration and action upon Guthrie High School Driver’s Education Summer School 2018.....Pages 46-48**

Commentary:

This is held each summer at Guthrie High School. Class sessions are from June 4<sup>th</sup> through July 18<sup>th</sup> and driving schedules from June 1<sup>st</sup> through July 31<sup>st</sup>. A copy of the proposed class schedule and tuition fees is enclosed in your packet. **Doug Ogle will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- B. Recommendation, consideration and action upon proposed school calendar for 2018-2019.....Page 49**

Commentary:

The calendar committee consisted of a staff member from each site, Doug Ogle from the Administration Office, a parent, and a site administrator. This calendar is the result of their group effort. **Doug Ogle will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

13. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2017-2018, discussion of appointment of principal-in-waiting for Charter Oak Elementary School, discussion of all district level administrator’s contracts as listed for 2018-2019, and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 B (1) and (7)**
  - A. **Vote to go into executive session**
  - B. **Acknowledge Board’s return to open session**
  - C. **Statement of minutes of executive session**
  
14. **Vote on action as set out on the Personnel Reports.....Page 50**
  
15. **Action upon recommendation of extra-duty assignments as listed for 2017-2018**

**Pages 51-52**
  
16. **Recommendation, consideration and action on appointment of a principal-in-waiting for Charter Oak Elementary School**
  
17. **Recommendation, consideration and action upon district level administrator’s contracts as listed for 2018-2019 without specification for salary or assignment.....Page 53**
  
18. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
  
19. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
  
20. **Adjourn**

**Dr. Mike Simpson  
Superintendent**

**jf**

**Posted by: \_\_\_\_\_**

**Date: \_\_\_\_\_ Time: \_\_\_\_\_**

**Place: \_\_\_\_\_**



Guthrie Public Schools

Memo

To: Dr. Simpson

From: Carmen Walters, Director of Federal Programs/Elementary Education

Date: January 18, 2018

Re: 2018 Guthrie Teachers of the Year

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I am pleased to inform you that the faculty at each school site has selected a nominee for the 2018 Guthrie Teacher of the Year. The teacher nominees are:

Cotteral:	Cara Henson Desi Rice
Central:	Becca Creed
Fogarty:	Joni Delaney Sandra Onley
G.U.E.S.	Audra Branson Emily Carpenter Jackie Ross
Jr. High	Bryan Dearing Terry Darcy
High School	Rob Blackburn Jeff Jordan Allison Lee-Lucas Michelle Redus

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
JANUARY 11, 2018**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON JANUARY 11, 2018**

**Board Members Present:** Jennifer Bennett-Johnson, Terry Pennington, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts

**Board Member Late:** Gina Davis

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of Federal Programs/Elementary Ed  
Michelle Chapple, Chief Financial Officer  
Angie Smedley, Director of Special Education  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Jean Watts, Deputy Minutes Clerk

1. The meeting was called to order by President Jennifer Bennett-Johnson.
2. Members Jennifer Bennett-Johnson, Terry Pennington, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.

Member Gina Davis was not present for roll call.

3. A quorum was established.
4. President Bennett-Johnson asked everyone present to stand and join her in the Pledge of Allegiance.
5. President Bennett-Johnson asked everyone present to join her in a Moment of Silence.

Member Gina Davis arrived at 7:01 p.m.

6. President Bennett-Johnson asked for the presentation of Certified and Support Employee of the Month.

**Dr. Simpson recognized Mr. Mark Doolittle from Integrity Heat and Air for all he has done for GPS. Mr. Doug Ogle, Assistant Superintendent, announced the certified winner for November as he was unable to attend the December Board Meeting: Mr. Ryan Wiss, 5<sup>th</sup> Grade Teacher at Guthrie Upper Elementary School, for certified Employee of the Month. His nomination letter was submitted to the committee by Mr. Jeff Ball, Assistant Principal at Guthrie Upper Elementary School. Mr. Ogle then announced the Employee of the Month winners for December: Ms. Deborah Pepper, Secretary at Cotteral Elementary, for support Employee of the Month and Ms. Jessica Maker, Family and Consumer Science Teacher at Guthrie Junior High for certified Employee of the Month. Nomination letters were read by Ms. Lesley Cotton, 1<sup>st</sup> Grade Teacher at Central Elementary, for Ms. Pepper and by Ms. Lynette Anderson, Special Education Paraprofessional at Guthrie Junior High for Ms. Maker.**

**Mr. Ogle presented the award winners with a plaque.**

- 7A. President Bennett-Johnson asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were no citizens registered to speak to the Board.**

- 7B. President Bennett-Johnson called for any comments to the Board by Board members.**

**Member Gina Davis announced that she and her husband attended the annual GPS Christmas Choir Concert at the Temple and wanted to thank the music teachers at GPS for all they do for our students.**

- 8. President Bennett-Johnson called for the Superintendent's Reports.**

**Superintendent Simpson reported on the following:**

**Announced that January is Board of Education Recognition Month. Board members were recognized with a certificate from OSSBA and a Bluejay scarf. Dr. Simpson thanked them for their service.**

**Announced the District had a successful winter break shut down without any major facility incidents. Thanked Mr. Thompson and his crew for all their work.**

**Recognized that GPS received our mid-term adjustment numbers for state aid this year. Our state aid was cut by just under \$300,000. The cut can be traced to tremendous growth in local revenue and an uptick in gross production proceeds we are receiving. Overall, the District is currently in a good financial position going**

forward this year. The school prognosticators are encouraging caution with the uptick in the energy sector as we look toward next year.

Addressed Governor Fallin's announcement earlier this week that she would veto any budget that failed to address a teacher raise. A group of very powerful business leaders announced today the formation of an organization called Step Up Oklahoma. The first item on the list is a \$5000 pay raise for teachers. The group is supporting revenue raising measures for the special session including a higher gross production tax. Many reforms addressing constitutional issues to stabilize our state's government and economy are also proposed which will require much more time.

Reminded board members about the Special Board Meeting on Thursday, January 25 at 6:00 p.m. The agenda will include whole board training from Dr. Ann Caine of the OSSBA. Dr. Caine wants to make sure all board members can be in attendance. If anyone develops an unresolvable conflict on that date, let Dr. Simpson know as soon as possible.

**9. President Bennett-Johnson called for action on the Consent Agenda.**

Member Pennington requested Item 9A be removed from the Consent Agenda for consideration.

A motion was made by Pennington and seconded by Pierson to approve the Consent Agenda excluding item 9A.

The motion carried with 7 ayes and 0 nays.

A motion was made by Pennington and seconded by Smedley to approve item 9A, minutes of regular meeting held on December 11, 2017.

Discussion followed.

Member Smedley withdrew her second.

Member Davis asked for correction of minutes to read "Gina Davis" in place of "Gail Davis" under members listed for roll call.

A motion was made by Pennington and seconded by Davis to approve item 9A, minutes of regular meeting held on December 11, 2017, as corrected.

The motion carried with 6 ayes and 1 abstention-Member Pennington abstaining.

**10A. President Bennett-Johnson called for recommendation, consideration and action upon Professional Learning Focus Evaluator and Educator Survey for feedback on**

**the Professional Learning Focus component mandated this year as part of each certified staff's evaluation by the Oklahoma State Department of Education.**

**A motion was made by Smedley and seconded by Watts to approve the Professional Learning Focus Evaluator and Educator Survey for feedback on the Professional Learning Focus component mandated this year as part of each certified staff's evaluation by the Oklahoma State Department of Education.**

**The motion carried with 7 ayes and 0 nays.**

- 11. President Bennett-Johnson called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2017-2018 and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7.**

- 11A. A motion was made by Watts and seconded by Smedley to go into executive session.**

**The motion carried with 7 ayes and 0 nays. Executive session began at 7:19 p.m.**

- 11B. President Bennett-Johnson acknowledged the Board's return to open session at 7:52 p.m.**

- 11C. President Bennett-Johnson stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**

- 12. President Bennett-Johnson called for a vote on action as set out on the Personnel Reports.**

**A motion was made by Watts and seconded by Pierson to approve action as set out on the Personnel Reports.**

**The motion carried with 7 ayes and 0 nays.**

- 13. President Bennett-Johnson called for action upon recommendation of extra-duty assignments as listed for 2017-2018.**

**A motion was made by Davis and seconded by Watts to approve extra-duty assignments as listed for 2017-2018.**

**The motion carried with 7 ayes and 0 nays.**



14. **President Bennett-Johnson called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated he had received no resignations since the posting of the agenda.**

15. **President Bennett-Johnson called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

**Superintendent Simpson stated there was no new business.**

16. **A motion was made by Watts and seconded by Smedley to adjourn the meeting.**

**The motion carried with 7 ayes and 0 nays.**

**The meeting adjourned at 7:53 p.m.**

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**Jana Frey, Minutes Clerk**

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**Jennifer Bennett-Johnson, Board President**

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
SPECIAL MEETING  
JANUARY 25, 2018**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION SPECIAL MEETING HELD AT 6:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON JANUARY 25, 2018**

**Board Members Present:** Jennifer Bennett-Johnson, Gina Davis, Tina Smedley, Janna Pierson, Travis Sallee and Sharon Watts

**Board Member Absent:** Terry Pennington

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of Federal Programs/ Elementary Ed  
Dr. Ann Caine, OSSBA

1. The meeting was called to order by President Bennett-Johnson.
2. Members Jennifer Bennett-Johnson, Gina Davis, Tina Smedley, Janna Pierson, Travis Sallee and Sharon Watts were present for roll call.  
  
Member Terry Pennington was not present for roll call.
3. A quorum was established.
4. President Bennett-Johnson asked everyone to stand and join her in the Pledge of Allegiance.
5. President Bennett-Johnson asked everyone to join her in a Moment of Silence.
6. President Bennett-Johnson called for the board to receive whole board training and engage in discussion with Dr. Ann Caine, OSSBA, on Roles and Responsibilities and also on the newly-adopted superintendent evaluation tool. She noted that no action would be taken on this item.  
  
Dr. Ann Caine gave training to the board regarding their roles and responsibilities as board members. She then trained them on the newly-adopted superintendent evaluation tool. The board reviewed the evaluation tool and made revisions to the tool as needed.
7. A motion was made by Watts and seconded by Smedley to adjourn the meeting.

**The motion carried with 6 ayes and 0 nays.**

**The meeting adjourned at 9:49 p.m.**

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**Jana Frey, Minutes Clerk**

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**Jennifer Bennett-Johnson, Board President**



**WARRANTS PAID**

**GENERAL FUND:**

2016-2017       \$     910.00  
2017-2018       \$1,725,063.44

**BUILDING FUND:**

2016-2017       \$  
2017-2018       \$ 17,730.01

**CHILD NUTRITION FUND:**

2016-2017       \$  
2017-2018       \$ 47,793.19

**GIFTS & ENDOWMENTS FUND:**

2016-2017  
2017-2018

**INS. LOSS RECOVERY FUND:**

2016-2017  
2017-2018

**BOND FUND:**

2016-2017       \$ 535,651.70  
2017-2018       \$     223.80

**CD/INVESTMENTS:**

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Farmers and Merchants Bank – Bond CD \$6,500,000.00

InterBank – Bond CD \$1,500,000.00

**TOTAL MONIES IN F&M BANK**               \$12,449,039.96

PLEGGED – FDIC               \$ 250,000.00

PLEGGED – F&M BANK       \$20,974,000.00

**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUEST  
As of 1/31/2018**

- |                          |  |
|--------------------------|--|
| a. Cotteral, 805         | Scholastic Book Fair   |
| b. GUES, 812             | Southwest Spring Brochure Fundraiser   |
| c. JH FCCLA, 821         | Chipotle Family Night  |
| d. JH FCCLA, 821         | Hello Spring Brochure Fundraiser   |
| e. HS FCCLA, 878         | Light Waves bracelet sales   |
| f. XC-Bluecrew, 880      | Adrenaline Fundraising Cheese Cake   |
| g. Running Club, 882     | Candy bar, fruit gummies, fruit sales  |
| h. JROTC, 895            | Lazy E Arena assist seat back rental & Placement during rodeo March 2-4                                    |
| i. HS STUCO, 899         | United Week Additions: Kick ball Tournament, selling foods & drinks, Golf scramble, wrist bands, donations |
| j. Special Olympics, 929 | Request to change previous approved Spring Fling to April 14, 2018   |



JECE  
JAN 12 2018

a.

### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 1/11/2018 Site: Cotteral Unobligated Account Balance: \$18,300.51 1/12/18

Account Name: Library Account Number: 805

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Scholastic books and supplies will be sold at the Scholastic Book Fair

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- *This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.*
- *This fundraiser will not operate for more than fourteen (14) days in total.*
- *The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.*

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: Scholastic

Purpose for which funds will be used: Activity fund revenue for books and technology for the library at Cotteral

Name/Address of Vendor: Scholastic 1080 Greenwood Blvd. Lake Mary, FL 32746

Items to be purchased in order to conduct the fundraiser: None

a. Estimated INCOME: 3,000 Fundraiser start date: 3-9-18 b. Less  
 Estimated EXPENSES: 1,500  
 c. Estimated PROFIT: 1,500 Fundraiser end date: 3-15-18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? returned to Scholastic Are

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 1-11-18

Principal's Signature: [Signature] Date: 1/11/18

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

[Signature]





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1-23-18

b.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 1-22-18 Site: GUES Unobligated Account Balance: 25,873.42 <sup>5</sup> 20,881.40  
Account Name: Activity GUES Account Number: 812 1/23/18 go

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Southwest Fundraising-Spring brochure fundraiser. It will contain home decor and accents, jewelry, gift wrap, kitchen items, snacks, popcorn, recipe books. There is also an incentive brochure with prizes for the students

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) popcorn, chocolate, nuts, pretzels, gummy bears

Manufacturer: Southwest Fundraising

Purpose for which funds will be used: Furniture for the cafeteria

Name/Address of Vendor: Southwest Fundraising

Items to be purchased in order to conduct the fundraiser:

Estimated INCOME: 10,000	Fundraiser start date: March 14, 2018
Less Estimated EXPENSES: 4,500.00	
Estimated PROFIT: 5,500	Fundraiser end date: April 3, 2018

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Only items paid for will be ordered Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: *[Signature]* Date: 1/22/18

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

*[Signature]*





C.

### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 01-25-18 Site: GJHS Unobligated Account Balance: \$1,750.04

1/26/18

Account Name: GJHS FCCLA Account Number: 821

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Chipotle Family Night

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: Chipotle

Purpose for which funds will be used: State Convention

Name/Address of Vendor: Chipotle 1569 Broadway Ct Edmond, Ok

Items to be purchased in order to conduct the fundraiser: n/a

Estimated INCOME: 250 Fundraiser start date: 04/06/2018  
Less Estimated EXPENSES: 0

Estimated PROFIT: 250 Fundraiser end date: 04/06/18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? n/a Are \_\_\_\_\_

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Jessica Marker Date: 1-26-18

Principal's Signature: [Signature] Date: 1-26-18

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

*Unbekapade*



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### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 01-25-18 Site: GJHS Unobligated Account Balance: \$1,750<sup>04</sup> of 1/26/18

Account Name: GJHS FCCLA Account Number: 821

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Catalog orderbook "Hello Spring"

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Snacks and candies

Manufacturer: Believe Kids

Purpose for which funds will be used: State Convention

Name/Address of Vendor: MPact Fund Raising 820 W. Danforth Rd. #152

Items to be purchased in order to conduct the fundraiser: n/a

Estimated INCOME: 1000 Fundraiser start date: 03/19/2018  
Less Estimated EXPENSES: 500

Estimated PROFIT: 500 Fundraiser end date: 04/02/18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? all items are ordered Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Jessica Makers Date: 1-26-18

Principal's Signature: [Signature] Date: 1-26-18

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

*[Handwritten signature]*





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GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 01/26/18 Site: Guthrie High School Unobligated Account Balance: 368.49 ~~408.49~~ 1-26-18

Account Name: FCCLA Account Number: 878

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) LightWaves bracelets (light up blue with "Guthrie High School" on the band) to be sold in order to pay for FCCLA State Convention transportation and registration

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used:

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser: No purchase necessary as bracelets were purchased 16-17 school year, and we didn't sell all of them.

Estimated INCOME: 600 Fundraiser start date: 03/12/18  
Less Estimated EXPENSES: 0

Estimated PROFIT: 600 Fundraiser end date: 03/30/18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Bracelets will be sold again next year Are

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: Amanda B Moore Date: 1/26/18

Principal's Signature: Chris Brunko Date: 1-27-18

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date: AF Fundraiser Request 12/2017

Handwritten signature: unkhazade



RECEIVED  
1-22-18

f

### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 1-16-2018 Site: GHS Unobligated Account Balance: \$0.00

Account Name: XC- Bluecrew Account Number: 880

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) \_\_\_\_\_

Cheese Cake Sales

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Cheese Cake

Manufacturer: Eli's Cheese Cake

Purpose for which funds will be used: Make purchases for the high school cross country program. Purchases include equipment, appare, food etc.

Name/Address of Vendor: Adrenaline Fundraising

Items to be purchased in order to conduct the fundraiser: n/a

Estimated INCOME: \$8000.00 Fundraiser start date: 3-29-2018  
Less Estimated EXPENSES: 4400.00

Estimated PROFIT: 3600.00 Fundraiser end date: 4-10-2018

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? n/a Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 1/19/18

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director's Signature (if applicable): [Signature] Date: 1/18/18

[Handwritten Signature]

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017





1/22/18

9

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 1/19/18 Site: HS Unobligated Account Balance: \$1,826.02 1/22/18  
Account Name: Running Club Account Number: 882

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Candy bars at GHS

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Candy bars, fruit gummies, fruit

Manufacturer: Sam's, Wal-Mart

Purpose for which funds will be used: Funds will be used to buy practice equipment, travel uniforms

Name/Address of Vendor: Candy, fruit gummies, fruit

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME:	1200.00	Fundraiser start date:	Feb. 19, 2018
b. Less Estimated EXPENSES:	500.00	Fundraiser end date:	March 2, 2018
c. Estimated PROFIT:	700.00		

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Reused at a later date

Are school district facilities required? Yes If yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 1/19/18

Principal's Signature: [Signature] Date: 1/22/18

Athletic Director's Signature (if applicable): [Signature] Date: [Signature]

1-29-18

h



**GPS ACTIVITY FUND FUNDRAISER REQUEST FORM**

Request Date: 29 Jan 2018 Site: High School Unobligated Account Balance: 3,187.00 3327.34 98  
1-26-18

Account Name: JROTC Account Number: 895

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Assist in placement and rental of strap-on seat backs for benches at  
Lazy E Areana in support of five rodeo events 2-4 Mar 2018 (Received invite on 25 Jan 2018)

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Repair of pellet rifles, targets and pellets for team as well as entry and travel to competitions for remainder of this SY.

Name/Address of Vendor: \_\_\_\_\_

Items to be purchased in order to conduct the fundraiser: \_\_\_\_\_

Estimated INCOME: \$2000.00 Fundraiser start date: 2 Mar 2018  
 Less Estimated EXPENSES: 0  
 Estimated PROFIT: \$2000.00 Fundraiser end date: 4 Mar 2018

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are \_\_\_\_\_

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 29 Jan 18

Principal's Signature: [Signature] Date: 1-29-18

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

[Signature]





RECEIVED  
1-22-18



i

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 1/19/18 Site: HS Unobligated Account Balance: \$5,401.47 1-22-18  
Account Name: HS Student Council Account Number: 899

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

United Week at GHS.

Describe the fundraiser to be conducted (items sold/activity planned, etc.)  
Kick ball tournament, selling of food and drinks, golf scramble, donations, wrist bands

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- *This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.*
- *This fundraiser will not operate for more than fourteen (14) days in total.*
- *The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.*

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Candy, soda, athletic beverages,

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) concession type foods, baked goods

Manufacturer: Sam's, Wal-Mart, Target, Amazon, ticket printing.com

Purpose for which funds will be used: Funds are donated to a selected recipient/group from the area.

Name/Address of Vendor: Candy, soda, athletic beverages, baked goods,

Items to be purchased in order to conduct the fundraiser: paper goods

a. Estimated INCOME:	<u>7,500</u>	Fundraiser start date:	<u>March 5, 2018</u>
b. Less Estimated EXPENSES:	<u>2000</u>	Fundraiser end date:	<u>March 16, 2018</u>
c. Estimated PROFIT:	<u>5500.00</u>		

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Reused at a later date

Are school district facilities required? Yes If yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 1/19/18

Principal's Signature: [Signature] Date: 1-19-18

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

[Handwritten signature]



J.

**Staking A Claim in Our Students' Future**

**Mike Simpson, Ed.D.**  
Superintendent

**Phone 405-282-8900**  
[www.guthrie.k12.ok.us](http://www.guthrie.k12.ok.us)

January 18, 2018

Laura Benham has requested a date change for the previously approved Spring Fling fundraiser. It was approved for April 7, 2018 however there is a conflict with a Special Olympics competition in Red Rock on that date and therefore she wishes to change the Spring Fling to April 14, 2018.

Anita Paul   
Activity Fund Clerk

Board of Education Approval Date: \_\_\_\_\_





RECEIVED  
11-28-17

i



GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 11/28/2017 Site: All Unobligated Account Balance: 24,901.<sup>98</sup> 11/28/17  
Account Name: Guthrie Special Olympics Account Number: 929

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) sell of \$50 tickets for a drawing of a grand prize or 14 other cash prizes. The ticket is good for dinner for two night of the drawing. Silent Auction held as well.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
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- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

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Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) This fundrasier does not include the selling of food items.  
There is a dinner held during the drawing of the tickets.

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Registration Fees, Housing, Meals, Transportation/Fuel, Uniforms

Substitutes, Equipment, materials, toiletries, goody bag items, materials, storage, incedentals, Fundraiser needs, office supplies

Name/Address of Vendor: Sam's- I-35 Edmond, Wal-Mart S. Divison, Guthrie

Items to be purchased in order to conduct the fundraiser: Food/Dessert items, paper goods, seaning supplise, tickets, advertising, silent auction items

a. Estimated INCOME: <u>16000.00</u>	Fundraiser start date: <u>Jan. 29, 2018 ( ticket sales begin)</u>
b. Less Estimated EXPENSES: <u>5000.00</u>	Fundraiser end date: <u>April 7, 2018</u>
c. Estimated PROFIT: <u>11000.00</u>	

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? items will be kept for the following year.

Are school district facilities required? yes If yes a facility use permit must be completed.

Sponsor Signature: Saura Berham Date: 11/28/17  
 Principal's Signature: [Signature] Date: 11/28/17  
 Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED

*[Handwritten signature]*

AF Fundraiser Request 11/8/2017

DEC 11 2017

BOARD OF EDUCATION  
GUTHRIE, OK

**TRANSFERS FOR BOARD APPROVAL**  
**As of 1/31/2018**

<b>TO:</b>	<b>FROM:</b>	<b>REASON</b>	<b>\$AMOUNT</b>
Cotteral PTO, 804	Fogarty PTO, 808	Christmas store items	\$92.00
Central PTO, 803	District PTO, 930	Closing account	\$43.83
Cotteral PTO, 804	District PTO, 930	Closing account	\$43.83
Fogarty PTO, 808	District PTO, 930	Closing account	\$43.83
GUES PTO, 815	District PTO, 930	Closing account	\$43.85



**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**



**RECEIVED**

Amount                     92.00                                          Date Requested           12/18/17          

Transfer to:           Cotteral Act 804            
                    Account Name & Number

Transfer from:           Fogarty Act 808            
                    Account Name & Number

State Reason for Transfer Below

we used some of their Christmas store supply items

Sponsor's Signature: \_\_\_\_\_

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature:           *Cay*          

Principal's Signature:           *Marsha Todd*          

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_



**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**

Amount 43.83 Date Requested 2/2/18

Transfer to: Central PTO, 803  
Account Name & Number

Transfer from: District Elementary PTO, 930  
Account Name & Number

State Reason for Transfer Below

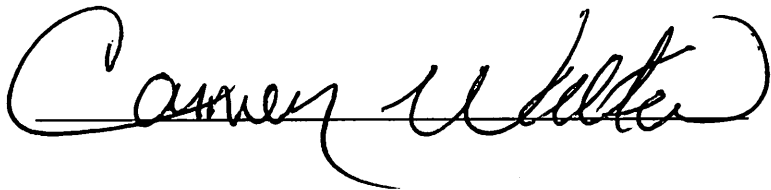
Closing district PTO account

Sponsor's Signature: \_\_\_\_\_

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature:



Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_



**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**

Amount 43.83 Date Requested 2/2/18

Transfer to: Cotteral PTO, 804  
Account Name & Number

Transfer from: District Elementary PTO, 930  
Account Name & Number

State Reason for Transfer Below

Closing district PTO account

Sponsor's Signature: \_\_\_\_\_

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: *Camen Water*

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_



**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**

Amount 43.83 Date Requested 2/2/18

Transfer to: Fogarty PTO, 808  
Account Name & Number

Transfer from: District Elementary PTO, 930  
Account Name & Number

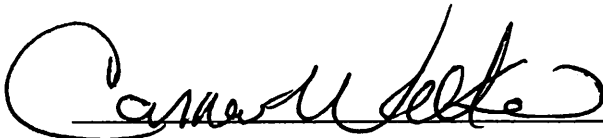
State Reason for Transfer Below

Closing district PTO account

Sponsor's Signature: \_\_\_\_\_

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature:  \_\_\_\_\_

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_



**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**

Amount 43.85 Date Requested 2/2/18

Transfer to: G.U.E.S. PTO, 815  
Account Name & Number

Transfer from: District Elementary PTO, 930  
Account Name & Number


State Reason for Transfer Below

Closing district PTO account

Sponsor's Signature: \_\_\_\_\_

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: 

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_


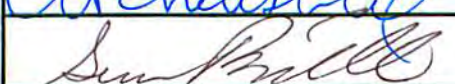
Transportation Department  
Fuel Bids  
2017-2018

DATE: 1-31-18	TIME BIDS BEGAN: 8:10am	AMOUNT NEEDED:
PO#: 2018-11-804	TIME BIDS CLOSED: 8:47am	DIESEL: 7,000
		UNLEADED: 1,000

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<del>Garrett</del> Scott KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.1040	2.1810
PENLEY OIL COMPANY	<del>MIKE SCOTT</del> or GEORGEANN	235-7553	2.1146	2.1542
RED ROCK	<del>JOANIE</del> or TRICHA	677-3373	2.0733	2.1276
TRUMAN ARNOLD COMPANIES	<del>CASEY</del> Brett	1-800-808-6500	no bid	—
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	no bid	—

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: Red Rock
---------------------------	-------------------------------------

UNLEADED FUEL: 1000	PRICE PER GALLON: 2.0733	TOTAL AMT: 2073.30
DIESEL FUEL: 7000	PRICE PER GALLON: 2.1276	TOTAL AMT: 14,893.20
		TOTAL PURCHASE: 16,966.50

PER TELEPHONE BIDS RECEIVED BY:  	COMMENTS:
---	-----------



## Purchase Order Register

Options: Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 756 - 812

PO No	Date	Vendor No	Vendor	Description	Amount
756	01/08/2018	15994	AMAZON CAPITAL SERVICES	CLASSROOM/PLAYGROUND SUPPLIES/SPECIAL ED/GUES	3,540.22
757	01/08/2018	11453	W. W. GRAINGER	TRUCK BED BOXES/TRANSPORTATION	527.00
758	01/08/2018	40366	DUPREE SPORTS EQUIPMENT CO.	BASEBALL UNIFORMS/ATHLETICS/HS	3,000.00
759	01/08/2018	42234	CHALK'S TRUCK PARTS, INC.	BUS PARTS/TRANSPORTATION	756.40
760	01/09/2018	16611	ATC HOLDCO	CRANK CASE PRESSURE SENSORS/TRANSPORTATION	104.52
761	01/09/2018	12899	O'REILLY AUTOMOTIVE INC.	BUS AND AUTO PARTS AND SUPPLIES/TRANSPORTATION	3,000.00
762	01/10/2018	17348	PESI HEALTHCARE, INC.	TRAINING REGISTRATION FEE/SPECIAL ED	219.99
763	01/10/2018	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS/HENRY/JH	650.00
764	01/10/2018	15994	AMAZON CAPITAL SERVICES	MICROBIT PARTS/STEM/DARCY/JH	210.94
765	01/10/2018	43981	OKAPP	PURCHASING TRAINING/CHAPPLE	60.00
766	01/10/2018	42234	CHALK'S TRUCK PARTS, INC.	BUS WINDOW SLIDERS AND LATCHES/TRANSPORTATION	179.60
767	01/10/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	BUS PARTS AND GLOVES/TRANSPORTATION	611.96
769	01/11/2018	83736	CLAYTON R DRAKE	MEAL PER DIEM/DENVER LIVESTOCK SHOW/DRAKE/AG/HS	150.00
770	01/11/2018	44068	BSHH LLC dba TOWNEPLACE SUITES DENV	HOTEL ROOM FOR DENVER LIVESTOCK TRIP/DRAKE/AG/HS	321.00
771	01/11/2018	16611	ATC HOLDCO	BUS OIL DIP STICK AND AIR RESTRICTOR/TRANSP.	210.80
772	01/11/2018	44071	FIREFLY COMPUTERS, LLC	CHROMEBOOKS/BENSON/TECHNOLOGY	2,540.00
773	01/12/2018	15724	COUGHLAN COMPANIES, INC.	LIBRARY BOOKS/CREED/CENTRAL	1,254.19
774	01/16/2018	12682	MIDWEST BUS SALES, INC.	BUS HINGE PINS AND HINGE BLOCKS/TRANSPORTATION	419.80
775	01/16/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	WATER PUMP AND POWER STREAM PUMP/TRANSPORTATION	829.75
776	01/16/2018	15994	AMAZON CAPITAL SERVICES	FLASH DRIVES/STEM/DARCY/JH	376.55
777	01/17/2018	15926	DELL MARKETING L.P.	TONER FOR TITLE VI TUTORING/FOGARTY	899.96
778	01/17/2018	13130	BETROLD ENTERPRISES, INC.	MATERIALS FOR SPRING MUSIC PROGRAM/CENTRAL	39.95
779	01/17/2018	15994	AMAZON CAPITAL SERVICES	OUTDOOR U.S. FLAG/JH	59.94
780	01/17/2018	12682	MIDWEST BUS SALES, INC.	DOOR CYLINDERS & INLINE AIR FILTERS/BUS/TRANSP	769.94
781	01/17/2018	12933	OKLAHOMA ASBO	WORKSHOP REGISTRATION/CHAPPLE	100.00
782	01/19/2018	42234	CHALK'S TRUCK PARTS, INC.	INTERIOR COMPARTMENT LATCHES/TRANSPORTATION	199.90
783	01/19/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	RADIATOR HOSES/TRANSPORTATION	416.79
784	01/19/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	DIAGNOSE REPAIRS ON BUS 49/TRANSPORTATION	500.00

## Purchase Order Register

Options: Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 756 - 812

PO No	Date	Vendor No	Vendor	Description	Amount
785	01/19/2018	16611	ATC HOLDCO	DIAGNOSE REPAIRS FOR BUS 8/TRANSPORTATION	500.00
786	01/19/2018	17289	A-1 RADIATOR SERVICE, INC.	RADIATOR REPAIRS AND AIR CHARGER/TRANSPORTATION	1,120.00
787	01/19/2018	11626	HOME DEPOT CREDIT SERVICES	STORAGE UNIT FOR SP NEEDS SUPPLIES/SPEC ED	699.00
788	01/19/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	OIL HEATERS AND CORDS/TRANSPORTATION	224.98
789	01/22/2018	16669	EDMENTUM, INC	STUDY ISLAND/READING & MATH/HS	867.00
790	01/24/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	BUS GAS PETALS/TRANSPORTATION	428.26
791	01/24/2018	12682	MIDWEST BUS SALES, INC.	BUS DOOR LATCH ASSEMBLIES/TRANSPORTATION	219.48
792	01/24/2018	15994	AMAZON CAPITAL SERVICES	36" ORANGE SAFETY CONES/TRANSPORTATION	311.40
793	01/24/2018	42234	CHALK'S TRUCK PARTS, INC.	BUS HEATER CORE AND NUMBERING/TRANSPORTATION	809.50
794	01/24/2018	10924	DEMCO, INC	BOOK REPAIR & CATALOGING SUPPLIES/LIBRARY/HENRY/JH	235.10
795	01/24/2018	15994	AMAZON CAPITAL SERVICES	PROTECTIVE COVERS FOR MICROBIT/STEM/DARCY/JH	27.63
796	01/26/2018	12682	MIDWEST BUS SALES, INC.	BUS REPAIRS/TRANSPORTATION	500.00
797	01/29/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	BUS SEAT/TRANSPORTATION	782.71
798	01/30/2018	11642	HOUGHTON MIFFLIN HARCOURT PUBLISHIN	PSYCH TESTING MATERIALS/SPECIAL ED	0.00
799	01/31/2018	10707	COUNTRY FORD MERCURY	SERVICE AND REPAIRS ON FORD VEHICLES/TRANSP.	500.00
800	01/31/2018	12682	MIDWEST BUS SALES, INC.	DRAG LINK FOR BUS/TRANSPORTATION	301.47
801	01/31/2018	14693	SCHOLASTIC, INC.	SPECIAL ED BOOKS/LIBRARY/HENRY/JH	116.09
802	01/31/2018	43510	HOOTEN OIL COMPANY, INC	250 GALS DEF/TRANSPORTATION	362.50
803	01/31/2018	44091	RURAL WATER, SEWER, & WASTE MGMT	MEMBERSHIP FEE/METERS/SERVICE/CHARTER OAK	10,000.00
804	01/31/2018	13286	RED ROCK DISTRIBUTING CO.	FUEL PER BID/TRANSPORTATION	16,966.50
805	01/31/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	BUS TURN SIGNAL SWITCHES PER QUOTE #39963/TRANSP.	282.72
806	02/01/2018	42439	CATAPULT LEARNING, LLC	PROFESSIONAL DEVELOPMENT ST. MARYS/TITLE I & II	12,535.15
807	02/05/2018	41972	CONTRACT PAPER GROUP, INC.	COPY PAPER FOR DISTRICT	14,082.00
808	02/05/2018	12682	MIDWEST BUS SALES, INC.	HEADLIGHT ASSEMBLIES/TRANSPORTATION	1,050.56
809	02/05/2018	12682	MIDWEST BUS SALES, INC.	BODY REPAIRS TO BUS 53/TRANSPORTATION	2,704.70
810	02/05/2018	80555	CHERYL A PRATT	MILEAGE/PARKING REIMB./GT/PRATT/GUES	40.00

## Purchase Order Register

**Options:** Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 756 - 812

PO No	Date	Vendor No	Vendor	Description	Amount
811	02/05/2018	12897	OKLAHOMA ASSOCIATION FOR THE GIFTED	REGISTRATION/GT/PRATT/GUES	120.00
812	02/05/2018	11642	HOUGHTON MIFFLIN HARCOURT PUBLISHIN	PSYCH TESTING SUPPLIES/SPECIAL ED	454.21
<b>Non-Payroll Total:</b>					<b>\$88,190.16</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$88,190.16</b>

## Purchase Order Register

Options: Year: 2017-2018, Fund: Building, Date Range: 7/1/2017 - 6/30/2018, PO Range: 191 - 219

PO No	Date	Vendor No	Vendor	Description	Amount
191	01/08/2018	43749	TREAT'S SOLUTIONS, LLC	DISTRICT ROLL TOWELS	1,985.50
192	01/08/2018	43992	INTEGRITY HEAT & AIR, LLC	DISTRICT HVAC REPAIRS	490.28
193	01/08/2018	43992	INTEGRITY HEAT & AIR, LLC	HEATER REPAIRS IN HS NORTH GYM	500.00
194	01/08/2018	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	589.40
195	01/08/2018	43992	INTEGRITY HEAT & AIR, LLC	DISTRICT HVAC REPAIRS	500.00
196	01/08/2018	15969	SOUTHWEST PAPER	DISTRICT CUSTODIAL SUPPLIES	976.54
197	01/08/2018	43796	FRAZIER FIRE, LLC	FIRE ALARM & SPRINKLER REPAIRS AT HS	2,812.00
198	01/10/2018	43225	RED DIRT SEPTIC & BACKHOE, LLC	SEPTIC TANK CLEAN OUT AT SOFTBALL	275.00
199	01/10/2018	16934	BRANCH'S HEATING & AIR	DISTRICT HVAC REPAIRS	472.33
200	01/11/2018	44013	CENTRAL OKLAHOMA WINNELSON	PLUMBING SUPPLIES FOR DISTRICT	666.86
201	01/17/2018	43992	INTEGRITY HEAT & AIR, LLC	HVAC REPAIRS AT COTTERAL	2,050.00
202	01/17/2018	43992	INTEGRITY HEAT & AIR, LLC	HEATER REPAIRS COTTERAL CAFE	1,800.00
203	01/19/2018	42004	ROBERT BROOKE & ASSOCIATES	NORTON DOOR CLOSERS	230.00
204	01/19/2018	17387	BRADFORD INDUSTRIAL SUPPLY	HVAC PARTS AND SUPPLIES	3,000.00
205	01/22/2018	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER AT COTTERAL	4,000.00
206	01/24/2018	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES PER QUOTES	852.92
207	01/24/2018	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	500.00
208	01/24/2018	16934	BRANCH'S HEATING & AIR	DISTRICT HVAC REPAIRS	500.00
209	01/26/2018	43801	6-L MECHANICAL	BOILER REPAIRS AT GUES	1,200.00
210	01/29/2018	44086	REID PRINTING, INC	NUMBERING OF DOORS ON SITE MAPS	106.00
211	01/29/2018	15969	SOUTHWEST PAPER	FLOOR CLEANER AND PADS FOR NORTH GYM	168.35
212	01/29/2018	17491	ENGINEERED EQUIPMENT, INC.	DISTRICT FILTERS	279.52
213	01/30/2018	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS AT HIGH SCHOOL	2,000.00
214	01/30/2018	15969	SOUTHWEST PAPER	DISTRICT CUSTODIAL SUPPLIES	2,886.77
215	01/30/2018	15969	SOUTHWEST PAPER	HOSE ASSEMBLY FOR HS CHARIOT	78.80
216	01/30/2018	17491	ENGINEERED EQUIPMENT, INC.	2 MCQUAY FOR HS	438.00
217	01/31/2018	43749	TREAT'S SOLUTIONS, LLC	DISTRICT CUSTODIAL SUPPLIES	3,555.47
218	02/05/2018	16934	BRANCH'S HEATING & AIR	REPLACE UNIT IN JR HIGH GYM RESTROOM	1,561.00
219	02/05/2018	11254	FEDERAL CORPORATION	HVAC PARTS	552.42
<b>Non-Payroll Total:</b>					<b>\$35,027.16</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$35,027.16</b>

**Purchase Order Register**

**Options:** Year: 2017-2018, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 16 - 16

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
16	01/11/2018	43748	PARENT/STUDENT REFUND	STUDENT ACCOUNT REFUND	436.20
<b>Non-Payroll Total:</b>					<b>\$436.20</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$436.20</b>

## Purchase Order Register

Options: Year: 2017-2018, Fund: Building Bond 2017, Date Range: 7/1/2017 - 6/30/2018, PO Range: 3 - 4

PO No	Date	Vendor No	Vendor	Description	Amount
3	01/17/2018	43580	DIGI SECURITY SYSTEMS LLC	SECURITY EQUIPMENT/TECHNOLOGY	14,949.86
4	02/01/2018	44092	INNOVATIVE MECHANICAL LLC	CHILLER REPLACEMENT PROJECT/GHS	186,500.00
<b>Non-Payroll Total:</b>					<b>\$201,449.86</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$201,449.86</b>

## Change Order Listing

**Options:** Fund: GEN FUND-FOR OP, Year: 2017-2018, ReferenceDate: PO Approval Date, Date Range: 1/6/2018 - 2/2/2018, PO Range: 1 - 755, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
8	07/01/2017	42812	PUTNAM & COMPANY, PLLC	AUDITING SERVICES FOR 2017-18	50.00
49	07/01/2017	12335	LOGAN COUNTY TREASURER	RE-VAL FOR 2017-18	17,418.75
181	07/01/2017	40923	OKLAHOMA STATE UNIVERSITY	JOB FAIR REGISTRATION	-50.00
204	07/12/2017	13130	BETROLD ENTERPRISES, INC.	BLANKET FOR SHEET MUSIC/BAND	13.31
343	08/17/2017	14207	WALMART COMMUNITY	\$100 CLASSROOM SUPPLIES/BERTELS/HS	-0.80
400	08/29/2017	14207	WALMART COMMUNITY	BLANKET FOR OFFICE SUPPLIES/WEBB/JH	-249.41
418	08/31/2017	12980	OKLAHOMA SECONDARY SCHOOL	ENTRY FEES/ATHLETICS/HS	-50.00
427	09/05/2017	44003	ASSOC THEATRICAL CONTRACTORS, INC	STAGE CURTAINS	283.79
475	09/19/2017	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS/LIBRARY/JH	-185.09
539	10/12/2017	41978	SOUTHERN TIRE MART, LLC	TIRES/TRANSPORTATION	58.14
558	10/18/2017	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS/HUDSON/HS	-31.79
598	11/02/2017	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY/MANN/FOGARTY	-23.13
604	11/03/2017	41978	SOUTHERN TIRE MART, LLC	TIRES/TRANSPORTATION	-51.00
617	11/08/2017	15994	AMAZON CAPITAL SERVICES	COLLEGE PENNANTS/OFFICE SUPPLIES/FAVER	2.23
646	11/15/2017	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS/JENSEN/COTTERAL	-39.36
664	11/28/2017	15994	AMAZON CAPITAL SERVICES	\$100 CLASSROOM SUPPLIES/R. GILLETT/JH	-0.68
665	11/29/2017	12171	LAKESHORE LEARNING MATERIALS	\$100 CLASSROOM SUPPLIES/A. SHIPLEY/COTTERAL	-2.69
666	11/29/2017	41978	SOUTHERN TIRE MART, LLC	BUS TIRES/TRANSPORTATION	-294.60
669	11/30/2017	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS/DAVIS/GUES	-44.15
<b>Non-Payroll Total:</b>					<b>\$16,803.52</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$16,803.52</b>

## Change Order Listing

**Options:** Fund: Building, Year: 2017-2018, ReferenceDate: PO Approval Date, Date Range: 1/6/2018 - 2/2/2018, PO Range: 1 - 190, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
71	08/04/2017	17387	BRADFORD INDUSTRIAL SUPPLY	BLANKET FOR DISTRICT HVAC PARTS	-107.91
96	08/30/2017	43992	INTEGRITY HEAT & AIR, LLC	BLANKET FOR DISTRICT HEATING AND AIR REPAIRS	-37.99
164	11/13/2017	44052	STUART C. IRBY CO.	ELECTRICAL PARTS FOR GUES PUMP	-56.42
172	11/28/2017	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-91.11
<b>Non-Payroll Total:</b>					<b>(\$293.43)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$293.43)</b>



**ACTIVITY FUND – FUND 60**  
**BANK RECONCILIATION – FARMERS & MERCHANTS BANK**  
 As of 1/31/2018

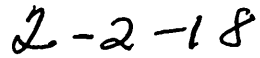
<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (1/01/18)	\$558,162.31	Balance per bank statement As of (1/31/18)	\$525,467.79
Add Receipts	\$ 65,979.44	Add Deposits in Transit	\$ 247.00
Less Checks Written	\$ 114,575.50	less O/S Checks	\$ 16,322.29
Adjustments	\$	*Adjustments	\$
		Bank correction	\$ 173.75
Balance per Ledger	\$509,566.25	Balance per Ledger	\$509,566.25

**Adjustment/Correction explanations:**

Bank charged for deposit slips, \$173.75 refunded 2/1/18

**This information is accurate and correct to the best of my knowledge.**

  
 \_\_\_\_\_  
 Activity Fund Clerk

  
 \_\_\_\_\_  
 Date

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 1/1/2018 - 1/31/2018

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$128.60	\$12.35	\$0.00	\$0.00	\$140.95	\$100.00	\$40.95
802 CENTRAL ACTIVITY	\$12,060.70	\$843.40	\$0.00	\$501.50	\$12,402.60	\$1,985.96	\$10,416.64
803 CENTRAL PTO	\$9,983.11	\$606.30	\$0.00	\$25.00	\$10,564.41	\$500.00	\$10,064.41
804 COTTERAL PTO	\$12,009.18	\$1,229.05	\$0.00	\$1,926.73	\$11,311.50	\$1,485.01	\$9,826.49
805 COTTERAL ACTIVITY	\$19,132.80	\$1,297.90	\$0.00	\$663.77	\$19,766.93	\$342.00	\$19,424.93
806 COTTERAL FACULTY	\$279.57	\$45.35	\$0.00	\$0.00	\$324.92	\$0.00	\$324.92
808 FOGARTY PARENTS ORG.	\$15,384.54	\$1,169.99	\$0.00	\$242.76	\$16,311.77	\$3,700.82	\$12,610.95
809 FOGARTY ACTIVITY	\$19,259.09	\$1,410.45	\$0.00	\$2,799.29	\$17,870.25	\$1,754.95	\$16,115.30
810 FOGARTY FACULTY	\$630.27	\$0.00	\$0.00	\$0.00	\$630.27	\$0.00	\$630.27
811 Elem Snack Grant	\$2,802.80	\$0.00	\$0.00	\$0.00	\$2,802.80	\$495.92	\$2,306.88
812 GUES ACTIVITY	\$35,213.21	\$887.60	\$0.00	\$4,343.37	\$31,757.44	\$17,174.19	\$14,583.25
813 GUES FACULTY	\$1,798.39	\$70.25	\$0.00	\$277.80	\$1,590.84	\$250.00	\$1,340.84
815 GUES PARENTS ORG.	\$22,050.88	\$1,552.40	\$0.00	\$1,021.02	\$22,582.26	\$5,510.00	\$17,072.26
816 GHS SPECIAL KIDS	\$186.49	\$301.51	\$0.00	\$0.00	\$488.00	\$0.00	\$488.00
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$336.54	\$0.00	\$0.00	\$0.00	\$336.54	\$0.00	\$336.54
819 ATHLETICS JUNIOR HIGH	\$15,922.58	\$1,855.00	\$0.00	\$1,109.80	\$16,667.78	\$2,882.94	\$13,784.84
820 GOLF JUNIOR HIGH	\$2,155.49	\$0.00	\$0.00	\$0.00	\$2,155.49	\$0.00	\$2,155.49
821 FHA JUNIOR HIGH	\$2,671.54	\$0.00	\$0.00	\$469.50	\$2,202.04	\$1,180.40	\$1,021.64
822 HONOR SOCIETY JR HIGH	\$3,067.10	\$0.00	\$0.00	\$0.00	\$3,067.10	\$0.00	\$3,067.10
823 JR HIGH ACCOUNT	\$9,697.36	\$0.00	\$0.00	\$6,144.10	\$3,553.26	\$103.00	\$3,450.26
824 JR HIGH FACULTY	\$1,457.35	\$160.80	\$0.00	\$255.10	\$1,363.05	\$75.00	\$1,288.05
825 LIBRARY JR HIGH	\$2,532.02	\$0.00	\$0.00	\$0.00	\$2,532.02	\$0.00	\$2,532.02
826 LEARN 2 LOVE	\$13,996.80	\$120.00	\$0.00	\$2,784.54	\$11,332.26	\$170.00	\$11,162.26
827 CHEERLEADERS JR HIGH	\$2,753.32	\$0.00	\$0.00	\$0.00	\$2,753.32	\$61.27	\$2,692.05
830 STUCO JH	\$4,123.64	\$0.00	\$0.00	\$209.40	\$3,914.24	\$0.00	\$3,914.24
831 T.S.A. JR HIGH	\$1,481.46	\$0.00	\$0.00	\$0.00	\$1,481.46	\$0.00	\$1,481.46
832 YEARBOOK JR HIGH	\$2,264.52	\$20.00	\$0.00	\$0.00	\$2,284.52	\$406.00	\$1,878.52
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
850 ACADEMIC TEAM HS	\$61.30	\$20.00	\$0.00	\$33.60	\$47.70	\$0.00	\$47.70
851 ART CLUB HS	\$6,803.88	\$125.00	\$0.00	\$289.45	\$6,639.43	\$533.48	\$6,105.95
852 ATHLETICS HS	\$77,333.87	\$13,988.73	\$0.00	\$17,066.87	\$74,255.73	\$26,601.01	\$47,654.72
853 HS CHEER	\$3,045.12	\$0.00	\$0.00	\$85.00	\$2,960.12	\$0.00	\$2,960.12
854 FOOTBALL CAMP	\$1,176.83	\$0.00	\$0.00	\$0.00	\$1,176.83	\$0.00	\$1,176.83
855 TENNIS HS	\$9,665.44	\$545.00	\$0.00	\$0.00	\$10,210.44	\$3,486.60	\$6,723.84
856 GHS LIBRARY	\$1,532.01	\$0.00	\$0.00	\$0.00	\$1,532.01	\$0.00	\$1,532.01
857 YOUTH & GOVERNMENT HS	\$51.94	\$0.00	\$0.00	\$0.00	\$51.94	\$0.00	\$51.94
858 GHS LINK CREW	\$133.99	\$0.00	\$0.00	\$0.00	\$133.99	\$0.00	\$133.99
859 BAND (OPERATING) HS	\$12,034.37	\$635.00	\$0.00	\$4,939.07	\$7,730.30	\$2,050.09	\$5,680.21
860 CLASS OF 2021 HS	\$456.24	\$25.00	\$0.00	\$0.00	\$481.24	\$0.00	\$481.24
861 CLASS OF 2017 HS	\$1,959.85	\$0.00	\$0.00	\$0.00	\$1,959.85	\$0.00	\$1,959.85
862 CLASS OF 2018 HS	\$4,946.04	\$150.00	\$0.00	\$50.00	\$5,046.04	\$529.40	\$4,516.64
863 CLASS OF 2019 HS	\$5,510.51	\$50.00	\$0.00	\$0.00	\$5,560.51	\$425.00	\$5,135.51
864 GHS ALUMNI ACCOUNT	\$2,499.32	\$0.00	\$0.00	\$0.00	\$2,499.32	\$0.00	\$2,499.32
869 ENGLISH CLUB	\$1,602.11	\$0.00	\$0.00	\$0.00	\$1,602.11	\$0.00	\$1,602.11
870 HS FACULTY/COURTESY ACCOUNT	\$1,643.80	\$60.15	\$0.00	\$200.91	\$1,503.04	\$200.00	\$1,303.04
871 HS STUDENT PANTRY	\$2,703.63	\$500.00	\$0.00	\$0.00	\$3,203.63	\$2,200.00	\$1,003.63
872 CLASS OF 2020	\$2,029.30	\$70.00	\$0.00	\$0.00	\$2,099.30	\$0.00	\$2,099.30
873 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
876 FFA 4H BOOSTER CLUB HS	\$57,050.85	\$17,550.00	\$0.00	\$31,020.00	\$43,580.85	\$5,435.30	\$38,145.55
877 FFA HS	\$14,061.53	\$4,358.20	\$0.00	\$3,929.08	\$14,490.65	\$9,904.81	\$4,585.84
878 FCCLA (FHA) HS	\$568.49	\$0.00	\$0.00	\$0.00	\$568.49	\$160.00	\$408.49
879 FOREIGN LANGUAGE SPAN HS	\$3,814.32	\$0.00	\$0.00	\$0.00	\$3,814.32	\$27.00	\$3,787.32
881 Lady Jays Basketball	\$6,435.11	\$200.00	\$0.00	\$4,433.01	\$2,202.10	\$25.92	\$2,176.18

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 1/1/2018 - 1/31/2018

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$1,826.02	\$188.00	\$0.00	\$0.00	\$2,014.02	\$375.00	\$1,639.02
883 HERITAGE CLUB HS	\$646.87	\$802.90	\$0.00	\$239.20	\$1,210.57	\$0.00	\$1,210.57
884 HIGH SCHOOL ACCOUNT	\$12,094.90	\$1,829.54	\$0.00	\$2,475.69	\$11,448.75	\$2,476.60	\$8,972.15
885 STUDENT SUPPORT HS	\$2,503.88	\$386.10	\$0.00	\$49.95	\$2,840.03	\$229.77	\$2,610.26
886 HONOR SOCIETY HS	\$1,078.44	\$0.00	\$0.00	\$0.00	\$1,078.44	\$0.00	\$1,078.44
888 JOURNALISM HS	\$387.30	\$0.00	\$0.00	\$0.00	\$387.30	\$0.00	\$387.30
889 KEY CLUB HS	\$667.29	\$0.00	\$0.00	\$143.00	\$524.29	\$0.00	\$524.29
892 MATH OF FINANCE	\$34.58	\$0.00	\$0.00	\$0.00	\$34.58	\$0.00	\$34.58
893 MU ALPHA THETA HS	\$934.04	\$20.00	\$0.00	\$0.00	\$954.04	\$0.00	\$954.04
895 JROTC HS	\$3,437.34	\$140.00	\$0.00	\$0.00	\$3,577.34	\$250.00	\$3,327.34
896 S.A.D.D. HS	\$40.02	\$0.00	\$0.00	\$0.00	\$40.02	\$0.00	\$40.02
897 SOCCER CLUB HS	\$3,665.11	\$1,774.00	\$0.00	\$234.00	\$5,205.11	\$4,720.00	\$485.11
898 SCIENCE CLUB HS	\$8,510.77	\$0.00	\$0.00	\$2,527.19	\$5,983.58	\$810.81	\$5,172.77
899 STUDENT COUNCIL HS	\$8,633.71	\$781.00	(\$52.44)	\$3,762.09	\$5,600.18	\$158.96	\$5,441.22
900 CAMPUS BEAUTIFICATION HS	\$7,850.55	\$210.00	\$0.00	\$2,139.41	\$5,921.14	\$0.00	\$5,921.14
902 VOCAL HS	\$1,276.30	\$0.00	\$0.00	\$853.19	\$423.11	\$1,997.53	(\$1,574.42)
904 YEARBOOK HS	\$15,615.43	\$140.00	\$0.00	\$0.00	\$15,755.43	\$0.00	\$15,755.43
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$5,839.62	\$100.00	\$0.00	\$2,500.47	\$3,439.15	\$838.78	\$2,600.37
912 GHS BUSINESS PROF OF AMERICA	\$597.44	\$0.00	\$0.00	\$0.00	\$597.44	\$0.00	\$597.44
913 DRAMA HS	\$1,539.16	\$0.00	\$0.00	\$135.29	\$1,403.87	\$440.00	\$963.87
922 COURTESY COMMITTEE ADMIN	\$128.87	\$0.00	\$0.00	\$40.00	\$88.87	\$170.00	(\$81.13)
925 GENERAL FUND REFUND	\$3,810.77	\$236.59	\$52.44	\$12.06	\$4,087.74	\$0.00	\$4,087.74
927 HALL OF FAME BANQUET	\$891.17	\$0.00	\$0.00	\$0.00	\$891.17	\$0.00	\$891.17
929 SPECIAL OLYMPICS	\$26,146.58	\$137.33	\$0.00	\$1,790.57	\$24,493.34	\$766.82	\$23,726.52
930 DISTRICT ELEM. PTO	\$175.34	\$0.00	\$0.00	\$0.00	\$175.34	\$0.00	\$175.34
932 SUMMER SCHOOL HS	\$1,525.00	\$0.00	\$0.00	\$0.00	\$1,525.00	\$0.00	\$1,525.00
933 FAVER C&C	\$239.43	\$0.00	\$0.00	\$100.00	\$139.43	\$0.00	\$139.43
934 TRANSPORTATION C&C	\$2,066.68	\$563.80	\$0.00	\$0.00	\$2,630.48	\$500.00	\$2,130.48
935 VENDING MACHINE ADMIN	\$605.46	\$54.19	\$0.00	\$0.00	\$659.65	\$214.51	\$445.14
936 GUES HONOR CHOIR	\$587.93	\$0.00	\$0.00	\$0.00	\$587.93	\$0.00	\$587.93
937 FAVER ACTIVITY	\$156.30	\$0.00	\$0.00	\$111.53	\$44.77	\$0.00	\$44.77
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$10,599.84	\$272.36	\$0.00	\$195.19	\$10,677.01	\$453.51	\$10,223.50
942 C.N. CLEARING ACCT	\$2,510.60	\$8,484.20	\$0.00	\$12,446.00	(\$1,451.20)	\$10,261.60	(\$11,712.80)
<b>Total</b>	<b>\$558,162.31</b>	<b>\$65,979.44</b>	<b>\$0.00</b>	<b>\$114,575.50</b>	<b>\$509,566.25</b>	<b>\$114,419.96</b>	<b>\$395,146.29</b>

## CUSTOMER AGREEMENT

This Customer Agreement is entered into by Forecast 5 Analytics, Inc., a Delaware corporation ("Forecast5"), and Customer (named below), and will commence on the Effective Date indicated below.

FORECAST5 Service	Service Description	Price	Discount	Total Cost
4001001	5Sight - License Agreement (3 Users)	\$5,000.00	\$500.00	\$4,500.00
			<b>FY18- FY19 Bill upon receipt of signed agreement.</b>	<b>\$4,500.00</b>
			Total Amount Due:	\$4,500.00

The above Services are provided pursuant to the Forecast5 Terms of Service (available at [www.forecast5analytics.com/about/termsofservice](http://www.forecast5analytics.com/about/termsofservice)), which are incorporated herein by this reference. Customer and Forecast5 may from time to time agree upon additional Services pursuant to a mutually agreed Work Order. All subscriptions (even if purchased after your Effective Date, such as Additional User subscriptions) will be coterminous and end on the applicable anniversary of your Effective Date.

**Customer acknowledges and agrees that if it provides access to the Services to another governmental unit or other third party, or uses the Services for the benefit of any such party, then it will be liable for, among other things, additional subscription fees for each such party at the applicable Forecast5 prices.**

5Cast Advisor Package includes up to 15 hours of service. Specific services within the Advisor Package include data collection, webinars with district administration, assistance with establishing a base model scenario, interactive scenario analysis and modeling, periodic updates of assumptions, budget review and assistance, presentation development. Additional hours beyond the standard 15-hour Advisor Package will be itemized at \$250 per hour pursuant to a mutually agreed Work Order. If travel is required as part of the services, Customer agrees to reimburse Forecast5 for applicable expenses (i.e. airfare, hotel, rental vehicle, etc.). At the request of the Customer, Forecast5 may provide opinions or representations with respect to the financial feasibility and/or fiscal prudence of assumptions and/or projections that Customer may select for inclusion in 5Cast financial projections, provided, however, that it is understood that the Customer is solely responsible for the decision and any associated risk of incorporating any particular assumption in its financial plan. Additionally, Forecast5 duties and responsibilities do not include giving any opinion or advice regarding the issuance of debt instruments.

It is understood and agreed by and between the parties that it is the intent of the parties that the term of this agreement is for 17-months; provided, however, that the parties understand and agree that under the terms and statutes of the State of Oklahoma, the fiscal limitation requires that the agreement is for a twelve (12) month period beginning on July 1, 2018 and ending June 30, 2020, with provisions, however, that the agreement is subject to renewal by mutual ratification on or before the 1<sup>st</sup> of July of each of the succeeding years. In the event of the mutual ratification each year by the parties, then the agreement shall expire in 2020. This agreement is made and entered into the day and year 01-22-18.

**EXPIRATION DATE: June 30, 2019** (All subscriptions are for periods of 1 year, unless indicated otherwise).

Please see the following page for the signature line.

**Customer: Guthrie Public Schools (OK)**

**FORECAST 5 ANALYTICS, INC.**

Signature: \_\_\_\_\_

Signature:  \_\_\_\_\_

Name: \_\_\_\_\_

Name: Michael R. English

Title: \_\_\_\_\_

Title: CEO

802 East Vilas Ave.  
Guthrie, OK 73044

2135 CityGate Lane, 7th Floor  
Naperville, Illinois 60563

# GUTHRIE HIGH SCHOOL

200 Crooks Drive  
Guthrie, Oklahoma 73044

(405) 282-5906  
FAX (405) 282-8823

*"Home of Champions"*

**DR. MIKE SIMPSON**  
SUPERINTENDENT

**CHRIS LEGRANDE**  
PRINCIPAL

**BRET STONE**  
ASSISTANT PRINCIPAL

**DUSTIN THROCKMORTON**  
ASSISTANT PRINCIPAL

**JON CHAPPELL**  
ATHLETIC DIRECTOR

To: Dr. Simpson and Guthrie School Board

From: Chris LeGrande

Date: January 4, 2018

Re: Summer School Dates

Attached you will find the general information sheet for Driver's Education Summer School 2018 along with a student enrollment form.

Dates for Driver's Education Class Sessions are as follows:

June 4 - June 13

June 18 - June 27

July 9 - July 18

Driving schedule will be determined by the head Driver's Education instructor on an individual basis. The dates for the driving schedule will be from June 1, 2018 thru July 31, 2018.

If you have any questions please don't hesitate to contact me.

Respectfully,

Chris LeGrande



**GENERAL INFORMATION - DRIVER'S EDUCATION  
GUTHRIE HS SUMMER SCHOOL 2018**

<b>SITE: GUTHRIE HIGH SCHOOL</b> <b>200 CROOKS DRIVE</b> <b>GUTHRIE, OKLAHOMA 73044</b>	<b>CLASS DATES:</b> <b>1ST SESSION ~ JUNE 4-13</b> <b>2ND SESSION ~ JUNE 18-27</b> <b>3RD SESSION ~ JULY 9-18</b>
---	--

***DRIVING TIMES FOR ALL SESSIONS WILL VARY FROM JUNE 1 THROUGH JULY 31.***

<p><b>TUITION: GUTHRIE HIGH SCHOOL STUDENTS . . . . . \$150</b>  <b>NON GHS STUDENTS . . . . . \$175</b></p> <ul style="list-style-type: none"> <li>● A \$50 non-refundable deposit is required with the application.</li> <li>● The remainder will be due the first day of class or scheduled driving time.</li> <li>● <b>You may pay with Visa, Mastercard, Discover, Debit, or Electronic Check on the Guthrie Public School website at Payschool. (There is a convenience fee to use Payschool.)</b></li> <li>● Make all checks payable to: Guthrie Public Schools/Summer School</li> <li>● Students will not be permitted to participate in class or to continue to drive if they are not paid in full by the <u>end</u> of the <u>first week</u>.</li> </ul>
--

**ENROLLMENT:**

Guthrie High School students should pick up an enrollment form in the MAIN OFFICE. **Deadline** for enrollment in Driver's Education will be May 11, 2018. Applications must be on time to allow for appropriate teacher planning. **A \$50 non-refundable deposit MUST accompany the enrollment form along with a copy of the student's birth certificate.** (If you pay online, we will have a copy of your payment at the High School.)

Non GHS students should obtain the Summer School Enrollment Form from Guthrie High School. The completed form, signed by your teacher, counselor, or principal, should be returned with the enrollment fee to Mrs. McPeek in the Main Office at Guthrie High School, 200 Crooks Drive, Guthrie, Oklahoma, 73044. This must be received by May 11, 2018.

Students residing in the Guthrie Public School District will have first priority. A birth certificate will be required for enrollment in Driver's Education. **THE STUDENT MUST BE 15 BY JUNE 1.** Driver's Education students must complete the class work and driving requirements set forth by the OKLAHOMA STATE DEPARTMENT OF EDUCATION. Driving time will be worked out with each student individually.

**REFUNDS:**

There will be a 50% refund of fees for students withdrawing properly during the first week of class. No refund will be made for those withdrawing after the first week. *Please note: a receipt will be issued for all fees paid. Keep your receipt, as it will be required for any refund to be issued.*

**TRANSPORTATION:**

Students are required to provide their own transportation to and from the school. Students must use the main parking lot if they drive. Students must obey all traffic and parking regulations.

**RULES AND REGULATIONS:**

Student will be held accountable for all policies and procedures in the Parent-Student Handbook-just as during the school year. The same attendance policies will also be in effect. If you miss more than 2 days of summer school, you may not receive credit for the class. Remember, missing one summer school day is like missing four regular school year days.



**GUTHRIE HIGH SCHOOL  
2018 SUMMER DRIVER'S EDUCATION  
STUDENT ENROLLMENT FORM**

**DEADLINE FOR ENROLLMENT IS May 11, 2018**

<b>CLASS DATES:</b> JUNE 4-13 JUNE 18-27 JULY 9-18	Please list any dates you <b>CANNOT</b> attend! Ex. church camp, vacation, summer school, etc. _____ _____
---	--

**DRIVING TIMES FOR ALL SESSIONS WILL VARY FROM JUNE 1 THROUGH JULY 31**

Please note any and all dates that you absolutely **CANNOT** attend.  
 We will try to accommodate your schedule, if we know in **ADVANCE**.  
 If you have any questions, please call (405)282-5906.

NAME \_\_\_\_\_  
 (Full name as printed on birth certificate)

ADDRESS \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ AGE \_\_\_\_\_ MALE \_\_\_\_\_ FEMALE \_\_\_\_\_  
 (THE STUDENT **MUST** BE 15 BY JUNE 1)

PARENT/GUARDIAN \_\_\_\_\_ WORK PHONE \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

SCHOOL ATTENDED IN 2017-2018 \_\_\_\_\_

GRADE STUDENT WILL ENTER IN 2018 - 2019 \_\_\_\_\_

Name and complete mailing address of school where final grade should be sent:

\_\_\_\_\_  
 (Out of District Students Only)

\*\*CHECKED BY COUNSELOR OF HOME SCHOOL \_\_\_\_\_

**I understand that all rules and regulations related to the regular school year apply during summer school and that the handbook will be enforced. I also understand that if I miss more than two days of class I will not receive credit for the class.**

**Refunds:** There will be a **50%** refund of fees for students withdrawing properly during the first week of class. **No** refund will be made for those withdrawing after the first week.

PARENT SIGNATURE \_\_\_\_\_

STUDENT SIGNATURE \_\_\_\_\_

-----  
**FOR OFFICE USE ONLY: RECEIVED BIRTH CERTIFICATE** \_\_\_\_\_  
 DATE DEPOSIT PAID \_\_\_\_\_ DATE FULL PAYMENT MADE \_\_\_\_\_  
 AMOUNT PAID \_\_\_\_\_ CHECK # \_\_\_\_\_ CASH \_\_\_\_\_ ONLINE PAYMENT \_\_\_\_\_  
 BAL AMT PAID \_\_\_\_\_ CHECK # \_\_\_\_\_ CASH \_\_\_\_\_ ONLINE PAYMENT \_\_\_\_\_



# Guthrie Public Schools

## School Calendar 2018-2019

**August**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**AUGUST**  
**14,15,16 Teacher In-Service**  
**17 - First Day of Classes**

**SEPTEMBER**  
**3 - Labor Day**  
**24 -Professional Day**  
**28 - Homecoming (1:10 PM Dismissal)**

**January**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**September**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**OCTOBER**  
**12 - End of First Quarter**  
**16 - P/T Conf (All Schools)**  
**18 and 19 Fall Break**  
**23 - P/T Conf (GHS and GJHS)**  
**25 - P/T Conf (Elementaries)**

**February**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

**October**

S	M	T	W	T	F	S
1						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**NOVEMBER**  
**19-23 Thanksgiving Break**

**March**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**November**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**DECEMBER**  
**21- End of 2nd Quarter**  
**Dec 24 - Jan 4 Winter Break**

**April**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**December**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**JANUARY**  
**7 - Classes Resume**  
**14 - Martin Luther King Day**  
**22 and 24- P/T Conf (Elementaries)**

**May**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1st Quarter **39+4**  
 2nd Quarter **44**  
 3rd Quarter **48+1**  
 4th Quarter **44**

175 Days Taught  
 5 Professional Days  
 180 Days Total

\*School will be dismissed  
 if not used for bad weather

**FEBRUARY**  
**18 - Professional Day**

**MARCH**  
**12 and 14- P/T Conf (GHS and GJHS)**  
**14 - End of 3rd Quarter**  
**15 - Snow Make-Up Day #1\***  
**18-22 Spring Break**

**APRIL**  
**19 - Snow Make-Up Day #2\***

**MAY**  
**24 - Last Day of Classes**  
**27 - Memorial Day**  
 Administration - 282-8900  
 High School - 282-5906  
 Faver Alternative - 282-5941  
 Junior High - 282-5936  
 Upper Elementary - 282-5924  
 Fogarty Elementary - 282-5932  
 Cottoral Elementary - 282-5928  
 Central Elementary - 282-0352  
 Child Nutrition - 282-5952  
 Maintenance - 282-5944  
 Technology - 282-5959  
 Transportation - 282-5919

Professional Day

Vacation Day

Parent/Teacher Conferences  
 (4:00 p.m. - 7:00 p.m.)

Snow Make-Up Day  
 (To be used in numbered order  
 if days are needed)

**NOTE: Any additional inclement weather days will be made up at the end of the school year**



# Board of Education Personnel Reports

## *Employment Request*

Classification						
Support						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Foster, Gilbert	Fogarty	Cafeteria Worker	01/29/18	2	6	Sarah Sims
Manning, Charlotte	Transportation	Route Driver	01/16/18	13	6	Lewis Robinson
Todd, Bridget	Transportation	Route Driver	01/16/18	13	6	William Wright
Whitaker, Teara	High School	Cafeteria	02/12/18	2	6	Denise Patmon

## *FMLA Request*

Support: 0

Certified: 1

## *Transfer of Position Report*

Classification					
Support					
Name	Transferred From	Transferred To	Replacing	Transfer Date	
Buchanan, Cherina	Café HS 7.5Hrs	Route Driver	David Main	1/8/2018	
Patmon, Denise	Café HS 6 Hrs	Café HS 7.5 Hrs	Cherina Buchanan	1/22/2018	

## *Separation of Employment*

Classification					
Certified					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Hudson, Mary	High School	Library Media	Retiring	5/25/2018	

Classification					
Support					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Moore, Lisa	Transportation	Route Driver	Resigning	1/29/2018	
Thomas, Chad	Transportation	Route Driver	Resigning	1/26/2018	





Staking A Claim in Our Students' Future

Telephone: 405-282-8900

**REQUEST FOR EXTRA-DUTY POSITION**

Dr. Simpson & Guthrie Board of Education:

Recommendation for the following employee for an extra-duty position with the Guthrie Public School District:

Wilson

Suzanne

Last Name

First Name

Middle Initial

Head 7th & 8th Grade Tennis (Boys)

GJHS

Extra-Duty Position

Site

If hired by the Board of Education, would this be a replacement?  Yes  No

If yes, whom would this employee replace? \_\_\_\_\_

If this is an extra-duty position for athletics, has this person had *Care and Prevention of Athletic Injuries*?  Yes  No

Start Date 2/12/18

Extra-Duty Compensation \$1200

Submitted By: Jon Chappell  
Principal or Program Director

2/7/18  
Date

.....  
  
\_\_\_\_\_  
Doug Ogle, Executive Director  
Personnel/Secondary Education

2/7/18  
Date

## ***Guthrie Public Schools District Level Administrators***

<i><b>LastName</b></i>	<i><b>FirstName</b></i>	<i><b>Assignment</b></i>	<i><b>Site</b></i>	<i><b>Total Experience</b></i>
Benson	James	Director of Technology	Technology	29
Chappell	Jon	Athletic Director	High School	27
Chapple	Michelle	CFO	Administration	16
Ogle	Douglas	Assistant Superintendent	Administration	21
Smedley	Angie	Director of Special Education	Administration	12
Thompson	Cody	Director of Operations	Maintenance	34
Walters	Carmen	Ex Dir of Fed Prog/Elem Ed	Administration	20

Guthrie Public Schools  
Property Committee Meeting  
February 5, 2018 5:00 p.m.

Members present: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Jennifer Bennett-Johnson, Terry Pennington, Sharon Watts, and Linda Skinner.

**Mr. Thompson spoke on the following items:**

**Expenditure Reports:**

- Summarized the expenses for January
- 26 new Purchase Orders for January

**Completed Projects:**

- 325 Work-Orders completed at Maintenance
- 78 Work-Orders completed at Transportation
- HVAC repairs/upgrades throughout the District
- Plumbing repairs/upgrades throughout the District
- Electrical repairs/upgrades throughout the District
- Repaired/replaced doors/keys/locks throughout the district
- Installed new sewer line cleanout for HS annex
- Repaired valves to fire alarm system at the HS
- Completed 7 OSIG safety inspection requests at Cott. & HS
- Removed 2 of the 4 picnic tables out of the HS pond. The other 2 fell apart when trying to pull them out
- Changed filters at Central, Fogarty, Cotteral, and the HS
- Replaced 100 gal water heater with two 75 gal heaters at Cotteral which saved \$2,000 and gives us a back up tank

**Projects in Progress:**

- Currently have 92 Maintenance Work-Orders in progress
- Currently have 75 Transportation Work-Orders in progress
- District HVAC, Electrical and Plumbing repairs
- Replacing air filters at all sites and cleaning coils
- Continuing repairs to bus fleet, #49 & #53 in the shop for repairs
- Continuing roof repairs where needed at all sites:
  - a. Fogarty Quad bldg. and coping stone on main roof
  - b. Central – Kitchen roof
  - c. J.H. gym – SW corner
  - d. Administration – Board room area
- Continue painting the center section hall walls at the H.S.
- Repairs to outside exterior walls at Faver annex building
- Continue to repair/upgrade guttering at Fogarty
- Replace the two doors on the north side of Fogarty
- Repairing plaster on walls in Teachers' lounge at Cotteral
- Hiring 2 new bus drivers to drive for us
- Changing out stained or damaged ceiling tiles throughout the District
- Scheduling to connect all kitchen hoods to fire alarm system

### **Future Projects:**

- Continue making repairs/upgrades to facilities and equipment recommended in the Performance Review Report
- Install new sidewalk for Band to parking lot
- Restroom fixtures and playground upgrades, and teacher moves to prepare for the transition to neighborhood schools
- Continue to make repairs or replace HVAC units at all sites
- Roof repairs throughout the district
- Floor upgrades in classrooms at the HS, Bus Drivers Room, and Fogarty
- Water proofing repairs to J.H. café and kitchen areas
- Master lock/key system - Central classroom doors
- Build a closet for one classroom at Fogarty
- Chiller replacement/repairs – GUES and the H.S.
- Repair/Replace/Paint the siding on the football locker rooms at Faver
- Parking lot repairs to the H.S. and GUES

### **Bond Projects Discussion:**

#### Charter Oak ES –

- a. Gym – concrete base floor has been poured
- b. Main building – Block walk is being built  
Metal framing being installed, outer section complete, classroom section is underway  
Electrical, Mechanical, & plumbing rough-in is in progress  
Main water piping is in progress  
Fire line and sprinkler piping in progress  
Wall sheathing is being installed
- c. Retaining wall for north parking lot is completed
- d. Pad for water tower has been poured
- e. Center Section – Block walls are being built  
Door frames are being installed
- f. Lagoon – still working with DEQ to proceed with project

#### High School Chiller –

- a. Pre-installation electrical work has been completed
- b. Additional concrete pad has been poured
- c. Chiller has been built and scheduling ship date

Mr. Ogle discussed the two options for the 2018-2019 School Calendar and the process it involves.

**Guthrie Public Schools**  
**Finance Committee Meeting**

**February 6, 2018**

**4:00 P.M.**

In Attendance: Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Smedley, Gina Davis, Janna Pierson, Tina Smedley, and Michele Hamby

**Ms. Hamby** read a summary prepared by Michelle Chapple regarding the Comparative Financial Report and Fund Balance Projection, as Ms. Chapple was not in attendance.

**Mr. Ogle** spoke on the following:

**Software License Agreement with Forecast 5 Analytics**

This is a renewal of our current agreement at a cost of \$4500 per year for the license. This software is used to break down coding and expenditures to compare with peer districts.

**Driver's Education Summer School 2018**

Driver's Education is currently the only summer school offered. With the revenue generated from student enrollment in the course, plus reimbursement from the state, there is virtually no cost to the district to offer this.

**School Calendar Proposals 2018-2019**

A meeting was held in December with the calendar committee, resulting in two versions of the calendar for the next school year, dependent upon the construction timeline of the new school site. Calendar A is similar to the current year calendar, with Calendar B marking a delayed start date and a change to hours vs days, adding 10 minutes to each day.



**Ms. Walters** spoke on the following:

**St. Mary's Professional Development – Catapult Learning**

The principal at St. Mary's has elected to spend their appropriated funds this year on professional development through Catapult Learning for coaching with their teachers. These funds are set aside by the state and flow through our general fund as the LEA. Ms. Walters also noted that the St. Mary's staff is always invited to attend when we hold our own professional development.

**Dr. Simpson** spoke on the following:

Following the agenda items, Dr. Simpson spoke briefly regarding the possible need to hire a school nurse as well as giving an update on the construction timeline of Charter Oak Elementary.

## Curriculum Committee Meeting

### Minutes

February 6, 2018

5:00 p.m.

In attendance: Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Smedley, Janna Pierson, and Sheryl Miles

Tina Smedley attended for Travis Sallee

Discussion Items:

#### **Ms. Walters**

- RSA Update
- February 12<sup>th</sup> at 6:00p.m. Reception before Board Meeting

#### **Ms. Walters and Mr. Ogle**

- February 19<sup>th</sup> Professional Development Day – Site Plans