

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
DECEMBER 10, 2018**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON DECEMBER 10, 2018**

**Board Members Present:** Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Ron Plagg, Tina Smedley and Sharon Watts

**Board Member Absent:** Travis Sallee

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of  
Federal Programs/Elementary Ed  
Michelle Chapple, Chief Financial Officer  
Angie Smedley, Director of Special  
Education  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by Vice President Smedley.
2. Members Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Ron Plagg, Tina Smedley and Sharon Watts were present for roll call.  
  
Member Travis Sallee was not present for roll call.
3. A quorum was established.
4. Vice President Smedley asked everyone present to stand and join her in the Pledge of Allegiance.
5. Vice President Smedley asked everyone present to join her in a Moment of Silence.
6. Vice President Smedley called for Student Recognition.

**Dr. Simpson introduced Blake Wimsey from Foundation Insurance. Mr. Wimsey introduced the November Student of the Month, Weston Bohard. Mr. Wimsey read**

**the nomination letter submitted by Ms. Dixie Shaffer, teacher at Charter Oak Elementary. Mr. Wimsey presented Weston with a \$60 Stacy's Place gift card.**

- 7A. Vice President Smedley asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were no citizens registered to speak to the Board.**

- 7B. Vice President Smedley called for any comments to the Board by Board members.**

**There were no comments to the Board by Board members.**

- 8. Vice President Smedley called for the Superintendent's Reports.**

**Superintendent Simpson reported on the following:**

**Reported that last week was a very difficult time in our District with the loss of Saul Bernal, an 8<sup>th</sup> grade student at Guthrie Junior High and the parent of 5 of our students, Tara Lynn. He extended our sympathies to both families.**

**Gave an update regarding the Board of Education filings. Announced that Mr. Plagg will retain seat #2 for the duration of the term and that an election would take place on April 2, 2019 for seat #5 between Ms. Tina Smedley and Mr. John Donosso. Ms. Smedley currently holds seat #5.**

**Announced the site teachers of the year as:**

**Cotteral: Julie Chambers  
Charter Oak: Dixie Shaffer  
Central: Lyndsey Rollins  
Fogarty: Amanda Perring  
G.U.E.S.: Sheri Stevenson  
G.J.H.S.: Kristen Hooper  
G.H.S.: Gloria Salas and Jeff Jordan**

**Reported that this past Tuesday, Mrs. Christianson's 1<sup>st</sup> grade students from Central Elementary traveled to the Capitol to participate in the annual tree decorating ceremony. While they were there, they met Governor Fallin and State Superintendent Hofmeister.**

**Reminded board members that the winter band concert is Thursday night and the vocal concert is next Tuesday. Both concerts will be held at the Masonic Temple beginning at 7:00 p.m.**

**Announced winter break will begin on Saturday, December 22<sup>nd</sup> and school will resume on Monday, January 7<sup>th</sup>.**

**In an effort to continue to inform the Board on Elementary Transition items, he provided information regarding discipline numbers from last year and this year with respect to discipline at the elementary level.**

**Reminded Board members about the Special Board Meeting on Wednesday, December 19<sup>th</sup> at 6:00 p.m.**

**9. Vice President Smedley called for action on the Consent Agenda.**

**A motion was made by Pierson and seconded by Bennett-Johnson to approve the Consent Agenda.**

**The motion carried with 6 ayes and 0 nays.**

**10A. Vice President Smedley called for presentation of 2017-2018 audit by Putnam and Company, LLC.**

**Superintendent Simpson called for Mr. Jerry Putnam, from Putnam and Company, LLC, who presented the 2017-2018 audit. The audit contains an executive summary which brings out the highlights of the report. It is not in accordance with generally accepted accounting principles but it is in accordance with everything the State Department of Education requires. The report does include fixed assets. Mr. Putnam discussed the highlights of the audit and the findings it presented.**

**10B. Vice President Smedley called for recommendation, consideration and action upon 2018-2019 Revised Appropriations of State Aid and/or Federal funds for General and Child Nutrition Funds-Form 307.**

**A motion was made by Davis and seconded by Pierson to approve the 2018-2019 Revised Appropriations of State Aid and/or Federal funds for General and Child Nutrition Funds-Form 307.**

**The motion carried with 6 ayes and 0 nays.**

**10C. Vice President Smedley called for recommendation, consideration and action upon appointment of Bill Hodges, Doug Ogle and Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2019-2020 school year.**

**A motion was made by Pierson and seconded by Watts to approve the appointment of Bill Hodges, Doug Ogle and Michelle Chapple as designated representatives of**

**the Board of Education to conduct employee negotiations for the 2019-2020 school year.**

**The motion carried with 6 ayes and 0 nays.**

- 10D. Vice President Smedley called for recommendation, consideration and action on agreement with Municipal Finance Services, Inc. for Continuing Disclosure Reporting Assistance Agreement.**

**A motion was made by Watts and seconded by Bennett-Johnson to approve the agreement with Municipal Finance Services, Inc. for Continuing Disclosure Reporting Assistance Agreement.**

**The motion carried with 6 ayes and 0 nays.**

- 10E. Vice President Smedley called for recommendation, consideration and action upon Activity Fund Handbook for 2018-2019.**

**A motion was made by Davis and seconded by Plagg to approve the Activity Fund Handbook for 2018-2019.**

**The motion carried with 6 ayes and 0 nays.**

- 11. Vice President Smedley called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2018-2019, discussion of employment of temporary contract teachers as listed on Schedule A for the second semester of the 2018-2019 school year, discussion of employment of career contract teacher as listed on Schedule B for the second semester of the 2018-2019 school year and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7.**

- 11A. A motion was made by Watts and seconded by Bennett-Johnson to go into executive session.**

**The motion carried with 6 ayes and 0 nays. Executive session began at 7:21 p.m.**

- 11B. Vice President Smedley acknowledged the Board's return to open session at 8:52 p.m.**

- 11C. Vice President Smedley stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**

- 12. Vice President Smedley called for a vote on action as set out on the Personnel Reports.**

**A motion was made by Watts and seconded by Davis to approve action as set out on the Personnel Reports.**

**The motion carried with 6 ayes and 0 nays.**

- 13. Vice President Smedley called for action upon recommendation of extra-duty assignments for 2018-2019.**

**A motion was made by Watts and seconded by Davis to approve extra-duty assignments as listed for 2018-2019.**

**The motion carried with 6 ayes and 0 nays.**

- 14. Vice President Smedley called for recommendation, consideration and action to employee as temporary teachers for the second semester of the 2018-2019 school year the individuals listed on Schedule A of this agenda.**

**A motion was made by Watts and seconded by Bennett-Johnson to employee as temporary teachers for the second semester of the 2018-2019 school year the individuals listed on Schedule A of this agenda.**

**The motion carried with 6 ayes and 0 nays.**

- 15. Vice President Smedley called for action upon recommendation to employ as career teacher for the second semester of the 2018-2019 school year the individual listed on Schedule B of this agenda.**

**A motion was made by Watts and seconded by Bennett-Johnson to employ as career teacher for the second semester of the 2018-2019 school year the individual listed on Schedule B of this agenda.**

**The motion carried with 6 ayes and 0 nays.**

- 16. Vice President Smedley called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated that no resignations were offered since the posting of the agenda.**

- 17. Vice President Smedley called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

18. A motion was made by Davis and seconded by Watts to adjourn the meeting.

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 8:55 p.m.



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Tina Smedley, Acting Board President



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Jana Frey, Minutes Clerk

APPROVED

JAN 14 2019 *JF*

BOARD OF EDUCATION  
GUTHRIE, OK