

**AGENDA WITH COMMENTARY**

**GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
705 EAST OKLAHOMA  
GUTHRIE, OKLAHOMA**

**MONDAY  
SEPTEMBER 14, 2020  
6:30 P.M.**

**AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Student Recognition**
- 7. Comments to the Board by:**
  - A. Citizens registered to speak to the Board**
  - B. Board Members**
- 8. Superintendent's Reports**
- 9. Consent Agenda:.....Pages 7-51**

**All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:**

  - A. Minutes of regular meeting held on August 10, 2020**
  - B. Minutes of special meeting held on August 18, 2020**
  - C. Treasurer's Report**
  - D. Activity Fund Fundraisers as per attached list**

- E. **Activity Fund Transfer Request**
- F. **Encumbrances for General Fund #'s 306-52, Building Fund #'s 96-179, Child Nutrition Fund #'s 1-9 and listed change orders and Activity Fund Reports**
- G. **Fuel Bid**
- H. **Out-of-State Trip Request**  
**Coach Yulonda Burris, Coach Malcolm Roberts and Girls Basketball Team – Big Saturday Basketball Scrimmage – Wichita Falls, TX – October 31, 2020 – Students will be riding with their parents due to COVID 19.**

**10. Business Agenda:**

- A. **Recommendation, consideration and action upon Gifted and Talented Committee...Page 52**

Commentary:

The list of recommendations is in your packet. This is required to be brought before the Board each year. **Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- B. **Recommendation, consideration and action upon United Community Action Head Start.....Pages 53-65**

Commentary:

This is our annual renewal agreement with Head Start to provide Special Education Services to eligible students ages 3-5 which is required by federal regulations. This agreement does not place any additional financial expenses on Guthrie Schools. **Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- C. **Recommendation, consideration and action upon Agreement with University of Oklahoma National Center for Disability Education and Training.....Pages 66-78**

Commentary:

This agreement would allow Pre-Employment Transition Services (Pre-ETS) training to be conducted with students with disabilities. The Pre-ETS categories include: Job Exploration Counseling, Work-Based Learning, Counseling on Postsecondary Opportunities, Workplace Readiness Training, and Self-advocacy. This training would be conducted by approved Pre-ETS during the school day at no charge to the district. **Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**D. Recommendation, consideration and action upon Professional Development Committee for 2020-2021.....Page 79**

Commentary:

The list of recommendations is in your packet. This is brought before the Board each year.

**Carmen Walters will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**E. Recommendation, consideration and action upon renewal agreement with Coca-Cola Southwest Beverages LLC for 2020-2021.....Pages 80-82**

Commentary:

This is our third year to contract with the Coca-Cola Southwest Beverages LLC. The agreement is for one year and may be renewed each year for a five-year period. In addition to commission on sales, we receive an additional \$4,000.00 in cash and products each year for granting them exclusive vending rights. **Michelle Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**F. Recommendation, consideration and action upon contract with The Stacy Group, Inc. for architectural services for 2020-2021.....Pages 83-94**

Commentary:

This is our annual renewal of the contract with our architectural firm. The Stacy Group, Inc. was chosen in 2013 as the District's architect. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**G. Recommendation, consideration and action upon 2020-2021 Estimate of Needs as prepared by Putnam & Company, PLLC and 2020-2021 Financial Statement and the authority to publish the same.....Pages 95-142**

Commentary:

We are required to adopt the Estimate of Needs each year at this time. **Michelle Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**H. Recommendation, consideration and action upon 2020-2021 Guthrie Public Schools Distance Learning Plan.....Pages 143-145**

Commentary:

This is a new requirement from the Oklahoma State Department of Education. All school districts must have a Distance Learning Plan on file with the SDE which has been board approved annually. **Doug Ogle will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**I. Recommendation, consideration and action upon COVID-19 Protocols for 2020-2021 Effective August 31, 2020.....Pages 146-159**

Commentary:

Changes were made to the COVID-19 protocols on August 17, 2020, which implemented conditions in which masks would be mandatory for students and staff. Further changes were implemented on August 31, 2020, which outlined changes in CDC mandates for students and staff members who have been quarantined. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**J. Recommendation, consideration and action upon Guthrie High School Parent Student Handbook 2020-2021 Temporary Revisions.....Pages 160-191**

Commentary:

This is a recommendation from our legal counsel based on current conditions with transportation to Meridian with respect to COVID. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**K. Presentation of new District Policy: C-7A Emergency Preparedness and Management .....Pages 192-199**

Commentary:

This is a recommendation from our legal counsel to provide a clearer framework of authority and responsibility when responding to emergency conditions including health emergencies. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**L. Recommendation, consideration and action upon revision to District Policy: E-44 Internet Based Instruction.....Pages 198-207**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**M. Recommendation, consideration and action upon revision to District Policy: F-7 Contagious and Life-Threatening Disease Policy.....Page 208**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**N. Recommendation, consideration and action upon revision to District Policy: F-8 Aids Prevention Education for Students and Communicable Diseases.....Pages 209-211**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**O. Consider and vote to accept a gift of library books for Guthrie Upper Elementary and Guthrie Junior High School by the Guthrie Assembly #22 International Order of Rainbow for Girls.....Page 212**

Commentary:

This is a request from Makenna Bench, a freshman at Guthrie High School on behalf of the Guthrie Assembly #22 International Order of the Rainbow for Girls to donate books to the libraries of Guthrie Upper Elementary School and Guthrie Junior High School. Both librarians have approved the titles of the books. Each book would have a label inside the cover noting the source of the donation. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**P. Receive bids for the purchase of \$750,000 General Obligation Building Bonds, Series 2020B of the District and vote to award said bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders.**

**Q. Consider and vote on resolution providing for the issuance of general obligation bonds in the sum of \$750,000 by Independent School District Number 1, Logan County, Oklahoma, authorized at an election called and held for such purpose; prescribing form of bonds; designating bonds as “General Obligation Building Bonds, Series 2020B”; providing for the registration thereof; establishing the school district’s reasonable expectation with respect to issuance of tax-exempt obligation in calendar year 2020 and designating bonds as “qualified tax-exempt obligations”; approving the form of a Continuing Disclosure Certificate; providing for the levy of an annual tax for the payment of principal of and interest on the same; and fixing other details of the issue.....Pages 213-222**

- 11. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2020-2021, and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B)1 and 7
  - A. Vote to go into executive session**
  - B. Acknowledge Board’s return to open session**
  - C. Statement of minutes of executive session****
- 12. Vote on action as set out on the Personnel Reports**
- 13. Recommendation, consideration and action upon approval of Jason Alexander to be classified as an Adjunct Teacher for Geography at Guthrie Junior High School.**
- 14. Action upon recommendation of extra-duty assignments as listed for 2020-2021**
- 15. Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 16. Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 17. Adjourn**

**Dr. Mike Simpson  
Superintendent**

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Posted by: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Place: \_\_\_\_\_

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
AUGUST 10, 2020**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE GUTHRIE JUNIOR HIGH, 705 EAST OKLAHOMA, GUTHRIE, OKLAHOMA ON AUGUST 10, 2020.**

**Board Members Present:** S. Janna Pierson, Chris Schroder, Ron Plagg, Jennifer Bennett-Johnson, Tina Smedley, Gina Davis, Travis Sallee

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of  
Federal Programs/Elementary Ed  
Susan Cox, Director of Nutrition  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Michelle Chapple, CFO  
Elisha Jahnke, Minutes Clerk  
Kary Jarred, Deputy Minutes Clerk

- 1. The meeting was called to order by President Pierson.**
- 2. Members Chris Schroder, Ron Plagg, Jennifer Bennett-Johnson, Tina Smedley, Gina Davis, Travis Sallee were present for roll call.**
- 3. A quorum was established.**
- 4. President Pierson asked everyone present to stand and join her in the Pledge of Allegiance.**
- 5. President Pierson asked everyone present to join her in a Moment of Silence.**
- 6A. President Pierson asked the Superintendent if there were any citizens registered to speak to the Board.**  
  
**Superintendent Simpson stated there were no citizens registered to speak to the Board.**
- 6B. President Pierson called for any comments to the Board by Board members.**
- 7. President Pierson called for the Superintendent's Reports.**

**Superintendent Simpson reported on the following:**

**Thanked the custodial and maintenance staff for all their work this summer. A new chiller has been installed at the Junior High. The GUES chiller was set today and they are working on plumbing and it will be running later this week.**

**Online enrollment is ongoing and parents are encouraged to complete the process as soon as possible.**

**New Teacher Orientation is this Thursday in the high school cafeteria.**

**All-School Convocation is Monday, August 17<sup>th</sup>. It will be virtual with sites merging together.**

**There is a Special Board Meeting for Tuesday, August 18<sup>th</sup> at 8:00a.m.**

**We will require all attendees to wear masks at the Meet the Teacher event. Also, we are only allowing one parent and the student in the building.**

**Junior High Open House and High School Freshman Orientation is Tuesday, August 18<sup>th</sup>.**

**The first day of school is Thursday, August 20<sup>th</sup>.**

**OSSBA/CCOSA Conference August 27-30 in OKC has been cancelled.**

**8. President Pierson called for action on the Consent Agenda.**

**A motion was made by Plagg and seconded by Smedley to approve the Consent Agenda minus the minutes for special board meeting held July 28, 2020.**

**The motion carried with 7 ayes and 0 nays.**

**A motion was made by Smedley and seconded by Bennett-Johnson to approve the Consent Agenda minutes for special meeting held July 28, 2020.**

**The motion carried with 6 ayes and 0 nays. Plagg abstained.**

**9A. President Pierson called for recommendation, consideration and action to calculate the 2020-2021 school year by instructional hours.**

**A motion was made by Smedley and seconded by Davis to calculate the 2020-2021 school year by instructional hours.**

**The motion carried with 7 ayes and 0 nays.**

**9B. President Pierson called for recommendation, consideration authorizing Ms. Jana Wanzer as Authorized representative for the Child Nutrition Program.**

**A motion was made by Plagg and seconded by Davis to approve Jan Wanzer as Authorized representative for the Child Nutrition Program.**

**The motion carried with 7 ayes and 0 nays.**



- 9C. President Pierson called for recommendation, consideration and action upon Memorandum of Understanding between Oklahoma City Community College and Guthrie High School for the dual/concurrent program for 2020-2021.**

**A motion was made by Davis and seconded by Schroder to approve the Memorandum of Understanding between Oklahoma City Community College and Guthrie High School for the dual/concurrent program for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

- 9D. President Pierson called for the recommendation and consideration for action on the School Bus Rider's Handbook for 2020-2021.**

**A motion was made by Schroder and seconded by Bennett-Johnson to approve the School Bus Rider's Handbook for 2020-21.**

**The motion carried with 7 ayes and 0 nays.**

- 9E. President Pierson called for recommendation, consideration for action on the School Bus Driver's and Monitor's Handbook for 2020-2021.**

**A motion was made by Sallee and seconded by Smedley to approve the action on the School Bus Driver's and Monitor's Handbook for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

- 9F. President Pierson called for the recommendation and consideration for action on the agreement with the Board of County Commissioners of Logan County for School Resource Officer provided by Logan County Sheriff's Office for 2020-2021.**

**A motion was made by Schroder and seconded by Sallee to approve the agreement with the Board of County Commissions of Logan County for School Resource Officer to be provided by Logan County Sheriff's Office for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

- 9G. President Pierson called for the recommendation and consideration for action on the City of Guthrie for School Resource Officers provided by Guthrie Police Department for 2020-2021.**

**Discussion followed.**

**A motion was made by Flagg and seconded by Smedley to approve the City of Guthrie School Resource Officers provided by Guthrie Police Department for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

- 9H. President Pierson called for recommendation, consideration for the revision to the District Policy: C-15A Service Animals.**

**Discussion followed.**

**A motion was made by Smedley and seconded by Schroder to approve the revision to the District Policy C-15A Service Animals.**

**The motion carried with 7 ayes and 0 nays.**

- 9I. President Pierson called for the recommendation and consideration for the revision to District Policy: D-9A Alcohol and Drug Testing for Bus Drivers.**

**A motion was made by Davis and seconded by Sallee to approve the revision to District Policy D-9A Alcohol and Drug Testing for Bus Drivers.**

**The motion carried with 7 ayes and 0 nays.**

- 9J. President Pierson called for the recommendation and consideration for the revision to District Policy: D-37A Support Employee Rules of Conduct**

**A motion was made by Flagg and seconded by Bennett-Johnson to approve the revision to District Policy D37A Support Employee Rules Conduct.**

**The motion carried with 7 ayes and 0 nays.**

- 9K. President Pierson called for the recommendation and consideration for the revision to District Policy: D-45 Felony Record Search Policy.**

**A motion was made by Smedley and seconded by Sallee to approve the revision to District Policy: D-45 Felony Record Search Policy.**

**The motion carried with 7 ayes and 0 nays.**

- 9L. President Pierson called for the recommendation and consideration for the revision to the District Policy: E-38 Reading Sufficiency Act Testing and Procedures.**

**A motion was made by Sallee and seconded by Schroder to approve the revision to District Policy E-38 Reading Sufficiency Act Testing and Procedures.**

**The motion carried with 7 ayes and 0 nays.**

- 9M. President Pierson called for the recommendation and consideration for the revision to the District Policy: F-19 Student Records (FERPA).**

**A motion was made by Schroder and seconded by Sallee to approve the revision to District Policy F-19 Student Records (FERPA).**

**The motion carried with 7 ayes and 0 nays.**

- 9N. President Pierson called for the recommendation and consideration for the revision to the District Policy: G-9 Use of School Property (Regulations).**

**A motion was made by Smedley and seconded by Plagg to approve the revision to District Policy G-9 Use of School Property (Regulations).**

**The motion carried with 7 ayes and 0 nays.**

- 9O. President Pierson called for the recommendation and consideration for the revision to the District Policy: G-14 Advertising Policy.**

**A motion was made by Sallee and seconded by Smedley to approve the revision to District Policy G-14 Advertising Policy.**

**The motion carried with 7 ayes and 0 nays.**

- 9P. President Pierson called for the recommendation and consideration for the presentation of proposed new District Policy: C-29 Cybersecurity.**

- 9Q. President Pierson called for the recommendation and consideration for the presentation of proposed new District Policy: D-9B Compliance with Regulation Regarding the FMCSA Clearinghouse.**

**Discussion followed.**

- 9R. President Pierson called for the recommendation and consideration for the presentation of proposed new District Policy: D-50 Teleworking.**

- 9S. President Pierson called for the recommendation and consideration for the presentation of proposed new District Policy: F-11A Emergency Medical Services at District Athletic Events and Activities.**

- 9T. President Pierson called for the recommendation and consideration for the agreement with Sheri Fairchild for Psychoeducational Services for 2020-2021.**

**A motion was made by Schroder and seconded by Bennett-Johnson to approve the agreement with Sheri Fairchild for Psychoeducational Services for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

- 9U. President Pierson called for the recommendation and consideration for the revision to the District Policy: GPS COVID-19 Protocols.**

**A motion was made by Smedley and seconded by Davis to approve the revision to District Policy GPS COVID-19 Protocols.**

The motion carried with 7 ayes and 0 nays.

- 9V. President Pierson called for the recommendation and consideration and vote to approve a resolution pertaining to the District's \$750,000 General Obligation Building Bonds, Series 2020B; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the insurance bonds.

A motion was made by Davis and seconded by Sallee to approve the resolution pertaining to the District's \$750,000 General Obligation Building Bonds,, Series 2020B; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the insurance bonds.

The motion carried with 7 ayes and 0 nays.

President Pierson thanked the public for their support.

- 9W. President Pierson called for the approval of a contract with BancFirst, Oklahoma City, Oklahoma, to serve as a registrar and paying agent on the District's \$750,000 General Obligation Building Bonds, Series 2020B.

Discussion followed.

A motion was made by Sallee and seconded by Bennett-Johnson to approve the contract with BancFirst, OKC, OK, to serve as a registrar and paying agent on the district's \$750,000 General Obligation Building Bonds, Series 2020B.

The motion carried with 7 ayes and 0 nays.

- 9X. President Pierson called for the approval of a contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district's \$750,000 General Obligation Building Bonds, Series 2020B.

A motion was made by Smedley and seconded by Sallee to approve the contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district's \$750,000 General Obligation Building Bonds, Series 2020B.

The motion carried with 7 ayes and 0 nays.

10. President Pierson called for the proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA.STAT. Section 307 (B) 1,2.3 and 7.

**10A. A motion was made by Schroder and seconded by Plagg to go into executive session.**

**The motion carried with 7 ayes and 0 nays. Executive session began at 7:12p.m.**

**10B. President Pierson acknowledged the Boards return to open session at 7:57p.m.**

**10C. President Pierson stated that in executive session, no votes were taken.**

**11. President Pierson called for a vote on action as set out on the Personnel Reports.**

**A motion was made by Plagg and seconded by Davis to approve action as set out on the Personnel Reports.**

**The motion carried with 7 ayes and 0 nays.**

**12. President Pierson called for action upon recommendation of extra-duty assignments as listed for 2020-2021.**

**Superintendent Simpson stated there were none.**

**13. President Pierson called for the recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated there were none.**

**14. President Pierson called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

**Superintendent Simpson stated there were none.**

**15. A motion was made by Smedley and seconded by Bennett-Johnson to adjourn the meeting.**

**The motion carried with 7 ayes and 0 nays.**

**The meeting adjourned at 8:00 p.m.**

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**Kary Jarred, Deputy Minutes Clerk**

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**S. Janna Pierson, Board President**

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
SPECIAL MEETING  
AUGUST 18, 2020**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION SPECIAL MEETING HELD AT 8:00 A.M. CONDUCTED THROUGH VIDEOCONFERENCE ON AUGUST 18, 2020**

**Board Members Present:** S. Janna Pierson, Travis Sallee, Tina Smedley, Jennifer Bennett-Johnson, Gina Davis, Chris Schroder, and Ron Plagg

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of Federal Programs  
Michelle Chapple, Chief Executive Officer  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Susan Cox, Director of Child Nutrition

The meeting was called to order by President Pierson at 8:04 a.m.

1. Members S. Janna Pierson, Travis Sallee, Tina Smedley, Jennifer Bennett-Johnson, Gina Davis, Chris Schroder, and Ron Plagg were present for roll call.
2. A quorum was established.
3. President Pierson asked everyone present to stand and join her in the Pledge of Allegiance.
4. President Pierson asked everyone present to join her in a Moment of Silence.
5. President Pierson called for recommendation, consideration and action upon District Policy C-29 Cybersecurity.

A motion was made by Plagg and seconded by Davis to the District Policy C-29 Cybersecurity.

The motion carried with 7 ayes and 0 nays.

6. President Pierson called for recommendation, consideration and action on District Policy D-9B Compliance with Regulation Regarding the FMCSA Clearinghouse.

A motion was made by Smedley and seconded by Schroder to approve the District Policy D-9B Compliance with Regulation Regarding the FMCSA Clearinghouse.

The motion carried with 7 ayes and 0 nays.

7. **President Pierson called for recommendation, consideration and action on District Policy D-50 Teleworking.**

**A motion was made by Schroder and seconded by Smedley to approve the District Policy D-50 Teleworking.**

**The motion carried with 7 ayes and 0 nays.**

8. **President Pierson called for recommendation, consideration and action on District Policy F-11A Emergency Medical Services at District Athletic Events and Activities.**

**A motion was made by Plagg and seconded by Davis to approve the District Policy F-11A Emergency Medical Services at District Athletic Events and Activities.**

**The motion carried with 7 ayes and 0 nays.**

9. **President Pierson called for recommendation to name Elisha Jahnke as the Minutes Clerk for the Guthrie Board of Education.**

**A motion was made by Smedley and seconded by Bennett-Johnson to name Elisha Jahnke as the Minutes Clerk for the Guthrie Board of Education.**

**The motion carried with 7 ayes and 0 nays**

10. **President Pierson called for an executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, teacher negotiation for 2020-2021, Support Personnel Handbook for 2020-2021, and extra duties, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT Section 307 (B) 1,2 and 7**

**A. Vote to go into executive session**

**B. Acknowledge Board's return to open session**

**C. Statement of minutes of executive session**

**There was no motion made, therefore there was no executive session.**

11. **President Pierson called for the recommendation, consideration and action on the Personnel Reports.**

**A motion was made by Smedley and seconded by Plagg to approve action as set out on the Personnel Reports.**

**The motion carried with 7 ayes and 0 nays.**

12. **President Pierson called for recommendation, consideration and action upon Negotiated Agreement between the Guthrie Association of Classroom Teachers and the Guthrie Board of Education for 2020-2021.**

**A motion was made by Smedley and seconded by Plagg to approve the Negotiated Agreement between the Guthrie Association of Classroom Teachers and the Guthrie Board of Education for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

13. **President Pierson called for recommendation, consideration and action upon Support Personnel Handbook for 2020-2021.**

**A motion was made by Schroder and seconded by Sallee to approve the Support Personnel Handbook for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

14. **President Pierson called for recommendation, consideration and action upon Administrator's Handbook and Salary Schedule not including the Superintendent for 2020-2021.**

**A motion was made by Smedley and seconded by Bennett-Johnson to approve the Administrator's Handbook and Salary Schedule not including the Superintendent for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

15. **President Pierson called for recommendation, consideration and action upon extra-duty assignments as listed for 2020-2021.**

**A motion was made by Plagg and seconded by Davis to approve the extra-duty assignments as listed for 2020-2021.**

**The motion carried with 7 ayes and 0 nays.**

16. **A motion was made by Schroder and seconded by Smedley to adjourn the meeting. The motion carried with 7 ayes and 0 nays.**

**The meeting adjourned at 8:22 a.m.**

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**Kary Jarred, Deputy Minutes Clerk**

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**Janna Pierson, Board President**



**TREASURER'S REPORT**  
**August 31, 2020**

**BANK BALANCES**

FARMERS & MERCHANTS

General Fund	4,301,093.54
Building Fund	355,192.07
Sinking Fund	1,131,228.94
ILR Fund	47,240.00
G&E Fund	21,247.60
Child Nutrition Fund	90,044.10
Activity Fund	519,888.00
School Age-Care Fund	75,619.14
Bond Fund	<u>464,159.54</u>

TOTAL \$ 7,005,712.93

**RECEIPTS**

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GENERAL FUND:

Logan County	102,786.74
State of Oklahoma	1,187,169.14
Okla. Tax Comm.	137,024.45
School Land Earn.	22,781.72
R.O.T.C.	3,586.39
Federal Programs	16,366.90
Misc Receipts	10,403.19
Correcting Entry(-)	
General Acct. Int.	2,554.93
Minus (-) Bank Fees	<u>81.14</u>
TOTAL	\$1,482,592.32

BUILDING FUND

Logan County	7,662.67
Bldg. for Champs	<u>20.00</u>
TOTAL	\$7,682.67

SINKING FUND:

Logan County	\$24,754.52
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CHILD NUTRITION FUND:

Local	7,766.61
State	1,231.80
Federal	
TOTAL	<u>\$8,998.41</u>

INS.LOSS RECOVERY FUND:

BOND FUND:

Interest	158.61
Bank Fees	<u>(-) 8.99</u>
TOTAL	\$149.62

**WARRANTS PAID**

GENERAL FUND:

2019-2020      \$126,253.35  
2020-2021      \$821,526.22

BUILDING FUND:

2019-2020      \$ 5,141.32  
2020-2021      \$131,003.71

CHILD NUTRITION FUND:

2019-2020      \$2,068.14  
2020-2021      \$5,318.00

GIFTS & ENDOWMENTS FUND:

2019-2020  
2020-2021

INS. LOSS RECOVERY FUND:

2019-2020  
2020-2021

BOND FUND:

2019-2020      \$799,907.80  
2020-2021

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**TOTAL MONIES IN F&M BANK \$ 7,005,712.93**

PLEDGED – FDIC                      \$ 250,000.00

PLEDGED – F&M BANK              \$ 7,987,000.00

**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUEST  
As of 9/01/2020**

- |                          |   |
|--------------------------|---|
| 1. Central Activity, 802 | Schoolstore.com, online store sales     |
| 2. Fogarty PTO, 808      | School T-shirt sales                    |
| 3. Fogarty PTO, 808      | Snack Shack (every Friday 2020-2021)    |
| 4. Fogarty PTO, 809      | Scholastic Book Fair-Fall               |
| 5. Fogarty PTO, 809      | Scholastic Book Fair-Spring             |
| 6. JH Library, 825       | Scholastic Book Fair-Spring             |
| 7. Tennis, 855           | McDonald's Pancake Supper               |
| 8. Tennis, 855           | SnapRaise donation requests             |
| 9. Tennis, 855           | Lexi Hasting Memorial Tennis Tournament |
| 10. Tennis, 855          | FanCloth Fan Gear sales                 |
| 11. Tennis, 855          | Tennis Camp                             |



1.

### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/26/2020 Site: Central Unobligated Account Balance: \$6,978 <sup>\$1</sup> 8263.11 8/21/20

Account Name: Central Activity Account Number: 802

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Schoolstore.com - parents & students send emails to friends & family members with links to shop. There are hundreds of stores that the families can then shop and the school received credit.

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- *This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.*
- *This fundraiser will not operate for more than fourteen (14) days in total.*
- *The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.*

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Will be used for classroom, teacher and student instructional material and incentives. Playground supplies and equipment. First aid items.

Name/Address of Vendor: \_\_\_\_\_

Items to be purchased in order to conduct the fundraiser: \_\_\_\_\_

Estimated INCOME: <u>400.00</u>	Fundraiser start date: <u>1.11.2021</u>
Less Estimated EXPENSES: <u>0</u>	
Estimated PROFIT: <u>400.00</u>	Fundraiser end date: <u>2.15.2021</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? n/a Are \_\_\_\_\_

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8/26/20

Principal's Signature: [Signature] Date: 8/26/20

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

[Signature]  
20



2.

### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 08/05/2020 Site: Fogarty Unobligated Account Balance: 17,276<sup>21</sup>/<sub>68</sub>

Account Name: Fogarty PTO Account Number: 808

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) School T-Shirts

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: supplies for teachers, classrooms, everyday needs of the site

Name/Address of Vendor: n/a Gandy Ink

Items to be purchased in order to conduct the fundraiser: n/a shirts

Estimated INCOME: 600.00 Fundraiser start date: August 20, 2020  
 Less Estimated EXPENSES: 300.00 up  
 Estimated PROFIT: 300.00 Fundraiser end date: February 7, 2020

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? \_\_\_\_\_ Are

school district facilities required? \_\_\_\_\_ if yes a facility use permit must be completed.

Sponsor Signature: Lacey Hudson Date: 8-5-20

Principal's Signature: Marsha Todd Date: 8/5/20

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

[Signature]  
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3.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 08/05/2020 Site: Fogarty Unobligated Account Balance: 17,276<sup>71</sup>/<sub>100</sub>

Account Name: Fogarty PTO Account Number: 808

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Snack Shack\_ Snack Items sold to students

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) snack items, chips, cookies, capri sun

Manufacturer: Marsh Powell Vending/Child Nutrition

Purpose for which funds will be used: supplies for teachers, classrooms, everyday needs of the site

Name/Address of Vendor: n/a

Items to be purchased in order to conduct the fundraiser: n/a

Estimated INCOME: 5000.00 Fundraiser start date: September 14, 2020  
 Less Estimated EXPENSES: 2500.00  
 Estimated PROFIT: 5000.00 Fundraiser end date: May 14, 2020

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? \_\_\_\_\_ Are

school district facilities required? \_\_\_\_\_ if yes a facility use permit must be completed.

Sponsor Signature: Lacey Hudson Date: 8-5-20

Principal's Signature: Marsha Todd Date: 8/5/20

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017



4.

### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: Aug 21, 2020 Site: Fogarty Unobligated Account Balance: 9369<sup>58</sup>

8/25/20<sup>20</sup>

Account Name: Fogarty Elem. Account Number: 809

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Scholastic Bookfair-selling books, erasers, pencils, pens

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Books for library and supply money for library.

Name/Address of Vendor: Scholastic Bookfairs

Items to be purchased in order to conduct the fundraiser: \_\_\_\_\_

Estimated INCOME: 2500.00 Fundraiser start date: Oct 16th, 2020  
 Less Estimated EXPENSES: 0  
 Estimated PROFIT: 2500 Fundraiser end date: Oct 28th

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Sent back to Scholastic Are \_\_\_\_\_

school district facilities required? yes, library if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8-21-20

Principal's Signature: [Signature] Date: 8-21-20

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

[Signature]



5.

### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: Aug 21, 2020 Site: Fogarty Unobligated Account Balance: 9,369.58

8-25-20  
B

Account Name: Fogarty Elem. Account Number: 809

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Bookfair-books, pens, pencils, posters, etc

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Library supplies and books

Name/Address of Vendor: Scholastic

Items to be purchased in order to conduct the fundraiser: \_\_\_\_\_

Estimated INCOME: 2500.00 Fundraiser start date: April 26  
Less Estimated EXPENSES: 0

Estimated PROFIT: 2500 Fundraiser end date: May 7 2020

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Sent back to Scholastic Are \_\_\_\_\_

school district facilities required? yes, library if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8-21-20

Principal's Signature: [Signature] Date: 8-21-20

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

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 BY: [Signature]

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**GPS ACTIVITY FUND FUNDRAISER REQUEST FORM**

Request Date: August 28th 2020 Site: Jr. High Unobligated Account Balance: 1,748.68

Account Name: Library Junior High Account Number: 825

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Students will have an opportunity to buy books at the spring book fair.

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: To purchase new books for the Jr. High library from Scholastic

Name/Address of Vendor: Scholastic Books, 557 Broadway New York, NY 10012

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: 3,000 Fundraiser start date: March 8th 2021  
 Less Estimated EXPENSES: 1,500  
 Estimated PROFIT: 1,500 Fundraiser end date: March 12th 2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Items will be picked up by Scholastic Are \_\_\_\_\_

school district facilities required? yes if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8/28/2020

Principal's Signature: [Signature] Date: 8/28/2020

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval Date: \_\_\_\_\_  
 AF Fundraiser Request 12/2017

[Signature]

Board of Education Approval Date: \_\_\_\_\_  
 AF Fundraiser Request 12/2017

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7.

BY: [Signature]  
GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-24-2020 Site: HS Unobligated Account Balance: \$19,473.11

Account Name: Tennis Account Number: 855

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) \_\_\_\_\_

McDonald's Pancake Supper

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Pancakes

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: help with purchase of uniforms, court repairs, equipment, tennis balls, weight equipment,

Name/Address of Vendor: McDonald's Guthrie, OK

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: \$750 Fundraiser start date: February 1, 2021  
 Less Estimated EXPENSES: \_\_\_\_\_  
 Estimated PROFIT: \$ 750 Fundraiser end date: February 28, 2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are \_\_\_\_\_

school district facilities required? No if yes a facility use permit must be completed.

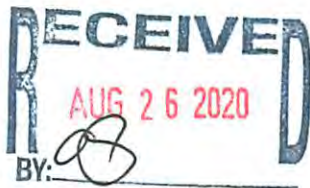
Sponsor Signature: Mary Hudson Date: 8-24-20

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director's Signature (if applicable): [Signature] Date: 8/25/2020

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

[Signature]



8.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-24-2020 Site: HS Unobligated Account Balance: \$19,473.11

Account Name: Tennis Account Number: 855

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)

SnapRaise

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards...

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen (14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day...

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property...

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer:

Purpose for which funds will be used: help with purchase of uniforms, court repairs, equipment, tennis balls, weight equipment,

Name/Address of Vendor: SnapRaise

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: \$2500 Fundraiser start date: January 25, 2021
Less Estimated EXPENSES:

Estimated PROFIT: \$2500 Fundraiser end date: February 28, 2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are

school district facilities required? No if yes a facility use permit must be completed.

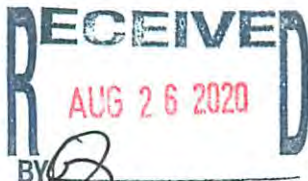
Sponsor Signature: Mary Iudich Date: 8-24-20

Principal's Signature: Date:

Athletic Director's Signature (if applicable): D Chappelle Date: 8/25/2020

Board of Education Approval Date:
AF Fundraiser Request 12/2017

Handwritten signature in blue ink.



9.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-24-2020 Site: HS Unobligated Account Balance: \$19,473.11

Account Name: Tennis Account Number: 855

Select One: Soliciting in School Only (radio button) Soliciting in school & community (radio button checked) Community Only (radio button)

Describe the fundraiser to be conducted (items sold/activity planned, etc.)

Lexi Hastings Memorial Tennis Tournament

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes (radio button) No (radio button checked) If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen (14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer:

Purpose for which funds will be used: help with purchase of uniforms, court repairs, equipment, tennis balls, weight equipment,

Name/Address of Vendor: NA

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: \$750 Fundraiser start date: October 24, 2020
Less Estimated EXPENSES: Estimated PROFIT: \$750 Fundraiser end date: October 24, 2020

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are

school district facilities required? Yes if yes a facility use permit must be completed.

Sponsor Signature: Mary Hudson Date: 8-24-20

Principal's Signature: Date:

Athletic Director's Signature (if applicable): John C. Date: 8/25/20

Board of Education Approval Date: AF Fundraiser Request 12/2017

Handwritten signature in blue ink.



10.

### GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-24-2020 Site: HS Unobligated Account Balance: \$19,473.11

Account Name: Tennis Account Number: 855

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) \_\_\_\_\_

Clothing items

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: FanCloth

Purpose for which funds will be used: help with purchase of uniforms

Name/Address of Vendor: FanCloth service@fancloth.com

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: \$500 Fundraiser start date: 9-21

Less Estimated EXPENSES: \_\_\_\_\_  
Estimated PROFIT: \$500 Fundraiser end date: October 5

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are \_\_\_\_\_

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: Mary Kuch Date: 8-24-20

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director's Signature (if applicable): [Signature] Date: Aug 25 / 2020

Board of Education Approval Date: \_\_\_\_\_  
AF Fundraiser Request 12/2017

[Signature]  
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GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-24-2020 Site: HS Unobligated Account Balance: \$19,473.11

Account Name: Tennis Account Number: 855

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)

Tennis Camp

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer:

Purpose for which funds will be used: help with purchase of uniforms, court repairs, equipment, tennis balls, weight equipment,

Name/Address of Vendor: Guthrie High School

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: \$750 Fundraiser start date: Oct 5

Less Estimated EXPENSES:

Estimated PROFIT: \$750 Fundraiser end date: October 9

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are

school district facilities required? Yes if yes a facility use permit must be completed.

Sponsor Signature: Mary Hude Date: 8-24-20

Principal's Signature: Date:

Athletic Director's Signature (if applicable): John G Date: Aug 25/2020

Board of Education Approval Date: AF Fundraiser Request 12/2017

**TRANSFERS FOR BOARD APPROVAL**

**As of 9/01/2020**

<b>TO:</b>	<b>FROM:</b>	<b>REASON</b>	<b>\$AMOUNT</b>
CLASS OF 2021, 860	SCIENCE CLUB, 898	DEPOSIT CORRECTION	\$100.00
HS STUCO, 899	JROTC, 895	PARADE FEE	\$125.00



RECEIVED  
BY: \_\_\_\_\_

RECEIVED  
BY: \_\_\_\_\_

**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**

Amount 100.00

Date Requested 8/11/2020

Transfer to: Senior Class  
Account Name & Number

Transfer from: Science Club  
Account Name & Number

State Reason for Transfer Below

Error in account deposit. Went in #898 and should've been Junior class #860 which is now Senior class. Recipet #461386 \$100

Sponsor's Signature: \_\_\_\_\_

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: Lindsay Marz

Principal's Signature: Chris Grande

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_





**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**



Amount 125.00

Date Requested 27 Aug 20

Transfer to: Stuco  
Account Name & Number

Transfer from: JROTC 895  
Account Name & Number

State Reason for Transfer Below

Entry fees for Homecoming Parade

Sponsor's Signature: [Signature]

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: [Signature]

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_

## Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 306 - 521

PO No	Date	Vendor No	Vendor	Description	Amount
306	07/31/2020	14207	WALMART COMMUNITY	\$150 SCHOOL SUPPLIES LAUREN NELSON	150.00
307	08/03/2020	44559	NIEL HOTELS LLC	HOTEL ROOM FOR LIVESTOCK SHOW-CLAY DRAKE	0.00
308	07/30/2020	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	215.93
309	07/28/2020	43481	SEJAL HOSPITALITY	HOTEL ROOMS FOR FALL CLASSIC LIVESTOCK SHOW	1,386.00
310	08/03/2020	12387	LOWE'S COMPANIES, INC.	GENERATOR	1,150.00
311	07/29/2020	12967	OKLAHOMA HOME CENTERS, INC.	HARDWARE AND CLEANING SUPPLIES	800.00
312	08/03/2020	12899	O'REILLY AUTOMOTIVE STORES, INC.	DSR125 4 BANK BATTERY CHARGER	429.99
313	08/03/2020	44087	GOOLSBEE TIRE SERVICE INC	6x 11R225 TIRES 20 BAGS OF BEADS	1,720.00
314	08/04/2020	12682	MIDWEST BUS SALES, INC.	LOCKSET, KEY CODE FT1001 X 2 QUOTE Z020009913	100.90
315	07/31/2020	12447	MARDEL, INC.	TEACHER \$150- HEATHER SARMIENTO-COTTERAL	54.12
316	08/04/2020	44369	MIRANDA COWDEN	PIT PERCUSSION CLINICIAN	1,000.00
317	08/04/2020	42261	ASHTON CALVERT	COLORGUARD CLINICIAN AND CHOREOGRAPHY 2020	1,600.00
318	08/05/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 CLASSROOM SUPPLIES-S. TRINDLE-C.OAK	150.00
319	08/05/2020	15994	AMAZON CAPITAL SERVICES	12 OZ BALANCING BEADS & 10 OZ BALANCING BEADS	574.90
320	08/05/2020	12899	O'REILLY AUTOMOTIVE STORES, INC.	PART AND SUPPLIES FOR FLEET AND SHOP	1,000.00
321	08/04/2020	44489	INDUSTRIAL TRUCK EQUIPMENT INC	DIAGNOSTIC/REPAIR FOR BUS 54 LIFT	500.00
322	08/06/2020	44033	EARNHEART CRESCENT LLC	1000 GALLONS CONVENTIONAL UNLEADED	1,438.00
323	08/04/2020	43821	TEACHER SYNERGY, LLC	TEACHER \$150 SUPPLIES-LEAH CHAMBERS-COTTERAL	149.50
324	08/05/2020	12447	MARDEL, INC.	\$150 TEACHER/GILBERT/FOGARTY	50.00
325	08/05/2020	14207	WALMART COMMUNITY	\$150 TEACHER/GILBERT/FOGARTY	100.00
326	08/05/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ KARA TARRANT/HS	150.00
327	08/05/2020	15994	AMAZON CAPITAL SERVICES	FURNITURE FOR CLASSROOM	808.99
328	08/05/2020	14207	WALMART COMMUNITY	BLANKET PO FOR FALL SEMESTER 2020-LAUREN OWEN-JH	750.00
329	08/05/2020	12171	LAKESHORE LEARNING MATERIALS	TEACHER \$150/ PITTS/CENTRAL	145.94
330	08/04/2020	10583	OKLAHOMA FFA ASSOCIATION	AET PACKAGE-HS-AG	2,795.00
331	08/06/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES-MICHAELA HANNA-HS	150.00
332	08/06/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/KRISTI BLAKEMORE/HS	150.00
333	08/10/2020	40137	COLLEGE BOARD PUBLICATIONS	PRE-AP CLASSES FOR HIGH SCHOOL	8,100.00
334	08/07/2020	10129	NORTHUP AUTO PARTS & MACHINE	PARTS AND SUPPLIES FOR FLEET	500.00

## Purchase Order Register

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PO No	Date	Vendor No	Vendor	Description	Amount
335	08/07/2020	10802	PEARISON INC.	SOLID COLORGUARD FLAGS	385.00
336	08/07/2020	41894	D & M FRIDAY ENTERPRISES	PUMP SERVICE FOR LIQUID PIT IN SHOP	500.00
337	08/07/2020	15994	AMAZON CAPITAL SERVICES	MARKER LIGHTS FOR LIVESTOCK TRAILER	97.97
338	08/07/2020	17034	LAMINATION DEPOT, INC.	FILM REFILLS	94.00
339	08/04/2020	43821	TEACHER SYNERGY, LLC	TEACHER \$150 SUPPLIES/JOHNSTON/GUES	50.40
340	08/04/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/JOHNSTON/GUES	99.05
341	08/06/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ANDREWS/HS	150.00
342	08/07/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/JENSEN/COTTERAL	149.51
343	08/10/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/OGLE/JH	150.00
344	08/10/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/ JEFF JORDAN/HS	150.00
345	08/10/2020	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES-JH	74.46
346	08/10/2020	13497	EDMOND SAM'S CLUB #6267	STORAGE CABINET FOR SPEECH ROOM	253.98
347	08/10/2020	11610	HOBBY LOBBY STORES, INC.	OFFICE SUPPLIES FOR FOGARTY OFFICE	500.00
348	08/11/2020	44395	SHERRI MAE FAIRCHILD	PSYCH TESTING CONTRACT	12,000.00
349	08/11/2020	13809	SUPER DUPER INC.	SPEECH SUPPLIES	489.84
350	08/11/2020	15994	AMAZON CAPITAL SERVICES	BLANKET PO FOR FALL SEMESTER-OFFICE NEEDS-JH	750.00
351	08/07/2020	14377	FOLLETT SCHOOL SOLUTIONS, INC	TEACHER \$150 REDBUD PICUTURE BOOKS/G MYERS/C OAK	150.00
352	08/10/2020	14207	WALMART COMMUNITY	TEACHER \$150/PRIVETTE/CENTRAL	70.53
353	08/10/2020	43707	TEACHER CREATED RESOUIRCES INC	TEACHER \$150/PRIVETTE/CENTRAL	78.40
354	08/11/2020	12447	MARDEL, INC.	TEACHER \$150- HEATHER SARMIENTO- COTTERAL	70.30
355	08/10/2020	12447	MARDEL, INC.	\$150.00-MELANIE BALL-COTTERAL -CLASSROOM SUPPLIES	150.00
356	08/10/2020	12447	MARDEL, INC.	\$150 TEACHER SUPPLIES-LAURA BOYD	150.00
357	08/11/2020	12910	OFFICE DEPOT, INC.	SAVAHANNA RENNICK \$150 SCHOOL SUPPLIES	150.00
358	08/12/2020	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/BECKER/CENTRAL	150.00
359	08/12/2020	12447	MARDEL, INC.	TEACHER \$150 SUPPLES/JAY BENSON/COTTERAL	150.00
360	08/13/2020	16669	EDMENTUM, INC	EXACT PATH TRAINING	2,500.00
361	08/13/2020	83867	CARLY MARCILLE BLACK	MILEAGE REIMBURSEMENT	1,000.00
362	08/12/2020	44489	INDUSTRIAL TRUCK EQUIPMENT INC	REPAIRS TO BUS 54	3,030.81
363	08/12/2020	17962	NASP, INC	SUPPLIES FOR NASP ARCHERY (OUTDOOR ED, STEM)	1,744.00
364	08/12/2020	44186	DOUBLE T ENTERPRISES, LLC	BATTERIES FOR FLEET	1,404.00

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PO No	Date	Vendor No	Vendor	Description	Amount
365	08/11/2020	12447	MARDEL, INC.	TEACHER \$150/MCCOY/GUES	9.00
366	08/11/2020	14207	WALMART COMMUNITY	TEACHER \$150/MCCOY/GUES	141.00
367	08/12/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/SCHLUETER/GUES	145.06
368	08/13/2020	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/MANN/FOGARTY	141.31
369	08/13/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/CHADD/HS	150.00
370	08/14/2020	12447	MARDEL, INC.	TEACHER \$150 SUPPLIES/CARR/C.OAK	75.00
371	08/14/2020	11610	HOBBY LOBBY STORES, INC.	TEACHER \$150 SUPPLIES/CARR/C. OAK	75.00
372	08/17/2020	16652	THOMAS KUTAY	SECURITY - ELEMENTARY SITES	20,000.00
373	08/14/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/BRASSARD/C.OAK	150.00
374	08/17/2020	44418	AUBRI ROSE ELIZABETH WILEY	SECURITY - ELEMENTARY SITES	10,000.00
375	08/17/2020	16626	JOHN HUDSON	SECURITY - ELEMENTARY SITES	15,000.00
376	08/17/2020	44297	JONATHAN BRETT WELLDEN	SECURITY - ELEMENTARY SCHOOLS	30,000.00
377	08/14/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ MOORE/ FOGARTY	142.28
378	08/17/2020	44224	JOSE ROMAN BOTELLO	SECURITY - ELEMENTARY SITES	15,000.00
379	08/17/2020	10023	CHASE AARON BIGGS	SECURITY - ELEMENTARY SITES	20,000.00
380	08/17/2020	44308	JOHN ROBERT EVANS	SECURITY - ELEMENTARY SITES	10,000.00
381	08/17/2020	16669	EDMENTUM, INC	STUDY ISLAND SUBSCRIPTION- C.OAK	1,100.00
382	08/17/2020	12171	LAKESHORE LEARNING MATERIALS	GEF: GRANT - GOT STEM?	899.00
383	08/17/2020	14207	WALMART COMMUNITY	CENTRAL/COTTON/\$150	150.00
384	08/17/2020	14207	WALMART COMMUNITY	CENTRAL/PAUL/\$150	150.00
385	08/13/2020	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR CLASSROOM-JH	1,850.00
386	08/17/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/DAYLON EDWARDS/HS	150.00
387	08/17/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/C. BEACH/HS	150.00
388	08/17/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES /LISA REECE/HS	150.00
389	08/18/2020	14207	WALMART COMMUNITY	CLASSROOM \$150/ GOOD/C. OAK	150.00
390	08/18/2020	17907	TEACHER INNOVATIONS, INC	PLANBOOKS FOR 2020-2021/JH	432.00
391	08/17/2020	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/HELTON/FOGARTY	148.65
392	08/18/2020	43821	TEACHER SYNERGY, LLC	TEACHER\$150/L.BROWN/C.OAK	150.00
393	08/14/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150.00-KELLY WELLS- COTTERAL	150.00
394	08/17/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/JIM DOBSON HS	150.00
395	08/17/2020	12682	MIDWEST BUS SALES, INC.	HEADER, DEF /HEADER M2/B2/C2	862.27
396	08/17/2020	15994	AMAZON CAPITAL SERVICES	10/3 100 FT EXTENSION CORDS X 4	478.68
397	08/18/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 -PRINTER/ C. BROWN/COTTERAL	150.00
398	08/18/2020	44398	DETCO INDUSTRIES, INC.	SHOP SUPPLIES FOR FLEET	316.50

## Purchase Order Register

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PO No	Date	Vendor No	Vendor	Description	Amount
399	08/18/2020	13989	THOMPSON BOOK & SUPPLY	GENRE-BASED INTERVENTION GRANT-L. COTTON	564.00
400	08/18/2020	12171	LAKESHORE LEARNING MATERIALS	FOURTH GRADE MANIPULATIVES GEF GRANT-L.COTTON	273.98
401	08/18/2020	13138	HERTZBERT-NEW METHOD, INC	LEVELED LIBRARY GEF GRANT- L.COTTON	213.82
402	08/18/2020	15994	AMAZON CAPITAL SERVICES	ERGONOMIC CLASSROOM CHAIRS (RUSSELL/WOODARD)	144.02
403	08/18/2020	12910	OFFICE DEPOT, INC.	TEACHER \$150 SUPPLIES/ RIC MESHEW/HS	150.00
404	08/18/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/HESTER/HS	150.00
405	08/18/2020	15994	AMAZON CAPITAL SERVICES	2020/2021 GRANT-TEACHER OF THE YEAR	100.00
406	08/18/2020	14207	WALMART COMMUNITY	SUPPLIES AND MATERIALS FOR AG PROGRAM	150.00
407	08/18/2020	44147	OUTBACK LABS, LLC	MOTORS FOR LIVESTOCK BLOWERS	200.00
408	08/18/2020	15994	AMAZON CAPITAL SERVICES	GRANT MORNING TUBS/ S.DOWNS/C.OAK	372.38
409	08/18/2020	11441	THE PROPHET CORPORATION	GRANT ACTION INVADERBALL/ C.BRASSARD/C. OAK	596.00
410	08/18/2020	14377	FOLLETT SCHOOL SOLUTIONS, INC	GRANT-BONKERS FOR BOOKS /G. MYERS/C.OAK	1,000.00
411	08/18/2020	12171	LAKESHORE LEARNING MATERIALS	GRANT-BRING ON STEM/D.SHAFER/C.OAK	526.98
412	08/18/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/KLIEWER/C.OAK	149.77
413	08/19/2020	12171	LAKESHORE LEARNING MATERIALS	TEACHER \$150 SUPPLIES/SMITH/CENTRAL	150.00
414	08/19/2020	41654	SPEED STACKS	GRANT-SPEED STACK/HELTON/FOGARTY	779.98
415	08/19/2020	13130	BETROLD ENTERPRISES, INC.	MUSIC FOR GHS AND GJHS CHOIRS	600.00
416	08/18/2020	12447	MARDEL, INC.	TEACHER \$150 SUPPLIES/C.ADAMS PAYNE/COTTERAL	150.00
417	08/19/2020	14207	WALMART COMMUNITY	CENTRAL/MURRAY/\$150	150.00
418	08/11/2020	14207	WALMART COMMUNITY	CENTRAL/BLEWETT/\$150	150.00
419	08/13/2020	84391	MELISSA MARIE COMER	MILEAGE REIMBURSEMENT	500.00
420	08/18/2020	17730	DR. DAWN'S CHIROPRACTIC CARE CENTER	PHYSICALS FOR DRIVERS	2,000.00
421	08/19/2020	10599	STATE OF OKLAHOMA	CLASSROOM BOOKS	2,137.00
422	08/19/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ BLACKBURN, SNELL, WAY/HS	450.00
423	08/19/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/S.BERRYMAN/HS	150.00
424	08/20/2020	15994	AMAZON CAPITAL SERVICES	CENTRAL/LERNER/\$150	150.00
425	08/21/2020	14207	WALMART COMMUNITY	SOUND BAR	100.00
426	08/21/2020	44560	ZANE BERGLAN	2020 DRUMLINE CLINICIAN	1,000.00

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PO No	Date	Vendor No	Vendor	Description	Amount
427	08/18/2020	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT WOODARD	479.90
428	08/20/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/T.BLEWETT/COTTERAL	150.00
429	08/21/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/MELISSA COMER/COTTERAL	150.00
430	08/21/2020	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/BLACK/COTTERAL	145.65
431	08/21/2020	12447	MARDEL, INC.	TEACHER \$75 SUPPLIES/B. TAYLOR/COTTERAL	75.00
432	08/24/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/CARA HENSON/COTTERAL	150.00
433	08/24/2020	14207	WALMART COMMUNITY	BLANKET PO FOR CLASSROOM SUPPLIES-FAVER	150.00
434	08/24/2020	15994	AMAZON CAPITAL SERVICES	BLANKET PO FOR CLASSROOM SUPPLIES	150.00
435	08/24/2020	14207	WALMART COMMUNITY	TEACHER\$150 SUPPLIES/ JUSTIN GORDON/HS	150.00
436	08/24/2020	11631	HAC, INC.	BLANKET PO FOR CLASSROOM SUPPIES	150.00
437	08/24/2020	15994	AMAZON CAPITAL SERVICES	CENTRAL/CREED/\$150	148.57
438	08/24/2020	44566	US SPECIALTY COATINGS, INC	HS- STENCILS MID FIELD (G) LOGO FB	866.05
439	08/24/2020	10536	OKLAHOMA COACHES ASSOCIATION	HS- FEES (COACHES CARDS)	910.00
440	08/24/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/ TED LAUSEN/HS	150.00
441	08/24/2020	44421	ACE TESTING LLC	LINE TIGHTNESS TEST FOR FUEL TANK	300.00
442	08/24/2020	17336	CUMMINS SOUTHERN PLAINS, LTD	INSITE PRO DOWNLOAD FOR MECHANICS COMPUTERS	770.00
443	08/25/2020	44398	DETCO INDUSTRIES, INC.	DEODRANT URINAL PADS	44.30
444	08/25/2020	42234	CHALK'S TRUCK PARTS, INC.	DEFROST FANS FOR VARIOUS BUSES	217.20
445	08/17/2020	14207	WALMART COMMUNITY	TEACHER 150/WOOD/JH/CLASSROOM SUPPLIES	150.00
446	08/18/2020	14207	WALMART COMMUNITY	TEACHER 150/MOORE/JH/CLASSROOM SUPPLIES	150.00
447	08/18/2020	14207	WALMART COMMUNITY	TEACHER 150/DARCY/JH/CLEANING SUPPLIES	150.00
448	08/18/2020	15994	AMAZON CAPITAL SERVICES	2021 FOUNDATION GRANT- MICROSCOPIC WORLD-JH	1,800.22
449	08/20/2020	15994	AMAZON CAPITAL SERVICES	SAFETY EQUIPMENT-JH	189.94
450	08/20/2020	13864	AMERICAN EAGLE CO., INC.	FOUNDATION GRANT: CREATING CIVIC MINDED CITIZENS	504.00
451	08/24/2020	44148	FLITE TEST	FLIGHT TEST STEM CURRICULUM	99.99
452	08/24/2020	15994	AMAZON CAPITAL SERVICES	TEACHER 150/RANEY/JH/CLASSROOM SUPPLIES	144.86

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PO No	Date	Vendor No	Vendor	Description	Amount
453	08/24/2020	17024	OKLAHOMA ASSOC OF FAMILY CAREER &	LEAD CONFERENCE REGISTRATION -L.OWEN/JH	50.00
454	08/17/2020	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT- LET'S GET ORGANIZED	380.95
455	08/25/2020	44142	MYSTERY SCIENCE INC.	CENTRAL/HARRIS/\$150	99.00
456	08/26/2020	44107	COUGHLAN COMPANIES, LLC	2021 FOUNDATION GRANT- PEBBLEGO/CREED/CENTRAL	1,299.00
457	08/25/2020	17946	PROSPERTY BANK/AMERICAN AIRLINES	ALLISON DOC ON MEMORY STICK	310.00
458	08/25/2020	17992	WESTERN GLASS & ATV, INC.	WINDSHIELD REPAIR FOR FLEET	1,000.00
459	08/26/2020	12936	OKLA. ASSOC. FOR PUPIL TRANS.	WILLIAM HICKS AND LISA NEW SDE ONLINE COURSE	90.00
460	08/26/2020	12980	OKLAHOMA SECONDARY SCHOOL	HS-ACTIVITY ENTRY FEES (ALL SPORTS)	1,010.00
461	08/18/2020	17736	IXL LEARNING, INC.	TITLE I: SITE LICENSE GRADES 7-8: 425 STUDENTS	3,613.00
462	08/26/2020	43510	HOOTEN OIL COMPANY, INC	200 GALLONS OF DEF	286.00
463	08/26/2020	11642	HOUGHTON MIFFLIN HARCOURT PUB. CO.	SCORING SERVICE FOR COGAT FALL 2020	200.00
464	08/26/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/BOOKER BLAKLEY/HS	150.00
465	08/25/2020	12447	MARDEL, INC.	TEACHER \$150 SUPPLIES/M.ALEXANDER/JH	50.00
466	08/25/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/M.ALEXANDER/JH	100.00
467	08/25/2020	43821	TEACHER SYNERGY, LLC	TEACHER \$150 SUPPLIES/CONNOLLY/JH	82.00
468	08/25/2020	15994	AMAZON CAPITAL SERVICES	TEACHER 150/CONNOLLY/JH/CLASSROOM SUPPLIES	59.00
469	08/27/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES /JASON RICE/HS	150.00
470	08/27/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/SUND/.C.OAK	150.00
471	08/27/2020	15994	AMAZON CAPITAL SERVICES	TEACHERS \$150 SUPPLIES/GILLILAND/C.OAK	150.00
472	08/27/2020	15994	AMAZON CAPITAL SERVICES	BLANKET PO CLASSROOM SUPPLIES/MAKER/HS	1,000.00
473	08/26/2020	12447	MARDEL, INC.	\$150 TEACHER/WARREN/FOGARTY	150.00
474	08/27/2020	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/FOGARTY	500.00
475	08/28/2020	15926	DELL MARKETING L.P.	COMPUTER FOR CHOIR OFFICE	1,241.25
476	08/26/2020	10437	TECHNOLOGY STUDENT ASSOCIATION	2020-2021 TSA FEES	480.00
477	08/28/2020	12682	MIDWEST BUS SALES, INC.	HEADLIGHTS FOR BUSES	636.32
478	08/28/2020	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT - CHAIRS FOR ONLINE STUDENTS	575.88
479	08/24/2020	13138	HERTZBERT-NEW METHOD, INC	FOUNDATION GRANT- SEQUOYAH BOOKS/GUES/S.FIELDS	878.61
480	08/27/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/T. ADAMS/GUES	150.00

## Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 306 - 521

PO No	Date	Vendor No	Vendor	Description	Amount
481	08/27/2020	10924	DEMCO, INC	TEACHER \$150 LIBRARY SUPPLIES/S.FIELDS/GUES	150.00
482	08/28/2020	17024	OKLAHOMA ASSOC OF FAMILY CAREER &	LEAD CONFERENCE-JESSICA MAKER-HS	50.00
483	08/28/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/SHAFFER/C.OAK	150.00
484	08/31/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/ LINDSEY BAKER/ HS	150.00
485	08/31/2020	15994	AMAZON CAPITAL SERVICES	GRANT- \$100 TEACHER OF THE YEAR/C.LYONS/FOGARTY	100.00
486	08/31/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/LYONS/FOGARTY	150.00
487	08/31/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/S GREEN /FOGARTY	27.67
488	08/31/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/S GREEN/FOGARTY	122.33
489	08/31/2020	15994	AMAZON CAPITAL SERVICES	GRANT-BUILDING BRAINS WITH STEM/S GREEN/FOGARTY	174.77
490	08/31/2020	15994	AMAZON CAPITAL SERVICES	GRANT-PALETTES PRACTICE/ S GREEN/FOGARTY	1,619.94
491	08/31/2020	44107	COUGHLAN COMPANIES, LLC	GRANT-PEBBLEGO NEXT/E. MANN/FOGARTY	949.05
492	08/24/2020	15926	DELL MARKETING L.P.	HS- INK CARTRIDGES (ATHLETIC OFFICE) 2 BOXES	230.00
493	08/31/2020	17756	VEX ROBOTICS, INC	TSA COMPETITION SUPPLIES-STEM-JH	1,518.81
494	08/31/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/RICE/JH	150.00
495	09/01/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/LAURA PORTER/HS	150.00
496	09/01/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/ CASEY PORTER/HS	150.00
497	09/01/2020	40887	LISA M HOEL	BEGINNING FLUTE INSTRUCTION	2,500.00
498	08/28/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/DANENA HAYS/GUES	150.00
499	08/31/2020	14377	FOLLETT SCHOOL SOLUTIONS, INC	GRANT-BOOK CLUB FOR ALL-K. JENSEN-COTTERAL	725.10
500	09/01/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/CHRISTINE DURHAM/COTTERAL	150.00
501	09/01/2020	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	FINAL CHARGE GLOBAL 50/50 RED 55 GALLONS	689.23
502	09/02/2020	10129	NORTHUP AUTO PARTS & MACHINE	FLEET PARTS AND SUPPLIES	1,000.00
503	09/02/2020	12682	MIDWEST BUS SALES, INC.	SPECIALIZED BOLT	58.06
504	09/02/2020	42234	CHALK'S TRUCK PARTS, INC.	DRIVER SEAT COVERS	332.40
505	09/02/2020	12682	MIDWEST BUS SALES, INC.	IGNITION TUMBLER	74.49
506	09/02/2020	12899	O'REILLY AUTOMOTIVE STORES, INC.	FLEET PARTS AND SUPPLIES	1,000.00
507	09/02/2020	44021	AGILE SPORTS TECHNOLOGIES, INC	HS- FILM STORAGE (FB)	1,700.00
508	09/02/2020	42314	OKLAHOMA FAMILY CENTER FOR AUTISM	PROFESSIONAL DEVELOPMENT	550.00
509	08/27/2020	17916	ADVANCED MEDICAL EQUIPMENT LLC	NO TOUCH THERMOMETERS	40 110.00



## Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 306 - 521

PO No	Date	Vendor No	Vendor	Description	Amount
510	08/31/2020	15994	AMAZON CAPITAL SERVICES	GRANT- CREATING CIVIC MINDED CITIZEN/K. TARRANT/HS	110.00
511	08/25/2020	44356	95 PERCENT GROUP, INC.	FOUNDATION GRANT- LEVEL UP COMPREHENSION	205.50
512	09/02/2020	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/CRAIG/FOGARTY	150.00
513	09/02/2020	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/ HINKLE/FOGARTY	150.00
514	09/02/2020	14207	WALMART COMMUNITY	\$150 TEACHER/ALEXANDER/FOGARTY	150.00
515	09/03/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/YULONDA BURRIS/HS	150.00
516	09/03/2020	14207	WALMART COMMUNITY	150.00 CLASSROOM SUPPLIES/JOYCE ALLEN/HS	150.00
517	09/03/2020	17961	NCS PEARSON, INC.	PSYCH TESTING SUPPLIES	400.00
518	08/31/2020	10954	BLICK ART MATERIALS, LLC	TEACHER150/HOWARD/JH/CLASS ROOM SUPPLIES	149.91
519	09/03/2020	84425	ANA MARIA BOHRMANN	MILEAGE REIMBURSEMENT FOR ANA BOHRMANN	750.00
520	09/03/2020	12682	MIDWEST BUS SALES, INC.	CAMERA SYSTEM FOR BUS 16	2,108.71
521	09/03/2020	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	FUEL ADDITIVE FOR DIESEL	210.00

<b>Non-Payroll Total:</b>	<b>\$237,237.86</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$237,237.86</b>

## Purchase Order Register

Options: Year: 2020-2021, Fund: Building, Date Range: 7/1/2020 - 6/30/2021, PO Range: 96 - 179

PO No	Date	Vendor No	Vendor	Description	Amount
96	08/03/2020	15969	SOUTHWEST PAPER, INC - OKC	BLADE ASSEMBLY FOR CENTRAL WET VAC	46.76
97	08/03/2020	15525	SPECTRUM PAINT COMPANY	SANISPRAY MACHINES	3,135.00
98	08/04/2020	14674	HOMETOWN RENTAL & FEED, INC.	HS- EXTREME CHAIN SAW- BLADES (ALL SPORTS)	607.00
99	08/05/2020	43426	RAINBOW GROUP, LLC	HS- SOFTBALL BASEBALL DRAG MAT (ATHLETIC FIELDS)	300.00
100	08/05/2020	43749	TREAT'S SOLUTIONS, LLC	SEAL 341	300.00
101	08/05/2020	15969	SOUTHWEST PAPER, INC - OKC	DISTRICT VINYL GLOVES	2,440.50
102	08/05/2020	15969	SOUTHWEST PAPER, INC - OKC	HAND SOAP & MAXX DURABLE FLOOR FINISH	1,976.05
103	08/05/2020	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC REPAIRS AND SERVICE	1,500.00
104	08/05/2020	43749	TREAT'S SOLUTIONS, LLC	LAVENDER HAND SOAP & NO TOUCH DISPENSERS	382.91
105	08/05/2020	43992	INTEGRITY HEAT & AIR, LLC	DISTRICT HVAC REPAIRS AND SERVICE	1,000.00
106	08/06/2020	15969	SOUTHWEST PAPER, INC - OKC	INSTANT HAND SANITIZER	324.87
107	08/06/2020	15969	SOUTHWEST PAPER, INC - OKC	HP 202 CLEANER DISINFECTANT FOR SPRAYERS	85.27
108	08/06/2020	15969	SOUTHWEST PAPER, INC - OKC	DISTRICT FACE MASKS	1,449.00
109	08/06/2020	44561	THOMAS SHEET METAL & FAB INC	DUCT WORK FOR FOGARTY CAFE	6,500.00
110	08/06/2020	15969	SOUTHWEST PAPER, INC - OKC	CUSTODIAL SUPPLIES	4,576.09
111	08/06/2020	43992	INTEGRITY HEAT & AIR, LLC	REPLACE COMPRESSOR IN FOGARTY MAIN HALLWAY	1,091.63
112	08/07/2020	11514	H & M CARPET CENTER LLC	CARPET REPAIRS ROOM 44 AT HS	69.69
113	08/07/2020	44562	ANECO FLOORING & BLINDS	REPLACE CENTRAL CLASSROOM CARPET	2,698.00
114	08/10/2020	13646	CAROLYN BLACK HALLER	DISTRICT FACE MASK SIGNS AND ARROWS	650.00
115	08/10/2020	15969	SOUTHWEST PAPER, INC - OKC	SCOTT WHITE ROLL TOWELS FOR AUTO DISPENSERS	2,812.80
116	08/10/2020	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
117	07/29/2020	43639	KONE, INC	ELEVATOR AND LIFT REPAIRS AND SERVICE	2,000.00
118	08/10/2020	17249	S. T. BOLDING III	ELECTRICAL SERVICE	1,500.00
119	08/10/2020	44534	WILLIAM C. CHARLES	REFINISH HIGH SCHOOL ENTRANCE & CAFE FLOORS	1,570.00
120	08/11/2020	43749	TREAT'S SOLUTIONS, LLC	DISINFECTANT AND JR JUMBO TISSUE	1,127.14
121	08/11/2020	43992	INTEGRITY HEAT & AIR, LLC	INSTALL A/C UNITS AT FOGARTY	1,100.95
122	08/11/2020	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
123	08/12/2020	42501	EARTHSMART CONTROLS, LLC	DISTRICT HVAC SERVICES AND REPAIRS	1,200.00
124	08/12/2020	43992	INTEGRITY HEAT & AIR, LLC	INSTALL COMPRESSOR IN FOGARTY AUDITORIUM UNIT	916.63
125	08/12/2020	11966	JOSTENS, INC.	SOCIAL DISTANCE FLOOR DECALS FOR DISTRICT	1,737.00

## Purchase Order Register

Options: Year: 2020-2021, Fund: Building, Date Range: 7/1/2020 - 6/30/2021, PO Range: 96 - 179

PO No	Date	Vendor No	Vendor	Description	Amount
126	08/13/2020	15969	SOUTHWEST PAPER, INC - OKC	FOAM HAND SANITIZER	975.00
127	08/13/2020	15969	SOUTHWEST PAPER, INC - OKC	HP202 DISINFECTANT	426.35
128	08/13/2020	43224	ICETECH, INC.	ICE MACHINE REPAIRS	275.00
129	08/12/2020	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS FOR HIGH SCHOOL	667.40
130	08/12/2020	43973	CHRISTOPHER CODY HAYES	GRASS SEED FOR HIGH SCHOOL	1,300.00
131	08/14/2020	44534	WILLAIM C. CHARLES	REFINISH MAIN FLOOR HALLWAY AT FOGARTY	1,581.60
132	08/14/2020	44382	ACTION FIRE PROTECTION LLC	FIRE ALARM REPAIRS AT HIGH SCHOOL	1,058.99
133	08/17/2020	43913	JOHNSON EQUIPMENT COMPANY	REPAIR TO PLASTER WALL IN FOGARTY CLASSROOM	4,925.00
134	08/17/2020	43656	GRACO ROOFIING CONSTRUCTION LLC	REPAIRS TO WINDOWS AT FOGARTY	3,219.00
135	08/17/2020	16934	BRANCH'S HEATING & AIR	5TON CONDENSER FOR HS CLASSROOM	4,900.00
136	08/17/2020	16934	BRANCH'S HEATING & AIR	HVAC REPAIRS TO HS ROOM 3	400.00
137	08/18/2020	44092	INNOVATIVE MECHANICAL LLC	FOGARTY CAFE HVAC SERVICE	4,233.00
138	08/18/2020	43656	GRACO ROOFIING CONSTRUCTION LLC	REPAIRS TO FAVER FRONT ENTRY ROOF	1,989.00
139	08/19/2020	16934	BRANCH'S HEATING & AIR	REPLACE UNIT AT COTTERAL S8	4,700.00
140	08/19/2020	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS REPAIRS	1,200.00
141	08/19/2020	44507	JACK CHAPMAN	DISTRICT DOOR REPAIRS	2,000.00
142	08/20/2020	15969	SOUTHWEST PAPER, INC - OKC	SCRUBBER BATTERIES & FRONT MOUNT FOR WET VAC	800.00
143	08/20/2020	44013	CENTRAL OKLAHOMA WINNELSON	PLUMBING SUPPLIES FOR CENTRAL	153.22
144	08/20/2020	44065	FIRETROL PROTECTION SYSTEMS, INC.	REPLACE FIRE ALARM PANEL AT FAVER	1,818.46
145	08/20/2020	15994	AMAZON CAPITAL SERVICES	CONNECTORS AND FUSES	54.00
146	08/19/2020	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE ALARM REPAIRS AT HS & JH	3,163.86
147	08/21/2020	17387	BRADFORD INDUSTRIAL SUPPLY CORP	HVAC PARTS AND SUPPLIES	1,000.00
148	08/21/2020	15969	SOUTHWEST PAPER, INC - OKC	MOP BUCKETS AND ODOR ABSORBENT FOR DISTRICT	541.53
149	08/24/2020	12387	LOWE'S COMPANIES, INC.	HS- PAINT (FB BA SB SOCCER)	1,000.00
150	08/24/2020	44565	AIR CONDITIONING SERVICE, INC.	HVAC REPAIRS AND SERVICE	1,000.00
151	08/24/2020	11619	HOME DEPOT CREDIT SERVICES	CEILING TILE	757.00
152	08/24/2020	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS FOR DISTRICT	875.48
153	08/25/2020	44065	FIRETROL PROTECTION SYSTEMS, INC.	DISTRICT FIRE SYSTEM REPAIRS	2,000.00
154	08/25/2020	43992	INTEGRITY HEAT & AIR, LLC	DISTRICT HVAC REPAIRS AND SERVICES	1,000.00
155	08/26/2020	44511	VARNER ENTERPRISES LLC	FLAG POLE REPAIRS AT HIGH SCHOOL	500.00
156	08/27/2020	11619	HOME DEPOT CREDIT SERVICES	ALUMINUM ANGLE FOR HIGH SCHOOL	30.00
157	08/27/2020	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
158	08/27/2020	44507	JACK CHAPMAN	HS MAIN DOOR REPAIRS	1,220.00
159	08/27/2020	44065	FIRETROL PROTECTION SYSTEMS, INC.	FA LABOR TO CONTINUE PHASE 3	4,950.00

## Purchase Order Register

Options: Year: 2020-2021, Fund: Building, Date Range: 7/1/2020 - 6/30/2021, PO Range: 96 - 179

PO No	Date	Vendor No	Vendor	Description	Amount
160	08/27/2020	17387	BRADFORD INDUSTRIAL SUPPLY CORP	FAN MOTOR FOR HS GREENHOUSE	789.00
161	08/27/2020	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER GUES RM 608	650.00
162	08/28/2020	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
163	08/28/2020	17491	ENGINEERED EQUIPMENT, INC.	CLASSROOM BLOWER MOTORS FOR JR HIGH	600.00
164	08/28/2020	44156	P&T ENTERPRISES, LLC,	HAND SANITIZER	1,022.80
165	08/28/2020	43749	TREAT'S SOLUTIONS, LLC	HAND SANITIZER	2,816.30
166	08/28/2020	43749	TREAT'S SOLUTIONS, LLC	DISTRICT HAND SOAP	659.96
167	08/31/2020	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	DISTRICT PARTS AND SUPPLIES	500.00
168	09/01/2020	43224	ICETECH, INC.	ICE MACHINE FOR GUES	4,225.00
169	09/01/2020	11619	HOME DEPOT CREDIT SERVICES	RETURN AIR GRILLES AND 4WAY SPLITTERS	126.76
170	09/02/2020	15994	AMAZON CAPITAL SERVICES	AIR CONTROL SWITCH FOR CHARTER OAK	120.00
171	09/02/2020	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC SUPPLIES AND PARTS	1,000.00
172	09/03/2020	16934	BRANCH'S HEATING & AIR	DISTRICT HVAC REPAIRS AND SERVICE	1,000.00
173	09/03/2020	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	360.70
174	09/03/2020	15969	SOUTHWEST PAPER, INC - OKC	DISTRICT CUSTODIAL SUPPLIES	889.74
175	09/03/2020	13646	CAROLYN BLACK HALLER	FACE MASK SIGNS FOR DISTRICT	600.00
176	09/04/2020	17249	S. T. BOLDING III	DISTRICT ELECTRICAL SERVICE	1,500.00
177	09/04/2020	17249	S. T. BOLDING III	FFA FARM ELECTRICAL SERVICE	1,500.00
178	09/04/2020	44382	ACTION FIRE PROTECTION LLC	DISTRICT FIRE SYSTEM REPAIRS AND SERVICE	1,000.00
179	09/04/2020	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS AND SERVICE	1,000.00
<b>Non-Payroll Total:</b>					<b>\$122,171.44</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$122,171.44</b>

## Change Order Listing

**Options:** Fund: GEN FUND-FOR OP, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 8/4/2020 - 9/8/2020,  
PO Range: 1 - 521, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
113	07/01/2020	16938	INTERNATIONAL SOCIETY FOR	DUES AND FEES FOR 2020/2021- TECHNOLOGY	-60.00
166	07/01/2020	44186	DOUBLE T ENTERPRISES, LLC	BATTERIES FOR BUS/ VEHICLES	-69.25
190	07/01/2020	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	-5.12
195	07/13/2020	12910	OFFICE DEPOT, INC.	CLASSROOM SUPPLIES FOR SCHOOL	-1.26
<b>Non-Payroll Total:</b>					<b>(\$135.63)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$135.63)</b>

## Change Order Listing

**Options:** Fund: Building, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 8/4/2020 - 9/8/2020, PO Range: 1 - 179, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2020	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-8.44
34	07/01/2020	12967	OKLAHOMA HOME CENTERS, INC.	DOOR HANDLE SETS FOR TRANSPORTATION	-80.04
37	07/01/2020	14189	VOSS ELECTRIC CO.	EMERGENCY BALLAST FOR HS	-5.00
41	07/06/2020	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS SERVICE AND REPAIRS	-40.00
<b>Non-Payroll Total:</b>					<b>(\$133.48)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$133.48)</b>

**Change Order Listing**

**Options:** Fund: CHILD NUTRITION FUND, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 8/4/2020 - 9/8/2020, PO Range: 1 - 9, Include Negative Changes: True

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
2	07/01/2020	42264	FARMERS AND MERCHANTS BANK	START UP MONEY FOR CAFETERIAS	-350.00
<b>Non-Payroll Total:</b>					<b>(\$350.00)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$350.00)</b>

**Transportation Department  
Fuel Bids  
2019-2020**

DATE: <u>8-6-20</u> PO#:	TIME BIDS BEGAN: <u>8:00am</u> TIME BIDS CLOSED: <u>8:35am</u>	AMOUNT NEEDED: DIESEL: $\emptyset$ UNLEADED: <u>1,000</u> <u>Conventional</u>
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
	<u>Josh Eugene</u>			
FUEL MASTERS	KIT, BRIAN, CODY or HARDIN	1-866-455-3835	<u>1.8551</u>	$\emptyset$
PENLEY OIL COMPANY	MIKE, <u>SCOTT</u> or GEORGEANN	235-7553	<u>1.676</u>	$\emptyset$
RED ROCK	JOANIE or <u>TRICHA</u>	677-3373	<u>1.5172</u>	$\emptyset$
EARNHEART OIL & PROPANE	<u>DUSTIN</u>	405-612-2650	<u>1.438</u>	$\emptyset$

AMOUNT OF FUEL PURCHASED: <u>1,000</u>	COMPANY BID AWARDED TO: <u>Earnheart</u>
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UNLEADED FUEL: <u>1,000</u>	PRICE PER GALLON: <u>1.438</u>	TOTAL AMT: <u>1,438.00</u>
DIESEL FUEL:	PRICE PER GALLON:	TOTAL AMT:
		TOTAL PURCHASE: <u>1,438.00</u>

PER TELEPHONE BIDS RECEIVED BY: <u>Brandi Buxem</u> <u>Lucas Bivill</u>	COMMENTS:
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# EMPLOYEE TRIP REQUEST

Check if Out of State

Coach Yulonda Burris  
Name of Employee

10-31-2020  
Date

Employee's Current Assignment Head Girls Basketball Coach

Title of Conference or Activity Big Saturday Basketball Scrimmage

Location Wichita Falls, Tx Date(s) of Conference October 31, 2020

Full Legal Name (for air travel) Yulonda Burris

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 10-31-2020  AM  PM (check one) Return Date 10-31-2020  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes (See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Coaching girls basketball team

### Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund?  
**BE SPECIFIC PLEASE.**  
General Fund, Title I, Staff Development, Activity Fund, etc.  
#852 (Athletic)

Travel*	\$	0.00	(mileage, air, ground, parking & toll) <i>see below</i>	_____
Registration	\$	0.00		_____
Lodging	\$	0.00		_____
Meals	\$	0.00	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)	_____
Substitute	\$	0.00	(calculate @ \$65 per day)	_____
<b>Total</b>	<b>\$</b>	<b>0.00</b>		

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval  9-9-20  
Signature Date

Program Director's Approval  Sept 9/2020  
Signature Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



# EMPLOYEE TRIP REQUEST

Check if Out of State

Coach Malcolm Roberts  
Name of Employee \_\_\_\_\_

10-31-2020  
Date \_\_\_\_\_

Employee's Current Assignment Head Girls Basketball Coach

Title of Conference or Activity Big Saturday Basketball Scrimmage

Location Wichita Falls, Tx Date(s) of Conference October 31, 2020

Full Legal Name (for air travel) Malcolm Roberts

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 10-31-2020  AM  PM (check one) Return Date 10-31-2020  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Coaching girls basketball team

**Cost for attendance – EMPLOYEE expenses only.**  
(Give a close estimate, if necessary)

Costs are covered by which fund?  
**BE SPECIFIC PLEASE.**  
General Fund, Title I, Staff Development, Activity Fund, etc.  
#852 (Athletic)

Travel*	\$	<u>100.00</u>	(mileage, air, ground, parking & toll) see below	_____
Registration	\$	<u>0.00</u>		_____
Lodging	\$	<u>0.00</u>		_____
Meals	\$	<u>0.00</u>	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)	_____
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)	_____
<b>Total</b>	<b>\$</b>	<b><u>100.00</u></b>		

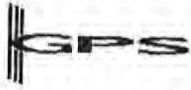
Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval Chris [Signature] 9-9-20  
Signature Date

Program Director's Approval Don [Signature] Sept 9/2020  
Signature Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS  
FIELD TRIP REQUEST  
Effective 2-08**

Today's Date Sept 8, 2020 Date of Activity 10-31- 2020

Destination Wichita Falls, Tx

Class & Grade Level Basketball 9- 12th

Teacher(s) \_\_\_\_\_

Names of teacher assistants or other adults attending:

Malcolm Roberts, Yulonda Burris, Darrell Jackson.  
Students will ride with parents. (COVID 19).

Number of students 12 Number of sponsors 3

Leave Time 6:00 am Return Time 9:00 pm

Event Beginning Time if different \_\_\_\_\_ Event Ending Time if different \_\_\_\_\_

Emergency Phone Contact Number 405-414- 1648

Cost to be paid per student 0 Due when? 0 Cost to district 0

Paid for by Activity Fund \_\_\_\_\_ Yes  No  
 Sub needed? \_\_\_\_\_ Yes  No (If yes, please complete sub request.)  
 Transportation request completed?  Yes \_\_\_\_\_ No

Chris Roberts  
Principal Signature

9-9-20  
Date

If special needs students are involved, the Special Education Director must approve.

\_\_\_\_\_  
Special Education Director

\_\_\_\_\_  
Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:



Staking A Claim in Our Students' Future

Phone 405-282-8900

**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson, Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Gifted and Talented Committee for 2020-2021

**DATE:** September 1, 2020

I recommend the following persons to serve on the Gifted and Talented Committee for the current school year. Names followed by (2) represents second year on the committee. Names followed by (1) represents first year on the committee.

Dia Bertwell (2)	Parent	Junior High
Lori Lucas (2)	AP English	High School
Chris Legrande (2)	Administrator	High School
Tina Ogle (2)	Science Teacher	Junior High
Tammy Adams (1)	Elementary Teacher	GUES
Dana Black (1)	Elementary Counselor	Fogarty
Vangie Goodard (1)	GT Teacher	GUES
Angie Young	GT Coordinator	Administration

**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson,  
Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Special Services Agreement with United Community Action Head Start

**DATE:** September 1, 2020

Attached is an agreement with United Community Action Head Start to provide Special Education Services to eligible students ages 3-5. Through this agreement, Head Start personnel will participate in the referral, assessment, eligibility and IEP development of eligible students. Head Start will also provide services for students placed in the program by their IEP team. Through this agreement, Guthrie Public Schools will provide assessment and special education services to eligible students. This agreement does not place any additional financial expenses on Guthrie Public Schools. Federal regulations require Guthrie Public Schools to provide these special education services to all eligible children ages 3-5. Head Start is required to have this agreement with the local school district.

# **Memorandum of Understanding Between United Community Action Program Head Start and Guthrie Public Schools**

This Memorandum of Understanding is entered into by and between United Community Action Program Head Start and Guthrie Public Schools to improve the availability and quality of services to Head Start Children and families in our community.

The purpose of this memorandum is for coordination of services between Head Start and the local public school for our preschool aged children and families.

UCAP Head Start is mandated under the "Improving Head Start for School Readiness Act of 2007" section 642 (e) (5) to collaborate and coordinate with public entities to the extent practicable.

UCAP Head Start has identified activities in which services between Head Start and the public school may appease this provision in a unified manner.

Both parties will engage in an ongoing system of communication to ensure all eligible children and their families have access to quality early childhood educational experiences.

The UCAP Head Start Program along with the public school will provide the following roles and responsibilities in this collaborative agreement.

These activities will include; but not limited to:

- a) Share the UCAP School Readiness Goals  
UCAP will provide along with this MOU a copy of our School Readiness Goals
- b) Join in Recruitment/Pre-Enrollment events  
Staff will inform parents of upcoming enrollment time as notified by the public school
- c) Share information as needed for children transitioning into public school with written consent from parent.  
Staff will gather written consent from parents as to what documents is needed by the Public school for enrollment such as birth certificate, immunization record, etc.
- d) Invite Kindergarten teacher to speak at parent meeting in UCAP Head Start  
Staff will inform the public school on a scheduled time for a representative, preferably a kindergarten teacher, to come and provide parents as to what is to be expected in their child's next level of education.
- e) Joint staff training sessions when allowable to establish camaraderie between school and Head Start personnel  
UCAP staff will collaborate with public school administrators on training that would be of interest to both parties for joint attendance.
- f) Share information with parents about events occurring at the public school via flyers or notes  
UCAP staff will disseminate any flyers or notices from the public school informing parents of events they would be welcome to attend
- g) Plan tours for Head Start children and parents to visit public school and get acquainted with public school personnel and the view the facility.

UCAP staff will coordinate with public school personnel for a time for tours or visits to occur.

Approved By:

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Kim Rice  
UCAP Head Start Director

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Dr. Mike Simpson  
Superintendent, Guthrie Public Schools

**SPECIAL SERVICES AGREEMENT BETWEEN  
United Community Action Head Start & Guthrie Public Schools  
2020-2021**

This is a local agreement between Guthrie Public Schools, hereinafter referred to as the local education agency (LEA), and United Community Action Head Start Program, hereinafter referred to as the local Head Start Program. The following information states the roles and responsibilities of parties regarding Head Start Program eligible children ages three through five identified as having disabilities in accordance with procedures established by the Oklahoma State Department of Education, Special Education Services (OSDE/SES) and by the Head Start Program Performance Standards (45 CFR 1304 and 1308). These regulations are promulgated under federal and state laws governing the education of children with disabilities.

This agreement is to describe the responsibilities of each entity, outline areas of cooperation and provide guidance for local cooperation, and coordination between and among all aforementioned parties in the implementation of the Individuals with Disabilities Education Improvement Act (IDEA) 2007 and (45 CFR Chapter XIII), Head Start Program Performance Standards: 42 U.S.C. 9801 et seq., subchapter B of 45 CFR Chapter XIII is revised, 2016. Pertinent contact information for all agencies is included as Attachment A.

For the 2020-2021 School Year, Guthrie Public Schools will utilize: Developmental Delay X, or Categorical, \_\_\_\_\_, eligibility for Head Start age children.

Guthrie Public Schools is \_\_\_\_\_ is not X using Response to Intervention (RTI) for Head Start aged (3-5) children.

**I. LEA RESPONSIBILITIES:**

- A. The LEA ensures that IDEA Part B, Section 619, (preschool) funds received for the provision of services to eligible children with disabilities ages three through five who are served in the Head Start Program are expended in accordance with the requirements of the IDEA. Funds may be used for, but are not limited to, the following: cost of evaluation; materials and supplies; contractual arrangements for services when the Head Start Program has a qualified provider and/or the provision of qualified providers for IDEA Individualized Education Program (IEP) services.
- B. Upon referral from the Head Start Disabilities Services Manager or designee, the LEA shall provide a multidisciplinary team evaluation, when appropriate, for determination of the need for special education and related services under the IDEA.



- C. The LEA shall be responsible for the provision of procedural safeguards including due process and mediation procedures for any child determined to be eligible under the IDEA and enrolled in the Head Start Program.
- D. The LEA shall provide, through prior written notice of meetings, that the appropriate Head Start Program representative be directly involved and receive appropriate documentation throughout the process of referral, evaluation, IEP development, and/or placement of children with disabilities enrolled in the Head Start Program.
- E. The LEA shall ensure the provision of appropriate special education and related services to those eligible children with disabilities under IDEA enrolled in the Head Start Program. All IDEA services for which the child is eligible will be documented on the IEP with the responsible person(s)/agency specified for the provision of each service.
- F. The LEA will maintain and submit to the OSDE/SES the annual child count of IDEA eligible preschool children with disabilities served in the LEA and by the Head Start Program.

**II. LOCAL HEAD START RESPONSIBILITIES:**

- A. The Head Start shall provide screening and assessment for all children enrolled in the Head Start as required by Head Start Program Performance Standards 45 CFR 1304 and 1308, participate in Child Find activities under the IDEA with the LEA, and in coordination with the LEA shall provide parents with their rights under these programs.
- B. The Head Start shall provide all Head Start services to any child enrolled in Head Start who meets eligibility requirements in accordance with the Head Start Program Performance Standards.
- C. A Head Start representative will participate in the LEA referral procedures, multidisciplinary evaluation, IEP development, and implementation of the portions of the IEP's identified for the Head Start Program, and the IEP review as appropriate.
- D. The Head Start will provide a support system for families and children with disabilities through training, information dissemination and involvement in the program as well as collaboration with the LEA and other community services.
- E. The Head Start Disabilities Services Manager or designee shall work with the LEA for assurance of collaboration and coordination of services to preschool children with disabilities.
- F. The Head Start will provide the number of children receiving IEP services under the IDEA to the LEA for the child count report by October 1, annually.

- G. The Head Start agrees to provide and participate with the LEA in joint training of staff and parents as appropriate.

### **III. COORDINATION OF COST SHARING:**

The local Head Start and Local Education Agency agreement will address planning of cost-sharing resources and funding to assure that integrated services are implemented in a manner which maintains State and Federal fiscal support for children with disabilities in these programs. The Head Start and the LEA agree to the following cost-sharing services (see Attachment B for examples)

### **IV. COORDINATION OF REQUIRED PAPERWORK:**

To coordinate paperwork required by Head Start and the LEA special education program, the following process will be utilized:

- A. Parental consent must be obtained by the Head Start Program prior to referral to the LEA.
- B. The Head Start or the LEA will obtain parental consent for exchange of information between the two programs through use of the State of Oklahoma Standard Form: consent for Release of Confidential Information.
- C. The Head Start will release results of vision, hearing, developmental, health, and speech screenings as well as other relevant information as a part of the Head Start referral process developed in conjunction with the LEA.
- D. When Head Start refers a child for a multidisciplinary evaluation to the LEA, the LEA will first obtain parental consent, with assistance of the Head Start personnel as needed.
- E. The LEA special education program, with parental consent, will release copies of IDEA IEP's, multidisciplinary evaluations, multidisciplinary evaluation and eligibility team summary, necessary special education records and documentation of services provided to the Head Start.
- F. All personally identifiable information collected, used, or maintained by the Head Start will be kept in a secure manner, which prevents unauthorized access, in a central location adhering to confidentiality requirements under the Family Educational Rights and Privacy Act (FERPA) and state laws.

**v. COORDINATION OF SCREENING:**

In the coordination of screening between the Head Start and the LEA special education program, the following process is agreed upon:

- A. The LEA special education program and the Head Start will determine designated program personnel to be responsible for conducting screenings within each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards (45 CFR 1308).
- B. This agreement will include the following time frame for completion of screening or transfer of information. The time frame includes the 45 calendar days timeline for screening of all children enrolled in the Head Start as mandated in the Head Start Performance Standards (45 CFR 1308).

One or more of the following methods has been considered: (Check one or more as appropriate)

- 1. Joint screening: -Screening will be conducted simultaneously by Head Start staff and LEA special education staff within the same location.
- 2. Shared staff: -Local implementation may incorporate coordination of shared staff (e.g., required vision, hearing, speech/language, health, and developmental screening may be conducted by the Head Start under Head Start Program Performance Standards, and the LEA special education program may complete required screening under the IDEA).
- 3. Shared Information-Screening will be provided for referrals as determined by both entities. Consent for release of information will be obtained at the time of screening.

**vi. COORDINATION OF IEP REVIEW:**

The Head Start and the LEA will conduct an IEP review at least annually or when a change of program or placement of a child is being considered. The parent, the Head Start staff or the LEA special education program staff at any time, may request a meeting. Procedural safeguards for notification will be followed.

**VII. COORDINATION OF INSERVICE TRAINING:**

The LEA and the Head Start program will agree to coordinate inservice training when feasible. Considerations for top priority training include:

1. IDEA procedural safeguards training for both entities
2. Overview of Head Start program requirements
3. Overview of LEA Special Education Program and requirements
4. Identified local training needs
5. Individual child needs.

**VIII. TRANSITION**

The LEA and Head Start Program will agree to coordinate transition of children with disabilities from the Head Start program to the LEA early in the school year of the child's last attending year in Head Start, no later than October. Meetings will be held between the LEA and Head Start program and child's family members in order to facilitate a smooth transition.

**IX. RESOLUTION OF DISPUTE**

In the event of disputes between the Head Start and the LEA special education program, the following process will be followed for resolution:

- A. The dispute will first be brought to the attention of the LEA special education director and the Head Start Director and/or the Head Start Disabilities Services Manager to seek resolution of the dispute.
- B. If the issue is not resolved, the matter will then be submitted in writing to the Head Start Director and the LEA special education director or the LEA superintendent to facilitate resolution.
- C. If the issue is not resolved, as described in section VIII.B, then the matter will be submitted in writing to OSDE/SES, for assistance in the resolution of any IDEA dispute between the Head Start and the LEA.
- D. If the issue is not resolved and is an issue under the Head Start Program Performance Standards 45 CFR 1308 the matter will be submitted in writing to the Administration on

Children Families Region VI office or the American Indian/Alaska Native Programs Branch.

Signatures:

\_\_\_\_\_  
Head Start Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent, LEA

\_\_\_\_\_  
Date

**ATTACHMENT A:  
CONTACT INFORMATION**

Head Start Program Name: UCAP, Inc.                      Phone: (214) 767-9648  
Head Start Director: Kim Rice                              Fax: (214) 767-3743  
Head Start Director's Email:                              Email: [dallas@acf.hhs.gov](mailto:dallas@acf.hhs.gov)  
[krice@ucapinc.org](mailto:krice@ucapinc.org)

Head Start Disabilities Services Manager:  
Paula Brown

Head Start Disabilities Services Manager's  
Email: [pbrown@ucapinc.org](mailto:pbrown@ucapinc.org)

Disabilities Manager Address: 1601 S Main,  
Stillwater, OK 74074

Disabilities Manager Phone Number: 405-747-  
6681 (cell)

Head Start Fax Number: 405-707-9712

Head Start Site: PO Box 1203, Guthrie, OK  
73044

Head Start Site Phone: 405-282-1257

Head Start Site Fax: 405-282-5247

ACF/ACYF/Head Start Bureau/AI/ANPB  
330 "C" Street, S.W., Room 2030 Main Office  
Washington, D.C. 20047  
Phone: (202) 205-8437  
Fax: (202) 205-8436  
AI/ANPB Toll-Free Phone: 877-876-2662

LEA Superintendent: Mike Simpson

LEA Address: 802 E Vilas Ave, Guthrie, OK  
73044-5228

LEA Superintendent's Phone Number: 405-  
282-8900

LEA Superintendent's Fax Number: 405-282-  
5904

LEA Superintendent's Email Address  
[mike.simpson@guthrieeps.net](mailto:mike.simpson@guthrieeps.net)

Oklahoma Head Start Collaboration Office

Kay Floyd, Project Director

605 Centennial Blvd  
Edmond, OK 73013

Phone 405-949-1495

Fax 405-949-0955

Email: [kfloyd@okacaa.org](mailto:kfloyd@okacaa.org)

ACF Federal Region VI Office

Kimberly Chalk, Regional Program Manager

1301 Young Street, Ste 917

Dallas, TX 75202



**ATTACHMENT B:**

**EXAMPLES OF AREAS OF COST-SHARING**

- Classroom assistants
- Transportation
- Adaptive equipment
- Assistive technology



Attachment C

D-1\*  
2020-2021

UCAP, Inc. Head Start/Early Head Start  
Permission for Referral to LEA/SoonerStart for Evaluation

*This form is completed in conjunction with the Release of Confidential Information  
CFSUPP-3 with copies of both being forwarded to the Disabilities Manager*

Center: \_\_\_\_\_ Teacher: \_\_\_\_\_

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

I, \_\_\_\_\_, (do) \_\_\_\_\_ (do not) \_\_\_\_\_  
(Parent/Guardian Name) (mark one)

hereby give \_\_\_\_\_ Head Start/Early Head  
(Name of Head Start/Early Head Start Center)

Start permission to refer my child \_\_\_\_\_ to the  
(Child's Name)

\_\_\_\_\_ Public Schools/SoonerStart for further evaluation  
(Name of LEA or Local SoonerStart Office)

and possible special or early intervention services.

\_\_\_\_\_  
(Parent/Guardian Signature) (Date)

\_\_\_\_\_  
(Teacher Signature) (Date)

\*\*\*\*\*

**Head Start/Early Head Start Use Only  
Screening Results**

ASQ-3 Indicate Score/Cutoff for each area: Communication:

\_\_\_/\_\_\_, Gross Motor: \_\_\_/\_\_\_, Fine Motor: \_\_\_/\_\_\_, Problem Solving: \_\_\_/\_\_\_,

Personal-social: \_\_\_/\_\_\_ / Comments: \_\_\_\_\_ Date \_\_\_\_\_

ASQSE: Indicate Total Score/Cutoff Score \_\_\_\_\_ / \_\_\_\_\_ /Date \_\_\_\_\_

Hearing \_\_\_\_\_ / \_\_\_\_\_ /Date \_\_\_\_\_ Vision \_\_\_\_\_ / \_\_\_\_\_ /Date \_\_\_\_\_  
(Indicate Child Results/Pass Results for both Hearing and Vision)

Physical \_\_\_\_\_ Date \_\_\_\_\_  
(Most Recent)

Dental \_\_\_\_\_ Date \_\_\_\_\_  
(Most Recent)

Other \_\_\_\_\_ Date \_\_\_\_\_

**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson,  
Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Collaborative Agreement between Guthrie Public Schools and University  
of Oklahoma National Center for Disability Education and Training

**DATE:** September 1, 2020

Attached is an agreement with the Board of Regents of the University of Oklahoma National Center for Disability Education and Training (NCDET). This agreement would allow Pre-Employment Transition Services (Pre-ETS) training to be conducted with students with disabilities. The Pre-ETS categories include: Job Exploration Counseling, Work-Based Learning, Counseling on Postsecondary Opportunities, Workplace Readiness Training, and Self-advocacy. This training would be conducted by approved Pre-ETS during the school day at no charge to the district.

Thank you.

**Pre-Employment Transition Services Coordination  
Pre-ETS  
COLLABORATIVE AGREEMENT  
FY 2021**

**SECTION I - PURPOSE**

This Collaborative Agreement ("Agreement"), effective as of the latest date of signature of all Parties or the 1st day of July, 2020 whichever is later, is entered into by and between the following Parties, also referred to herein as "Team Members" to promote collaboration in the delivery of Pre-Employment Transition Services (also referred to herein as Pre-ETS) for students with disabilities transitioning from secondary school to post-secondary education programs and/or competitive employment; for individuals with disabilities who are enrolled in secondary education and are eligible, or potentially eligible, to receive VR services.

- **Guthrie Public Schools** (also referred to herein as "Host School");
- The Board of Regents of the University of Oklahoma, by and through University Outreach/College of Continuing Education's **National Center for Disability Education and Training** (also referred to herein as "NCDET" or "University").

The Rehabilitation Act of 1973 (Rehabilitation Act), as amended by the Workforce Innovation and Opportunity Act (WIOA), and the Individuals with Disabilities Education Act (IDEA), as amended, all require a formal mechanism in place to ensure coordination of transition services that are needed to provide a free appropriate public education to students with disabilities and to ultimately transition students with disabilities to competitive integrated employment or post-secondary education.

**The OBJECTIVE of this Agreement seeks to:**

- Increase coordination between the Parties to identify and prepare students with disabilities to move to post-secondary education and/or competitive integrated employment; based on student need, considering strength, preferences and interests.
- Improve transition planning by DRS and LEAs for student with disabilities to facilitate the development and implementation of individual's education program.
- Strengthen relationship between OSDE, OOWD, LEAs, higher education entities, and businesses to facilitate successful outcomes for students with disabilities.
- Engage, involve and educate families to increase student success in post-school activities.
- Increase the number of students reaching their IEP and IPE goals.
- Increase professional learning opportunities and share resources.
- Increase job training and education opportunities for people who have traditionally faced barriers.

## **TERM**

The Parties agree that the effective period of this Agreement shall be the latest date of signature of all Parties, or July 1, 2020, whichever is the latter, through June 30, 2021.

This Agreement may be renewed for two (2) additional twelve-month periods. Any renewals are contingent upon the Department of Rehabilitation Services renewing the Pre Employment Transition Services Agreement with the University.

## **SECTION 2 – DEFINITIONS** (for the purpose of this agreement):

2.1 Workforce Innovation and Opportunity Act (WIOA): Reauthorizes the Rehabilitation Act of 1973 as amended, that established VR (29 U.S.C. § 701 et seq.) and creates the Pre-ETS set-aside (29 U.S.C. § 730 (d)).

2.2 Vocational Rehabilitation (VR): a federal program which promotes, assesses, plans, develops and provides services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice, so they may prepare for and engage in gainful employment, as required by the Rehabilitation Act.

2.3 Oklahoma Office of Workforce Development (OOWD): carries out the vision of the Governor's Council for Workforce and Economic Development, provides technical assistance and coordinates strategic priorities and plans across education, training and economic agencies. Works to align and connect education and workforce resources, remove workforce barriers and better support Oklahoma employers and jobseeker.

2.4 Individual Education Plan (IEP): a written statement of the educational program required by IDEA for a student with a disability designed to meet the student's individual needs. The IEP has two general purposes; to set appropriate, measurable goals for the student and to describe the specialized instruction and services the school district will provide for the student.

2.5 Individual Plan for Employment (IPE): is required by the Rehabilitation Act, and is the roadmap developed jointly by the student and the Vocational Rehabilitation counselor to help the student with a disability reach a specific competitive, integrated employment goal.

2.6 Individuals with Disabilities Education Act (IDEA): is designed to ensure that all students with disabilities have available to them a Free and Appropriate Public Education (FAPE) that provides special education and related services designed to meet their unique needs and to prepare them for further education, employment and independent living; federal act codified at 20 U.S.C. § 1400 et seq.

2.7 Local Education Agency (LEA): a public board of education or other public authority legally constituted within a state for either administrative control or direction of, or to perform a service function for, public elementary schools or secondary schools in a city, county, township, school district or counties recognized in a state as an administrative agency for its public elementary schools or secondary schools; codified at 20 U.S.C. §1401 (19).

2.8 A student with a disability: is an individual who is in an educational program; and

meets certain age requirements; and is eligible for and receiving special education or related services under IDEA; or is an individual with a disability for purposes of section 504 of the Rehabilitation Act.

2.9 Potentially Eligible: students with disabilities, including individuals ages 14-24 who have not applied or been determined eligible for VR services.

2.10 Competitive Integrated Employment: employment for an individual with a disability that is, among other things, compensated at a rate not lower than the minimum wage and is customary for the occupation and where the individual interacts with other persons without disabilities.

2.11 Pre-Employment Transition Services (Pre-ETS): activities provided through a subset of transition services, in partnership with LEAs, to help students, and potentially eligible students, with disabilities develop skills leading to success in employment and independent living after high school. These learning experiences are designed within an outcome-oriented process that promotes movement from school to post-school activities, including postsecondary education, vocational training, competitive integrated employment, financial literacy, and self-advocacy education to improve social and independent living skills. Pre-ETS are defined and authorized in accordance with 29 U.S.C. § 733.

The following are examples of activities that fall into the five required *Pre-ETS* categories:

- **Job Exploration Counseling:** discussion, activities, vocational evaluations or assessments on in-demand job opportunities intended to foster motivation and informed decision-making.
- **Work-Based Learning** – informational interviews to research employers, work site tours, job shadowing, mentoring opportunities in the community, internships, apprenticeships, short-term employment, fellowship, and on-the-job trainings located in the community;
- **Counseling on Postsecondary Opportunities**—discussion and activities regarding college and other -post-secondary opportunities, academic and occupational training needed to succeed in the workplace, and providing resources that may be used to support individual student success in education and training, such as disability support services and financial aid;
- **Workplace Readiness Training** (can be in a simulated or "real" work setting) - teaching social skills and independent living skills necessary to prepare for eventual employment, such as communication and interpersonal skills, financial literacy, transportation training, job-seeking skills, understanding employer expectations for punctuality and performance, and other "soft" skills necessary for employment; and
- **Self-advocacy**—training on rights and responsibilities; how to request accommodations or services and supports; communicating thoughts, concerns, and needs; peer-mentoring opportunities; and participating in leadership activities offered in educational or community settings.

## **SECTION 3 – RESPONSIBILITIES:**

### **The Host School:**

The school plays a significant role in the success of providing and coordinating transition services, specifically employment readiness instruction for students with disabilities. Schools are bound by the specific content in the Individuals with Disabilities Education Act (IDEA) for the provision of secondary transition services and by coordinating services with other agencies who will pay for or provide transition services. *Pre-Employment Transition Services are not meant to reduce the responsibility of schools to provide transition services. The intent is to enhance the resources available to students with disabilities through collaboration. Host School understands and agrees that they will not be reimbursed by the University for any costs incurred as part of the Pre-ETS program.*

### **The Host School will:**

- allow the NCDET Pre-ETS staff access to students with disabilities and/or VR clients (in a group setting or one-on-one) to whom they can provide Pre-ETS instructional activities;
- work with the local VR counselors to identify, recruit, and refer students for vocational rehabilitation services;
- be responsible for collecting written parent authorization to allow their student to participate in Pre-ETS activities;
- ensure school staff is present and assisting to ensure the highest engagement of the students;
- communicate to the NCDET Pre-ETS staff and VR (if applicable) any concerns brought forth by a student;
- provide information to assist staff providing Pre-ETS activities that will support the learning needs, adaptations, and/or modifications of program participants;
- assist with outreach to identify students with disabilities and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for students with disabilities to participate in skill development in community settings;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with VR and Pre-ETS staff;
- work collaboratively to increased number of students obtaining their IEP and IPE goals;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

## **NCDDET:**

The University of Oklahoma Outreach is a lifelong learning organization dedicated to helping individuals, businesses, groups, and communities transform themselves through knowledge. *Established in 1965*, the **National Center for Disability Education and Training** seeks to advance independent living, employment, and career opportunities for people with disabilities through innovative training and direct service.

### **NCDDET will:**

- work in collaboration with VR counselor, school transition personnel, and other persons supporting students with disabilities, potentially eligible students and/or VR clients to provide Pre-ETS instructional activities in groups and/or individually;
- ensure its staff are trained and experienced in working with students with disabilities as well as developing business relationships;
- ensure its staff have successfully passed a background check;
- support the host school staff in planning for the transition of students with disabilities from school to post-school activities;
- work in collaboration with the teacher and current transition curriculum;
- work to increase employment and/or post-secondary student success;
- work with local school districts to create greater access for students with disabilities and remove barriers into transition programs and activities;
- assist with outreach to identify students with disabilities and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for students with disabilities to participate in skill development in community settings;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with VR and school staff;
- work with the local VR counselors to identify, recruit, and refer students for vocational rehabilitation services;
- communicate to Host School staff and VR (if applicable) any concerns brought forth by a student;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

## **Section 4 Special Terms and Assurances**

### **A. Insurance**

Each party is hereby required to carry liability insurance or State of Oklahoma self-insurance adequate to compensate, in accordance with the limits of the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended, persons for injury to their person

or property occasioned by an act of negligence by the party to be bound, its agents or employees. The parties shall timely renew the policies to be carried pursuant to this section throughout the term of the Agreement, and provide evidence of such insurance and renewals upon request.

## **B. Equal Opportunity/Non-Discrimination**

The Host School shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, Presidential Executive Order 11246, as amended, and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794.; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.*; and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity, both to those seeking employment and those seeking services, without regard to race, color, religion, sex, national origin, age, or handicap.

The Host School is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended and Executive orders 11246 and 11375. The Host School represents compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this act.

## **C. Drug-Free Workplace**

The Host School represents compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part § 85.600 *et seq.*

## **D. Modification**

The Agreement may only be modified by mutual consent of the parties in writing.

## **E. Cancellation**

1. With Cause: In the event the Host School fails to meet the terms and conditions of the Agreement, or fails to provide services in accordance with the provisions of the Agreement, the University may, upon written notice of default transmitted via Certified Mail to the Host School, cancel the Agreement effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date the University mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law.



1. Without Cause: It is further agreed that the Agreement may be canceled by either party by providing thirty (30) days prior written notice.

#### **F. Access to and Retention of Records**

The Host School shall maintain adequate records regarding the Pre-ETS program and student participation. Authorized personnel of the University, U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, and other appropriate state entities shall have the right of access to records of Host School which are pertinent to the performance of the Agreement, in order to audit, examine, make excerpts and/or transcripts. The Host School shall be required to maintain all records for three (3) years after all pending matters are closed.

#### **G. Compliance with State and Federal Laws**

The HOST SCHOOL shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the HOST SCHOOL, without reliance on or direction by the University.

Each party hereto agrees to be responsible for its own negligent acts and omissions and those of its employees and agents as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended.

If the University notifies the Host School of a possible compliance issue, the Host School must submit an explanation to the University within forty-five (45) days of the notification. If upon receipt of the explanation the University determines the Host School is out of compliance, the Host School will have 30 days to remedy the non-compliance. If after that time the University determines the Host School has not resolved the compliance issue, the University may take any or all, but not limited to, the following options:

1. suspension of the Contract;
2. withholding of additional Contracts;
3. requiring an immediate audit of all records pertaining to the Contract;
4. the University, within 21 days of receipt of reports, shall complete review;
5. the University may choose to make an allowance on any compliance issue if appropriate documentation for the non-compliance action can be furnished.

Neither Party shall be liable for any damages resulting from any delay in delivery or failure to give notice of delay that directly or indirectly results from the elements, acts of God, delays in transportation, or delays in delivery by any cause beyond the reasonable control of the Parties.

#### **H. FERPA**

Host School agrees to abide by the limitations on redisclosure of personally identifiable information from education records as set forth in the Family Educational Rights and Privacy Act (34 CFR 99.33(a)(2))

## **I. Clean Air Act**

The Host School agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Host School agrees to report each violation to the University, and understands and agrees that the University will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

## **J. Employment Relationship**

This Agreement does not create an employment relationship. Individuals performing services required by the Agreement are not considered employees of the University. The Host School's employees shall not be considered employees of the University for any purpose, and as such shall not be eligible for benefits accruing to University employees.

The University shall provide access to staff as needed to meet the requirements contained herein.

## **K. Contract Jurisdiction**

The Agreement will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the Host School or the University to enforce or to interpret provisions of the Agreement.

This Agreement is the product of negotiations between the parties, each of which has had the opportunity to consult counsel prior to the execution hereof. Therefore, the parties agree that if this Agreement needs to be interpreted by any court (or other tribunal) having jurisdiction, no conclusions or inferences of the law shall be drawn in favor of or against either party on the basis of which party drafted the term or provision at issue.

## **L. Severability**

If any provision under the Agreement, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Agreement or its application that can be given effect without the invalid provision or application.

## **M. Ownership and Copyrights**

All curriculum, instructional materials, software, reports, and videos (hereinafter "Intellectual Property") are being developed exclusively for the University or purchased by the University and shall be the property of the University. Intellectual Property created and copyrighted or trademarked by the other Party outside of the Contract shall be retained by same. This article shall not be construed to alter or diminish ownership rights provided under state or federal law or regulations.

## **N. Accessibility**

Pursuant to Title 74, Section 85.7d and OAC 580:15-6-22 electronic and information technology procurements, agreements, and contracts shall comply with applicable Oklahoma Information Technology Accessibility Standards issued by the Oklahoma Office of State Finance. EIT Standards may be found at [www.ok.gov/DCS/Central Purchasing](http://www.ok.gov/DCS/Central_Purchasing). Upon request, the Host School shall provide a description of conformance with the applicable Oklahoma Information Technology Accessibility Standards for the proposed product, system or application development/customization by means of either a Voluntary Product Accessibility Template (VPAT) or other comparable document.

## **O. Entire Agreement**

This Agreement constitutes the entire Agreement and understanding between the parties and supersedes all prior and/or contemporaneous discussions, representations, or contracts, whether written or oral, of the parties relating to the work to be performed.

In the coming year, the University of Oklahoma will be conducting a review of all grants and contracts to consider their future viability for the University. The review will have three components: a full-cost accounting; an evaluation of the alignment with the institutional mission; and an institutional risk assessment. Renewal of the current agreement does not constitute any guarantee of continuation beyond FY20.

**Section 5 Signatures**

For the faithful performance of the terms of the Agreement, the parties hereto, in their official capacities stated, affix their signatures. The parties hereto agree that they may conduct the transaction by electronic means and hereby state that electronic signature shall have the same force and effect as an original signature.

University  
**MICHAEL  
PURCELL**

Digitally signed by MICHAEL  
PURCELL

Date: 2020.07.28 14:55:50  
-05'00'

Michael Purcell  
Interim Executive Director, Office of Research Services  
Associate Vice President for Research & Partnerships

\_\_\_\_\_  
Date

Host School

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Signatory Title

ANN WILLIAMS BIO:

Ann is a Pre-Employment Transition Services Program Specialist with the University of Oklahoma, National Center for Disability Education and Training, for the Enid, Northwest Oklahoma and Bartlesville area. She began as a Special Education Teacher in 1990, specializing in Emotional Disturbance and Mild-Moderate populations. She spent nine years as the Project SEARCH Instructor for Enid Public Schools, teaching and coaching transition skills. She is certified as a Job Coach and Case Manager for the state of Oklahoma. Ann also has four years of experience working for Child Welfare, and she previously worked for a community mental health center and a psychiatric hospital. She has been a Pre-ETS instructor for the past year.

# Pre-Employment Transition Services

pre-ets@ou.edu

## Student Authorization Form

**Note to Parent/Guardian:** Your student has been referred by his/her high school to participate with the University of Oklahoma's Pre-Employment Transition Service program. Pre-employment transition service activities are provided in collaboration with the Oklahoma Department of Rehabilitation Services. In this no-cost program, pre-employment transition specialists from the University of Oklahoma, will regularly visit your student's school to provide activities to assist with successful transition from high school to post-secondary training/education or work upon graduation. The following pre-employment transition service activities may be provided based on individual need and interest:

- **Job exploration** counseling
- **Work-based learning** activities
- Counseling on opportunities for enrollment in **post-secondary educational** programs
- **Workplace readiness** training to develop social skills and independent living
- Instruction on **self-advocacy**

Legal First Name		Middle	Legal Last Name	
Date of Birth		Gender	Anticipated Graduation Date	
School			Race	
Mailing Address		City	Zip Code	Phone
<input type="checkbox"/> Yes, this student is an individual with a disability and/or has a barrier to employment or post-secondary education/training. He/she may be eligible for and/or receiving special education or related services.				
<b>Put a ✓ beside the item(s) the student has difficulty completing on his/her own:</b>				
Hearing	Learning	Seeing	Talking	Using Hands
Interacting with Others	Other:			
<p>I give permission for _____ to participate in the Pre-ETS program at his/her school. I understand the program is voluntary and reserve the right to withdraw from the program at any time. I give permission for student record information to be shared with the University of Oklahoma, Pre-ETS Specialist and data to be reported to the Oklahoma Department of Rehabilitation Services. I understand this information is confidential and will not be disclosed beyond the Oklahoma Department of Rehabilitation Services without an additional signed release.</p>				
<input type="checkbox"/> Parent <input type="checkbox"/> Guardian <input type="checkbox"/> Adult Student		SIGNATURE		Date
		Printed Name		
		Email Address		
Teacher/School staff SIGNATURE:		Printed Name		Date
		Email Address		

The University of Oklahoma – National Center for Disability Education and Training

This authorization form is available online in different languages at:

<https://form.jotform.com/OUPreETS19/Year2020>



Guthrie Public Schools

**MEMO**

**TO:** Dr. Simpson and Guthrie Board of Education

**FROM:** Carmen Walters, Executive Director

**DATE:** August 28, 2020

**RE:** Professional Development Committee for 2020-2021

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I recommend the following persons to serve on the 2020-2021 Professional Development Committee for this current school year:

Annie Chadd	Counselor	GHS	1
Melanie Ball	Teacher	Cotteral	1
Lacey Hudson	Parent	Fogarty	3
Elizabeth Davis	Teacher	Charter Oak	3
Barbara Christianson	Teacher	Central	2
Jeanea Midgett	Teacher	Fogarty	2
Scott Peterman	Teacher	GJHS	2
Samantha Morgan	Teacher	GUES	1
Scot Graham	Administrator	Cotteral	3
Carmen Walters	Administrator	Admin.	

## SECOND AMENDMENT

This Second Amendment, made and entered into effective as of July 1, 2020 (the "Second Amendment") between Guthrie Public Schools, having its principal place of business at 705 E. Oklahoma Avenue, Guthrie, OK 73044 ("District") and Coca-Cola Southwest Beverages LLC, a Delaware limited liability company, (the "Beverage Provider"), shall serve to amend that certain Beverage Provider Agreement with an Effective Date of July 1, 2018, (the "Agreement"), between District and Beverage Provider. All capitalized terms not defined herein shall have the meanings ascribed to them in the Agreement.

### WITNESSETH:

WHEREAS the parties to the Agreement wish to confirm and amend certain of its terms and conditions as set forth herein.

NOW THEREFORE, in consideration of the promises made herein, the parties hereto agree as follows:

A. The third Agreement Year of the Term begins on July 1, 2020.

B. Section 3(a) entitled Sponsorship Funding shall be amended as follows:

The Sponsorship Funding for Agreement Year 3 shall be made in two installments to be paid within thirty (30) days following December 31, 2020 ("First Payment") and June 30, 2021 ("Second Payment"). Beverage Provider will make an adjustment in accordance with Section 11 (e) of the Agreement to the First and Second Payments proportionate to the percentage decrease in the average daily census for students on Campus for in-person classes during the timeframe proceeding the payment then due. District shall provide the average daily census for students on Campus for in-person classes to Beverage Provider for purposes of such adjustment.

C. Exhibit A (Wholesale Pricing Schedule) of the Agreement is hereby amended and restated in its entirety and shall for the third Agreement Year of the Term be and read as provided in Exhibit A, attached to this Amendment and incorporated for all purposes.

D. Except as modified herein, all other terms and conditions of the Agreement shall remain in full force and effect. In the event of a conflict between the Agreement and this Second Amendment, this Second Amendment shall control. Each party represents, warrants and covenants to the other as follows:

1 Authority. It has full power and authority to enter into the Second Amendment and to grand and covey the rights set forth herein.

2 Binding Obligation. All necessary approvals for the execution, delivery and performance of this Second Amendment by it have been obtained, and this Second Amendment has been duly executed and delivered by it and constitutes the legal and binding obligation of it enforceable in accordance with its terms.



IN WITNESS WHEREOF, the undersigned have caused this Second Amendment to be duly executed as of the date first above written.

**Coca-Cola Southwest Beverages LLC**

By: Kimberly Adler  
Printed Name: Kimberly Adler  
Title: Director of Sales & Operations

8-21-2020  
Date

**Guthrie Public School District**

\_\_\_\_\_  
By: Dr. Mike Simpson  
Superintendent

\_\_\_\_\_  
Date:

Exhibit A

<b>Product Description</b>	<b>Invoice Price</b>
12oz Sparkling Cans	\$14.39
20oz Sparkling Bottle	\$30.77
20oz Dasani	\$12.98
20oz Powerade	\$31.98
18.5oz Gold Peak Tea (12 count)	\$20.60
20oz Vitaminwater (12 count)	\$17.64
12oz Minute Maid Juice To Go	\$32.84



# AIA® Document B102™ – 2017

## Standard Form of Agreement Between Owner and Architect without a Predefined Scope of Architect's Services

**AGREEMENT** made as of the 1st day of September in the year 2020  
*(In words, indicate day, month and year.)*

**BETWEEN** the Architect's client identified as the Owner:  
*(Name, legal status, address and other information)*

Guthrie Public Schools  
802 East Vilas Avenue  
Guthrie, Oklahoma 73044  
Phone: 405-282-8900  
Fax: 405-282-5904

and the Architect:  
*(Name, legal status, address and other information)*

The Stacy Group, Inc.  
222 E 10th Street Plaza  
Edmond, OK 73034  
Phone: 405-330-8292  
Fax: 405-330-8293

for the following (hereinafter referred to as "the Project"):  
*(Insert information related to types of services, location, facilities, or other descriptive information as appropriate.)*

Guthrie Public Schools  
2020/2021 Bond Programs

The Owner and Architect agree as follows.

**ADDITIONS AND DELETIONS:**  
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

## TABLE OF ARTICLES

- 1 ARCHITECT'S RESPONSIBILITIES
- 2 OWNER'S RESPONSIBILITIES
- 3 COPYRIGHTS AND LICENSES
- 4 CLAIMS AND DISPUTES
- 5 TERMINATION OR SUSPENSION
- 6 COMPENSATION
- 7 MISCELLANEOUS PROVISIONS
- 8 SPECIAL TERMS AND CONDITIONS
- 9 SCOPE OF THE AGREEMENT

### ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

§ 1.1 The Architect shall provide the following professional services:

*(Describe the scope of the Architect's services or identify an exhibit or scope of services document setting forth the Architect's services and incorporated into this document in Section 9.2.)*

§ 1.1.1 The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 1.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 1.3 The Architect identifies the following representative authorized to act on behalf of the Architect with respect to the Project.

*(List name, address, and other contact information.)*

The Stacy Group, Inc.  
Sean Willis, Studio Director  
222 E 10th Street Plaza  
Edmond, OK 73034  
Phone: 405-330-8292  
Fax: 405-330-8293

§ 1.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 1.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 6.2.3.

§ 1.5.1 Commercial General Liability with policy limits of not less than One Million (\$1,000,000) for each occurrence and Two Million (\$2,000,000) in the aggregate for bodily injury and property damage.

§ 1.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million (\$1,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 1.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 1.5.1 and 1.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 1.5.4 Workers' Compensation at statutory limits.

§ 1.5.5 Employers' Liability with policy limits not less than Five Hundred Thousand (\$500,000) each accident, Five Hundred Thousand (\$500,000) each employee, and Five Hundred Thousand (\$500,000) policy limit.

§ 1.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than Two Million (\$2,000,000) per claim and Two Million (\$2,000,000) in the aggregate.

§ 1.5.7 **Additional Insured Obligations.** If requested by the Owner, to the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 1.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 1.5.

## ARTICLE 2 OWNER'S RESPONSIBILITIES

§ 2.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 2.2 The Owner identifies the following representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

*(List name, address, and other contact information.)*

Guthrie Public Schools  
Mike Simpson, Superintendent  
802 East Villas Avenue  
Guthrie, OK 73044  
Phone: 405-282-8900  
Fax: 405-282-5904

§ 2.3 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope

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of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 2.4 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 2.5 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 2.6 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

### ARTICLE 3 COPYRIGHTS AND LICENSES

§ 3.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 3.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 3.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for the purposes of evaluating, constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 5 and Article 6. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 5.4, the license granted in this Section 3.3 shall terminate.

§ 3.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 3.3.1. The terms of this Section 3.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 5.4.

§ 3.4 Except for the licenses granted in this Article 3, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 3.5 Except as otherwise stated in Section 3.3, the provisions of this Article 3 shall survive the termination of this Agreement.

### ARTICLE 4 CLAIMS AND DISPUTES

#### § 4.1 General

§ 4.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 4.1.1.

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§ 4.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 4.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 5.7.

#### § 4.2 Mediation

§ 4.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 4.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 4.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 4.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 4.2, the method of binding dispute resolution shall be the following:

*(Check the appropriate box.)*

Arbitration pursuant to Section 4.3 of this Agreement

Litigation in a court of competent jurisdiction

Other *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

#### § 4.3 Arbitration

§ 4.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

Init.

§ 4.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 4.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 4.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

#### § 4.3.4 Consolidation or Joinder

§ 4.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 4.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 4.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 4.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 4.4 The provisions of this Article 4 shall survive the termination of this Agreement.

### ARTICLE 5 TERMINATION OR SUSPENSION

§ 5.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 5.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 5.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 5.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 5.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.



§ 5.6 If the Owner terminates this Agreement for its convenience pursuant to Section 5.5, or the Architect terminates this Agreement pursuant to Section 5.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 5.7 In addition to any amounts paid under Section 5.6, if the Owner terminates this Agreement for its convenience pursuant to Section 5.5, or the Architect terminates this Agreement pursuant to Section 5.3, the Owner shall pay to the Architect the following fees:

*(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)*

.1 Termination Fee:

To Be Determined

.2 Licensing Fee, if the Owner intends to continue using the Architect's Instruments of Service:

To Be Determined

§ 5.8 Except as otherwise expressly provided herein, this Agreement shall terminate  
*(Check the appropriate box.)*

One year from the date of commencement of the Architect's services

One year from the date of Substantial Completion

Other

*(Insert another termination date or refer to a termination provision in an attached document or scope of service.)*

If the Owner and Architect do not select a termination date, this Agreement shall terminate one year from the date of commencement of the Architect's services.

§ 5.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 3 and Section 5.7.

## ARTICLE 6 COMPENSATION

§ 6.1 The Owner shall compensate the Architect as set forth below for services described in Section 1.1, or in the attached exhibit or scope document incorporated into this Agreement in Section 9.2.

*(Insert amount of, or basis for, compensation or indicate the exhibit or scope document in which compensation is provided for.)*

See Supplemental Schedules

### § 6.2 Compensation for Reimbursable Expenses

§ 6.2.1 Reimbursable Expenses are in addition to compensation set forth in Section 6.1 and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;

Init.

- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and
- .12 Other similar Project-related expenditures.

§ 6.2.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus percent ( %) of the expenses incurred.

§ 6.2.3 **Architect's Insurance.** If the types and limits of coverage required in Section 1.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

*(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 1.5, and for which the Owner shall reimburse the Architect.)*

## § 6.3 Payments to the Architect

### § 6.3.1 Initial Payments

§ 6.3.1.1 An initial payment of zero (\$ 0 ) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

### § 6.3.2 Progress Payments

§ 6.3.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid thirty ( 30 ) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

*(Insert rate of monthly or annual interest agreed upon.)*

5 %

§ 6.3.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 6.3.2.3 Records of Reimbursable Expenses and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

## ARTICLE 7 MISCELLANEOUS PROVISIONS

§ 7.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 4.3.

§ 7.2 Except as separately defined herein, terms in this Agreement shall have the same meaning as those in AIA Document A201™-2017, General Conditions of the Contract for Construction.

§ 7.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

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User Notes:

(3B) (A3C)

§ 7.4 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 7.4.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

§ 7.5 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 7.6 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 7.7 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 7.8 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 7.8 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 5.4.

§ 7.9 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 7.9.1. This Section 7.9 shall survive the termination of this Agreement.

§ 7.9.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 7.9.

§ 7.10 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

## ARTICLE 8 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:  
(Include other terms and conditions applicable to this Agreement.)

Init.

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User Notes:

(3B9DPA3C)

**ARTICLE 9 SCOPE OF THE AGREEMENT**

§ 9.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 9.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B102™–2017, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:  
*(Insert the date of the E203–2013 incorporated into this Agreement.)*

N/A

- .3 Exhibits:  
*(Check the appropriate box for any exhibits incorporated into this Agreement.)*

AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:  
*(Insert the date of the E204–2017 incorporated into this Agreement.)*

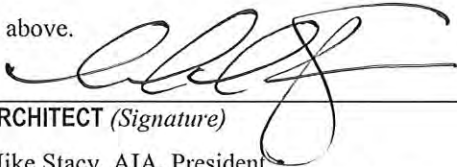
Other Exhibits incorporated into this Agreement:  
*(Clearly identify any other exhibits incorporated into this Agreement.)*

- .4 Other documents:  
*(List other documents, including the Architect’s scope of services document, hereby incorporated into the Agreement.)*

Supplemental Schedule No. 1  
Stacy Group Hourly Rate Schedule

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** *(Signature)*  
 Mike Simpson, Superintendent  
 \_\_\_\_\_  
*(Printed name and title)*

  
 \_\_\_\_\_  
**ARCHITECT** *(Signature)*  
 Mike Stacy, AIA, President  
 \_\_\_\_\_  
*(Printed name, title, and license number, if required)*

**Supplemental Schedule No. 1**

**To Master Agreement between Guthrie Public Schools  
("Owner") and The Stacy Group, Inc. ("Architect")  
dated September 1, 2020 (the "Master Agreement").**

This Supplemental Schedule is executed and delivered pursuant to the terms and conditions contained in the Master Agreement between Owner and Architect. This Supplemental Schedule reaffirms and incorporates each of the terms and conditions of the Master Agreement and sets forth the understanding of the Owner and Architect with respect to the specific services to be performed on the project described herein. Terms described in the Master Agreement shall have their defined meanings when used in this Supplemental Schedule.

**Description of Project:**

**Guthrie Public Schools 2020/2021 Bond Programs  
Arcas to be included but not limited to; To Be Determined**

**Project Parameters:**

**The preliminary budget for this project including architectural fees is \$To be Determined. The projected time parameter for completion of construction and occupancy is by To be Determined. The proposed procurement method for this project is conventional competitive bid.**

**Project Team:**

**As provided in the Master Agreement for the design, bidding and contract administration for the construction project.**

**Architects Services:**

**As provided in the Master Agreement for the design, bidding and contract administration for the construction project.**


**Compensation:**

**The Architect shall be paid a fee for services To Be Determined.**

**Special Terms:**

DATED this September 1, 2020

By: \_\_\_\_\_  
Mike Simpson, Superintendent  
"Owner"

By:   
\_\_\_\_\_  
Michael Stacy, President  
"Architect"

**the.stacy.group**

**2020/21 hourly rates**

<u>classification</u>	<u>hourly rate</u>
president / owner	\$ 250.00
studio director	\$ 200.00
interior director	\$ 175.00
project architect	\$ 150.00
project engineer	\$ 125.00
project coordinator	\$ 110.00
interior designer	\$ 110.00
cad technician	\$ 90.00
administrative assistant	\$ 75.00

consultant rates available upon request.

Architect Fee for New Projects	6%
Architect Fee for Renovations	6 ½%

**I-1 LOGAN COUNTY  
GUTHRIE PUBLIC SCHOOLS  
BUDGET COMPARISONS  
FYE 6-30-21**

	<b>CURRENT YEAR</b>	<b>PRIOR YEAR</b>	<b>DIFFERENCE</b>
<b>GENERAL FUND</b>			
carry-over	\$3,023,549.31	\$3,307,858.33	(\$284,309.02)
miscellaneous revenue estimates	18,596,591.24	18,386,762.57	209,828.67
ad valorem tax estimates	5,552,302.66	5,214,806.15	337,496.51
<b>total budget</b>	<u>\$27,172,443.21</u>	<u>\$26,909,427.05</u>	<u>\$263,016.16</u>
<b>BUILDING FUND</b>			
carry-over	\$478,157.95	\$740,196.90	(\$262,038.95)
ad valorem tax estimates	793,186.09	744,972.31	48,213.78
<b>total budget</b>	<u>\$1,271,344.04</u>	<u>\$1,485,169.21</u>	<u>(\$213,825.17)</u>
<b>CHILD NUTRITION FUND</b>			
carry-over	\$57,599.05	\$115,155.32	(\$57,556.27)
miscellaneous revenue estimates	1,310,164.30	1,356,099.19	(45,934.89)
supplementals			0.00
<b>total budget</b>	<u>\$1,367,763.35</u>	<u>\$1,471,254.51</u>	<u>(\$103,491.16)</u>
<b>SCHOOL AGE CARE FUND</b>			
carry-over	\$75,619.14	\$75,619.14	\$0.00
miscellaneous revenue estimates	0.00	0.00	0.00
<b>total budget</b>	<u>\$75,619.14</u>	<u>\$75,619.14</u>	<u>\$0.00</u>
<b>SINKING FUND</b>			
millage levy	<u>16.58</u>	<u>16.90</u>	<u>(0.32)</u>

**School District  
2020-2021 Estimate of Needs  
and  
Financial Statement of the Fiscal Year 2019-2020**

**Board of Education of Guthrie Public Schools  
District No. I-1  
County of Logan  
State of Oklahoma**

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. 2001 Section 3002, we submit herewith, for your consideration the within statement of the financial condition of the Board of Education of Guthrie Public Schools, District No. I-1, County of Logan, State of Oklahoma for the fiscal year beginning July 1, 2020, and ending June 30, 2021, together with an itemized statement of the estimated Income and Probable Needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2021, and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute.

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than September 30 for all School Districts. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd Room 100, Oklahoma City, OK 73105-4801 and one copy will be retained by the County Clerk. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

Prepared by: Putnam & Company, PLLC

Submitted to the Logan County Excise Board

This \_\_\_\_\_ Day of \_\_\_\_\_, 2020

School Board Member's Signatures

Chairman: _____	Clerk: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Treasurer _____	



In addition,

1. We, the undersigned, duly elected, qualified and acting officers of the Board of Education of the aforesaid School District located wholly or in major area in the County and State aforesaid, do hereby certify that, at regular session begun at the time provided by law, we carefully considered the reports submitted by the several officers and employees as required by 68 O. S. 2001 Section 3004, carefully considered the statements and estimate of needs heretofore prepared for the purpose of ascertaining any additional or emergency levy necessary for the ensuing fiscal year and revised, corrected or amended the same to disclose the true fiscal condition as of June 30, 2020, and to provide for the needs of the District for the ensuing fiscal year as now ascertained; and we do hereby certify that the within statement of the financial condition is true and correct, and that the within estimates for all purposes for the ensuing fiscal year are reasonably necessary for the proper conduct of the affairs of said School District, and that the statement of Estimated Income from sources other than ad valorem taxes is not in excess of the lawfully authorized ratio of the actual collections from such sources during the previous fiscal year.
2. We further certify that any cash fund balance reported in our Building Fund is required for immediate or cumulative program of construction unless there be attached within a verified copy of a resolution signed by a majority of the members of this Board to the effect the program of building has been completed or abandoned. If attached, then the Excise Board is directed to apply said Balance to reduce Levies in accordance with 62 O. S. 2001, Section 333.
3. We also certify that a levy of 15.000 Mills over and above the number of mills allocated by the County Excise Board will be reasonably necessary for the proper conduct of the affairs of said school district during the fiscal year 2020-2021.
4. We also certify that, after due and legal notice of an election thereon, an emergency levy of 5.000 Mills, over and above the number of mills provided by Law and allocated by the County Excise Board in addition thereto for school purposes, were made permanent by election.
5. We also certify that, after due and legal notice of an election thereon, a local support levy of 10.000 Mills, in addition to the levies hereinbefore provided, were made permanent by election.
6. We also certify that, after due and legal notice of an election thereon, pursuant to Article 10, Section 10, of the Constitution of Oklahoma, an additional levy of 5.000 Mills, were made permanent by election.

Clerk of Board of Education

President of Board of Education

Treasurer of Board of Education

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

Affidavit of Publication

State of Oklahoma, County of Logan

I, \_\_\_\_\_, the undersigned duly qualified and acting Clerk of the Board of Education of Guthrie Public Schools, School District No. I-1, County and State aforesaid, being first duly sworn according to law, hereby depose and say:

1. That I complied with 68 O. S. 2001 Section 3002, (both independent and dependent) by having the within Financial Statement and Estimate of Needs which was prepared at the time and in the manner provided by law, published as required by law, in a legally-qualified newspaper of general circulation in the district, there being no legally-qualified newspaper published in the school district, as evidenced by a copy of such published statement and estimate together with proof of publication thereof attached hereto marked Exhibit No. 1 and made a part hereof (strike inapplicable phrases).

2. That I complied with currently effective statutes, by having the Notice of Emergency Levy Election and the call for such Election on the date hereinbefore certified by the Governing Board, the Itemized Statements and the Itemized Estimate of the amount necessary for the ensuing fiscal year requiring such emergency levy for the current expense purposes as prepared by the Board of Education duly published or posted, as the case may be, in full compliance with law for this class of school district, and as provided by law duly made public in the manner and at the time provided by law, for this class of district and in all respects according to law, in relation to said election on such emergency levy as hereinbefore certified by said Governing Board.

3. That I complied with the statute by having published or posted (if required for this class of district) the notice of local support levy election, and the call for such election on the date hereinbefore certified by the Board of Education. That the Estimate of Needs as prepared by the Board of Education required such local support levy in addition to other tax levies, to fully meet the current expense purposes of the school district for the ensuing year.

4. That in conformity to resolution by said Board of Education, I caused Notice of Building Fund Levy Election under the provisions of Article 10, Section 10, Oklahoma Constitution, and the Call of such Election on the date hereinbefore certified by the Governing Board, together with Itemized Statements and an Estimate of the amount necessary for the ensuing fiscal year requiring such levy for the purpose of erecting, remodeling or repairing school buildings, and for purchasing school furniture, in said District, published or posted to contain such Notice and Call, fixing the number of voting places and particularly describing each and every such place or places, and fixing the day on which such election should be had after the expiration of such notice, duly published or posted as is required by law for this class of district.

\_\_\_\_\_  
Clerk, Board of Education

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
Secretary and Clerk of Excise Board  
Logan County, Oklahoma

**Putnam & Company, PLLC  
Certified Public Accountants  
169 E. 32<sup>nd</sup> Street  
Edmond, Oklahoma 73013**

**Independent Accountant's Compilation Letter**

Board of Education  
Guthrie Public Schools

Management is responsible for the accompanying financial statements of Guthrie Public Schools, as of and for the year ended June 30, 2020, the Estimate of Needs (SA&I Form 2661R06) for the fiscal year ended June 30, 2021, and the related Publication Sheet (SA&I Form 2662R06, Exhibit Z) included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements of Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these prescribed financial statements.

These financial statements and information included in the accompanying prescribed form are presented in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 O.S. 3003.B and as further defined by rules promulgated by the Oklahoma State Department of Education per 70 O.S. 5-134.I.D., and are not intended to be a complete presentation of the School's assets and liabilities.

This report is intended solely for the information and use of the Oklahoma State Department of Education, the School District, the County Excise Board, and for filing with the State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.

*Putnam & Company*  
Putnam & Company, PLLC  
Certified Public Accountants

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'A'

Schedule 1: Current Balance Sheet for June 30, 2020	
	Amount
<b>ASSETS:</b>	
Cash Balances	\$4,129,907.51
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$4,129,907.51</b>
<b>LIABILITIES AND RESERVES:</b>	
Warrants Outstanding	\$746,567.51
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$359,790.69
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$1,106,358.20</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$3,023,549.31</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$4,129,907.51</b>

Schedule 2: Revenue and Requirements, 2019-2020		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$26,909,427.05	\$28,167,076.02
<b>LESS: REQUIREMENTS:</b>		
Expenditures (Schedule 8)	\$26,909,427.05	\$25,143,526.71
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$3,023,549.31</b>

Schedule 3: General Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2019-20	2018-19	PRE-2018	Total
Cash Balance Reported to Excise Board 6-30-19	\$0.00	\$4,399,129.46	\$0.00	\$4,399,129.46
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$24,812,259.04	\$0.00	\$0.00	\$24,812,259.04
Cash Balances Transferred (Sch 6 Source Code 6110)	\$3,307,858.33	-\$3,307,858.33	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$46,401.59	-\$46,401.59	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$557.06	-\$557.06	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>	<b>\$28,167,076.02</b>	<b>-\$3,354,816.98</b>	<b>\$0.00</b>	<b>\$24,812,259.04</b>
Warrants Paid of Year in Caption	\$24,037,168.51	\$1,044,312.48	\$0.00	\$25,081,480.99
<b>TOTAL DISBURSEMENTS</b>	<b>\$24,037,168.51</b>	<b>\$1,044,312.48</b>	<b>\$0.00</b>	<b>\$25,081,480.99</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$4,129,907.51</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,129,907.51</b>
Reserve for Warrants Outstanding (Schedule 4)	\$746,567.51	\$0.00	\$0.00	\$746,567.51
Reserve for Encumbrances (Schedule 8)	\$359,790.69	\$0.00	\$0.00	\$359,790.69
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$1,106,358.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,106,358.20</b>
<b>DEFICIT:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$3,023,549.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,023,549.31</b>

Schedule 4: General Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2019-20	2018-19	PRE-2018	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$527,400.52	\$0.00	\$527,400.52
Warrants Registered During Year	\$24,783,736.02	\$517,469.02	\$0.00	\$25,301,205.04
<b>TOTAL</b>	<b>\$24,783,736.02</b>	<b>\$1,044,869.54</b>	<b>\$0.00</b>	<b>\$25,828,605.56</b>
Warrants Paid During Year	\$24,037,168.51	\$1,044,312.48	\$0.00	\$25,081,480.99
Warrants Converted to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$557.06	\$0.00	\$557.06
<b>TOTAL WARRANTS RETIRED</b>	<b>\$24,037,168.51</b>	<b>\$1,044,869.54</b>	<b>\$0.00</b>	<b>\$25,082,038.05</b>
<b>BALANCE WARRANTS OUTSTANDING JUNE 30, 2020</b>	<b>\$746,567.51</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$746,567.51</b>

Schedule 5: 2019 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020	35.840 Mills	Amount
2019 Net Valuation Certified to County Excise Board		\$160,052,644.00
Total Proceeds of Levy as Certified		\$5,736,286.76
Additions:		\$0.00
Deductions:		\$0.00
<b>Gross Balance Tax</b>		<b>\$5,736,286.76</b>
Less Reserve for Delinquent Tax		\$521,480.61
Reserve for Protests Pending		\$0.00
<b>Balance Available Tax</b>		<b>\$5,214,806.15</b>
Deduct 2019 Tax Apportioned		\$5,523,775.29
<b>Net Balance 2019 Tax in Process of Collection</b>		<b>\$0.00</b>
<b>Excess Collections</b>		<b>\$308,969.14</b>

See Accountant's Compilation Report  
 GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
 ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2019-20 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
<b>1000 DISTRICT SOURCES OF REVENUE:</b>		
<b>1100 TAXES LEVIED/ASSESSED</b>		
1110 Ad Valorem Tax Levy (Current Year)	\$5,214,806.15	\$5,523,775.29
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$175,728.91
1130 Revenue In Lieu Of Taxes	\$0.00	\$14,757.75
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
<b>TOTAL TAXES LEVIED/ASSESSED</b>	<b>\$5,214,806.15</b>	<b>\$5,714,261.95</b>
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$36,798.00
1400 Rental, Disposals and Commissions	\$0.00	\$71,147.92
1500 Reimbursements	\$0.00	\$116,619.66
1600 Other Local Sources of Revenue	\$0.00	\$53,919.79
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
<b>TOTAL DISTRICT SOURCES OF REVENUE</b>	<b>\$5,214,806.15</b>	<b>\$5,992,747.32</b>
<b>2000 INTERMEDIATE SOURCES OF REVENUE:</b>		
2100 County 4 Mill Ad Valorem Tax	\$635,680.19	\$739,618.95
2200 County Apportionment (Mortgage Tax)	\$205,366.13	\$316,371.57
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
<b>TOTAL INTERMEDIATE SOURCES OF REVENUE</b>	<b>\$841,046.32</b>	<b>\$1,055,990.52</b>
<b>3000 STATE SOURCES OF REVENUE:</b>		
<b>3100 STATE DEDICATED SOURCES OF REVENUE</b>		
3110 Gross Production Tax	\$738,377.35	\$630,378.34
3120 Motor Vehicle Collections	\$1,158,118.51	\$1,241,366.59
3130 Rural Electric Cooperative Tax	\$80,021.30	\$132,808.90
3140 State School Land Earnings	\$446,256.50	\$438,850.95
3150 Vehicle Tax Stamps	\$11,095.16	\$11,338.33
3160 Farm Implement Tax Stamps	\$1,274.30	\$1,836.94
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
<b>TOTAL STATE DEDICATED SOURCES OF REVENUE</b>	<b>\$2,435,143.11</b>	<b>\$2,456,580.05</b>
<b>3200 STATE AID - NONCATEGORICAL</b>		
3210 Foundation and Salary Incentive Aid	\$10,253,635.00	\$10,275,357.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$2,315,510.92	\$2,413,786.36
<b>TOTAL STATE AID - NONCATEGORICAL</b>	<b>\$12,569,145.92</b>	<b>\$12,689,143.36</b>
3300 State Aid - Competitive Grants - Categorical	\$76,837.28	\$76,837.28
3400 State - Categorical	\$157,658.20	\$248,669.41
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$24,748.13
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$110,460.00	\$124,828.00
<b>TOTAL STATE SOURCES OF REVENUE</b>	<b>\$15,349,244.51</b>	<b>\$15,620,806.23</b>
<b>4000 FEDERAL SOURCES OF REVENUE:</b>		
4100 Grants-In-Aid Direct From The Federal Government	\$53,717.00	\$124,323.67
4200 Disadvantaged Students	\$1,214,849.37	\$1,152,012.08
4300 Individuals With Disabilities	\$856,586.67	\$679,802.95
4400 No Child Left Behind	\$29,981.70	\$38,883.33
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$41,337.00	\$79,081.08
<b>TOTAL FEDERAL SOURCES OF REVENUE</b>	<b>\$2,196,471.74</b>	<b>\$2,074,103.11</b>
<b>5000 NON-REVENUE RECEIPTS:</b>		
<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>\$0.00</b>	<b>\$68,611.86</b>
<b>6000 BALANCE SHEET ACCOUNTS:</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Forward	\$3,307,858.33	\$3,307,858.33
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$46,401.59
6140 Estopped Warrants by Statute	\$0.00	\$557.06
<b>TOTAL CASH ACCOUNTS</b>	<b>\$3,307,858.33</b>	<b>\$3,354,816.98</b>
6200 Interfund Transfers	\$0.00	\$0.00
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$3,307,858.33</b>	<b>\$3,354,816.98</b>
<b>GRAND TOTAL</b>	<b>\$26,909,427.05</b>	<b>\$28,167,076.02</b>

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2019-20 Account	BASIS AND LIMIT OF ENSUING ESTIMATE	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
<b>1000 DISTRICT SOURCES OF REVENUE:</b>				
<b>1100 TAXES LEVIED/ASSESSED</b>				
1110 Ad Valorem Tax Levy (Current Year)	\$308,969.14	100.52%	\$5,552,302.66	\$5,552,302.66
1120 Ad Valorem Tax Levy (Prior Years)	\$175,728.91	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$14,757.75	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL TAXES LEVIED/ASSESSED</b>	<b>\$499,455.80</b>		<b>\$5,552,302.66</b>	<b>\$5,552,302.66</b>
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$36,798.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$71,147.92	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$116,619.66	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$53,919.79	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL DISTRICT SOURCES OF REVENUE</b>	<b>\$777,941.17</b>		<b>\$5,552,302.66</b>	<b>\$5,552,302.66</b>
<b>2000 INTERMEDIATE SOURCES OF REVENUE:</b>				
2100 County 4 Mill Ad Valorem Tax	\$103,938.76	90.00%	\$665,657.06	\$665,657.06
2200 County Apportionment (Mortgage Tax)	\$111,005.44	90.00%	\$284,734.41	\$284,734.41
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL INTERMEDIATE SOURCES OF REVENUE</b>	<b>\$214,944.20</b>		<b>\$950,391.47</b>	<b>\$950,391.47</b>
<b>3000 STATE SOURCES OF REVENUE:</b>				
<b>3100 STATE DEDICATED SOURCES OF REVENUE:</b>				
3110 Gross Production Tax	-\$107,999.01	90.00%	\$567,340.51	\$567,340.51
3120 Motor Vehicle Collections	\$83,248.08	90.00%	\$1,117,229.93	\$1,117,229.93
3130 Rural Electric Cooperative Tax	\$52,787.61	90.00%	\$119,528.01	\$119,528.01
3140 State School Land Earnings	-\$7,405.54	90.00%	\$394,965.86	\$394,965.86
3150 Vehicle Tax Stamps	\$243.17	90.00%	\$10,204.50	\$10,204.50
3160 Farm Implement Tax Stamps	\$562.64	90.00%	\$1,653.25	\$1,653.25
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL STATE DEDICATED SOURCES OF REVENUE</b>	<b>\$21,436.94</b>		<b>\$2,210,922.05</b>	<b>\$2,210,922.05</b>
<b>3200 STATE AID - NONCATEGORICAL</b>				
3210 Foundation and Salary Incentive Aid	\$21,722.00	96.02%	\$9,866,501.23	\$9,866,501.23
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$98,275.44	101.13%	\$2,441,123.40	\$2,441,123.40
<b>TOTAL STATE AID - NONCATEGORICAL</b>	<b>\$119,997.44</b>		<b>\$12,307,624.63</b>	<b>\$12,307,624.63</b>
3300 State Aid - Competitive Grants - Categorical	\$0.00	90.91%	\$69,852.03	\$69,852.03
3400 State - Categorical	\$91,011.21	65.08%	\$161,829.73	\$161,829.73
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$24,748.13	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$14,368.00	104.01%	\$129,834.00	\$129,834.00
<b>TOTAL STATE SOURCES OF REVENUE</b>	<b>\$271,561.72</b>		<b>\$14,880,062.44</b>	<b>\$14,880,062.44</b>
<b>4000 FEDERAL SOURCES OF REVENUE:</b>				
4100 Grants-In-Aid Direct From The Federal Government	\$70,606.67	50.07%	\$62,249.00	\$62,249.00
4200 Disadvantaged Students	-\$62,837.29	90.95%	\$1,047,747.71	\$1,047,747.71
4300 Individuals With Disabilities	-\$176,783.72	116.08%	\$789,092.79	\$789,092.79
4400 No Child Left Behind	\$8,901.63	118.73%	\$46,167.04	\$46,167.04
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$782,406.80	\$782,406.80
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	\$37,744.08	48.65%	\$38,474.00	\$38,474.00
<b>TOTAL FEDERAL SOURCES OF REVENUE</b>	<b>-\$122,368.63</b>		<b>\$2,766,137.34</b>	<b>\$2,766,137.34</b>
<b>5000 NON-REVENUE RECEIPTS:</b>	<b>\$68,611.86</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>\$68,611.86</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>6000 BALANCE SHEET ACCOUNTS:</b>				
<b>6100 CASH ACCOUNTS</b>				
6110 Cash Forward	\$0.00	91.41%	\$3,023,549.31	\$3,023,549.31
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$46,401.59	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$557.06	0.00%	\$0.00	\$0.00
<b>TOTAL CASH ACCOUNTS</b>	<b>\$46,958.65</b>		<b>\$3,023,549.31</b>	<b>\$3,023,549.31</b>
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$46,958.65</b>		<b>\$3,023,549.31</b>	<b>\$3,023,549.31</b>
<b>GRAND TOTAL</b>	<b>\$1,257,648.97</b>		<b>\$27,172,443.21</b>	<b>\$27,172,443.21</b>

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'A'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2019			
	RESERVES 06-30-2019	WARRANTS ISSUED SINCE	BALANCE LAPSED
<b>TOTAL PRIOR YEAR RESERVES:</b>	<b>\$563,870.61</b>	<b>\$517,469.02</b>	<b>\$46,401.59</b>

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2020		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
<b>1000 INSTRUCTION</b>	\$16,174,427.05	\$0.00	\$16,174,427.05
<b>2000 SUPPORT SERVICES:</b>			
2100 Support Services - Students	\$1,625,000.00	\$0.00	\$1,625,000.00
2200 Support Services - Instructional Staff	\$1,275,000.00	\$0.00	\$1,275,000.00
2300 Support Services - General Administration	\$825,000.00	\$0.00	\$825,000.00
2400 Support Services - School Administration	\$1,675,000.00	\$0.00	\$1,675,000.00
2500 Support Services - Business	\$600,000.00	\$0.00	\$600,000.00
2600 Operations And Maintenance of Plant Services	\$2,325,000.00	\$0.00	\$2,325,000.00
2700 Student Transportation Services	\$2,100,000.00	\$0.00	\$2,100,000.00
<b>TOTAL SUPPORT SERVICES</b>	<b>\$10,425,000.00</b>	<b>\$0.00</b>	<b>\$10,425,000.00</b>
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>			
3100 Child Nutrition Programs Operations	\$175,000.00	\$0.00	\$175,000.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	<b>\$175,000.00</b>	<b>\$0.00</b>	<b>\$175,000.00</b>
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$105,000.00	\$0.00	\$105,000.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	<b>\$105,000.00</b>	<b>\$0.00</b>	<b>\$105,000.00</b>
<b>5000 OTHER OUTLAYS:</b>			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$25,000.00	\$0.00	\$25,000.00
5600 Correcting Entry	\$5,000.00	\$0.00	\$5,000.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>8000 REPAYMENTS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL GENERAL FUND 2019-20 FISCAL YEAR</b>	<b>\$26,909,427.05</b>	<b>\$0.00</b>	<b>\$26,909,427.05</b>

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'A'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2020				2019-2020
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	EXPENDITURES FOR CURRENT EXPENSE PURPOSES
<b>1000 INSTRUCTION:</b>	\$14,327,394.90	\$154,541.63	\$1,692,490.52	\$14,481,936.53
<b>2000 SUPPORT SERVICES:</b>				
2100 Support Services - Students	\$1,612,634.15	\$2,052.80	\$10,313.05	\$1,614,686.95
2200 Support Services - Instructional Staff	\$1,270,149.03	\$3,651.27	\$1,199.70	\$1,273,800.30
2300 Support Services - General Administration	\$798,048.01	\$13,065.00	\$13,886.99	\$811,113.01
2400 Support Services - School Administration	\$1,657,969.06	\$0.00	\$17,030.94	\$1,657,969.06
2500 Support Services - Business	\$589,176.45	\$1,214.18	\$9,609.37	\$590,390.63
2600 Operations And Maintenance of Plant Services	\$2,251,634.10	\$63,899.83	\$9,466.07	\$2,315,533.93
2700 Student Transportation Services	\$1,982,239.85	\$112,180.83	\$5,579.32	\$2,094,420.68
<b>TOTAL SUPPORT SERVICES</b>	\$10,161,850.65	\$196,063.91	\$67,085.44	\$10,357,914.56
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>				
3100 Child Nutrition Programs Operations	\$172,212.75	\$0.00	\$2,787.25	\$172,212.75
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	\$172,212.75	\$0.00	\$2,787.25	\$172,212.75
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$96,240.32	\$8,749.12	\$10.56	\$104,989.44
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	\$96,240.32	\$8,749.12	\$10.56	\$104,989.44
<b>5000 OTHER OUTLAYS:</b>				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$22,493.82	\$404.62	\$2,101.56	\$22,898.44
5600 Correcting Entry	\$3,543.58	\$31.41	\$1,425.01	\$3,574.99
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	\$26,037.40	\$436.03	\$3,526.57	\$26,473.43
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>8000 REPAYMENTS:</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL GENERAL FUND 2019-20 FISCAL YEAR</b>	\$24,783,736.02	\$359,790.69	\$1,765,900.34	\$25,143,526.71

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2020-21	Estimate of Needs by Governing Board	Approved by County Excise Board
<b>PURPOSE:</b>		
Current Expense	\$27,172,443.21	\$27,172,443.21
Pro rata share of County Assessor's Budget as determined by County Excise Board	\$0.00	\$0.00
<b>GRAND TOTAL - Home School</b>	\$27,172,443.21	\$27,172,443.21



CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'B'

Schedule 1: Current Balance Sheet for June 30, 2020		Amount
<b>ASSETS:</b>		
Cash Balances		\$75,619.14
Investments		\$0.00
<b>TOTAL ASSETS</b>		\$75,619.14
<b>LIABILITIES AND RESERVES:</b>		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>		\$0.00
<b>CASH FUND BALANCE JUNE 30, 2020</b>		\$75,619.14
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>		\$75,619.14

Schedule 2: Revenue and Requirements, 2019-2020		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$0.00	\$75,619.14
<b>LESS: REQUIREMENTS:</b>		
Expenditures (Schedule 8)	\$75,619.14	\$0.00
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>-\$75,619.14</b>	<b>\$75,619.14</b>

Schedule 3: Co-op Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2019-20	2018-19	PRE-2018	Total
Cash Balance Reported to Excise Board 6-30--2	\$0.00	\$75,619.14	\$0.00	\$75,619.14
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$0.00	\$0.00	\$0.00	\$0.00
Cash Balances Transferred (Sch 6 Source Code 6110)	\$75,619.14	-\$75,619.14	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$0.00	\$0.00	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALAN</b>	<b>\$75,619.14</b>	<b>-\$75,619.14</b>	<b>\$0.00</b>	<b>\$0.00</b>
Warrants Paid of Year in Caption	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, -1</b>	<b>\$75,619.14</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75,619.14</b>
Reserve for Warrants Outstanding (Schedule 4)	\$0.00	\$0.00	\$0.00	\$0.00
Reserve for Encumbrances (Schedule 8)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEFICIT:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$75,619.14</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75,619.14</b>

Schedule 4: Co-op Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2019-20	2018-19	PRE-2018	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Registered During Year	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Warrants Paid During Year	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Converted to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL WARRANTS RETIRED</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>BALANCE WARRANTS OUTSTANDING JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'B'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2019-20 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
<b>1000 DISTRICT SOURCES OF REVENUE:</b>		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$0.00	\$0.00
<b>2000 INTERMEDIATE SOURCES OF REVENUE</b>		
2100 County 4 Mill Ad Valorem Tax	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
<b>3000 STATE SOURCES OF REVENUE:</b>		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$0.00	\$0.00
<b>4000 FEDERAL SOURCES OF REVENUE:</b>		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00	\$0.00
<b>5000 NON-REVENUE RECEIPTS:</b>		
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$0.00	\$75,619.14
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$0.00	\$75,619.14
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$75,619.14
<b>GRAND TOTAL</b>	<b>\$0.00</b>	<b>\$75,619.14</b>

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'B'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)					
SOURCE	2019-20 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD	
	OVER/UNDER				
<b>1000 DISTRICT SOURCES OF REVENUE:</b>					
<b>1100 TAXES LEVIED/ASSESSED</b>					
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL TAXES LEVIED/ASSESSED</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL DISTRICT SOURCES OF REVENUE</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>2000 INTERMEDIATE SOURCES OF REVENUE</b>					
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL INTERMEDIATE SOURCES OF REVENUE</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>3000 STATE SOURCES OF REVENUE:</b>					
<b>3100 STATE DEDICATED SOURCES OF REVENUE:</b>					
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL STATE DEDICATED SOURCES OF REVENUE</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>3200 STATE AID - NONCATEGORICAL</b>					
3210 Foundation and Salary Incentive Aid	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL STATE AID - NONCATEGORICAL</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL STATE SOURCES OF REVENUE</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>4000 FEDERAL SOURCES OF REVENUE:</b>					
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL FEDERAL SOURCES OF REVENUE</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>5000 NON-REVENUE RECEIPTS:</b>					
<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>6000 BALANCE SHEET ACCOUNTS:</b>					
<b>6100 CASH ACCOUNTS</b>					
6110 Cash Forward	\$75,619.14	100.00%	\$75,619.14	\$75,619.14	\$75,619.14
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL CASH ACCOUNTS</b>	<b>\$75,619.14</b>		<b>\$75,619.14</b>	<b>\$75,619.14</b>	<b>\$75,619.14</b>
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$75,619.14</b>		<b>\$75,619.14</b>	<b>\$75,619.14</b>	<b>\$75,619.14</b>
<b>GRAND TOTAL</b>	<b>\$75,619.14</b>		<b>\$75,619.14</b>	<b>\$75,619.14</b>	<b>\$75,619.14</b>

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'B'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2019			
	RESERVES 06-30-2019	WARRANTS ISSUED SINCE	BALANCE LAPSED
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2020		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
<b>1000 INSTRUCTION:</b>	\$75,619.14	\$0.00	\$75,619.14
<b>2000 SUPPORT SERVICES:</b>			
2100 Support Services - Students	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
<b>TOTAL SUPPORT SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>			
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>5000 OTHER OUTLAYS:</b>			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	\$0.00	\$0.00	\$0.00
<b>8000 REPAYMENTS:</b>	\$0.00	\$0.00	\$0.00
<b>TOTAL CO-OP FUND 2019-20 FISCAL YEAR</b>	<b>\$75,619.14</b>	<b>\$0.00</b>	<b>\$75,619.14</b>

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'B'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2020				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2019-2020 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
<b>1000 INSTRUCTION:</b>	\$0.00	\$0.00	\$75,619.14	\$0.00
<b>2000 SUPPORT SERVICES:</b>				
2100 Support Services - Students	\$0.00	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$0.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL SUPPORT SERVICES</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>				
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>5000 OTHER OUTLAYS:</b>				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>8000 REPAYMENTS:</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL CO-OP FUND 2019-20 FISCAL YEAR</b>	\$0.00	\$0.00	\$75,619.14	\$0.00

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2020-21		Estimate of Needs by	Approved by
PURPOSE:		Governing Board	County Excise Board
Current Expense		\$75,619.14	\$75,619.14
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
<b>GRAND TOTAL - Home School</b>		<b>\$75,619.14</b>	<b>\$75,619.14</b>

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'C'

Schedule 1: Current Balance Sheet for June 30, 2020	
	Amount
<b>ASSETS:</b>	
Cash Balances	\$576,347.36
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$576,347.36</b>
<b>LIABILITIES AND RESERVES:</b>	
Warrants Outstanding	\$49,727.80
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$48,461.61
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$98,189.41</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$478,157.95</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$576,347.36</b>

Schedule 2: Revenue and Requirements, 2019-2020		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$1,485,169.21	\$1,562,510.12
<b>LESS: REQUIREMENTS:</b>		
Expenditures (Schedule 8)	\$1,485,169.21	\$1,084,352.17
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$478,157.95</b>

Schedule 3: Building Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2019-20	2018-19	PRE-2018	Total
Cash Balance Reported to Excise Board 6-30-19	\$0.00	\$894,495.38	\$0.00	\$894,495.38
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$814,730.22	\$0.00	\$0.00	\$814,730.22
Cash Balances Transferred (Sch 6 Source Code 6110)	\$740,196.90	-\$740,196.90	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$7,583.00	-\$7,583.00	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>	<b>\$1,562,510.12</b>	<b>-\$747,779.90</b>	<b>\$0.00</b>	<b>\$814,730.22</b>
Warrants Paid of Year in Caption	\$986,162.76	\$146,715.48	\$0.00	\$1,132,878.24
<b>TOTAL DISBURSEMENTS</b>	<b>\$986,162.76</b>	<b>\$146,715.48</b>	<b>\$0.00</b>	<b>\$1,132,878.24</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$576,347.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$576,347.36</b>
Reserve for Warrants Outstanding (Schedule 4)	\$49,727.80	\$0.00	\$0.00	\$49,727.80
Reserve for Encumbrances (Schedule 8)	\$48,461.61	\$0.00	\$0.00	\$48,461.61
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$98,189.41</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$98,189.41</b>
<b>DEFICIT:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$478,157.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$478,157.95</b>

Schedule 4: Building Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2019-20	2018-19	PRE-2018	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$12,659.95	\$0.00	\$12,659.95
Warrants Registered During Year	\$1,035,890.56	\$134,055.53	\$0.00	\$1,169,946.09
<b>TOTAL</b>	<b>\$1,035,890.56</b>	<b>\$146,715.48</b>	<b>\$0.00</b>	<b>\$1,182,606.04</b>
Warrants Paid During Year	\$986,162.76	\$146,715.48	\$0.00	\$1,132,878.24
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL WARRANTS RETIRED</b>	<b>\$986,162.76</b>	<b>\$146,715.48</b>	<b>\$0.00</b>	<b>\$1,132,878.24</b>
<b>BALANCE WARRANTS OUTSTANDING JUNE 30, 2020</b>	<b>\$49,727.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$49,727.80</b>

Schedule 5: 2019 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020	5.120 Mills	Amount
2019 Net Valuation Certified to County Excise Board		\$160,052,644.00
Total Proceeds of Levy as Certified		\$819,469.54
Additions:		\$0.00
Deductions:		\$0.00
<b>Gross Balance Tax</b>		<b>\$819,469.54</b>
Less Reserve for Delinquent Tax		\$74,497.23
Reserve for Protests Pending		\$0.00
<b>Balance Available Tax</b>		<b>\$744,972.31</b>
Deduct 2019 Tax Apportioned		\$789,110.72
<b>Net Balance 2019 Tax in Process of Collection</b>		<b>\$0.00</b>
<b>Excess Collections</b>		<b>\$44,138.41</b>

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2019-20 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
<b>1000 DISTRICT SOURCES OF REVENUE:</b>		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$744,972.31	\$789,110.72
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$25,104.13
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$744,972.31	\$814,214.85
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	\$240.00
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$744,972.31	\$814,454.85
<b>2000 INTERMEDIATE SOURCES OF REVENUE</b>		
2100 County 4 Mill Ad Valorem Tax	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
<b>3000 STATE SOURCES OF REVENUE:</b>		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	\$262.42
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00	\$262.42
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$12.95
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$0.00	\$275.37
<b>4000 FEDERAL SOURCES OF REVENUE:</b>		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00	\$0.00
<b>5000 NON-REVENUE RECEIPTS:</b>		
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$740,196.90	\$740,196.90
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$7,583.00
6140 Estopped Warrants by Statute	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$740,196.90	\$747,779.90
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$740,196.90	\$747,779.90
<b>GRAND TOTAL</b>	<b>\$1,485,169.21</b>	<b>\$1,562,510.12</b>

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2019-20 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
<b>1000 DISTRICT SOURCES OF REVENUE:</b>				
<b>1100 TAXES LEVIED/ASSESSED</b>				
1110 Ad Valorem Tax Levy (Current Year)	\$44,138.41	100.52%	\$793,186.09	\$793,186.09
1120 Ad Valorem Tax Levy (Prior Years)	\$25,104.13	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL TAXES LEVIED/ASSESSED</b>	<b>\$69,242.54</b>		<b>\$793,186.09</b>	<b>\$793,186.09</b>
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$240.00	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL DISTRICT SOURCES OF REVENUE</b>	<b>\$69,482.54</b>		<b>\$793,186.09</b>	<b>\$793,186.09</b>
<b>2000 INTERMEDIATE SOURCES OF REVENUE</b>				
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL INTERMEDIATE SOURCES OF REVENUE</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>3000 STATE SOURCES OF REVENUE:</b>				
<b>3100 STATE DEDICATED SOURCES OF REVENUE:</b>				
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$262.42	0.00%	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL STATE DEDICATED SOURCES OF REVENUE</b>	<b>\$262.42</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>3200 STATE AID - NONCATEGORICAL</b>				
3210 Foundation and Salary Incentive Aid	\$0.00	0.00%	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL STATE AID - NONCATEGORICAL</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$12.95	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL STATE SOURCES OF REVENUE</b>	<b>\$275.37</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>4000 FEDERAL SOURCES OF REVENUE:</b>				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL FEDERAL SOURCES OF REVENUE</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>5000 NON-REVENUE RECEIPTS:</b>				
<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>6000 BALANCE SHEET ACCOUNTS</b>				
<b>6100 CASH ACCOUNTS</b>				
6110 Cash Forward	\$0.00	64.60%	\$478,157.95	\$478,157.95
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$7,583.00	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL CASH ACCOUNTS</b>	<b>\$7,583.00</b>		<b>\$478,157.95</b>	<b>\$478,157.95</b>
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$7,583.00</b>		<b>\$478,157.95</b>	<b>\$478,157.95</b>
<b>GRAND TOTAL</b>	<b>\$77,340.91</b>		<b>\$1,271,344.04</b>	<b>\$1,271,344.04</b>



BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'C'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2019			
	RESERVES 06-30-2019	WARRANTS ISSUED SINCE	BALANCE LAPSED
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$141,638.53</b>	<b>\$134,055.53</b>	<b>\$7,583.00</b>

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2020		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
<b>1000 INSTRUCTION:</b>	\$0.00	\$0.00	\$0.00
<b>2000 SUPPORT SERVICES:</b>			
2100 Support Services - Students	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$1,250.00	\$0.00	\$1,250.00
2600 Operations And Maintenance of Plant Services	\$1,208,919.21	\$0.00	\$1,208,919.21
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
<b>TOTAL SUPPORT SERVICES</b>	<b>\$1,210,169.21</b>	<b>\$0.00</b>	<b>\$1,210,169.21</b>
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>			
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>			
4200 Land Acquisition Services	\$275,000.00	\$0.00	\$275,000.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	<b>\$275,000.00</b>	<b>\$0.00</b>	<b>\$275,000.00</b>
<b>5000 OTHER OUTLAYS:</b>			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>8000 REPAYMENTS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL BUILDING FUND 2019-20 FISCAL YEAR</b>	<b>\$1,485,169.21</b>	<b>\$0.00</b>	<b>\$1,485,169.21</b>

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'C'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2020				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2019-2020 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
<b>1000 INSTRUCTION:</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>2000 SUPPORT SERVICES:</b>				
2100 Support Services - Students	\$0.00	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$225.00	\$997.55	\$27.45	\$1,222.55
2600 Operations And Maintenance of Plant Services	\$770,644.12	\$47,464.06	\$390,811.03	\$818,108.18
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL SUPPORT SERVICES</b>	<b>\$770,869.12</b>	<b>\$48,461.61</b>	<b>\$390,838.48</b>	<b>\$819,330.73</b>
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>				
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERVICES:</b>				
4200 Land Acquisition Services	\$265,021.44	\$0.00	\$9,978.56	\$265,021.44
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL FACILITIES ACQUISITION &amp; CONST. SERVICES</b>	<b>\$265,021.44</b>	<b>\$0.00</b>	<b>\$9,978.56</b>	<b>\$265,021.44</b>
<b>5000 OTHER OUTLAYS:</b>				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER OUTLAYS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>7000 OTHER USES / UNBUDGETED ITEMS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>8000 REPAYMENTS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL BUILDING FUND 2019-20 FISCAL YEAR</b>	<b>\$1,035,890.56</b>	<b>\$48,461.61</b>	<b>\$400,817.04</b>	<b>\$1,084,352.17</b>

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2020-21		Estimate of Needs by Governing Board	Approved by County Excise Board
<b>PURPOSE:</b>			
Current Expense		\$1,271,344.04	\$1,271,344.04
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
<b>GRAND TOTAL - Home School</b>		<b>\$1,271,344.04</b>	<b>\$1,271,344.04</b>

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'D'

Schedule 1: Current Balance Sheet for June 30, 2020	
	Amount
<b>ASSETS:</b>	
Cash Balances	\$115,270.40
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$115,270.40</b>
<b>LIABILITIES AND RESERVES:</b>	
Warrants Outstanding	\$44,779.70
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$12,891.65
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$57,671.35</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$57,599.05</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$115,270.40</b>

Schedule 2: Revenue and Requirements, 2019-2020		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$1,471,254.51	\$1,488,135.41
<b>LESS: REQUIREMENTS:</b>		
Expenditures (Schedule 8)	\$1,471,254.51	\$1,430,536.36
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$57,599.05</b>

Schedule 3: Child Nutrition Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2019-20	2018-19	PRE-2018	Total
Cash Balance Reported to Excise Board 6-30-19	\$0.00	\$158,016.35	\$0.00	\$158,016.35
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCE</b>				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$1,372,940.08	\$0.00	\$0.00	\$1,372,940.08
Cash Balances Transferred (Sch 6 Source Code 6110)	\$115,155.32	-\$115,155.32	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$40.01	-\$40.01	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALAN</b>	<b>\$1,488,135.41</b>	<b>-\$115,195.33</b>	<b>\$0.00</b>	<b>\$1,372,940.08</b>
Warrants Paid of Year in Caption	\$1,372,865.01	\$42,821.02	\$0.00	\$1,415,686.03
<b>TOTAL DISBURSEMENTS</b>	<b>\$1,372,865.01</b>	<b>\$42,821.02</b>	<b>\$0.00</b>	<b>\$1,415,686.03</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$115,270.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$115,270.40</b>
Reserve for Warrants Outstanding (Schedule 4)	\$44,779.70	\$0.00	\$0.00	\$44,779.70
Reserve for Encumbrances (Schedule 8)	\$12,891.65	\$0.00	\$0.00	\$12,891.65
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$57,671.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57,671.35</b>
<b>DEFICIT:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$57,599.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57,599.05</b>

Schedule 4: Child Nutrition Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2019-20	2018-19	PRE-2018	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$35,890.10	\$0.00	\$35,890.10
Warrants Registered During Year	\$1,417,644.71	\$6,930.92	\$0.00	\$1,424,575.63
<b>TOTAL</b>	<b>\$1,417,644.71</b>	<b>\$42,821.02</b>	<b>\$0.00</b>	<b>\$1,460,465.73</b>
Warrants Paid During Year	\$1,372,865.01	\$42,821.02	\$0.00	\$1,415,686.03
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL WARRANTS RETIRED</b>	<b>\$1,372,865.01</b>	<b>\$42,821.02</b>	<b>\$0.00</b>	<b>\$1,415,686.03</b>
<b>BALANCE WARRANTS OUTSTANDING JUNE 30, 2020</b>	<b>\$44,779.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44,779.70</b>

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'D'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2019-20 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
<b>1000 DISTRICT SOURCES OF REVENUE:</b>		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	\$0.00
1700 CHILD NUTRITION PROGRAM		
1710 Students' Lunches	\$205,481.98	\$210,377.92
1720 Students' Breakfasts	\$39,099.86	\$34,248.19
1730 Adult Lunches/Breakfasts	\$4,717.08	\$5,786.15
1740 Extra Food/A La Carte/Extra Milk	\$0.00	\$0.00
1750 Special Milk Program	\$0.00	\$0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	\$0.00	\$0.00
1790 Other District Revenue (Child Nutrition Programs)	\$0.00	\$20.00
TOTAL CHILD NUTRITION PROGRAM	\$249,298.92	\$250,432.26
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$249,298.92	\$250,432.26
<b>2000 INTERMEDIATE SOURCES OF REVENUE:</b>		
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
<b>3000 STATE SOURCES OF REVENUE:</b>		
3100 Total Dedicated Revenue	\$0.00	\$0.00
3200 Total State Aid - General Operations - Non-Categorical	\$185,000.00	\$187,328.52
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$0.00
3700 CHILD NUTRITION PROGRAM		
3710 State Reimbursement	\$0.00	\$0.00
3720 State Matching	\$10,648.45	\$12,245.28
TOTAL CHILD NUTRITION PROGRAM	\$10,648.45	\$12,245.28
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$195,648.45	\$199,573.80
<b>4000 FEDERAL SOURCES OF REVENUE:</b>		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 CHILD NUTRITION PROGRAMS		
4710 Lunches	\$661,318.86	\$638,330.69
4720 Breakfasts	\$220,924.67	\$234,938.77
4730 Special Milk	\$0.00	\$0.00
4740 Summer Food Service Program	\$7,954.45	\$37,930.16
4750 to 4790 Other Federal Child Nutrition Programs	\$6,745.18	\$0.00
TOTAL CHILD NUTRITION PROGRAMS	\$896,943.16	\$911,199.62
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$896,943.16	\$911,199.62
<b>5000 NON-REVENUE RECEIPTS:</b>		
TOTAL NON-REVENUE RECEIPTS	\$14,208.67	\$11,734.40
<b>6000 BALANCE SHEET ACCOUNTS</b>		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$115,155.32	\$115,155.32
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$40.01
6140 Estopped Warrants by Statute	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$115,155.32	\$115,195.33
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$115,155.32	\$115,195.33
<b>GRAND TOTAL</b>	<b>\$1,471,254.51</b>	<b>\$1,488,135.41</b>

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'D'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2019-20 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
<b>1000 DISTRICT SOURCES OF REVENUE:</b>				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00		\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
1700 CHILD NUTRITION PROGRAM				
1710 Students' Lunches	\$4,895.94	95.00%	\$199,859.02	\$199,859.02
1720 Students' Breakfasts	-\$4,851.67	95.00%	\$32,535.78	\$32,535.78
1730 Adult Lunches/Breakfasts	\$1,069.07	95.00%	\$5,496.84	\$5,496.84
1740 Extra Food/A La Carte/Extra Milk	\$0.00	0.00%	\$0.00	\$0.00
1750 Special Milk Program	\$0.00	0.00%	\$0.00	\$0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	\$0.00	0.00%	\$0.00	\$0.00
1790 Other District Revenue (Child Nutrition Programs)	\$20.00	0.00%	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAM	\$1,133.34		\$237,891.65	\$237,891.65
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$1,133.34		\$237,891.65	\$237,891.65
<b>2000 INTERMEDIATE SOURCES OF REVENUE:</b>				
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	0.00%	\$0.00	\$0.00
<b>3000 STATE SOURCES OF REVENUE:</b>				
3100 Total Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
3200 Total State Aid - General Operations - Non-Categorical	\$2,328.52	104.10%	\$195,000.00	\$195,000.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
3700 CHILD NUTRITION PROGRAM				
3710 State Reimbursement	\$0.00	0.00%	\$0.00	\$0.00
3720 State Matching	\$1,596.83	95.00%	\$11,633.02	\$11,633.02
TOTAL CHILD NUTRITION PROGRAM	\$1,596.83		\$11,633.02	\$11,633.02
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$3,925.35		\$206,633.02	\$206,633.02
<b>4000 FEDERAL SOURCES OF REVENUE:</b>				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 CHILD NUTRITION PROGRAMS				
4710 Lunches	-\$22,988.17	95.00%	\$606,414.16	\$606,414.16
4720 Breakfasts	\$14,014.10	95.00%	\$223,191.83	\$223,191.83
4730 Special Milk	\$0.00	0.00%	\$0.00	\$0.00
4740 Summer Food Service Program	\$29,975.72	95.00%	\$36,033.65	\$36,033.65
4750 to 4790 Other Federal Child Nutrition Programs	-\$6,745.18	0.00%	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAMS	\$14,256.46		\$865,639.64	\$865,639.64
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$14,256.46		\$865,639.64	\$865,639.64
<b>5000 NON-REVENUE RECEIPTS:</b>				
TOTAL NON-REVENUE RECEIPTS	-\$2,474.27	0.00%	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	50.02%	\$57,599.05	\$57,599.05
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$40.01	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$40.01		\$57,599.05	\$57,599.05
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$40.01		\$57,599.05	\$57,599.05
<b>GRAND TOTAL</b>	<b>\$16,880.90</b>		<b>\$1,367,763.35</b>	<b>\$1,367,763.35</b>

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'D'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2019			
	RESERVES 06-30-2019	WARRANTS ISSUED SINCE	BALANCE LAPSED
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$6,970.93</b>	<b>\$6,930.92</b>	<b>\$40.01</b>

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2020		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
<b>1000 INSTRUCTION:</b>	\$0.00	\$0.00	\$0.00
TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00
<b>2000 SUPPORT SERVICES:</b>	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>			
<b>3100 CHILD NUTRITION PROGRAMS OPERATIONS</b>			
3110 Supervision of Child Nutrition Programs Operations	\$45,000.00	\$0.00	\$45,000.00
3120 Food Preparation & Dispensing Services	\$725,000.00	\$0.00	\$725,000.00
3130 Food and Supplies Delivery Services	\$35,000.00	\$0.00	\$35,000.00
3140 Other Direct/Related Child Nutrition Programs Services	\$7,500.00	\$0.00	\$7,500.00
3150 Food Procurement Services	\$611,754.51	\$0.00	\$611,754.51
3160 Non-Reimbursable Services	\$0.00	\$0.00	\$0.00
3180 Nutrition Education & Staff Development	\$0.00	\$0.00	\$0.00
3190 Other Child Nutrition Programs Operations	\$45,000.00	\$0.00	\$45,000.00
TOTAL CHILD NUTRITION PROGRAMS OPERATIONS	\$1,469,254.51	\$0.00	\$1,469,254.51
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTION SERVICES	\$1,469,254.51	\$0.00	\$1,469,254.51
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERV:</b>			
4100 Supv. of Facilities Acquisition and Construction	\$0.00	\$0.00	\$0.00
4200 Site Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Site Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
4900 Other Facilities Acquisition and Const. Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
<b>5000 OTHER OUTLAYS:</b>			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Reimbursement(Child Nutrition Fund)	\$1,000.00	\$0.00	\$1,000.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$1,000.00	\$0.00	\$1,000.00
TOTAL OTHER OUTLAYS	\$2,000.00	\$0.00	\$2,000.00
<b>7000 OTHER USES:</b>	\$0.00	\$0.00	\$0.00
TOTAL OTHER USES	\$0.00	\$0.00	\$0.00
<b>8000 REPAYMENTS:</b>	\$0.00	\$0.00	\$0.00
TOTAL REPAYMENTS	\$0.00	\$0.00	\$0.00
<b>TOTAL CHILD NUTRITION FUND 2019-20 FISCAL YEAR</b>	<b>\$1,471,254.51</b>	<b>\$0.00</b>	<b>\$1,471,254.51</b>

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT 'D'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2020				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2019-2020 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
<b>1000 INSTRUCTION:</b>	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
<b>2000 SUPPORT SERVICES:</b>	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES:</b>				
3100 CHILD NUTRITION PROGRAMS OPERATIONS				
3110 Supervision of Child Nutrition Programs Operations	\$42,620.10	\$0.00	\$2,379.90	\$42,620.10
3120 Food Preparation & Dispensing Services	\$711,632.13	\$0.00	\$13,367.87	\$711,632.13
3130 Food and Supplies Delivery Services	\$30,375.11	\$0.00	\$4,624.89	\$30,375.11
3140 Other Direct/Related Child Nutrition Programs Services	\$5,279.00	\$300.00	\$1,921.00	\$5,579.00
3150 Food Procurement Services	\$583,321.63	\$12,507.30	\$15,925.58	\$595,828.93
3160 Non-Reimbursable Services	\$0.00	\$0.00	\$0.00	\$0.00
3180 Nutrition Education & Staff Development	\$0.00	\$0.00	\$0.00	\$0.00
3190 Other Child Nutrition Programs Operations	\$42,675.39	\$0.00	\$2,324.61	\$42,675.39
TOTAL CHILD NUTRITION PROGRAMS OPERATIONS	\$1,415,903.36	\$12,807.30	\$40,543.85	\$1,428,710.66
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTION SERVICES	\$1,415,903.36	\$12,807.30	\$40,543.85	\$1,428,710.66
<b>4000 FACILITIES ACQUISITION &amp; CONSTRUCTION SERV:</b>				
4100 Supv. of Facilities Acquisition and Construction	\$0.00	\$0.00	\$0.00	\$0.00
4200 Site Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Site Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4900 Other Facilities Acquisition and Const. Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
<b>5000 OTHER OUTLAYS:</b>				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Reimbursement(Child Nutrition Fund)	\$1,000.00	\$0.00	\$0.00	\$1,000.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$741.35	\$84.35	\$174.30	\$825.70
TOTAL OTHER OUTLAYS	\$1,741.35	\$84.35	\$174.30	\$1,825.70
<b>7000 OTHER USES:</b>	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER USES	\$0.00	\$0.00	\$0.00	\$0.00
<b>8000 REPAYMENTS:</b>	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REPAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL CHILD NUTRITION FUND 2019-20 FISCAL YEA</b>	<b>\$1,417,644.71</b>	<b>\$12,891.65</b>	<b>\$40,718.15</b>	<b>\$1,430,536.36</b>

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2020-21		Estimate of Needs by Governing Board	Approved by County Excise Board
PURPOSE:			
Current Expense		\$1,367,763.35	\$1,367,763.35
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
<b>GRAND TOTAL - Home School</b>		<b>\$1,367,763.35</b>	<b>\$1,367,763.35</b>

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2020 - Not Affecting Homesteads (New)						
<b>PURPOSE OF BOND ISSUE:</b>						2016 Building
Date Of Issue						8/1/2016
Date Of Sale By Delivery						12:00:00 AM
<b>HOW AND WHEN BONDS MATURE:</b>						
Uniform Maturities:						
Date Maturity Begins						8/1/2018
Amount Of Each Uniform Maturity						\$ 1,375,000.00
Final Maturity Otherwise:						
Date of Final Maturity						8/1/2025
Amount of Final Maturity						\$ 1,375,000.00
<b>AMOUNT OF ORIGINAL ISSUE</b>						\$ 11,000,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
<b>Basis of Accruals Contemplated on Net Collections or Better in Anticipation:</b>						
Bond Issues Accruing By Tax Levy						\$ 11,000,000.00
Years To Run						8
Normal Annual Accrual						\$ 1,375,000.00
Tax Years Run						3
Accrual Liability To Date						\$ 4,125,000.00
<b>Deductions From Total Accruals:</b>						
Bonds Paid Prior To 6-30-2019						\$ 1,375,000.00
Bonds Paid During 2019-2020						\$ 1,375,000.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 1,375,000.00
<b>TOTAL BONDS OUTSTANDING 6-30-2020:</b>						
Matured						\$ 0.00
Unmatured						\$ 8,250,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons	8/1/2020	\$ 1,375,000.00	4.000%	1 Mo.	\$ 4,583.33	
Bonds and Coupons	8/1/2021	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons	8/1/2022	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons	8/1/2023	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons	8/1/2024	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons	8/1/2025	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
<b>Requirement for Interest Earnings After Last Tax-Levy Year:</b>						
Terminal Interest To Accrue						\$ 2,291.67
Years To Run						8
Accrue Each Year						\$ 286.46
Tax Years Run						3
Total Accrual To Date						\$ 859.38
Current Interest Earned Through 2020-2021						\$ 142,083.33
Total Interest To Levy For 2020-2021						\$ 142,369.79
<b>INTEREST COUPON ACCOUNT:</b>						
<b>Interest Earned But Unpaid 6-30-2019:</b>						
Matured						\$ 0.00
Unmatured						\$ 103,125.00
Interest Earnings 2019-2020						\$ 197,083.33
Coupons Paid Through 2019-2020						\$ 220,000.00
<b>Interest Earned But Unpaid 6-30-2020:</b>						
Matured						\$ 0.00
Unmatured						\$ 80,208.33



SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2020 - Not Affecting Homesteads (New)						
<b>PURPOSE OF BOND ISSUE:</b>					2017 Building & Equipment	
Date Of Issue					10/1/2017	
Date Of Sale By Delivery					12:00:00 AM	
<b>HOW AND WHEN BONDS MATURE:</b>						
Uniform Maturities:						
Date Maturity Begins					10/1/2019	
Amount Of Each Uniform Maturity					\$ 400,000.00	
Final Maturity Otherwise:						
Date of Final Maturity					10/1/2026	
Amount of Final Maturity					\$ 400,000.00	
<b>AMOUNT OF ORIGINAL ISSUE</b>						
Cancelled, In Judgement Or Delayed For Final Levy Year					\$ 0.00	
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy					\$ 3,200,000.00	
Years To Run					8	
Normal Annual Accrual					\$ 400,000.00	
Tax Years Run					2	
Accrual Liability To Date					\$ 800,000.00	
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2019					\$ 0.00	
Bonds Paid During 2019-2020					\$ 400,000.00	
Matured Bonds Unpaid					\$ 0.00	
Balance Of Accrual Liability					\$ 400,000.00	
<b>TOTAL BONDS OUTSTANDING 6-30-2020:</b>						
Matured					\$ 0.00	
Unmatured					\$ 2,800,000.00	
<b>Coupon Computation:</b>		<b>Coupon Date</b>	<b>Unmatured Amount</b>	<b>% Int.</b>	<b>Months</b>	<b>Interest Amount</b>
Bonds and Coupons	10/1/2020	\$ 400,000.00	1.500%	3 Mo.	\$ 1,500.00	
Bonds and Coupons	10/1/2021	\$ 400,000.00	1.500%	12 Mo.	\$ 6,000.00	
Bonds and Coupons	10/1/2022	\$ 400,000.00	1.500%	12 Mo.	\$ 6,000.00	
Bonds and Coupons	10/1/2023	\$ 400,000.00	2.000%	12 Mo.	\$ 8,000.00	
Bonds and Coupons	10/1/2024	\$ 400,000.00	1.550%	12 Mo.	\$ 6,200.00	
Bonds and Coupons	10/1/2025	\$ 400,000.00	1.650%	12 Mo.	\$ 6,600.00	
Bonds and Coupons	10/1/2026	\$ 400,000.00	1.750%	12 Mo.	\$ 7,000.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
<b>Requirement for Interest Earnings After Last Tax-Levy Year:</b>						
Terminal Interest To Accrue					\$ 1,750.00	
Years To Run					8	
Accrue Each Year					\$ 218.75	
Tax Years Run					2	
Total Accrual To Date					\$ 437.50	
Current Interest Earned Through 2020-2021					\$ 41,300.00	
Total Interest To Levy For 2020-2021					\$ 41,518.75	
<b>INTEREST COUPON ACCOUNT:</b>						
Interest Earned But Unpaid 6-30-2019:						
Matured					\$ 0.00	
Unmatured					\$ 13,700.00	
Interest Earnings 2019-2020					\$ 48,050.00	
Coupons Paid Through 2019-2020					\$ 50,300.00	
Interest Earned But Unpaid 6-30-2020:						
Matured					\$ 0.00	
Unmatured					\$ 11,450.00	

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule T: Detail of Bond and Coupon Indebtedness as of June 30, 2020 - Not Affecting Homesteads (New)						
<b>PURPOSE OF BOND ISSUE:</b>					2019 Building	
Date Of Issue					6/1/2019	
Date Of Sale By Delivery					12:00:00 AM	
<b>HOW AND WHEN BONDS MATURE:</b>						
Uniform Maturities:						
Date Maturity Begins					6/1/2021	
Amount Of Each Uniform Maturity					\$ 1,200,000.00	
Final Maturity Otherwise:						
Date of Final Maturity					6/1/2021	
Amount of Final Maturity					\$ 1,200,000.00	
<b>AMOUNT OF ORIGINAL ISSUE</b>						
Cancelled, In Judgement Or Delayed For Final Levy Year					\$ 0.00	
<b>Basis of Accruals Contemplated on Net Collections or Better in Anticipation:</b>						
Bond Issues Accruing By Tax Levy					\$ 1,200,000.00	
Years To Run					2	
Normal Annual Accrual					\$ 600,000.00	
Tax Years Run					1	
Accrual Liability To Date					\$ 600,000.00	
<b>Deductions From Total Accruals:</b>						
Bonds Paid Prior To 6-30-2019					\$ 0.00	
Bonds Paid During 2019-2020					\$ 0.00	
Matured Bonds Unpaid					\$ 0.00	
Balance Of Accrual Liability					\$ 600,000.00	
<b>TOTAL BONDS OUTSTANDING 6-30-2020:</b>						
Matured					\$ 0.00	
Unmatured					\$ 1,200,000.00	
<b>Coupon Computation:</b>		<b>Coupon Date</b>	<b>Unmatured Amount</b>	<b>% Int.</b>	<b>Months</b>	<b>Interest Amount</b>
Bonds and Coupons		6/1/2021	\$ 1,200,000.00	2.000%	11 Mo.	\$ 22,000.00
Bonds and Coupons					Mo.	\$ 0.00
Bonds and Coupons					Mo.	\$ 0.00
Bonds and Coupons					Mo.	\$ 0.00
Bonds and Coupons					Mo.	\$ 0.00
Bonds and Coupons					Mo.	\$ 0.00
Bonds and Coupons					Mo.	\$ 0.00
Bonds and Coupons					Mo.	\$ 0.00
Bonds and Coupons					Mo.	\$ 0.00
Bonds and Coupons					Mo.	\$ 0.00
<b>Requirement for Interest Earnings After Last Tax-Levy Year:</b>						
Terminal Interest To Accrue					\$ 0.00	
Years To Run					0	
Accrue Each Year					\$ 0.00	
Tax Years Run					0	
Total Accrual To Date					\$ 0.00	
Current Interest Earned Through 2020-2021					\$ 22,000.00	
Total Interest To Levy For 2020-2021					\$ 22,000.00	
<b>INTEREST COUPON ACCOUNT:</b>						
<b>Interest Earned But Unpaid 6-30-2019:</b>						
Matured					\$ 0.00	
Unmatured					\$ 0.00	
Interest Earnings 2019-2020					\$ 26,000.00	
Coupons Paid Through 2019-2020					\$ 24,000.00	
<b>Interest Earned But Unpaid 6-30-2020:</b>						
Matured					\$ 0.00	
Unmatured					\$ 2,000.00	

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule 1: Detail of Bond and Coupon Indebtedness as of June 30, 2020 - Not Affecting Homesteads (New)					
<b>PURPOSE OF BOND ISSUE:</b>					2020A GOB
Date Of Issue					5/1/2020
Date Of Sale By Delivery					
<b>HOW AND WHEN BONDS MATURE:</b>					
Uniform Maturities:					
Date Maturity Begins					5/1/2022
Amount Of Each Uniform Maturity					\$ 400,000.00
Final Maturity Otherwise:					
Date of Final Maturity					5/1/2022
Amount of Final Maturity					\$ 400,000.00
<b>AMOUNT OF ORIGINAL ISSUE</b>					<b>\$ 400,000.00</b>
Cancelled, In Judgement Or Delayed For Final Levy Year					\$ 0.00
<b>Basis of Accruals Contemplated on Net Collections or Better in Anticipation:</b>					
Bond Issues Accruing By Tax Levy					\$ 400,000.00
Years To Run					2
Normal Annual Accrual					\$ 200,000.00
Tax Years Run					0
Accrual Liability To Date					\$ 0.00
<b>Deductions From Total Accruals:</b>					
Bonds Paid Prior To 6-30-2019					\$ 0.00
Bonds Paid During 2019-2020					\$ 0.00
Matured Bonds Unpaid					\$ 0.00
Balance Of Accrual Liability					\$ 0.00
<b>TOTAL BONDS OUTSTANDING 6-30-2020:</b>					
Matured					\$ 0.00
Unmatured					\$ 400,000.00
<b>Coupon Computation:</b>	<b>Coupon Date</b>	<b>Unmatured Amount</b>	<b>% Int.</b>	<b>Months</b>	<b>Interest Amount</b>
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons	5/1/2022	\$ 400,000.00	1.750%	14 Mo.	\$ 8,166.67
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons				Mo.	\$ 0.00
<b>Requirement for Interest Earnings After Last Tax-Levy Year:</b>					
Terminal Interest To Accrue					\$ 0.00
Years To Run					0
Accrue Each Year					\$ 0.00
Tax Years Run					0
Total Accrual To Date					\$ 0.00
Current Interest Earned Through 2020-2021					\$ 8,166.67
Total Interest To Levy For 2020-2021					\$ 8,166.67
<b>INTEREST COUPON ACCOUNT:</b>					
<b>Interest Earned But Unpaid 6-30-2019:</b>					
Matured					\$ 0.00
Unmatured					\$ 0.00
Interest Earnings 2019-2020					\$ 0.00
Coupons Paid Through 2019-2020					\$ 0.00
<b>Interest Earned But Unpaid 6-30-2020:</b>					
Matured					\$ 0.00
Unmatured					\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2020 - Not Affecting Homesteads (New)		Total All Bonds
<b>PURPOSE OF BOND ISSUE:</b>		
<b>HOW AND WHEN BONDS MATURE:</b>		
Uniform Maturities:		
Amount Of Each Uniform Maturity		\$ 3,375,000.00
Final Maturity Otherwise:		
Amount of Final Maturity		\$ 3,375,000.00
<b>AMOUNT OF ORIGINAL ISSUE</b>		<b>\$ 15,800,000.00</b>
Cancelled, In Judgement Or Delayed For Final Levy Year		\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:		
Bond Issues Accruing By Tax Levy		\$ 15,800,000.00
Normal Annual Accrual		\$ 2,575,000.00
Accrual Liability To Date		\$ 5,525,000.00
Deductions From Total Accruals:		
Bonds Paid Prior To 6-30-2019		\$ 1,375,000.00
Bonds Paid During 2019-2020		\$ 1,775,000.00
Matured Bonds Unpaid		\$ 0.00
Balance Of Accrual Liability		\$ 2,375,000.00
<b>TOTAL BONDS OUTSTANDING 6-30-2020:</b>		
Matured		\$ 0.00
Unmatured		\$ 12,650,000.00
Requirement for Interest Earnings After Last Tax-Levy Year:		
Terminal Interest To Accrue		\$ 4,041.67
Accrue Each Year		\$ 505.21
Total Accrual To Date		\$ 1,296.88
Current Interest Earned Through 2020-2021		\$ 213,550.00
Total Interest To Levy For 2020-2021		\$ 214,055.21
<b>INTEREST COUPON ACCOUNT:</b>		
Interest Earned But Unpaid 6-30-2019:		
Matured		\$ 0.00
Unmatured		\$ 116,825.00
Interest Earnings 2019-2020		\$ 271,133.33
Coupons Paid Through 2019-2020		\$ 294,300.00
Interest Earned But Unpaid 6-30-2020:		
Matured		\$ 0.00
Unmatured		\$ 93,658.33

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule 2: Detail of Judgment Indebtedness as of June 30, 2020 - Not Affecting Homesteads (New)						
Judgments For Indebtedness Originally Incurred After January 8, 1937. (New)						
IN FAVOR OF						TOTAL ALL JUDGMENTS
BY WHOM OWNED						
PURPOSE OF JUDGMENT						
Case Number						
NAME OF COURT						
Date of Judgment						
Principal Amount of Judgment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Rate Assigned by Court	0.00%	0.00%	0.00%	0.00%		
Tax Levies Made	0	0	0	0		
Principal Amount Provided for to June 30, 2019	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Principal Amount Provided for in 2019-2020	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PRINCIPAL AMOUNT NOT PROVIDED FOR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
AMOUNT TO PROVIDE BY TAX LEVY FISCAL YEAR 2020-2021						
Principal 1/3	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
FOR ALL JUDGMENTS REPORTED						
LEVIED FOR BUT UNPAID JUDGMENT OBLIGATIONS						
OUTSTANDING JUNE 30, 2019						
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
JUDGMENT OBLIGATIONS SINCE LEVIED FOR:						
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
JUDGMENT OBLIGATIONS SINCE PAID:						
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
LEVIED BUT UNPAID JUDGMENT OBLIGATIONS						
OUTSTANDING JUNE 30, 2020						
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Schedule 3: Prepaid Judgments as of June 30, 2020						
Prepaid Judgments On Indebtedness Originating After January 8, 1937						
NAME OF JUDGMENT						TOTAL ALL PREPAID JUDGMENTS
CASE NUMBER						
NAME OF COURT						
Principal Amount of Judgment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Tax Levies Made	0	0	0	0	0	
Unreimbursed Balance At June 30, 2019	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Reimbursement By 2019-2020 Tax Levy	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Annual Accrual On Prepaid Judgments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Stricken By Court Order	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Asset Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule 4: Sinking Fund Cash Statement		
Revenue Receipts and Disbursements (Fund 41)	SINKING FUND	
	Detail	Extension
Cash on Hand June 30, 2019		\$ 1,963,047.60
Investments Since Liquidated	\$ 0.00	
<b>COLLECTED AND APPORTIONED:</b>		
Contributions From Other Districts	\$ 0.00	
2018 and Prior Ad Valorem Tax	\$ 68,562.13	
2019 Ad Valorem Tax	\$ 2,604,168.40	
Miscellaneous Receipts	\$ 1,234.49	
<b>TOTAL RECEIPTS</b>		\$ 2,673,965.02
<b>TOTAL RECEIPTS AND BALANCE</b>		\$ 4,637,012.62
<b>DISBURSEMENTS:</b>		
Coupons Paid	\$ 294,300.00	
Interest Paid on Past-Due Coupons	\$ 0.00	
Bonds Paid	\$ 1,775,000.00	
Interest Paid on Past-Due Bonds	\$ 0.00	
Commission Paid to Fiscal Agency	\$ 0.00	
Judgments Paid	\$ 0.00	
Interest Paid on Such Judgments	\$ 0.00	
Investments Purchased	\$ 0.00	
Judgments Paid Under 62 O.S. 1981, Sect 435	\$ 0.00	
<b>TOTAL DISBURSEMENTS</b>		\$ 2,069,300.00
<b>CASH BALANCE ON HAND JUNE 30, 2020</b>		<b>\$2,567,712.62</b>

Schedule 5: Sinking Fund Balance Sheet		
	SINKING FUND	
	Detail	Extension
Cash Balance on Hand June 30, 2020		\$ 2,567,712.62
Legal Investments Properly Maturing	\$ 0.00	
Judgments Paid to Recover by Tax Levy	\$ 0.00	
<b>TOTAL LIQUID ASSETS</b>		\$ 2,567,712.62
<b>DEDUCT MATURED INDEBTEDNESS:</b>		
a. Past-Due Coupons	\$ 0.00	
b. Interest Accrued Thereon	\$ 0.00	
c. Past-Due Bonds	\$ 0.00	
d. Interest Thereon After Last Coupon	\$ 0.00	
e. Fiscal Agent Commission On Above	\$ 0.00	
f. Judgements and Interest Levied for But Unpaid	\$ 0.00	
TOTAL Items a. Through f. (To Extension Column)		\$ 0.00
<b>BALANCE OF ASSETS SUBJECT TO ACCRUALS</b>		\$ 2,567,712.62
<b>DEDUCT ACCRUAL RESERVES IF ASSETS SUFFICIENT:</b>		
g. Earned Unmatured Interest	\$ 93,658.33	
h. Accrual on Final Coupons	\$ 1,296.88	
i. Accrued on Unmatured Bonds	\$ 2,375,000.00	
TOTAL Items g. Through i. (To Extension Column)		\$ 2,469,955.21
<b>EXCESS OF ASSETS OVER ACCRUAL RESERVES</b>		\$ 97,757.41

Schedule 6: Estimate of Sinking Fund Needs		
	SINKING FUND	
	Computed By Governing Board	Provided By Excise Board
Interest Earnings on Bonds	\$ 214,055.21	\$ 214,055.21
Accrual on Unmatured Bonds	\$ 2,575,000.00	\$ 2,575,000.00
Annual Accrual on "Prepaid" Judgments	\$ 0.00	\$ 0.00
Annual Accrual on Unpaid Judgments	\$ 0.00	\$ 0.00
Interest on Unpaid Judgments	\$ 0.00	\$ 0.00
Participating Contributions (Annexations):	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
Annual Accrual From Exhibit KK	\$ 0.00	\$ 0.00
<b>TOTAL SINKING FUND PROVISION</b>	<b>\$ 2,789,055.21</b>	<b>\$ 2,789,055.21</b>

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule 7: Ad Valorem Tax Account - Sinking Funds			
ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020			
Gross Value	\$	0.00	Net Value
Gross Value	\$	160,052,644.00	16.901 Mills
Amount			
Total Proceeds of Levy as Certified	\$		2,705,018.31
Additions:	\$		0.00
Deductions:	\$		0.00
Gross Balance Tax	\$		2,705,018.31
Less Reserve for Delinquent Tax	\$		128,810.40
Reserve for Protests Pending	\$		0.00
Balance Available Tax	\$		2,576,207.91
Deduct 2019 Tax Apportioned	\$		2,604,168.40
Net Balance 2019 Tax in Process of Collection	\$		0.00
Excess Collections	\$		27,960.49

Schedule 8: Sinking Fund Contributions From Other Districts Due To Boundary Changes			
SCHOOL DISTRICT CONTRIBUTIONS	SINKING FUND		
		Actually Received	Provided For in Budget of Contributing School District
From School District No.	\$	0.00	\$ 0.00
From School District No.	\$	0.00	\$ 0.00
From School District No.	\$	0.00	\$ 0.00
From School District No.	\$	0.00	\$ 0.00
From School District No.	\$	0.00	\$ 0.00
From School District No.	\$	0.00	\$ 0.00
From School District No.	\$	0.00	\$ 0.00
From School District No.	\$	0.00	\$ 0.00
From School District No.	\$	0.00	\$ 0.00
<b>TOTALS</b>	\$	<b>0.00</b>	<b>\$ 0.00</b>

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "E"

Schedule 10: Miscellaneous Revenue	2019-20 ACCOUNT	
Source	Amount	
<b>1000 DISTRICT SOURCES OF REVENUE:</b>		
1200 Tuition & Fees	\$	0.00
<b>1300 EARNINGS ON INVESTMENTS AND BOND SALES</b>		
1310 Interest Earnings	\$	0.00
1320 Dividends on Insurance Policies	\$	0.00
1330 Premium on Bonds Sold	\$	0.00
1340 Accrued Interest on Bond Sales	\$	388.89
1350 Interest on Taxes	\$	0.00
1360 Earnings From Oklahoma Commission on School Funds Management	\$	0.00
1370 Proceeds From Sale of Original Bonds	\$	0.00
1390 Other Earnings on Investments	\$	0.00
TOTAL EARNINGS ON INVESTMENTS AND BOND SALES	\$	388.89
<b>1400 RENTAL, DISPOSALS AND COMMISSIONS</b>		
1410 Rental of School Facilities	\$	0.00
1420 Rental of Property Other Than School Facilities	\$	0.00
1430 Sales of Building and/or Real Estate	\$	0.00
1440 Sales of Equipment, Services and Materials	\$	0.00
1450 Bookstore Revenue	\$	0.00
1460 Commissions	\$	0.00
1470 Shop Revenue	\$	0.00
1490 Other Rental, Disposals and Commissions	\$	0.00
TOTAL RENTAL, DISPOSALS AND COMMISSIONS	\$	0.00
1500 Reimbursements	\$	0.00
1600 Other Local Sources of Revenue	\$	0.00
1700 Child Nutrition Programs	\$	0.00
1800 Athletics	\$	0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$	388.89
<b>2000 INTERMEDIATE SOURCES OF REVENUE:</b>		
2100 County 4 Mill Ad Valorem Tax	\$	0.00
2200 County Apportionment (Mortgage Tax)	\$	0.00
2300 Resale of Property Fund Distribution	\$	0.00
2900 Other Intermediate Sources of Revenue	\$	0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$	0.00
<b>3000 STATE SOURCES OF REVENUE:</b>		
3100 Total Dedicated Revenue	\$	793.86
3200 Total State Aid - General Operations - Non-Categorical	\$	0.00
3300 State Aid - Competitive Grants - Categorical	\$	0.00
3400 State - Categorical	\$	0.00
3500 Special Programs	\$	0.00
3600 Other State Sources of Revenue	\$	42.74
3700 Child Nutrition Program	\$	0.00
3800 State Vocational Programs - Multi-Source	\$	0.00
TOTAL STATE SOURCES OF REVENUE	\$	836.60
<b>4000 FEDERAL SOURCES OF REVENUE:</b>		
TOTAL FEDERAL SOURCES OF REVENUE	\$	0.00
<b>5000 NON-REVENUE RECEIPTS:</b>		
TOTAL NON-REVENUE RECEIPTS		9.00
TOTAL NON-REVENUE RECEIPTS		9.00
<b>GRAND TOTAL</b>	<b>\$</b>	<b>1,234.49</b>



TOTAL CAPITAL PROJECT FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2020		TOTAL OF ALL FUNDS
<b>ASSETS:</b>		Amount
Cash Balances		\$1,258,823.56
Investments		\$0.00
<b>TOTAL ASSETS</b>		<b>\$1,258,823.56</b>
<b>LIABILITIES AND RESERVES:</b>		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$1,258,821.96
<b>TOTAL LIABILITIES AND RESERVES</b>		<b>\$1,258,821.96</b>
CASH FUND BALANCE JUNE 30, 2020		\$1.60
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>		<b>\$1,258,823.56</b>

Schedule 3: Capital Projects Fund Total Of All Funds Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30-19	\$0.00	\$2,553,791.80
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$843.32	
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$400,000.00	
<b>6000 BALANCE SHEET ACCOUNTS</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Balances Transferred	\$1,204,156.53	
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>		<b>\$1,204,156.53</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>		<b>\$1,204,156.53</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>		<b>\$1,604,999.85</b>
Warrants Paid of Year in Caption	\$346,176.29	\$2,515,118.43
<b>TOTAL DISBURSEMENTS</b>		<b>\$346,176.29</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>		<b>\$1,258,823.56</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$1,258,821.96	\$1,349,635.27
<b>TOTAL LIABILITIES AND RESERVE</b>		<b>\$1,258,821.96</b>
<b>DEFICIT</b>		<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>		<b>\$1.60</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$1,349,635.27</b>	<b>\$1,349,635.27</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$275,038.31	\$1,242,755.94	\$1,517,794.25
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$71,137.98	\$16,066.02	\$87,204.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>		<b>\$346,176.29</b>	<b>\$1,604,998.25</b>

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2020	Name of Item	Fund 31
<b>ASSETS:</b>		<b>Amount</b>
Cash Balances		\$0.00
Investments		\$0.00
<b>TOTAL ASSETS</b>		<b>\$0.00</b>
<b>LIABILITIES AND RESERVES:</b>		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>		<b>\$0.00</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>		<b>\$0.00</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>		<b>\$0.00</b>

Schedule 3: Capital Projects Fund 31 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$13,238.14
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Balances Transferred	\$13,238.14	\$72,412.86
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$13,238.14</b>	<b>\$72,412.86</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$13,238.14</b>	<b>\$72,412.86</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$13,238.14</b>	<b>\$85,651.00</b>
Warrants Paid of Year in Caption	\$13,238.14	\$85,651.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$13,238.14</b>	<b>\$85,651.00</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$13,238.14	\$0.00	\$13,238.14
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$13,238.14</b>	<b>\$0.00</b>	<b>\$13,238.14</b>

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2020	Name of Item	Fund 32
<b>ASSETS:</b>		<b>Amount</b>
Cash Balances		\$0.00
Investments		\$0.00
<b>TOTAL ASSETS</b>		<b>\$0.00</b>
<b>LIABILITIES AND RESERVES:</b>		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>		<b>\$0.00</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>		<b>\$0.00</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>		<b>\$0.00</b>

Schedule 3: Capital Projects Fund 32 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$998.10
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Balances Transferred	\$998.10	\$1,041,599.06
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$998.10</b>	<b>\$1,041,599.06</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$998.10</b>	<b>\$1,041,599.06</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$998.10</b>	<b>\$1,042,597.16</b>
Warrants Paid of Year in Caption	\$998.10	\$1,042,597.16
<b>TOTAL DISBURSEMENTS</b>	<b>\$998.10</b>	<b>\$1,042,597.16</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$998.10	\$0.00	\$998.10
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$998.10</b>	<b>\$0.00</b>	<b>\$998.10</b>

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2020	Name of Item	Fund 33
<b>ASSETS:</b>		<b>Amount</b>
Cash Balances		\$0.00
Investments		\$0.00
<b>TOTAL ASSETS</b>		<b>\$0.00</b>
<b>LIABILITIES AND RESERVES:</b>		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>		<b>\$0.00</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>		<b>\$0.00</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>		<b>\$0.00</b>

Schedule 3: Capital Projects Fund 33 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$1,376,755.62
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$421.67	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Balances Transferred	\$27,120.35	-\$27,120.35
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$27,120.35</b>	<b>-\$27,120.35</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$27,120.35</b>	<b>-\$27,120.35</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$27,542.02</b>	<b>\$1,349,635.27</b>
Warrants Paid of Year in Caption	\$27,542.02	\$1,349,635.27
<b>TOTAL DISBURSEMENTS</b>	<b>\$27,542.02</b>	<b>\$1,349,635.27</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$1,349,635.27
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$1,349,635.27</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>-\$1,349,635.27</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$1,349,635.27</b>	<b>\$1,349,635.27</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$27,542.02	\$0.00	\$27,542.02
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$27,542.02</b>	<b>\$0.00</b>	<b>\$27,542.02</b>

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2020	Name of Item	Fund 35
<b>ASSETS:</b>		<b>Amount</b>
Cash Balances		\$1,258,823.56
Investments		\$0.00
<b>TOTAL ASSETS</b>		<b>\$1,258,823.56</b>
<b>LIABILITIES AND RESERVES:</b>		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$1,258,821.96
<b>TOTAL LIABILITIES AND RESERVES</b>		<b>\$1,258,821.96</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>		<b>\$1.60</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>		<b>\$1,258,823.56</b>

Schedule 3: Capital Projects Fund 35 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$1,162,799.94
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$421.65	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$400,000.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Balances Transferred	\$1,162,799.94	-\$1,125,564.94
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$1,162,799.94</b>	<b>-\$1,125,564.94</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$1,162,799.94</b>	<b>-\$1,125,564.94</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$1,563,221.59</b>	<b>\$37,235.00</b>
Warrants Paid of Year in Caption	\$304,398.03	\$37,235.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$304,398.03</b>	<b>\$37,235.00</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$1,258,823.56</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$1,258,821.96	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$1,258,821.96</b>	<b>\$0.00</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$1.60</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$233,260.05	\$1,242,755.94	\$1,476,015.99
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$71,137.98	\$16,066.02	\$87,204.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$304,398.03</b>	<b>\$1,258,821.96</b>	<b>\$1,563,219.99</b>

TOTAL ENTERPRISE FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2020	TOTAL OF ALL FUNDS
<b>ASSETS:</b>	Amount
Cash Balances	\$67,487.60
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$67,487.60</b>
<b>LIABILITIES AND RESERVES:</b>	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$0.00</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$67,487.60</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$67,487.60</b>

Schedule 3: Enterprise Fund Total Of All Funds Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$45,993.13	
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	
<b>6000 BALANCE SHEET ACCOUNTS</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Balances Transferred	\$50,761.47	
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$50,761.47</b>	
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$50,761.47</b>	
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$96,754.60</b>	<b>\$67,160.26</b>
Warrants Paid of Year in Caption	\$29,267.00	\$67,160.26
<b>TOTAL DISBURSEMENTS</b>	<b>\$29,267.00</b>	<b>\$67,160.26</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$67,487.60</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$67,487.60</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$29,267.00	\$0.00	\$29,267.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$29,267.00</b>	<b>\$0.00</b>	<b>\$29,267.00</b>

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2020	Gift Fund
<b>ASSETS:</b>	<b>Amount</b>
Cash Balances	\$20,247.60
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$20,247.60</b>
<b>LIABILITIES AND RESERVES:</b>	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$0.00</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$20,247.60</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$20,247.60</b>

Schedule 3: Enterprise Fund Gift Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$40,000.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$6,600.60	\$39,434.40
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$6,600.60</b>	<b>\$39,434.40</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$6,600.60</b>	<b>\$39,434.40</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$46,600.60</b>	<b>\$39,434.40</b>
Warrants Paid of Year in Caption	\$26,353.00	\$39,434.40
<b>TOTAL DISBURSEMENTS</b>	<b>\$26,353.00</b>	<b>\$39,434.40</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$20,247.60</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$20,247.60</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$26,353.00	\$0.00	\$26,353.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$26,353.00</b>	<b>\$0.00</b>	<b>\$26,353.00</b>

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2020	
ASSETS:	Amount
Cash Balances	\$47,240.00
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$47,240.00</b>
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$0.00</b>
CASH FUND BALANCE JUNE 30, 2020	\$47,240.00
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$47,240.00</b>

Schedule 3: Enterprise Fund Casualty/Flood Insurance Recovery Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$5,993.13	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$44,160.87	\$27,725.86
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$44,160.87</b>	<b>\$27,725.86</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$44,160.87</b>	<b>\$27,725.86</b>
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	<b>\$50,154.00</b>	<b>\$27,725.86</b>
Warrants Paid of Year in Caption	\$2,914.00	\$27,725.86
TOTAL DISBURSEMENTS	<b>\$2,914.00</b>	<b>\$27,725.86</b>
CASH & INVESTMENTS BALANCE JUNE 30, 2020	<b>\$47,240.00</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	<b>\$0.00</b>	<b>\$0.00</b>
DEFICIT	<b>\$0.00</b>	<b>\$0.00</b>
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	<b>\$47,240.00</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$2,914.00	\$0.00	\$2,914.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$2,914.00</b>	<b>\$0.00</b>	<b>\$2,914.00</b>



ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2020		Fund 1
ASSETS:		Amount
Cash Balances		\$0.00
Investments		\$0.00
<b>TOTAL ASSETS</b>		\$0.00
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>		\$0.00
<b>CASH FUND BALANCE JUNE 30, 2020</b>		\$0.00
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>		\$0.00

Schedule 3: Enterprise Fund 1 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	\$0.00	\$0.00
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	\$0.00	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>	\$0.00	\$0.00
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	\$0.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	\$0.00	\$0.00
<b>DEFICIT</b>	\$0.00	\$0.00
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	\$0.00	\$0.00	\$0.00

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2020	Fund 2
<b>ASSETS:</b>	<b>Amount</b>
Cash Balances	\$0.00
Investments	\$0.00
<b>TOTAL ASSETS</b>	<b>\$0.00</b>
<b>LIABILITIES AND RESERVES:</b>	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>	<b>\$0.00</b>
<b>CASH FUND BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>	<b>\$0.00</b>

Schedule 3: Enterprise Fund 2 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
<b>REVENUES, NON-REVENUE RECEIPTS &amp; CASH BALANCES</b>		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
<b>6000 BALANCE SHEET ACCOUNTS</b>		
<b>6100 CASH ACCOUNTS</b>		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$0.00</b>	<b>\$0.00</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$0.00</b>	<b>\$0.00</b>
Warrants Paid of Year in Caption	\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2019 TO JUNE 30, 2020  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2020		Fund 3
ASSETS:		Amount
Cash Balances		\$0.00
Investments		\$0.00
<b>TOTAL ASSETS</b>		<b>\$0.00</b>
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
<b>TOTAL LIABILITIES AND RESERVES</b>		<b>\$0.00</b>
CASH FUND BALANCE JUNE 30, 2020		\$0.00
<b>TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE</b>		<b>\$0.00</b>

Schedule 3: Enterprise Fund 3 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2019-20	2019 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
<b>TOTAL CASH ACCOUNTS</b>	<b>\$0.00</b>	<b>\$0.00</b>
6200 Interfund Transfers	\$0.00	
<b>TOTAL BALANCE SHEET ACCOUNTS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL REVENUES, NON-REV RECEIPTS &amp; CASH BALANCES</b>	<b>\$0.00</b>	<b>\$0.00</b>
Warrants Paid of Year in Caption	\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH &amp; INVESTMENTS BALANCE JUNE 30, 2020</b>	<b>\$0.00</b>	<b>\$0.00</b>
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
<b>TOTAL LIABILITIES AND RESERVE</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CASH FUND BAL FORWARD TO SUCCEEDING YEAR</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2019		
	RESERVES 6/30/19	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
<b>TOTAL PRIOR YEAR RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2020		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES 2019-20 FISCAL YEAR</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## CERTIFICATE OF EXCISE BOARD

State of Oklahoma, County of Logan

We do further certify that we have examined the statement of estimated needs for the current fiscal year ending June 30, 2020, as certified by the Board of Education of Guthrie Public Schools, District Number I-1 of said County and State, and its financial statement for the preceding year, and in so doing we have diligently performed the duties imposed upon this Excise Board by 68 O. S. 2001 Section 3007, by (1) ascertaining that the financial statements, as to the statistics therein contained, reflect the true fiscal condition at the close of the fiscal year, or caused the same to be corrected so to show: (2) struck from the estimate of needs so submitted any items not authorized by law and reduced to the sum authorized by law any items restricted by statute as to the amount lawfully expendable therefor; (3) supplemented such estimate, after appropriate action, by an estimate of needs prepared by this Excise Board to make provision for mandatory functions based upon statistics authoritatively submitted; (4) computed the total means available to each fund in the manner provided, applying the Governing Board's estimate of revenue to be derived from surplus tax of the immediately preceding year and from sources other than ad valorem tax, or reduced such estimate to not less than the lawfully authorized ratio of the several sums realized from such sources during the preceding fiscal year or to such lesser sum as may reasonably be anticipated under altered law or circumstance and using for such determination the basic collections of the preceding year and the ratios on which distribution or apportionment must be made during the ensuing or current year.

To the several and specific purposes of the estimated needs as certified, we have and do hereby appropriate the surplus balances of cash on hand of the prior year, estimates of income from sources other than ad valorem taxation within the limitation fixed by law, and the proceeds of ad valorem tax levy within the number of mills authorized, either by apportionment by the Legislature, allocation by the excise board or by legal election, all of which appropriations are made in so far as the available surpluses, revenues, and levies will permit, except in that we have also provided that, after deducting items consisting of cash and the revenue from all sources other than the 2020 tax and the proceeds of the 2020 tax levy are in excess of the residue of such appropriations, by a sum included for delinquent tax, computed at 10.0% of such residue. And provided further, if said School District has been ascertained to be a well defined State Aid District, the local budget, as approved and appropriated for, has been applied wholly to its operating accounts.

We further certify that the amount required to be raised from tax, excluding Homesteads, for General Revenue Fund purposes as approved, requires a total ad valorem tax levy of 35.000 Mills. Said levy is within the statutory limit, and if in excess, is within the constitutional limit and has been authorized by a vote of the people of said district, as shown by certificate of the School Board to-wit:

To this District, with valuations shown below, the Excise Board allocated 5.000 Mills, plus 15.000 Mills authorized by the Constitution, plus an emergency levy of 5.000 Mills; plus local support levy of 10.000 Mills; for a total levy for the General Fund of 35.000 Mills.

We further certify that the amount required to be raised for building fund purposes as approved requires a tax levy of 5.000 Mills, and said levy has been certified as authorized by a vote of the people at an election held for that purpose. We further certify that Assessed Values used in computing Mill-vote levies have been applied as certified by the County Assessor.

We further certify that we have examined the within statements of account and estimated needs or requirements of the Governing Board of Guthrie Public Schools, School District No. I-1 of said County and State, in relation to the Sinking Fund or Funds thereof, and after finding the same correct or having caused the same to be corrected pursuant to 68 O. S. 2001 Section 3009, have approved the requirements therefor to fulfill the conditions of Section 26 and 28 of Article 10, Oklahoma Constitution, and have made and certified a tax levy therefor to the extent of the excess of said total requirements over the total of items 2, 3, 6, and 12 of Exhibit Y and any other legal deduction, including a reserve of 10.0% for delinquent taxes.

CERTIFICATE OF EXCISE BOARD  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "Y"					
County Excise Board's Appropriation of Income and Revenue	General Fund	Building Fund	Co-op Fund	Child Nutrition Fund	New Sinking Fund (Exc. Homesteads)
Appropriation Approved and Provision Made	\$ 27,172,443.21	\$ 1,271,344.04	\$ 75,619.14	\$ 1,367,763.35	\$ 2,789,055.21
Appropriation of Revenues:					
Excess of Assets Over Liabilities	\$ 3,023,549.31	\$ 478,157.95	\$ 75,619.14	\$ 57,599.05	\$ 97,757.41
Unclaimed Protest Tax Refunds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Miscellaneous Estimated Revenues	\$ 18,596,591.24	\$ 0.00	\$ 0.00	\$ 1,310,164.30	None
Est. Value of Surplus Tax in Process	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	None
Sinking Fund Contributions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Surplus Building Fund Cash	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Other Than 2020 Tax	\$ 21,620,140.55	\$ 478,157.95	\$ 75,619.14	\$ 1,367,763.35	\$ 97,757.41
Balance Required	\$ 5,552,302.66	\$ 793,186.09	\$ 0.00	\$ 0.00	\$ 2,691,297.80
Add Allowance for Delinquency	\$ 555,230.27	\$ 79,318.61	\$ 0.00	\$ 0.00	\$ 134,564.89
Total Required for 2020 Tax	\$ 6,107,532.93	\$ 872,504.70	\$ 0.00	\$ 0.00	\$ 2,825,862.69
Rate of Levy Required and Certified	-----	-----	-----	-----	16.58 Mills

We further certify that the net assessed valuation of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions have been deducted in the said School District as finally equalized and certified by the Board of Equalization for the current year 2020-2021 is as follows:

VALUATION AND LEVIES EXCLUDING HOMESTEADS				
County	Real	Personal	Public Service	Total
This County Logan	\$ 137,795,930	\$ 11,429,655	\$ 21,185,490	\$ 170,411,075
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Total Valuations, All Counties	\$ 137,795,930	\$ 11,429,655	\$ 21,185,490	\$ 170,411,075

The assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, be raised by ad valorem taxation, we thereupon made the above levies therefor as provided by law as follows:

CERTIFICATE OF EXCISE BOARD  
ESTIMATE OF NEEDS FOR 2020-2021

EXHIBIT "Y" Continued:		Primary County And All Joint Counties					
Levies Required and Certified:		Valuation And Levies Excluding Homesteads				Total Required For 2020 Tax	
County	General Fund	Building Fund	Total Valuation	General	Building		
This County Logan	35.84 Mills	5.12 Mills	\$ 170,411,075	\$ 6,107,533	\$ 872,505		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
<b>Totals</b>			\$ 170,411,075	\$ 6,107,533	\$ 872,505		

Sinking Fund: 16.58 Mills

We do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2020 without regard to any protest that may be filed against any levies, as required by 68 O. S. 2001, Section 2869.

Signed at \_\_\_\_\_, Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Excise Board Member

\_\_\_\_\_  
Excise Board Chairman

\_\_\_\_\_  
Excise Board Member

\_\_\_\_\_  
Excise Board Secretary

Joint School District Levy Certification for Guthrie Public Schools I-1

Career Tech District Number \_\_\_\_\_ : General Fund \_\_\_\_\_

Building Fund \_\_\_\_\_

State of Oklahoma )

) ss

County of Logan )

I, \_\_\_\_\_, Logan County Clerk, do hereby certify that the above levies are true and correct for the taxable year 2020.

Witness my hand and seal, on \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Logan County Clerk

# **Guthrie Public Schools Distance Learning Plan**

## **GPS Distance Learning Plan**

Guthrie Public Schools will utilize the Google Classroom platform district wide. By utilizing this platform it will allow ongoing communication between teachers and students. Teachers will be trained in the use of Google Classroom and students will be required to have a “virtual” day once a week to familiarize them with the online virtual process. This will prepare the younger elementary students to be successful in the event they need to move to a virtual setting. All students that cannot attend school will be able to utilize Google Classroom to access and complete their assignments.

The district will use ExactPath for grades Kindergarten through 5th grade. Edgenuity will be used for all students in grades 6th-12th along with all of the full time virtual students in the district. Both ExactPath and Edgenuity are aligned to Oklahoma Academic Standards to assure materials are grade level appropriate. Virtual instruction will be provided to any student that is unable to attend in person classes.

Student grades will be calculated the same as traditional classroom grading that is outlined in the student-parent handbooks. Any course that is offered for High School credit will be given to students that is outlined in the Guthrie High School Student Course Selection Handbook. All handbooks can be found on Guthrie Public Schools website under Information.

Any student who has failed to graduate on time may be allowed to enroll in full or part time classes in order to receive their diploma.

### **How You Do This:**

If you have Internet service at your home then you can use any device to connect to Google Classroom. Teachers will post lessons and assignments to the classroom on a daily or weekly basis.

If you do not have Internet access but you do have a device to use you can go to the nearest school site, connect to the wireless network, and download the lessons that are posted in Google Classroom

If you do not have Internet access or a device please contact your child's teacher or Principal and they can assist you. Guthrie Public Schools will provide a device and Mobile hotspot to any family who is eligible for free and reduced meals.

Any student who is unable to obtain an internet connection will be provided with paper packets of the weekly assignments.

We will continue to update the free educational websites available on our district website at [www.guthrieeps.net](http://www.guthrieeps.net).

### **Extracurricular Activities**

Students in grades 6-12 will be allowed to participate in extracurricular activities sponsored by Guthrie Public Schools and the OSSAA if they meet the same criteria for eligibility that is outlined in the student-parent handbook.

### **Bluejay Academy**

Students in grades 6 -12 enrolled in the Bluejay Academy will continue normally. Tutoring will be available virtually via Google Meet as necessary.

### **Students With Special Needs**

Many students with special needs in our district also fall into the low socioeconomic status. These students require specialized instruction as outlined on their IEP. This may require online group or individual instruction in academics, speech, OT, and PT. Families are in need of stable, consistent internet connectivity that many in our community go without. By providing internet hotspots, the district can work with the families to serve the individual needs of their children.

### **Attendance**

Students must continue to meet all state-mandated compulsory attendance requirements and are not exempt from state truancy laws, except to the extent permitted or required by the OSDE. To the extent appropriate under the circumstances, District attendance policies shall remain in effect, and student attendance and participation shall be monitored and recorded as closely as possible to existing District policies. Attendance and participation shall be measured by means appropriate in a virtual, hybrid, or distance instruction environment which may include, but are not limited to, District-approved-and-monitored chat rooms and message board posts, emails, submission of assignments, or other District-Approved Means and Mediums.

Teachers shall make contact with each of their students a minimum number of times per school week, as determined by District administration, and count these contacts toward



full-time attendance. These contacts may include, but are not limited to, student participation in virtual classes or virtual instruction platforms, submissions or posts to approved message boards, instructor confirmation with a student or the student's legal guardian(s) that the student did participate, and physical or electronic submission of assignments. The District shall ensure that any attendance measures used for distance instruction comply with any requirements set by the Oklahoma State Department of Education.

When the District provides virtual instruction (as defined by O.A.C. 210:35-21-2), the District shall ensure that its attendance measures will meet or exceed the minimum requirements set by the Oklahoma State Department of Education and mandated by O.A.C. 210:35-21-2, and 70 O.S. §§ 3-145.8, 3-145.8(B).

### **Contacting My Child's Teacher**

In addition to communication via Google classroom face to face communication can be made through Google Meets. Teachers will be available by email to answer any questions. Email addresses are available on the school website or by calling any school site **Monday-Friday between the hours of 8:00 a.m. and 12:00 p.m.** Additionally, many teachers utilize communication applications such as Remind 101, GroupMe and Class Dojo that can continue to be a method of communication.

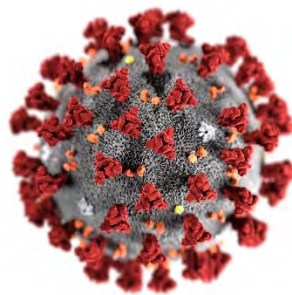
### **School Phone Numbers**

Cotteral Elementary	405.282.5928
Central Elementary	405.282.0352
Charter Oak Elementary	405.282.5964
Fogarty Elementary	405.282.5932
Guthrie Upper Elementary	405.282.5924
Junior High	405.282.5936
High School	405.282.5906



# **GUTHRIE PUBLIC SCHOOLS**

**COVID-19 Protocols for 2020-21**  
**Effective ~~July 27~~ August 31, 2020**



## How will School Start on August 20<sup>th</sup>?

Our number one priority is student and staff health and safety while also providing a safe and positive learning environment for all students. Guthrie Public Schools understands the importance of in-person instruction for our students and our goal is to start in person instruction on August 20<sup>th</sup>. We realize a need may arise when we have to close a classroom, school, or the entire district temporarily due to a rise in confirmed cases of COVID-19. If we must transition from in person instruction to distance learning overnight, we want to assure parents that our teachers and students are equipped with the resources and knowledge to conduct and participate in distance learning. Guthrie Public Schools will be using Google Classroom, Edgenuity Online Courseware for grades 6-12, and Exact Path Online Courseware for grades K-5. Our staff will be utilizing professional development days in August to be trained on implementing these options to assure there will be no loss of instruction if distance learning is needed.

As you might imagine, there will be some changes to a normal school day for a student. One of those changes will include more assigned seating, including on school buses. Parents are encouraged to take their child to school if possible. At this time, **based on current conditions**, we are strongly encouraging wearing a mask when social distancing of six feet or more isn't possible. Parents will be required to screen their child daily before leaving home for COVID-19 symptoms. Staff will also be required to screen for the same COVID-19 symptoms. Any visitors to a school will be required to wear a mask at all times while on campus.

GPS will follow the color coded COVID-19 Alert System established by the Oklahoma State Department of Health to determine instructional setting, health protocols, and activities. This determination will be made when the levels of infection for Logan County are released in advance of the next week of instruction. While at the yellow level, the wearing of masks in all indoor spaces is strongly recommended. If Logan County is elevated to the orange level or higher, masks will be required of all students and staff while inside buildings or in school vehicles (including school buses) with more than one person present. This requirement will extend for a minimum of two weeks of instruction. Pre-K through 3rd grade students may be allowed to remove their masks, while in the classroom, at the teacher's discretion based on a determination of the district level administration. After the two week duration, if Logan County has dropped below the orange level, the wearing of masks will return to a strong recommendation. Any exemption to this requirement will be considered on a case by case basis by the district administration, including the school nurse, and may require written documentation from a healthcare professional. Failure to follow a mandatory mask condition by students or staff will be treated as a violation of the school dress code policy.

### Online Options with BLUEJAY ACADEMY for Students 6-12

BLUEJAY ACADEMY is a fulltime virtual class with online curriculum for individual student success monitored by Guthrie Public Schools staff. Students in grades 6-12 will receive online instruction from district purchased Edgenuity Courseware that is individually tailored for each student. Students that meet eligibility requirements would also be able to participate in all Guthrie Public Schools extracurricular activities.

You can apply or learn more about the BLUEJAY ACADEMY by visiting [www.guthrieps.net](http://www.guthrieps.net) or by clicking the link provided below.

<https://www.guthrieps.net/vnews/display.v/SEC/Bluejay%20Academy>

## COVID-19 PROTOCOL FOR GUTHRIE PUBLIC SCHOOLS

### **DAILY SCREENING**

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1. Parent screening using provided checklist; if parents send their child to school, they are certifying they have screened their child. It's the parent's responsibility to do the parent screening and it will be relied upon by the school district.
2. Staff also screen themselves; it is the staff member's responsibility to screen themselves before coming to work. By coming to work, they are certifying they have screened themselves.
  - Checklist attached: At Home Checklist for Students and for Faculty/Staff
  - Communication to parents attached

### **AT SCHOOL PROCEDURES**

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**Isolation Room:** Any student or staff member who exhibits a fever of 100 degrees or more will be instantly isolated in a predetermined isolation room and immediately sent home.

After being sent home, the student or staff member cannot return to school until one of the following criteria is met:

- Without COVID testing, the student or staff member must not be present at school for 10 days from symptom onset. The student or staff member may return on 11<sup>th</sup> day if symptoms have resolved.
- After a negative COVID test, the student or staff member can return to physical school after 24 hours of being fever free with no fever reducing medication. **For students and staff members who have been quarantined or isolated by the health department, they cannot return to school until their quarantine period ends regardless of a negative COVID-19 test result.**
- The student will become a distance learner at home until he/she can return to school.
- The student will be counted as present because distance learning will be provided.
- The student will be entered into a database accessible only to necessary school personnel.

### **POSITIVE CASE – ELEMENTARY CAMPUS**

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1. Consult with Logan County Health Department as they begin contact tracing.
2. Communicate to staff.
3. Communicate to applicable parents depending on classroom arrangement.
4. Thoroughly sanitize classroom.
5. Positive case classroom goes to distance learning for 14 days while those students are quarantined. If the student has siblings, the siblings will be quarantined.

6. If the attendance of campus learners at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district (dependent on school size and structure) will go to distance learning for 14 days. The count starts on the first day of distance learning.
7. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery schedule will be dictated by the district's Child Nutrition capabilities.

#### **POSITIVE CASE – SECONDARY LEVEL CAMPUS**

1. Consult with Logan County Health Department as they begin contact tracing.
2. Communicate to staff.
3. Communicate to parents at site about positive case.
4. Logan County Health Department will decide which students must be quarantined and go to distance learning dependent on exposure level as determined by the county health officials.
5. If the attendance at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district (dependent on school size and structure) will go to distance learning for 14 days. The count starts on the first day of distance learning.
6. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery schedule will be dictated by the Child Nutrition capabilities.

#### **REQUIREMENTS FOR ALL ELEMENTARY AND SECONDARY TEACHERS**

1. Maximize classroom space (remove reading nooks, center areas, etc.)
2. One directional seating (for all classrooms that don't have round tables)
3. Seating charts (required by all teachers for all classes)

#### **BUS TRANSPORTATION**

1. Recommend alternate transportation if possible for all bus riders.
2. Maximize air flow.
3. Seating chart required.
4. Additional bus routes (district decision)

# COVID-19 SCREENING FORM

**STUDENT NAME:** \_\_\_\_\_

**Signature of Parent**

**ANY STUDENT ANSWERING YES TO ANY QUESTION OR RECORDING A TEMPERATURE OF 100 OR ABOVE MUST STAY AT HOME.**

DATE	FEVER		SORE THROAT		PERSISTENT COUGH		LOSS OF SMELL OR TASTE		SHORTNESS OF BREATH		CLOSE CONTACT TO POSITIVE COVID PATIENT		TEMP	Parents Initials
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		

# COVID-19 SCREENING FORM

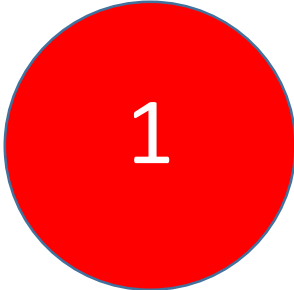
NAME: \_\_\_\_\_

Signature \_\_\_\_\_

**ANY FACULTY/STAFF MEMBER ANSWERING YES TO ANY QUESTION OR RECORDING A TEMPERATURE OF 100 OR ABOVE MUST STAY AT HOME.**

DATE	FEVER		SORE THROAT		PERSISTENT COUGH		LOSS OF SMELL OR TASTE		SHORTNESS OF BREATH		CLOSE CONTACT TO POSITIVE COVID PATIENT		TEMP	Initials
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		

# Response to COVID-19 Scenarios



## Scenario

A student or staff member exhibits a temperature of 100 degrees or above (whether at school or at home)

## Action

Student/staff must be sent, or remain, at home until one of the following conditions is met:

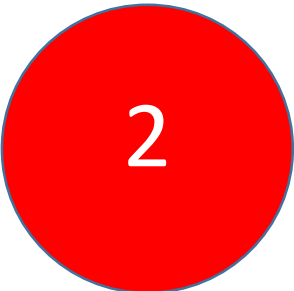
With a negative COVID test, he/she can return to school after being fever free for 24 hours with no fever reducing medication.

If not tested, the student/staff must remain at home for 10 days.

Site remains open.

## Communication

No communication needed



## Scenario

A student or staff member tests positive for COVID-19

## Action

Health Department will be notified and conduct contact tracing

If the student/staff is in the elementary grade range, all individual class members will quarantine and go to distance learning for 14 days from last exposure and monitor any symptoms.

All other grade level actions will be dependent on contact tracing and decisions by the Health Department.

If at any time with the report of a positive case the absenteeism rate at a site/district reaches 35%, the site/district (dependent on size and school structure) will go to distance learning for 14 days.

## Communication

To:

Applicable Staff

Applicable student families

Site, if necessary

District, if necessary



# SCHOOL BUS SEATING CHART

**DRIVER** \_\_\_\_\_

**BUS #** \_\_\_\_\_

*FRONT OF BUS*

			<b>ROW 1</b>			
			<b>ROW 2</b>			
			<b>ROW 3</b>			
			<b>ROW 4</b>			
			<b>ROW 5</b>			
			<b>ROW 6</b>			
			<b>ROW 7</b>			
			<b>ROW 8</b>			
			<b>ROW 9</b>			
			<b>ROW 10</b>			
			<b>ROW 11</b>			
			<b>ROW 12</b>			
			<b>ROW 13</b>			
			<b>ROW 14</b>			
			<b>ROW 15</b>			



## FAQ's Addressing Guthrie Public Schools COVID-19 Protocols for 2020-21

1. How will cleaning procedures be modified in bathrooms, classrooms, halls, cafeteria, etc.?  
We are working to enhance protocols on our cleaning practices to provide a safe environment for the school buildings. The district has equipped each building with the proper sanitation items needed such as hand sanitizers at every entrance. Teachers will receive non-caustic spray bottles of a chemical proven to kill COVID-19 as well as professional development on cleaning and sanitation of their classrooms. Students will also be trained on proper cleaning protocols for themselves. The secure vestibules that have been constructed over the summer will also allow us to control social distancing by having stronger controls on admitting visitors to the building.
2. Virtual learning and consistent learning platform when going from distance to in-person – if quarantined who will be the virtual teacher and what's the lesson plan? Will they be cohesive with the classroom?  
It depends on the situation. If the teacher is able to continue teaching (not ill), they will continue to be the teacher. In the event that the teacher is unable to conduct the classes virtually, then other arrangements will be made. All teachers will be trained in the use of Google Classroom so students will have a consistent learning platform. We are applying for a grant to obtain internet hot spots from the State Dept. of Education. A condition of their use is that the family is eligible for free or reduced lunches. Additionally, we are securing additional Chromebooks to be checked out for families that do not have a computing device. We are using the data generated with the technology survey included in the enrollment process. The district has also received a grant from Aruba for 6 outdoor access points and another grant from Ruckus for 10 outdoor access points which will allow the district to add outdoor access points to each of our sites. Students without internet access at home can go to the nearest site each day to retrieve new lessons and upload existing lessons into Google Classroom.
3. How can we rely on parents being responsible for temperature/health checks at home.  
We want the parents to work with us daily to provide a safe environment for all. Other than the daily temperature checks and close contact with a person identified to have COVID-19, we hope the remaining questions contained in the protocols were being asked or at least discussed every day if a condition was present before a child was sent to school. We are relying on parents for the first check on their children's condition prior to coming to school.
4. How will social distance requirements be met (6 ft)?  
Schools across the country are faced with this question. Accommodations will be made in an effort to make the environment as safe as possible but social distancing of 6ft may not be possible in some instances.

5. How will class exchange times be orchestrated at the Jr. High and HS?  
Principals at each site are working with their leadership teams to develop procedures that will reduce contact.
6. Will start times and classes be staggered?  
Staggering start times was seriously discussed last year and did not have sufficient support from the community or the Board of Education.
7. If you have a doctor's note for something such as an ear infection or strep is that good enough for them to come back to school? Or do they still need a COVID test?  
That would be at the discretion of the healthcare professional who diagnosed the child.
8. How are the classrooms going to be able to meet the 6 ft. social distance?  
Schools across the country are faced with this question. In many cases accommodations will be made to make the environment as safe as possible but social distancing of 6ft will not be possible in certain conditions.
9. How will lunch be conducted? Cafeteria is packed and obviously masks will be taken off so the kids can eat.  
Seating charts will be developed and adhered to so students are grouped with the same students daily. Additional lunch periods may be added to accommodate spacing.
10. Who was on the committee that came up with the proposal?  
A group of school leaders from different parts of Oklahoma drafted the framework with input from numerous healthcare professionals. It was then adapted for our school district with input from all central office administrators, leaders from our operations team, school nurse, school attorney and representatives of the Logan County Health Department.
11. How will the kids transition from traditional school to virtual when they have to be quarantined? Will they be taught online by the same teacher to ensure consistency?  
It depends on the situation. If the teacher is able to continue teaching (not ill), they will continue to be the teacher. In the event that the teacher is unable to conduct the classes virtually, then other arrangements will be made. We have planned training for all teachers in the use of Google Classroom so students will have a consistent learning platform.
12. Can the teachers have thermometers to do the temp checks in the morning in the classroom?  
Each school has touchless thermometers available in the main office. Teachers will be permitted to use a touchless thermometer as well. If the teacher finds a student with a temperature of 100 degrees or higher, they are to send the student to the office to be screened by the office thermometer.

13. Can classes be done outside?

In some cases, teachers may have lessons that are done outside or in larger spaces in buildings.

14. How will recess and lunch be handled?

Each building will be working on their plan as Principals and their leadership teams begin meeting. Assigned seating will be used in the lunch rooms. Additional lunch periods may be added to accommodate spacing.

15. What will be the district's attendance policy?

The attendance policy will not change. In the event of distance learning, students will be considered present at school if they participate. Student absences with a documented COVID diagnosis by a healthcare professional will receive special coding in our database and will be reported to the Department of Education as required. Building attendance committees will consider exceptions and exemptions as in the past.

16. Can we delay the start of school to September so we can see what's working/not working in other districts?

While that could be considered as we move forward, some school districts are actually planning an earlier start in an attempt to minimize the loss of learning due to the extended break of in-person instruction over last spring. Our current infection rate in Logan County is reasonably low and we consider it imperative that we begin an orientation to online distance learning so students and teachers can become more comfortable with the platforms in place in the event that another closure becomes warranted.

17. Will there be therapists on-site or in the district to help the kids with all the issues that will be popping up?

We have counselors on staff as well as many community agencies that provide services to our students. Those services will remain in place.

18. Will teachers be given PPE, disinfectant and hand sanitizer since these items are hard for us parents to provide/find?

All staff will be provided with two washable masks as well as ample disinfectant and training before school begins on proper sanitizing practices.

19. Will there be hot water at Fogarty so the kids can properly wash their hands?

This summer, all student restrooms at Fogarty Elementary are being renovated. Included in the renovations are hot water service for the student sinks.

20. Will the students remain in the same classroom all day or will they still have PE, music, etc.?

This may look different in different buildings based on the facility. We plan to continue to have specials at the elementary level.

21. Why are masks not required for all students?

We are following the recommendations of the Oklahoma State Department of Education which highly suggest wearing masks at this time.

**Added 8-17-2020:** GPS will follow the color coded COVID-19 Alert System established by the Oklahoma State Department of Health to determine instructional setting, health protocols, and activities. This determination will be made when the levels of infection for Logan County are released in advance of the next week of instruction. While at the yellow level, the wearing of masks in all indoor spaces is strongly recommended. If Logan County is elevated to the orange level or higher, masks will be required of all students and staff while inside buildings or in school vehicles (including school buses) with more than one person present. This requirement will extend for a minimum of two weeks of instruction. Pre-K through 3rd grade students may be allowed to remove their masks, while in the classroom, at the teacher's discretion based on a determination of the district level administration. After the two week duration, if Logan County has dropped below the orange level, the wearing of masks will return to a strong recommendation. Any exemption to this requirement will be considered on a case by case basis by the district administration, including the school nurse, and may require written documentation from a healthcare professional. Failure to follow a mandatory mask condition by students or staff will be treated as a violation of the school dress code policy.

22. Will kids that choose to distance learn be able to play sports?

Students enrolled in the Bluejay Academy can participate in extra curricular activities provided they meet existing eligibility guidelines.

23. How are the bus routes changed? Will there be fewer kids on each bus?

We will be encouraging parents to bring their children to school when possible to reduce the number of students riding on the bus. Windows on the buses will be opened to promote air flow and all students riding will have assigned seats.

24. Are we staggering start times at the school?

Staggering start times was seriously discussed last year and did not have sufficient support from the community or the Board of Education.

25. Will additional full-time teachers be added to just do the virtual/distance learning for quarantined kids?

We do not plan on adding staff at this time.

26. Can we still apply for funds from the Cares Act to provide technology and thermometers to our teachers and students?

We are applying for as many grants as possible to allow us to leverage funds for safety and technology items.

27. What happens if my kid doesn't wear a mask to school?

Masks are not required at this time, only highly recommended.

**Added 8-17-2020:** GPS will follow the color coded COVID-19 Alert System established by the Oklahoma State Department of Health to determine instructional setting, health protocols, and activities. This determination will be made when the levels of infection for Logan County are released in advance of the next week of instruction. While at the yellow level, the wearing of masks in all indoor spaces is strongly recommended. If Logan County is elevated to the orange level or higher, masks will be required of all students and staff while inside buildings or in school vehicles (including school buses) with more than one person present. This requirement will extend for a minimum of two weeks of instruction. Pre-K through 3rd grade students may be allowed to remove their masks, while in the classroom, at the teacher's discretion based on a determination of the district level administration. After the two week duration, if Logan County has dropped below the orange level, the wearing of masks will return to a strong recommendation. Any exemption to this requirement will be considered on a case by case basis by the district administration, including the school nurse, and may require written documentation from a healthcare professional. Failure to follow a mandatory mask condition by students or staff will be treated as a violation of the school dress code policy.

28. Will students still be able to use the library and check out books?

If the building is open to the students, we would also open the library provided staff is present to monitor the space.

29. How will we be notified if a student in the school, grade or class has tested positive? What about if someone's family member tests positive?

We will provide contact tracing information as requested by the Logan County Health Department. The LCHD will provide communication with families as warranted by current guidance.

30. Will class be shut down immediately if a student tests positive during the day? i.e. had a 9:00 doctor's appointment or got test results back at 10:00?

Any specific situation will be addressed following consultation with the Logan County Health Department.

31. How will substitutes be found? Last year classes were combined when a sub could not be found, doubling the number of students in the room. Will this be allowed? What happens if there are no subs available for a class?

It is difficult to provide an answer for every possible situation but principals will look at large spaces such as gyms or auditoriums in the event that combining classes is needed due to a shortage of substitute teachers.

32. What happens if a child that rides a bus tests positive? Will that whole bus route be quarantined along with their class?

The bus seating chart will be provided to the Logan County Health Department to assist in contact tracing. They will provide input on how to proceed

33. Are we altering any of the upcoming breaks?

No calendar alterations are planned at this time.

34. If someone's close family member tests positive will they be required to quarantine?

The Logan County Health Department will provide guidance on a situation such as this.

35. Is there a current committee that will monitor daily COVID events and implement changes in a timely manner?

The administration at the district level will continue to monitor the situation along with our school nurse as we work closely with the Logan County Health Department. The superintendent was given the authority to modify the COVID-19 Protocols as necessary and the Board of Education would review the modifications at their next meeting.



**GUTHRIE HIGH SCHOOL**  
**200 Crooks Drive**

Home of the Bluejays



2020-2021 Student-Parent Handbook



**ADMINISTRATION**  
*BOARD OF EDUCATION*

Janna Pierson, President  
Gina Davis, 1<sup>st</sup> Vice President  
Jennifer Bennett-Johnson, 2<sup>nd</sup> Vice President  
Travis Sallee, Board Clerk  
Ron Plagg, Deputy Board Clerk  
Tina Smedley, Member  
Chris Schroder, Member

**DISTRICT OFFICE: 282-8900**

Dr. Mike Simpson, Superintendent of Schools  
Mr. Doug Ogle, Assistant Superintendent  
Ms. Carmen Walters, Executive Director  
Mrs. Michelle Chapple, Chief Financial Officer

**HIGH SCHOOL OFFICES**

Main & South Office	282-5906
North Office (Attendance)	282-5913
Chris LeGrande, Principal	282-5906
Bret Stone, Assistant Principal	282-5906
Dusty Throckmorton, Assistant Principal	282-5906
Juana Benson, Director of Alternative Education	282-5941
Jon Chappell, Athletic Director	282-5906
Kristi Blakemore, Counselor	282-5913
Annie Chadd, Counselor	282-5913
Susan Whitehead, Counselor	282-5913

**GUTHRIE PUBLIC SCHOOLS' MISSION STATEMENT**

It is the mission of the Guthrie Public Schools to empower all students with the tools necessary to become productive members of society through a cooperative effort between student, home, school, and community

**EXIT OUTCOMES**

**Our Vision of a Well-Educated Student:**

Have positive self-esteem.	Be effective communicators.
Have a strong knowledge base.	Be creative and complex thinkers.
Show concern for the welfare of others.	Be problem solvers.
Be self-directed, lifelong learners.	Be cooperative learners and workers.
Be productive members of society.	

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Lewd &/or Immoral Behavior	18	Weather	25
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# Oh G.H.S.

Oh, G. H. S. you are the one that  
we love best. Our roy - al  
blue is all that's good and true.  
So let us fling our col - ors high.  
The vic - to - ry de - pends on you. In the  
halls of fame we'll write your name for the  
loy - al roy - al blue.

The image shows a musical score for the song "Oh G.H.S." in 2/4 time, featuring a treble clef and a key signature of two flats. The lyrics are written below the notes, with some words hyphenated across lines. The score consists of seven staves of music.

## SCHOOL INFORMATION

CLASS: 5A

CONFERENCE: Suburban

NICKNAME: Bluejays

COLORS: Royal Blue & White

LOCATION: 200 Crooks Drive  
Guthrie, OK 73044

WEBSITE: [www.guthrieeps.net](http://www.guthrieeps.net)

## PHONE NUMBERS

Attendance / North Office	282-5913	Registrar / North Office FAX	282-8823
Transcripts & Records Office	282-5913		
Discipline / Main Office	282-5906	Main Office FAX	282-5909
Transportation	282-5919		
Child Nutrition	282-5952		

### Bell Schedule – Standard

8:15	--	9:02	1st Hour
9:07	--	9:54	2nd Hour
9:59	--	10:46	3rd Hour
10:51	--	11:39	4th Hour
11:39	--	12:04	Power Hour Blue
12:09	--	12:34	Power Hour White
12:39	--	1:26	5th Hour
1:31	--	2:18	6th Hour
2:23	--	3:10	7th Hour

### Bell Schedule - Assembly

8:15	--	8:57	1st Hour
9:02	--	9:44	2nd Hour
9:49	--	10:31	3rd Hour
10:36	--	11:18	4th Hour
			Assembly
11:54	--	12:19	Power Hour Blue
12:24	--	12:49	Power Hour White
12:54	--	1:36	5th Hour
1:41	--	2:23	6th Hour
2:28	--	3:10	7th Hour

### HIGH SCHOOL PARENT-TEACHER CONFERENCES

OCTOBER 22<sup>nd</sup> & 27<sup>th</sup>      4 p.m. – 7 p.m.

MARCH 23<sup>rd</sup> & 25<sup>th</sup>      4 p.m. – 7 p.m.

## Guthrie Public Schools School Calendar 2020-2021

**August**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**AUGUST**  
17, 18, & 19 Teacher In-Service  
20 - First Day of Classes

**January**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**SEPTEMBER**  
7 - Labor Day  
11 - Homecoming (2:10 PM Dismissal)  
21 - Teacher In-Service

**February**

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

**OCTOBER**  
14 - End of First Quarter  
15 and 16 Fall Break  
20 - P/T Conf (Elementaries)  
22 - P/T Conf (GHS, GJHS, GUES)  
27 - P/T Conf (All Sites)

**September**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**NOVEMBER**  
23-27 Thanksgiving Break

**October**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**DECEMBER**  
18 - End of 2nd Quarter  
Dec 21- Jan 1 Winter Break

**March**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**JANUARY**  
4 - Classes Resume  
18 - Martin Luther King Day  
26 and 28 - P/T Conf (Elementaries)

**November**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**FEBRUARY**  
15 - Teacher In-Service

**April**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**MARCH**  
12 - End of 3rd Quarter  
15-19 Spring Break  
23 and 25 - P/T Conf (GHS, GJHS, GUES)

**December**

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**MAY**  
25 - Last Day of Classes  
26 - Snow Make-Up Day 1\*  
27 - Snow Make-Up Day 2\*  
31 - Memorial Day

**May**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Administration - 282-8900  
High School - 282-5906  
Fever Alternative - 282-5941  
Junior High - 282-5936  
Upper Elementary - 282-5924  
Fogarty Elementary - 282-5932  
Charter Oak Elementary - 282-5964  
Cottoral Elementary - 282-5928  
Central Elementary - 282-0352  
Child Nutrition - 282-5952  
Maintenance - 282-5944  
Technology - 282-5959  
Transportation - 282-5919

1st Quarter 38+4  
2nd Quarter 41  
3rd Quarter 48+1  
4th Quarter 48  
175 Days Taught  
5 Professional Days  
180 Days Total  
\*School will be dismissed  
if not used for bad weather

- Professional Day
- Vacation Day
- Parent/Teacher Conferences  
(4:00 p.m. - 7:00 p.m.)
- Snow Make-Up Day  
(To be used in numbered order  
if days are needed)

**NOTE:** Any additional inclement weather days will be made up at the end of the school year

Board Approved 1/13/2020

## GUTHRIE HIGH SCHOOL PARENT-STUDENT-TEACHER COMPACT

We at Guthrie High School are committed to providing the best education possible for each of our students. It is our goal to give every child the opportunity to reach his/her full potential in intellectual, emotional, and physical growth. We know that learning can take place if there is a combination of effort, interest, and motivation on the part of the school, the home, and the community working toward that end. This compact is a voluntary agreement and a promise of commitment to help *your student* progress in school, promoting his/her achievement. We believe that this agreement can be fulfilled through our team effort.

### AS A STUDENT I AGREE TO:

- Come to school ready to learn and work hard.
- Bring necessary materials, completed assignments, and homework.
- Know and follow the school and class rules.
- Communicate regularly with my parents and teachers about my school experiences so that they can help me be successful in school.
- Respect the school, classmates, staff, and families.

### AS A PARENT I AGREE TO:

- Provide a quiet time and place for homework and monitor TV viewing.
- Ensure that my child attends school every day, gets adequate sleep, regular medical attention, and proper nutrition.
- Regularly monitor my child's progress in school.
- Participate at school in activities such as decision making, volunteering, and/or attending parent-teacher conferences.
- Communicate the importance of education and learning to my child.
- Respect the school, staff, students, and families.

### AS A TEACHER I AGREE TO:

- Teach classes through interesting and challenging lessons that promote student achievement.
- Endeavor to motivate my students to learn.
- Have high expectations and help every child to develop a love of learning.
- Communicate regularly with families about student progress.
- Provide a warm, safe, and caring learning environment.
- Provide meaningful assignments to reinforce and extend learning.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and communities.
- Actively participate in collaborative decision making and consistently work with families and my school colleagues to make schools accessible and welcoming places for families which help each student achieve the school's high academic standards.

*AS A TEAM, WE CAN WORK TOGETHER TO CARRY THIS OUT!*

Dear Parents and Guardians:

In accordance with the *Every Student Succeeds Act* PARENTS' RIGHT-TO-KNOW, this is a notification from Guthrie Public Schools to every parent of a student in a Title I school that you have the right to request and receive in a timely manner:

- a) information regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall include the following:
  - If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
  - If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
  - The teachers baccalaureate degree major, graduate certification, and field of discipline; and
  - Whether the student is provided services by paraprofessionals, and if so, their qualifications [ESSA 1112(e)(1)(A)(i)-(ii)]
- b) information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. [ESSA 1112(e)(2)(A)]
- c) In addition to the above information you will be notified if your student has been taught for four or more consecutive weeks by a teacher who does not meet the applicable state certification for licensure requirements at the grade level and subject area in which the teacher has been assigned. [ESSA 1112(e)(1)(B)(ii)]

If you have questions or concerns, please feel free to contact your student's Principal.

Sincerely,

Mike Simpson, Ed. D.  
Superintendent of Schools

## ACTIVITIES / SPORTS

Numerous extra-curricular activities are offered at Guthrie High School.

Requirements for membership in these organizations can be obtained from the sponsors / coaches. Students are encouraged to participate in activities in which they can excel because of special interests, talent, and/or ability.

The maximum number of absences for activities, whether sponsored by the school or an outside agency / organization, which removes the student from the classroom shall be ten (10) for any one class period of each school year. Excluded from this number are state and national levels of school-sponsored contests. State and national contests are those for which students must earn the right to compete. Students participating in school activities will not be allowed to participate in these activities after missing class, or a portion of class, during the day of the activity except for documented reasons or administrative approval.

## ANNOUNCEMENTS

A daily bulletin will be read at the end of the fourth hour on a regular basis. The announcements are available on the HS website for parents and also for students who are absent. Announcements must be approved by the sponsor of an organization and must be submitted via the website.

## ASSIGNMENTS WHEN ABSENT

When a student is absent from class for more than three (3) days, homework assignments may be requested by calling the Main Office (282-5906) in the morning. The assignments will be ready for pick up at 3:00 p.m. in the appropriate office.

## ATTENDANCE

There is a close relationship between academic success and school attendance. Good attendance habits learned and developed in school will be carried over into the world of work. The rewards for good attendance at GHS are increased learning and an increased probability that students will be successful. Of equal importance is the development and practice of dependability and punctuality (two essential skills in the world of work.) Most important is the need to attend in order to learn from both teacher and classmates. To our knowledge, no student who had perfect attendance has ever failed in learning.

Parents can monitor a student's attendance through the District's online gradebook portal.

### Definition of an absence:

An absence is defined as any time a student misses a class period during the school day.

### *Notification of an absence by parents:*

By state statute, it is the duty of the parent or guardian of a student to notify the school concerning the cause of any absence. This should be done as early as possible on the day the student misses school. School personnel will make every reasonable effort to notify the parent or guardian via an automatic calling system of an absence for any part of the school day unless the parent or guardian notifies the school of such absence. It is important for a student to accept responsibility for his/her behavior. Accordingly, if a student is out of school without his/her parent's permission, he/she may receive a zero for all work missed. An absence of this nature is known as an UNEXCUSED absence.

### Unexcused absence:

#### *Examples of but not limited to:*

- Leaving campus and not checking out and receiving an early dismissal slip;
- Presenting an unacceptable verification or note for an excused absence; (see Excused Absence)
- Failing to have parent/guardian authorization;
- Oversleeping;
- Missing the bus or having car trouble.

**Any unexcused absence becomes an Unexcused Truancy if it is not cleared within 48 hours by parent or documentation.**

### Absences for Extracurricular Activity:

An absence for a student who has to miss school for a Guthrie High School activity will be counted as an activity absence. This absence will not count toward administrative failure. Students should pay close attention to the state's ten-day activity absence policy.



**College Visits:**

Guthrie High School seniors are given two days per year to visit a college of their choice, which could include residual ACT dates or college enrollment. This absence does not count against the ten-day rule, administrative failure, or semester test exemptions. Documentation from the school visited may be required upon the student's return.

**Parent-Verified Absence:**

- A parent must make contact by phone or in person to the Attendance office.
- A parent notifying the office does not make the absence a documented absence (see below).

**Documented Absence:**

A documented absence is necessary to keep the student out of administrative failure. A documented absence can be defined as:

- a doctor's note (document must be original; faxes must be received directly from the doctor's office);
- a court document;
- funeral information (immediate family).

The Attendance Office must have this documentation; if not, the absence may count as an unexcused absence, which counts towards administrative failure.

- Documentation must be turned in within five days of the absence or it may not count as a documented absence. The principal will make the determination if circumstances prevented the absence from being cleared within the time limit.
- The principal will make the final determination as to whether or not an absence is excused or unexcused and the acceptability of documentation.

**Administrative Failure:**

To implement the school policy of administrative failure and encourage attendance in school, the following procedures and guidelines shall be used:

- No student shall be absent more than nine (9) times in any one semester without proper documentation (see Documented Absence.)
- Any student who has more than nine (9) absences (without proper documentation) may not receive a passing grade in the appropriate subjects or grade level for that semester.
- If a student has an unexcused absence, the student may receive a zero for all work missed. The student is still expected to make up the work. Also, the student should expect disciplinary action.
- In the event a student has exceeded the allowable number of absences, the following is the appeal process that will be utilized: a written request must be made by the parent/guardian within 10 days of receipt of the appeal letter. An appeal committee will consider extenuating circumstances on an individual basis.

Periodic attendance letters may be mailed throughout each semester. Students who accumulate more than nine (9) undocumented absences for the semester will be in danger of receiving No Credit for the classes in which excessive absences occur.

**Ten Day Drop:**

After the 10<sup>th</sup> consecutive day of unauthorized absence, students are truant and dropped from attendance rolls.

**Truancy Law:**

Parents can be fined if they allow students to remain absent from school. Under the State Truancy Law, the district must report truancy to the District Attorney. Penalties may be assessed by the Logan County District Court.

**Unauthorized Absence:**

A student who fails to check out when leaving school anytime during the school day, leaves class without permission, or does not report to a specific location is subject to disciplinary action.

Disciplinary action will include, but not be limited to:

- 1<sup>st</sup> Offense: one (1) Saturday School
- 2<sup>nd</sup> Offense: two (2) days ISS
- 3<sup>rd</sup> Offense: three (3) days ISS
- 4<sup>th</sup> Offense: three (3) day suspension
- 5<sup>th</sup> Offense: five (5) day suspension

Any further offenses may result in suspension for the remainder of the semester and possibly the following semester.

**Attendance Reports:**

High School students may request an attendance report from the Attendance Office. A parent may come in and pick up an attendance report at any time in the Attendance Office.

#### *Attendance Codes:*

The following is a list of attendance codes as they pertain to student absences.

AB – personal business. If appropriate documentation is submitted, this will be changed to an AD.  
AC – college day. Seniors may use two college days per year.  
AD – documented absence. This does not count against the student's nine (9) allowable absences.  
AM – medical. If appropriate documentation is submitted, this will be changed to an AD.  
AR – vo-tech absence. Attendance taken at vo-tech is turned in to GHS for attendance recording.  
AU – unaccounted for. Student is absent and was not called in by a parent.  
EG – testing. This is not counted as an absence.  
EI – in school suspension. This is not counted as an absence.  
TU – tardy.

EC, ED, EE, EF, EL, EN, EO, ES, EX – these codes are on- or off-campus student activities and are not counted as an absence.

#### **BEFORE AND AFTER SCHOOL**

No student will be in the building before 7:00 a.m. or after 3:45 p.m. unless requested by a teacher or participating in a supervised activity.

#### **CAFETERIA**

Students are expected to behave in an appropriate manner while in the cafeteria. Students are responsible for maintaining their table, the area around their table, and for disposing all trays, plates, and trash in the designated cans.

#### *Cafeteria Guidelines:*

- Students will be required to present ID numbers to purchase meals.
- There will be no charging of meals in the cafeteria.
- Students may deposit additional money to their account balance any morning before school.
- Checks will be accepted for the full amount only. No change can be given.
- Payment can be made anytime online via the PaySchools link on the Guthrie Public Schools' website.
- Free or reduced accounts cannot be used more than once per meal and can only be used by the appropriate owner.
- Ala Carte is CASH only.
- Extra items are CASH only.
- Cashiers are not allowed to make change without a purchase.
- Federal and state laws govern reimbursable meals to the following:
  - Breakfast must be 3 or 4 items.
  - Lunch must be 3 to 5 items.

#### *Cafeteria Offenses:*

Cutting in line, leaving a tray or dirty table, not following instruction of a staff member, and other minor offenses during lunch will result in three (3) lunch detentions per offense. Major infractions will be handled as outlined elsewhere in this handbook.

#### **CELL PHONES / STUDENT POSSESSION OF WIRELESS COMMUNICATION DEVICES**

Students may possess a cellular telephone while on school premises and while in transit under the authority of the school. The term "cell phone" includes but is not limited to cellular phones, mobile phones, VoIP, iPhones, smart phones, smart watches, internet phones, or similar devices.

Students will keep cellular telephones turned off and out of sight during scheduled class time. During these times, students shall be restricted from text or picture messaging, calling, electronic mailing, instant messaging, uploading, downloading, gaming, web surfing, accessing social networking sites, or using any features or applications installed on communication devices.

Students may only use cellular telephones before and after school and at lunch or during break periods. Likewise, students may use cellular telephones while attending a function sponsored or authorized by the school, subject to the same restrictions applicable to instructional periods.

Due to safety concerns, the use or display of earbuds or headphones while on campus, with the exception of use during online coursework, is prohibited. The use of earbuds or headphones during extra-curricular activities is up to the discretion of the activity sponsor.

### **Disciplinary Actions:**

- 1<sup>st</sup> Offense: phone or ear device is confiscated AND Saturday School. The phone will be returned at the END of the day.
- Subsequent Offenses: device confiscated AND two days ISS.

*Failure to surrender a device upon request will result in a three (3) day out-of-school suspension.*

### **CHANGE OF ADDRESS**

Any change of address or telephone number should be reported to the Office. Any phone number changes for the School Messenger system should be turned in immediately to the Office.

### **CHEATING / PLAGIARISM**

Cheating will be considered the act or intent of giving or gaining knowledge for an assignment or test or to answer by fraudulent means.

#### ***Consequences:***

The penalty for cheating will be a zero for the assignment or test. Frequent acts of cheating will require further consequences as per teacher discretion.

Plagiarism is the intention or accidental use of another's ideas, words, or writing as one's own without appropriate documentation or relying too heavily on outside resources for the completion of an assignment.

#### ***Disciplinary Action:***

- 1<sup>st</sup> Offense: parents will be notified and a grade of "0" for the assignment or test will be given.
- 2<sup>nd</sup> Offense: above consequences apply plus a Saturday School will be assigned.
- 3<sup>rd</sup> Offense: 3-day suspension
- 4<sup>th</sup> Offense: loss of credit in the respective class for the semester.

### **CHECKING OUT PROCEDURE**

If it is necessary for a student to leave school, notification to the Attendance Office by the parent/guardian is required before the student will be allowed to check out. Students must sign out in the Attendance Office before leaving campus. Upon returning to school, the student is required to check back in at the Attendance Office. Failure to comply with this procedure may result in disciplinary actions. Students are only allowed to use the office telephone in case of illness or emergency.

**Guthrie High School operates under a closed campus policy.** Leaving campus without permission during lunch will result in disciplinary action from the Attendance Office. A student cannot check out during the lunch period UNLESS:

1. A parent guardian comes to the Office and checks the student out.  
or
2. The student is leaving for the remainder of the day.

### **CLASS OFFICERS AND QUEENS**

It is the policy of the Guthrie Public Schools for every student to have an opportunity for leadership. With this in mind, no student can be elected or appointed to more than three (3) offices during the school year and may be president of only one (1) organization or class per year. This rule applies to the editor(s) of the yearbook and the editor(s) of the school newspaper.

During the course of the school year, a girl may be elected queen of one (1) team or organization and attendant of any two (2) organizations. No girl may be queen twice in one year.

This rule will be enforced through the mutual cooperation of faculty and students. If any student is elected to too many offices, he/she will be allowed to make a choice as to which office to keep. Any problems concerning the enforcement of this rule will be reported to the building principal for action.

Candidates for any office (including queens or attendants) must meet the following qualifications:

- Meet the eligibility requirements of the OSSAA.
- Be in regular attendance.
- Be free of recent disciplinary reports of a serious or chronic nature.
- Not be president of any other organization or activity.
- Not be president and queen of the same organization.

### **CONCURRENT ENROLLMENT**

A junior or senior enrolled at Guthrie High School is eligible to participate in enrollment at high school and college simultaneously.

Permission must be obtained by the principal and is subject to current Oklahoma State Department of Education regulations. See the Course Selection Handbook for complete information.

## DANCES

Dances will be held periodically during the school year under the direction of various Guthrie High School organizations. Only those students enrolled at Guthrie High School are eligible to attend; junior high school age students will not be allowed to attend. All students wanting to attend prom who do not attend Guthrie Schools must be pre-approved by the principal.

Any student attending a school-sponsored dance, including the Junior-Senior Prom, may be subject to a BAC (Breath Alcohol Content) Test.

Students are not allowed to gather in the parking lot or cars or drive around the parking lot during a dance. Once students leave the dance, they are to leave the school grounds / dance site. No readmission is allowed once students leave the dance site.

## DETENTION

Students assigned detention by an administrator are to report to the assigned detention area. The following rules apply to all administrator-assigned detentions.

Failure to show for detention will result in the following disciplinary action: **two (2) days of ISS.**

Detentions assigned by a teacher will be served with that teacher. Failure to serve such detentions will result in the following actions:

- Detentions will double when given to the Discipline Office.
- Failure to serve detentions assigned by the office will result in two days of ISS.

## DRESS CODE AND APPEARANCE

The educational process includes preparing students to deal with rules and laws outside the school setting. By recognizing that appropriate dress is an issue which is addressed in the "real world" by workplace requirements or professional standards and expectations, students have an opportunity to learn that what is acceptable and appropriate in one situation is not acceptable in other situations. Clothing that may be fun or appropriate on the weekend may not be appropriate for school. Standards of dress are provided so clothing does not distract from the educational process. It is hoped that a minimum amount of time and effort is spent on enforcement; however, it is the responsibility of the student and parent to adhere to these guidelines.

### APPEARANCE:

- All students are required to wear shoes. House shoes, house slippers, cleated shoes, or wheeled shoes are not permissible in the school building.
- Skirts, dresses, and shorts should be no shorter than the longest fingertip when held at sides. The length of these items must be the appropriate length all the way around the body.
- Leggings and other stretchy clothing are allowed but should be covered by an outer garment that reaches the longest fingertip when held at sides. The length of these items must be the appropriate length all the way around the body.
- Headwear is not to be worn in the building. This includes, but is not limited to, hats, bandanas, earmuffs, and hair picks.
- The principal may make exceptions for spirit days or special activities.

Examples of inappropriate attire are, but are not limited to:

1. Clothing that inappropriately exposes the body.
  - a. Clothing that allows undergarments to be visible.
  - b. Pants with holes/rips/tears above the longest fingertip point of the thigh.
  - c. Clothing that exposes the midriff.
  - d. Shirts not long enough to be tucked in or to drop two (2) inches below the waistline without tugging or stretching the shirt.
  - e. Sleeveless shirts, blouses, and dresses whose straps are not at least one dollar bill's width.
  - f. Sleeveless shirts, blouses, and dresses not fitted under the arm.
  - g. Shirts not worn on both shoulders.
  - h. Mesh jersey or fishnet type clothing unless a t-shirt or other appropriate lining is underneath.
  - i. Pants below the waistline. Pants, sweats, skirts, or shorts rolled at the waist.
2. Sunglasses (including when worn as headwear.)
3. Bandanas.
4. Gang related attire or paraphernalia.
5. Clothing, badges, jewelry, or other items advertising drugs, alcohol, tobacco products or practices. Clothing, badges, jewelry, or other items reflecting messages of a suggestive, immoral, derogatory, hateful, or vulgar nature.
6. Apparel identifying a student as "security," "staff," "police," or comparable position.
7. Onesie pajamas.
8. Blankets used as coats.
9. Chains or "spikes" on clothing, attached to wallets, or worn as a necklace or bracelet.
10. Clothing not worn in accordance with the design (such as both straps being worn on overalls, or legs on pants being worn at their full length.)
11. Clothing that is excessively baggy or long, including trench coats.

Any clothing that disrupts the learning atmosphere of the school is prohibited. Clothing with possible implied meanings, intended or not, may be offensive and will fall under this policy.

#### *DRESS CODE POLICY:*

When a student has worn inappropriate clothing to school, the parent(s) of the student will be contacted. The student will be sent home to change clothing, or parents may be requested to bring appropriate clothing to school. If parent(s) are unavailable, the student will be assigned to in-school supervision. Time missed in procuring appropriate clothing will count as an unexcused tardy or absence in accordance with the attendance policy.

#### **DRIVER'S LICENSE VERIFICATION.**

The Department of Public Safety requires all high school age applicants to obtain from their school a verification of attendance. These can be picked up in the Attendance Office. Students must allow 24 hours' notice for processing. If a student is testing in the summer, it is recommended the request for school attendance verification be made before the end of the school year. The same rule will apply in verifying Reading Proficiency.

#### **DRUGS AND ALCOHOL**

It is the policy of the Guthrie Public Schools that no student shall possess, use, transmit, share, provide, sell, conspire to sell or possess, be in the chain of sale or distribution or be under the influence of any prohibited or controlled substance including a/an narcotic drug, illicit drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substances, alcoholic beverage or non-intoxicating beverage (defined by law, i.e. 3.2 beer). Counterfeit drugs (turkey drugs), drug paraphernalia and chemicals which provide a mood-altering effect are included as controlled substances. Illicit drugs include steroids, and prescription and over-the-counter medications being used for an abusive purpose. This prohibition applies to competitions, on school transportation, on school premises, at school functions, school-sponsored activities, performances, contests, athletics competitions, during lunch, or while under the supervision of school personnel. This policy is adopted in compliance with the Drug-Free Schools and Communities Act Amendments of 1989.

It is the responsibility of all school personnel to report suspected violations of this policy to an administrator. The administrator will notify the parents, impose appropriate consequences according to the discipline policy, and report the incident to the local authorities. School discipline will be imposed independent of any court action. A confidential drug/alcohol report, completed by the administrator, will be sent to the Superintendent or his/her designee and to the Drug Free Schools office.

Any student violating this policy and his/her parents will be provided a list of resources and encouraged to obtain drug/alcohol education, counseling, and/or chemical dependence treatment as appropriate and at the parent's expense.

Copies of this Policy shall be provided to all students and their parents at the beginning of each school year.

#### **CONSEQUENCES FOR STUDENT VIOLATION OF DRUG/ALCOHOL POLICY**

- A. Conspiracy/Chain/Sale/Distribution/Delivery of Drugs or Alcohol (for personal gain, monetary privilege or gain): Student will be suspended out of school for the remainder of the current semester and all of the succeeding semester.
- B. Possession/Use/Sharing/Being Under the Influence of Drugs or Alcohol:  
Students suspected of being under the influence may be subject to a field sobriety test conducted by a member of law enforcement. Failure to comply will result in first offense disciplinary action.
  1. **First Offense:** Ninety (90) day out-of-school suspension (1 semester equivalency)
    - A. A thirty (30)-day suspension may be granted if the student and the parents/guardians agree to the following:
      - (1) to meet with the District Counseling Service representative;
      - (2) to obtain, from a licensed practitioner, an alcohol/drug use assessment which may recommend counseling, education, treatment, and/or drug testing. The cost of any assessment or recommended counseling, education, treatment, etc. will be the sole responsibility of the student's parent or guardian.
  2. **Second Offense:** Suspension out-of-school for the remainder of the current semester and all of the succeeding semester.

Nothing in this policy is intended to limit or restrict the ability of the School District to take other disciplinary action against a student in a particular case in accordance with other policies governing student discipline. A school principal or the principal's designees may devise an appropriate disciplinary plan for an individual student relating to the substance abuse in question and may submit that plan to the Superintendent, Superintendent's designee, or principal for approval. If such disciplinary plan is approved by the Superintendent, Superintendent's designee, or Principal it may be implemented for the student in question.

**NOTE: Procedural Due Process Rights:** For ALL out-of-school suspensions, the due process steps outlined in the GPS Policy Manual and this handbook will govern administrative procedures to be followed in the enforcement of this policy.

### REPORTING STUDENT SUBSTANCE ABUSE

- A. The Board recognizes the complexity of problems which may be associated with student substance abuse. The concern is for the well-being and best interests of students at all times. Therefore, the following procedure will be utilized by teachers and administrators in reporting students who appear to be under the influence, as defined by law, of: low-point beer, alcoholic beverages, or controlled dangerous substances. This policy is adopted in compliance with Oklahoma Statute tit. 70§24-138.
- B. When it appears to a teacher or administrator that a student may be under the influence of low-point beer, alcoholic beverages, or controlled substances (drugs), the teacher or administrator will report the matter in writing to the school principal or his/her designee. Whenever possible, the teacher or administrator should attempt to obtain a corroborative observation from another teacher or administrator.
- C. The report of the teacher or administrator will state the date, time, and place of the incident. It will also describe the actions of the student or other circumstances from which the teacher or administrator concluded that the student appeared to be under the influence of low-point beer, alcoholic beverages, or controlled substances.

### DUE PROCESS

#### A. SUSPENSION OF TEN DAYS OR LESS

1. An appeal to the building level Appeals Committee can be requested, by letter, to the school principal within five (5) calendar days after the principal's out-of-school suspension decision is received by the student and/or his or her parent. The out-of-school decision becomes final and non-appealable if a request for appeal is not received within the time frame described above.
2. Upon receipt of the appeal request, the principal shall confirm that the student's out-of-school suspension falls within the category out-of-school suspensions for which an appeal to the Appeals Committee is authorized to hear. If for any reason the short-term out-of-school suspension is extended beyond ten (10) school days prior to the committee hearing, the procedures applicable to the long-term out-of-school suspension must be followed.
3. The Appeals Committee will conduct an investigation, in an informal manner, and make a decision (by majority vote) as to the guilt or innocence of the student and the reasonableness of the term of the out-of-school suspension. **The Appeals Committee reserves the right to amend, rescind, or alter the length of suspension based on its findings.**
4. The decision of the Appeals Committee shall be final and non-appealable.

#### B. SUSPENSION IN EXCESS OF TEN DAYS:

1. A parent or student may appeal the out-of-school suspension decision of the principal to the Superintendent of Schools.
2. An appeal must be submitted to the Superintendent of Schools, or designee, at 802 East Vilas, Guthrie, OK.
3. If no appeal is received within five (5) calendar days from the parent or student, the principal's decision will be final.
4. The Superintendent reserves the right to amend, rescind, or alter the length of suspension based on the findings of the investigation.

### EARLY GRADUATION

Students enrolled through Guthrie Public Schools are afforded the opportunity to graduate early via online coursework, the Bluejay Academy, or Faver Alternative School. If the required coursework is completed prior to commencement exercises in May, diplomas will be issued in early June with the other members of the current academic year's graduating class.

### ELECTIONS

There will be a number of elections at Guthrie High School. Before an election is held, sponsors must submit qualifications, rules, and dates to the principal for approval. A copy of the written rules shall be posted on the student or class bulletin board for at least one week before students file for office or before they are nominated.

Written Ballots must be prepared for all elections, and all ballots for any elections will be counted in the office of the Principal/Activities Coordinator where they will be tabulated and results will be determined. The sponsor and representatives of the organizations are responsible for this tabulation. No student can be elected president of two school organizations during the same year. Candidates for any office (including queens or attendants) must meet the following qualifications:

- Meet the eligibility requirements of the OSSAA.
- Be in regular attendance.
- Be free of recent disciplinary reports of a serious or chronic nature.
- Not be president of any other organization or activity.
- Not be president and queen of the same organization.

### FIELD TRIPS

It is a privilege and honor for Guthrie Public School students to attend and represent our school at various activities through the course of the year. Students must be academically eligible to participate in any school activity. School dress code standards apply to all field trip

activities. Inappropriate behavior on these trips may warrant severe disciplinary action. Students must ride the school bus to and from the activity. During any trip, major inappropriate behavior (such as curfew being broken) may result in the student:

- Being sent home at his/her own expense.
- Suspension from school for an appropriate amount of time.
- Loss of the privilege to go on any future school trips.

### **FIGHTING / ASSAULT**

Fighting will not be tolerated at Guthrie Public Schools due to a chance of injury and/or property damage. Fighting is defined as any situation in which there is participation in an incident involving physical violence. Assault is defined as a physical act and/or an act, criminal or tortuous, that threatens physical harm to a person, whether or not actual harm is done. Disciplinary action will be taken by the administrator if either persons involved fit the above definition. A student that has been suspended out of school may be required to attend a conference with the principal before the individual is allowed to return to his/her regular classes. If a student participates in a fight, the following may apply, and Administration reserves the right to modify any discipline consequences.

#### **Disciplinary Action**

##### **FIGHTING**

- 1<sup>st</sup> Offense: suspension from school for five (5) consecutive days. (See Suspension Policy.)
- 2<sup>nd</sup> Offense: suspension from school for ten (10) consecutive days. (See Suspension Policy.)
- 3<sup>rd</sup> Offense: suspension from school for the remainder of the semester.

##### **ASSAULT**

- 1<sup>st</sup> Offense: suspension from school for fifteen (15) days. (See Suspension Policy.)
- 2<sup>nd</sup> Offense: suspension from school for forty-five (45) days. (See Suspension Policy.)
- 3<sup>rd</sup> Offense: suspension from school for the remainder of the year. (See Suspension Policy.)

Students who film a fight at school and promote the video online or on Social Media may be disciplined under both policies as the administrator deems appropriate.

Any student who engages in a fight may be subject to review and/or fine by the District Attorney's Office.

### **FINANCIAL OBLIGATION**

It is the policy of the Guthrie Public Schools to not charge fees for classes. However, students may be expected to pay for special projects, materials, and activities (i.e., art, science lab fees, elective classes, etc.)

### **FIREWORKS**

Fireworks are not permitted while students are attending school, on school premises, or at school-sponsored activities. Any student in violation of said policy will face immediate disciplinary actions.

### **FOOD AND DRINK**

No glass bottles are allowed in the building at any time. Only water bottles are allowed in the library and library lab/annex. No food or drink is allowed at or near any computer station.

### **GAMBLING**

No gambling in any form will be allowed at Guthrie High School at any time.

### **GANG CODE / NON-SCHOOL SANCTIONED ORGANIZATIONS**

The following are prohibited at Guthrie High School during the school day and at all school events (home and away):

- Possession, wearing, use, distribution or displaying of any sign, symbol, badge, color, or other item that is evidence of affiliation with, or membership in, an organization that is a gang or an organization that is not sanctioned (approved of) by the school administration.
- Students will not be permitted to wear pants below the waistline (sagging and bagging.)
- The wearing of headgear that would associate a student with an organization that is not sanctioned by the school. This includes caps, bandanas, handkerchiefs, shoestrings, or any other item associated with gang-related behavior.
- Participation in any act, either verbal or non-verbal, to include gestures, expressions, handshakes, signs, etc., that may indicate an affiliation with, or membership in, an unsponsored, unacknowledged organization.
- Participation in any act that may further the interest of such an organization, including but not limited to, membership, writing or inscribing graffiti, messages, symbols or signs on school property.

Violation of this policy will result in disciplinary actions up to and including the suspension for the current semester and the following semester and filing of criminal charges, depending on the severity of the infraction.

## **GRADE CLASSIFICATION**

Students who are enrolled as regular high school students are classified as follows:

Freshmen: have completed less than 4 units/credits

Sophomores: must have successfully completed four (4) units/credits

Juniors: must have successfully completed eleven (11) units

Seniors: must have successfully completed seventeen (17) units and have attended high school for six semesters.

Classification requirements must be met by the first day of classes for the fall semester. Students not meeting the required number of credits will be reclassified to the lower grade level at the beginning of the school year and may remain at that level for the entire year.

## **GRADING SYSTEM**

Parents and students are encouraged to frequently monitor grades through the District's online gradebook system. Final report cards may be picked up at the high school beginning the first week of June. The report cards contain an academic grade and an attendance summary. Please check each area carefully to determine progress.

A: 90-100

B: 80-89

C: 70-79

D: 60-69

F: 59 or Below

NC – No Credit (attendance non-compliance)

Pre AP, AP, and College Concurrent courses will be weighted on a 5.0 scale.

Mid-term and semester finals will not count for more than 20% of a student's grade.

## **GUIDANCE SERVICES**

Guidance services will be available for all students. The principals, counselors, and teachers are ready to provide personal, educational, and vocational counseling and guidance whenever it is needed. The counselors are available to help with problems. Students are assigned to the following counselors:

Mrs. Annie Chadd: Senior Class and Sophomores A-L

Ms. Maggie Wade – Junior Class and Sophomores M-Z

Mrs. Kristi Blakemore – Freshman Class

While every effort will be made to keep parents and students informed of progress, programs, scholarships, units of credit, or records of attendance and academics, it is the responsibility of the student to acquire this information.

## **HALL PASSES**

Students are not permitted in the halls during class periods unless they are accompanied by a teacher or have hall pass from an authorized staff member. The pass must contain the student's name, the date, destination, time, and staff member's signature.

## **HEALTH & MEDICATION**

If a student is injured or becomes ill at school, he/she should report to the Office and a parent/guardian will be notified.

It is the policy of the Guthrie Public Schools that NO drugs or medication of any kind (including aspirin and similar products) except those prescribed by a physician, will be given to a student by school employees.

### ***ILLNESS AND MEDICATION***

We request you adjust your student's schedule to eliminate the need to take medication during the school day. In the event it is necessary for a student to use medication during the school day, the following procedure will be followed:

- All medication, appropriately labeled by the pharmacy or physician as to the name of the medication, dosage instructions, doctor's name, and prescription date, is to be brought to the Main Office secretary upon arrival at school.
- A Medication Authorization form dated and signed by the parent/guardian, must accompany the medication giving the student's name, dosage amounts, specific dosage times, and other instructions if necessary. This form is available on the district's website under Departments, Health Information and Forms, Medications at School or at the school's office.
- Confirmed asthmatic patients with a notes from the physician may keep their inhalers with them.
- If you do not wish to send a large bottle of medication to school, we suggest you ask your pharmacist to label an additional, smaller container for use at school.
- A log of the student's medication will be kept at the school office.



*NON-PRESCRIPTION MEDICATION* is NOT allowed at school. If a student needs to take a non-prescription medication, a parent/guardian must come to the Main Office to administer the medication.

### **HOMEBOUND POLICY**

Teachers are responsible for assigning adequate homework for their respective subjects. It is the student's responsibility to acquire the assignment and make up any work that is missed. Work being sent will be contingent upon work being returned weekly.

### **HONOR ROLLS**

Each semester those students making a 4.0 (+) will be placed on the Superintendent's Honor Roll. Those students having no grade(s) below a "C" and with a 3.5 – 3.99 average or better will be placed on the Principal's Honor Roll. Students must receive credit in all classes enrolled in to be eligible for an Honor Roll.

### **IN-SCHOOL SUPERVISION (ISS)**

In-School Supervision (ISS), if offered, will not apply to the following offenses:

- Fighting
- Crimes under Oklahoma Statutes
- Drug Offenses
- Weapon Violations
- Theft
- Sexual Harassment

If a student is placed in ISS and breaks the rules, he/she will be suspended pending review of the offense. When the suspended student returns, he/she will complete the original ISS placement. Students assigned to ISS will participate in mandatory community service at the high school. Students will not be able to participate in, or attend, any school activities while they are assigned to ISS.

*All ISS assignments must be completed in a satisfactory manner and cleared by the ISS instructor before the student will be allowed to return to the regular classroom.*

### **INTERSCHOLASTIC SPORTS**

Guthrie High School participates in a wide variety of varsity sports for both men and women as a Class 5A school. Students who wish to participate on a varsity team must make the squad and comply with the requirements set by the Oklahoma Secondary School Activities Association. Varsity sports include baseball, basketball, cheerleading, cross country, golf, football, soccer, softball, tennis, track, and wrestling. Physicals and insurance or insurance waivers are required.

### **INTIMIDATION / HARASSMENT (No-Bully Law)**

Intimidation, threats, or harassment directed toward other students will not be tolerated. All students are expected to treat others with respect at school, at school activities, and at other extracurricular activities.

**Bullying will not be tolerated.**

**Please refer to the GPS Policy Manual Section F-31: Policy Prohibiting Harassment, Intimidation and Bullying Procedures for Combating These Behaviors.**

Disciplinary Action:

- 1<sup>st</sup> Offense: parent conference/phone contact and suspension from school for three (3) consecutive days. (See Suspension Policy.)
- 2<sup>nd</sup> Offense: parent conference/phone contact and suspension from school for five (5) consecutive days. (See Suspension Policy.)
- 3<sup>rd</sup> Offense: Suspension for the remainder of the semester and the following semester. (See Suspension Policy.)

### **LEWD AND/OR IMMORAL BEHAVIOR**

Immoral and/or lewd behavior will not be tolerated. Infractions will result in administrative disciplinary action.

Examples of inappropriate behavior are, but are not limited to:

- Writings
- Drawings
- Pictures
- Magazines
- Images in electronic format

### **LOCKERS**

Lockers will be assigned upon student request. **STUDENTS, DO NOT GIVE YOUR LOCKER COMBINATION TO ANOTHER STUDENT.** Each student is responsible for keeping his/her locker clean and neat. Any vandalism, including stickers or writing on lockers, is prohibited. Violations will result in paying replacement costs and administrative disciplinary action.

Pursuant to Title 70 O.S. 1987 §24-102, students have no reasonable expectation for privacy rights from school officials in regard to school lockers, desks, or other school property.

### LUNCH

We operate a CLOSED CAMPUS. Students must stay in a supervised location from the time they arrive until dismissed. The cafeteria offers many choices. Snacks (i.e. chips and drinks) are available at the vending machines.

Leaving campus without permission during lunch will result in disciplinary action from the Attendance Office. A student cannot check out during the lunch period unless:

- A parent/guardian comes to the Office and checks the student out or
- The student is leaving for the remainder of the day.

### MAKE UP WORK

Students, upon returning from a documented absence, will have the total number of days missed plus one additional day to make up work. Major assignments that were assigned earlier in the semester will be due on the designated day whether the student is in attendance or not. IT IS THE RESPONSIBILITY OF EACH STUDENT TO MAKE ARRANGEMENTS FOR MAKE UP WORK.

### MEDIA CENTER

The school has a well-equipped media center with a full-time librarian. Instruction in media usage is given to all students. Students are encouraged to use the media center regularly. The media center will be open for students thirty (30) minutes before and after school. Teachers may issue hall passes for students to visit the media center during class. *Prior authorization from the librarian is required before students are allowed to work in the library computer lab.*

### MERIDIAN TECHNOLOGY CENTER

Juniors and seniors (and sophomores for qualifying programs) may enroll at Meridian Technology Center. Students enrolled at Meridian Tech will receive a maximum of four (4) units of credit through Guthrie High School for that work. Four (4) hour blocks accomplish this in the a.m. and p.m. classes. Students who drop classes at Meridian Tech will lose those credits.

High School students attending Meridian Technology Center are provided transportation. **Starting immediately and continuing through the end of the first semester of the 2020 – 2021 school year, students will ~~not~~ be allowed to drive private vehicles to and from Meridian Technology Center provided that the parents of any student and the student must sign and adhere to an agreement the Guthrie Public Schools which will include the following:**

1. A written statement to the District declining the bus transportation provided by Guthrie Public Schools & Meridian.
2. A written statement signed by the student's parents authorizing the student to drive to Meridian alone by private vehicle.
3. A written statement signed by the student's parents and the student waiving any liability claim against the Guthrie Public Schools arising out of the parent's decision to allow their child to drive their private vehicle to and from Meridian.
4. A commitment that the student will make the trip to and from Meridian alone or with a parent.
5. A commitment that the student will not allow any other student to travel with him/her to and from Meridian.
6. Any violation of this policy or the agreements listed above may result in the immediate reinstatement of the prohibition against the driving of private automobiles to Meridian.
7. The superintendent shall make all determinations as to whether a student has violated these requirements.

**Bus transportation will continue to be available. Any parent or student who desires to use the provided transportation may do so.**

### NATIONAL HONOR SOCIETY

To be a member of the National Honor Society, a student's grade point average must be 3.5 or higher on a 4.0, unweighted, scale. For the high school NHS, averages are based on all grades received, including those during the freshman year. High school eligibility begins the second semester of the sophomore year (as per National Honor Society guidelines) and with a teacher recommendation required for prospective members. All students are expected to meet other criteria, including leadership, service, and character.

### OFF LIMITS AREAS

The following areas are off limits during the school day, including before school, during the lunch hour, and during passing periods.

- Crooks Drive (south of the building).
- The tennis courts and greenhouse area.
- The parking lot except to load and unload before and after school. NO LOITERING IN CARS.
- The area east of the annex (outback) buildings.
- The area west of the vocal room including pond and outdoor classroom, unless under teacher supervision.

Infractions will be dealt with in the Attendance Office.

## **OKLAHOMA STATUTES**

Action(s) defined as crimes under OKLAHOMA STATUTES may result in suspension if the student commits the acts while in attendance at school, en route to / from school, on school premises, or at school-sponsored activities. Students may also be suspended with said suspension for the remainder of the semester and for the following semester on the first offense for the following:

1. Assault and battery of a school official.
2. Possession of a dangerous weapon or facsimile (with or without intent to do bodily harm.)

For example:

- a. Knives
  - b. Firearms and/or facsimiles (including cap guns)
  - c. Explosives
  - d. Metal objects (chains, brass knuckles, etc.)
  - e. Clubs
  - f. Sharp or pointed instruments
3. Participation in an illegal demonstration on school property.

Students will be suspended for three (3) to five (5) days for the first offense and may be suspended from school for the remainder of the semester and for the following semester on the second offense for the following:

- Verbal assault directed toward a school official.
- Defying, or failure to comply with, a school official.
- Inciting a fight.
- Failure to identify oneself.

## **ORGANIZATIONS**

The following organizations are sponsored by Guthrie High School: Academic Team, Art Club, BPA, Cheerleading, Drama Club, English Club, FCCLA, FFA, Foreign Language Club, Heritage Club, Humanities, Key Club, LINK Crew, Mu Alpha Theta, National Honor Society, JROTC Teams, Science/Environmental Club, Student Council, Vocal, Yearbook, and Youth in Government.

Sponsors must approve all club and class meetings. The president should contact the sponsor to obtain permission for a meeting. The sponsor is responsible for obtaining final approval from the Principal/Activities Coordinator for a calendar date, etc., and to place the activity on the official school calendar. Sponsors must attend all functions of their group.

No students will be allowed to drive themselves to any school-sponsored activity held out of town.

## **PARENT CONFERENCES WITH TEACHERS**

Parent-Teacher Conferences are arranged through a teacher, counselor or administrator. Parents should phone or email to avoid conflicting appointments.

## **PLEDGE OF ALLEGIANCE / NATIONAL ANTHEM**

The Pledge of Allegiance and the National Anthem of the United States of America will be given at various times during the school year. It is the student's right not to participate, but the student MUST remain quiet, attentive, and respectful to the rights of others during the ceremony.

## **PROFANITY**

Profanity and/or obscene gestures will not be tolerated while attending school, on school premises, or at school-sponsored activities.

Disciplinary Action:

- 1<sup>st</sup> Offense: One (1) Saturday School
- 2<sup>nd</sup> & Subsequent Offenses: Two (2) days ISS

Profanity used while in conversation with a staff member will result in two days of ISS.

## **PROFICIENCY-BASED PROMOTION**

All K-12 students are eligible to advance one or more levels in designated curriculum areas if they perform at 90% or higher on assessments designated by the Guthrie Public School District. This type of curriculum advancement is proficiency-based promotion.

Upon request of a student, parent, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum as identified in Title 70 O.S. §11-103.6

Core areas are as follows:

Social Studies, Language Arts, Mathematics, Science, Languages, and the Arts.

Proficiency will be demonstrated by testing with the Oklahoma Proficiency Tests by Riverside, Edgenuity online final exams, or with district approved, teacher-created criterion referenced tests. In addition, a performance demonstration will be required in language arts, foreign language, and the arts. Lab sciences at the high school will require performance of relevant laboratory techniques.

More details can be obtained from the district policy on Proficiency-Based Promotion E-22A found on the district's website or from the site principal.

### **PROGRESS REPORTS**

Progress reports can be requested through the office, a counselor, or an administrator. Parents are encouraged to regularly monitor student progress via the online grading portal.

### **PUBLIC / PERSONAL DISPLAY OF AFFECTION**

Personal Displays of Affection will not be tolerated. Infractions will result in disciplinary action and counseling.

### **RACIAL SLURS**

It makes no difference if the racial slurs are in jest or in earnest. "Flag words" are also considered racial slurs.

Disciplinary Action:

- 1<sup>st</sup> Offense: Three (3) consecutive days suspension. (See Suspension Section.)
- 2<sup>nd</sup> Offense: Five (5) consecutive days suspension. (See Suspension Section.)
- 3<sup>rd</sup> Offense: Five (5) consecutive days to one (1) year suspension. (See Suspension Section.)

### **SATURDAY SCHOOL**

Saturday School will be held from 8:00 to 11:30 a.m. A Saturday School placement will take precedence over any other extracurricular activity.

Failure to arrive by 8 a.m. will result in the student not being admitted to Saturday School. Students should bring enough classroom assignments or reading materials to fill the entire time frame. No electronic devices are allowed. No food or drinks are allowed, though a 10-minute break for the vending machines is given.

Failure to attend Saturday School will result in the following disciplinary action:

- 1<sup>st</sup> Offense: Two (2) days ISS
- 2<sup>nd</sup> and Subsequent Offenses: One (1) day suspension

### **SCHEDULE CHANGES**

Students are expected to honor their enrollment schedule.

Class changes or any type of schedule change will be made by the counselor only after thorough counseling, a very good reason established, and parent notification.

**All AP schedule changes must have principal approval.**

Schedule changes may only be made for the following reasons:

- The course has been completed in a virtual setting.
- The course level is incorrect or an enrollment error is evident.
- The student wishes to attempt, under a different teacher, a course previously failed.
- A particular course is required to graduate.

Any other changes must be with administrative approval based upon sound educational evaluation and in compliance with the 90% attendance policy. Students will not be allowed to make schedule changes to change instructors unless an extenuating circumstance gains administrative approval. ALL STUDENT CLASS CHANGES MUST BE WITHIN THE FIRST FIVE DAYS OF EACH SEMESTER TO RECEIVE CREDIT.

### **SCHOOL ACTIVITIES**

Students who misbehave (i.e., run, roam, harass, fail to cooperate with school officials) at school activities will be dismissed from the activity without a refund and can face additional administrative action.

### **SEMESTER TEST EXEMPTIONS**

Students may be exempt from semester exams if they have at least a "C" in the course at the time of the test, have no more than three absences, and no tardies. School-related absences do not count against the three absence total.

## **SEXUAL HARASSMENT**

Sexual harassment is any type of verbal / physical abuse of a sexual nature. Suggestive comments, unwanted touching, obscene hand / body gestures, suggestive notes, etc., would be considered sexual harassment. Since this covers a wide degree of offenses, the punishment on the first offense will range from three (3) days suspension to suspension for the remainder of the semester and the following semester. Also see Unwanted Touching section.

## **SIGNS**

All signs posted in Guthrie High School must be approved by the Administration. Any signs posted improperly will be removed.

## **SOLICITING**

No soliciting or selling may be done in the school without approval of the building principal. Only fundraising activities approved by the Board of Education are allowed.

## **STUDENT ID BADGES**

Student ID badges will be issued upon request. If a student loses his/her badge, a replacement cost of \$5 will be incurred, and the student will be responsible for making arrangements through the Main Office to have a replacement badge made.

## **STUDENT SEARCH**

School personnel have the authority to detain and search, or authorize the search of, any student upon suspicion the student is in violation of District policy.

## **STUDENT WELFARE / CHILD ABUSE**

Employees of the Guthrie Public Schools are required by law to report suspected child abuse victims to the Department of Human Services. In suspected cases of physical and sexual abuse, local authorities may question the victim at the school site without the principal obtaining permission from the victim's parent/guardian.

## **SUBSTITUTE TEACHER POLICY**

Failure to comply with school rules while under the direct supervision of a substitute will result in immediate administrative disciplinary action.

## **SUSPENSIONS**

It is the philosophy of the Guthrie Public Schools that no student be permanently suspended from school unless every means has been exhausted in trying to teach the student respect for policies and guidelines of the school.

However, when it is evident a student has no interest in an education, is a behavior problem, or is a chronic truant, the Administration must take action suspending said student in the best interest of the school as a whole.

**Out-of-school suspensions shall be served on consecutive school days until completed.**

**A student will not be allowed to participate in any school activity during the time of the suspension and until the day following the last day of the suspension.**

Any student who has accumulated in excess of three (3) suspensions for attendance or disciplinary action may be suspended for the remainder of the semester, for the following semester, or longer if allowed by law in extreme cases.

While serving a suspension, a student will not be allowed on campus or allowed to attend or participate in any school-sponsored activity. If this policy is violated, a suspension of three (3) days, the remainder of the current semester, and/or the following semester will be added to the current suspension.

While suspended or in "In-School Supervision" (ISS) a student may not take part in any school activity including extracurricular practices.

## **TARDIES**

Criteria for tardies:

- A tardy is defined as not being in the classroom when the tardy bell rings.
- The counting of tardies for attendance purposes will be by individual class period.

*Disciplinary Action:*

- 12 tardies in a class: One Saturday School
- 18 tardies in a class: Two days ISS
- 24 tardies in a class: Three days ISS

## **TELEPHONE USAGE**

Classroom phones are not to be used by students. Messages will be delivered to students as necessary.

## TESTING FOR INITIAL PLACEMENT OF HOME SCHOOLED / NON-STATE ACCREDITED SCHOOL STUDENTS

When a student transfers in from home or non-state accredited schools, they will be placed at the last level reached in an accredited high school. If proof is presented that home or non-state accredited private courses have been taken, testing will be given to that level.

The following rules apply:

- Testing is by appointment only.
- Passing scores on the test(s) will be 90%. If the test(s) is (are) passed by at least that score, credit will be given on the high school transcript.
- If the test(s) is (are) not passed, the student will be placed at the level last attained in a state accredited school.
- Placement testing is given only once per subject.
- If no testing is requested, the student will be placed at the ninth grade entry level or at the level indicated by their last state accredited school transcript.
- Testing will be scheduled through a guidance counselor.

## TESTING OUT OF CLASSES

Upon the request of the student, parent, guardian, or educator, a student will be given opportunity to demonstrate proficiency in one or more areas of the core curriculum.

1. Tests will be by appointment only. The contact point for testing will be in the Guidance Counselor's Office.
2. Qualifying students are those who are legally enrolled in Guthrie High School.
3. The passing scores will be 90% with no retest during the same testing period.
4. Tests will cover:
  - a. the entire course content.
  - b. Oklahoma Academic Standards
  - c. the subject matter taught at Guthrie High School.
5. No one will be allowed to test out of any class for which they have already taken a more advanced class in the same subject area.
6. A passing grade will result in the course being put on the transcript for credit but with no letter grade. Credit for graduation will be given as a class passed.
7. Failure to demonstrate proficiency will not be noted on the transcript.

## TEXTBOOKS

Textbooks will be issued through the teacher in your classes. Textbooks are provided to the school through state funding, which means books must be utilized by the school for multiple years. Therefore, it is your responsibility to treat books with care. Once you have been given books to use, you will be responsible for the books assigned specifically to you until you complete the school term or until you withdraw from school. A textbook which is lost or damaged will be your responsibility. You must take care of replacement or damage costs before you receive your final grades. The school may hold grades and records if fines or replacement costs are not resolved.

## THROWING OBJECTS

Due to obvious danger, throwing of any objects (including snowballs and ice balls) will not be tolerated. If an item is thrown that could cause damage or injury, the penalty will be the same as fighting; the exception is if a serious injury is caused then the student may be suspended for the remainder of the semester and/or for the following semester.

## TOBACCO

In compliance with State Laws of Oklahoma, it shall be the policy of the Guthrie Board of Education that the use of, or possession of, tobacco products (including smokeless tobacco), including paraphernalia, synthetic cigarettes (Vapes, electronic) in any form, by students while attending school, in/on school premises, and at school-sponsored activities is prohibited.

Any student in violation of said policy will face immediate disciplinary action and a possible citation from the Oklahoma ABLE Commission.

- 1<sup>st</sup> Offense: Parent conference / phone contact and suspension from school for five (5) consecutive days. (See Suspension Policy.)
- 2<sup>nd</sup> Offense: Parent conference / phone contact and suspension from school for ten (10) consecutive days. (See Suspension Policy.)
- 3<sup>rd</sup> Offense: Suspension for the remainder of the semester, or suspension for the remainder of the school year. (See Suspension Policy.)

## TRANSCRIPTS

Transcripts will be provided free of charge to transferring students and yearly graduates. Please allow twenty-four (24) hours working time to process. Transcripts will reflect all classes attempted. If a class is repeated, both grades will be represented on the transcript. Final transcripts will not be available until approximately two weeks after the close of the school year.

## **TRANSPORTATION**

All bus-riding students must complete a Bus Rider Registration form and adhere to the Bus Rider Guidelines as set forth by the Guthrie Public Schools Transportation Department. Since the bus driver is fully responsible for matters of safety, he/she is given full authority over all students on his/her bus. Students are to ride only the bus assigned to them. The Transportation Department must approve any changes. Misbehavior endangers the safety of the riders and the driver.

*Since school transportation is a PRIVILEGE, a student may be required to walk or provide their own transportation.*

## **UNWANTED TOUCHING**

Any situation in which one student makes aggressive contact in any manner on another student.

- 1<sup>st</sup> Offense: three (3) day suspension
- 2<sup>nd</sup> Offense: five (5) day suspension
- 3<sup>rd</sup> Offense: ten (10) day suspension

Also see Sexual Harassment Section.

## **UNWRITTEN REGULATIONS**

Each year, there are a few things including some "fads" that appear on our campus. We are not listing these, nor are we making a regulation to cover all of the problems that may arise. When a fad begins on the campus and a "nuisance" develops, we shall immediately eliminate the nuisance.

## **VALEDICTORIAN AND RANK IN CLASS**

A valedictorian is defined as a student who has achieved the highest degree of academic excellence in school. To be considered for valedictorian status, students must be enrolled at Guthrie High School at the beginning of their senior year.

Beginning with the class of 2023, candidates for valedictorian may not have a grade below an A in any on level class and must not have a grade below a B in any Advanced Placement (AP) or college concurrent course.

Candidates for Valedictorian must be students of good character. Therefore, they must not have had any disciplinary record of suspension and must not have earned any NC's (No Credit) on their transcript.

8th grade courses transcribed for high school credit shall be calculated in overall GPA.

In order to be considered for Valedictorian, students must have taken at least one AP or college concurrent enrollment course, or the highest level core class for which they are eligible, from each of the four core subject areas (English, Math, Science, and Social Studies.) Coursework to be considered must be transcribed before second semester of a student's senior year, unless exception has been granted in advance by the high school principal.

PreAP, AP, and approved college concurrent enrollment courses will be scored on a 5.0 grading scale. Students maintaining a 4.0 GPA will be recognized as a valedictorian for scholarship purposes. The students with the highest and second highest GPAs in the graduating class will speak at commencement exercises.

If any of the aforementioned regulations are compromised between May 1st and the date of graduation, the Valedictorian candidate may forfeit his/her recognition of said academic distinction.

## **THEFT/VANDALISM AND OTHER OFFENSES**

Any student committing an act of vandalism, theft, or forgery is subject to suspension. Damaged or stolen school property must be paid for or replaced by the offending student. The use or possession of stink bombs and/or any other object that would be detrimental to the educational process or that might disrupt any event, class, etc., will also be considered vandalism. Offenses listed above may result in more severe penalties of suspension. Suspensions may range from three (3) days to the remainder of the semester and the following semester, and/or appropriate civil action.

## **VEHICLES**

### **CAMPUS SPEED LIMIT IS 15 M.P.H.**

Every vehicle must be parked inside the designated area and not be moved or used from arrival until departure at the end of the school day. The school will accept no responsibility for theft or vandalism of vehicles; all cars should be locked and valuables removed upon arrival at school. All student drivers must have a valid driver's license. No one is to be parked in any fire lane.

The first row (both sides) of the parking lot nearest the school is reserved for the staff or for other vehicles as marked. The parking places next to the building are reserved for adult visitors and handicapped individuals. Parking will be on a first come, first serve basis, and students must park in the lot west of the main building. Failure to comply may result in disciplinary action.

Students should not block traffic by double parking on the end of the rows; these are emergency exits for fire and police vehicles. Vehicles may be towed if drivers do not abide by the parking regulations, and/or loss of parking/driving privileges may result.

Students leaving their cars in the parking lot when going on a field trip, school-sponsored event, or overnight will follow parking regulations. However, the school will not assume or accept any responsibility for the vehicle.

If a student drives on a dirt/grassed area, parks somewhere other than the student area in the front parking lot, parks in a fire lane (marked by a red line), or parks in an area that is not marked as a parking spot, he/she may be subject to the following discipline:

- 1<sup>st</sup> Offense: Saturday School
- 2<sup>nd</sup> Offense: Two (2) days ISS
- 3<sup>rd</sup> Offense: Three (3) days ISS

Students are not allowed in the parking lot or in parked cars during the school day.

Each vehicle is to be registered with the Main Office by the student and obtain a parking permit at enrollment. Parking permits may be purchased for \$20. Students who do not get their license until second semester may purchase a permit for \$15 if purchased within 30 days of the issue date of their license. Failure to acquire a decal, improper parking, or any driving infraction may result in your vehicle being towed at the owner's expense. **Any towing fee will be at the car owner's expense.**

### **VENDING MACHINES**

Vending machines are provided for your convenience. They are to be used only at the appropriate times and not during class time. All vending machines are "use at your own risk."

### **VISITORS**

All visitors must report to the Main Office or North Office, sign in, and wear a visitor badge in the building. We cannot accommodate student visitors during the school day. Parents, if you need to talk with your student, report to the Main Office for assistance. Visitors with infants must remain in the Main Office.

### **WEAPONS**

Students should not bring any type of instrument to school that can be used as a weapon or tool which could be used to deface or vandalize school property.

The following instruments may be considered weapons:

- Knives
- Firearms and/or facsimiles including cap guns, etc.
- Explosives and/or facsimiles
- Metal Objects (chains, brass knuckles, etc.)
- Clubs
- Sharp or pointed instruments
- Stun guns
- Chemical sprays

Violations of this policy will result in administrative action. See the Oklahoma State Statutes section. Students may be suspended for up to one (1) calendar year for violation of this policy.

### **WEATHER**

In the event school is closed or starting late due to inclement weather, parents are asked to listen to local radio and television stations. When possible, the District's website will also be updated to include the newest information.

If weather conditions deteriorate during the school day and it becomes necessary to dismiss school early, the Superintendent will notify the local radio and television stations. When possible, the update will also be included on the District's website. Please remember to not phone the school to ask about closing or dismissal information. This will keep our telephone lines open in case of an emergency.

### **WITHDRAWAL FROM SCHOOL**

When a student must withdraw from Guthrie Public Schools during the term, he/she must report to the registrar on the morning of the day he/she leaves to begin formal withdrawal from school. There will be a 24-hour turnaround time to receive grades and clearance from teachers. Students will not be cleared for withdrawal until a parent or guardian has made contact with the registrar and all textbooks and school property have been returned. Once records have been received with grades and clearance from each teacher, the library, and the cafeteria the student will be cleared for withdrawal. A transcript of the student's work will be forwarded, upon request, to the new school.



## DISTRICT, STATE, & FEDERAL POLICIES

### AIDS PREVENTION EDUCATION

- A. Acquired Immune Deficiency Syndrome (AIDS) prevention education shall be taught in the public schools of this state. AIDS prevention education shall be limited to the discussion of the disease AIDS and its spread and prevention. Students shall receive such education at the option of the local school district:
1. a minimum of once during the period from grade five through grade six;
  2. a minimum of once during the period from grade seven through grade nine; and
  3. a minimum of once during the period from grade ten through grade twelve.
- B. The State Department of Education shall develop curriculum and materials for AIDS prevention education in conjunction with the State Department of Health. A school district may also develop its own AIDS prevention education curriculum and materials. Any curriculum and materials developed for use in the public schools shall be approved for medical accuracy by the State Department of Health. A school district may use any curriculum and material which have been developed and approved pursuant to this subsection.
- C. School districts shall make the curriculum and materials that will be used to teach AIDS prevention available for inspection by the parents and guardians of the students that will be involved with the curriculum and materials. Furthermore, the curriculum must be limited in time frame to deal only with the factual medical information for AIDS prevention. The school districts, at least one (1) month prior to teaching AIDS prevention education in any classroom, shall conduct for the parents and guardians of the students involved during weekend and evening hours at least one presentation concerning the curriculum and materials that will be used for such education. No student shall be required to participate in AIDS prevention education if a parent or guardian of the student objects in writing to such participation.
- D. AIDS prevention education shall specifically teach students that:
1. engaging in homosexual activity, promiscuous sexual activity, intravenous drug use, or contact with contaminated blood products is now known to be primarily responsible for contact with the AIDS virus;
  2. avoiding the activities specified in paragraph 1 of this subsection is the only method of preventing the spread of the virus;
  3. sexual intercourse, with or without condoms, with any person testing positive for human immunodeficiency virus (HIV) antibodies, or any other person infected with HIV, places that individual in a high risk category for developing AIDS.
- E. The program of AIDS prevention education shall teach that abstinence from sexual activity is the only certain means for the prevention of the spread or contraction of the AIDS virus through sexual contact. It shall also teach that artificial means of birth control are not a certain means of preventing the spread of the AIDS virus and reliance on such methods puts a person at risk for exposure to the disease.
- F. The State Department of Health and the State Department of Education shall update AIDS education curriculum material as newly discovered medical facts make it necessary.

### ASBESTOS MANAGEMENT PLAN

In accordance with federal law, Guthrie Public Schools has been inspected and approved for asbestos management. Asbestos plans are available for viewing during regular school hours, Monday through Friday, by contacting the Director of Operations at the Maintenance Department, located at 200 Crooks Drive, Bldg #4, Guthrie, OK.

### CELEBRATE FREEDOM WEEK

Act 682 of 2003 created "Celebrate Freedom week" in public schools the week in which November 11 falls. This law was created to educate students about the sacrifices made for freedom in the founding of this country and the values on which this country was founded. During "Celebrate Freedom Week" all social studies classes shall include instruction to help students focus on the freedoms offered in the United States of America. Suggested topics of study are included in the text of Act 682 of 2003, but the instruction is left up to the individual school district. In an effort to assist educators and curriculum coordinators with program and lesson plans for Celebrate Freedom Week, ADE has compiled the following ideas. These are only suggestions, and school are encouraged to select their own creative ideas for "Celebrate Freedom Week." To view the wording of the law, please refer teachers in your district to: <http://arkedu.state.ar.us/commemos/customer.cig>.

### CIVIL RIGHTS COMPLIANCE AND ASSURANCES NOTICE OF NON-DISCRIMINATION

Guthrie Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or disability in its program and activities and provides equal access to the Boy Scouts and other designated youth groups. The Guthrie Public School System also does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator.  
Procedural Requirements  
Title VI, Title IX, Section 504, ADA July 2000.

#### AVISO DE DECLARACION NO-DESCRIMINATORIA

Escuela Pública de Guthrie no discrimina raza, color, nacionalidad, genero, edad o incapacidad de admision a sus programas, servicios, o actividades, en acceso a ellas, en el tratamiento a individuos, o en ningun aspecto de sus operaciones. El Escuela Publica de Guthrie tampoco discrimina en sus contrators o practicas de empleados.

Esta noticia es provista y requerida por el Titulo VI del Acto de Derechos Civiles de 1964, Seccion 504 del Acto de Rehabilitacion de 1973, Titulo IX de la Enmienda Educativa de 1972, en el Acto de Era de Discriminacion de 1975, y el Acto de los Estadounidenses con Habilidades Diferenciadas de 1990. Preguntas, quejas, o para mas informacion con respecto a estas leyes pueden ser recibidas por el coordinador de quejas.

Nombre / Titulo: Superintendente de las Escuelas  
Publicas de Guthrie  
Direccion de Oficina: 802 E. Vilas, Guthrie, OK 73044  
Numero Telefono (correo de voz / TDD) (405) 282-8900  
M-F 8:00 – 12:00 & 1:00 – 4:30

Procedural Requirements  
Title VI, Title IX, Section 504, ADA July 2000

#### COMPUTER AND INTERNET ACCEPTABLE USE POLICY

1. Internet-related systems (including but not limited to: computer equipment, software, operating systems, network accounts providing electronic mail, World Wide Web browsing software, File Transfer Protocol, network and intranet systems, etc.) are the property of Guthrie Public Schools. They are to be used for educational purposes, which service the interests of the school district, our students, and patrons during the course of normal operations.
2. Communications on these systems are not private. While the school administration desires to provide a reasonable level of privacy, users should be aware that the data they create on the District system remains the property of the District. Despite security precautions, there is no absolutely fail-safe way to prevent an unauthorized user from accessing stored files.
3. Monitoring: the district reserves the right to monitor all employee and student use to ensure proper working order, appropriate use by students and employees, the security of school data, and the retrieval of the contents of any user communications on these systems. Management may access user files, including archived material of present and former users, without the user's consent, for any purpose related to maintaining the integrity of the network, or the rights of the District or other users, or for any other reasonable purpose.
4. Personal use: personal use of the systems is authorized within reasonable limits as long as it does not interfere with or conflict with educational purposes. Employees are responsible for exercising good judgment regarding the reasonableness of personal use. School equipment may not be used for commercial purposes.
5. E-mail is the property of the school district. There should be no expectations of privacy where e-mail is concerned. E-mail is subject to disclosure under the Open Records Act, subpoena, or court order.
6. Users are responsible for backing up data on a daily basis. This is an important function designed to maintain records of communications and activity which replaced (or supplements) maintaining files containing memoranda, correspondence, etc.
7. Any attempt to violate the guidelines, terms and conditions for use of technology, the network, or the internet may result in revocation of user privileges, other disciplinary actions consistent with Board of Education Policy and existing practice regarding inappropriate language or behavior including suspension, expulsion, dismissal, or appropriate legal action.
8. No student or employee of the district may maintain a web presence on behalf of the school or related to the school other than that authorized by the school district. Any employee who wishes to publish a web page on behalf of the school or a school organization must attend the web page training provided by the district.
9. School equipment may not be used to access or post to any material that is illegal, offensive, abusive, or slanderous, either in text or graphic format.
10. All software installed on school equipment must be properly licensed to the school district. Software that is not properly licensed may not be installed on district-owned equipment.
11. District software may not be copied for personal use except where explicitly provided for by the manufacturer's license agreements.
12. Users may not access or tamper with another users account.
13. The network may not be used for political activities.
14. The use of chain letters, "spam" or "letter bombs" is prohibited.
15. All copyright laws must be observed at all times.

16. Every user of the network must have a signed Acceptable Use Policy document on file in the principal's office of their respective school.
17. The District makes no warranties of any kind, neither expressed nor implied, for the internet access it is providing. The District will not be responsible for any damages users suffer, including but not limited to loss of data resulting from delays or interruptions in service, for the accuracy, nature or quality of information stored on District diskettes, hard drives or servers, nor for the accuracy, nature or quality of information gathered through district-provided internet access.
18. The District will not be responsible for unauthorized financial obligations resulting from district provided access to the internet.
19. Access is a privilege, not a right. All users of the district's network and other technological resources are responsible for respecting and adhering to local, state, federal and international laws and guidelines governing use of information and the available technologies.
20. Personal computers are the responsibility of the owner.
21. Any item being purchased with District funds must be approved by the Director of Technology. This includes hardware, software, and Professional Development training.

## **DIABETES MANAGEMENT**

Guthrie Public Schools provides nursing services that promote a student's ability to learn. Our goals are to:

- assist students in learning how to take care of their health.
- ensure a safe school environment.
- promote good control of a student's health condition so they are ready to learn.

Diabetes can affect a student's ability to learn if it is not under good control. To help us meet these goals, Guthrie Public Schools has a nurse who is a certified diabetes educator. She works with school, personnel, individual students with diabetes and their families, and the student's health care provider.

**As a reminder, each year we need to have the following information for your child:**

- **written diabetes management plan from your health care provider.**
- **signed authorization by parent/guardian for medication and treatment at school.**
- **completed Diabetes Questionnaire filled out by parent/guardian/student.**

In addition, adequate supplies, as listed in the student's diabetes management plan, must be provided at school:

- snacks or glucose tablets to treat low blood sugar
- medications
- blood glucose meter, strips, and supplies
- ketone testing strips and equipment
- Glucagon

We are looking forward to helping your child with diabetes be successful in school. Please feel free to contact us with any questions or concerns.

## **ELIGIBILITY**

When co-curricular and/or interscholastic programs are scheduled during the school day, a student must be eligible according to the following guidelines of the Oklahoma Secondary Schools Activities Association:

### **A. ATTENDANCE REGULATIONS**

1. School Activity: These are extracurricular activities, whether sponsored by the school or outside agency, which remove the student from class for more than half a class period.
2. The total number of student activity absences allowed for one class period per student shall be ten (10).
3. Once a student has had ten student activity absences (per school year) from any one class period, the student must be reported to the principal's office for consideration for further absences for student activities.
4. A student is expected to attend classes 90% of the time in order to participate in school-sponsored activities.

### **B. SCHOLASTIC ELIGIBILITY**

(Information taken from OSSAA RULES AND REGULATIONS)

#### **Section 1: Semester Grades**

- a) A student must have received a passing grade in all subjects counted for graduation that he/she was enrolled in during the last semester he/she attended fifteen or more days. If a student does not meet minimum scholastic standard he/she will not be eligible to participate during the first six weeks of the next semester he/she attends.
- b) A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six-week period.
- c) Pupils enrolled for the first time must comply with the same requirements of scholarship. The passing grades required for the preceding semester should be obtained from the records in the school last attended.

## Section 2: Student Eligibility during a Semester

- a) Scholastic eligibility for students will be checked at the end of the third week of a semester and each succeeding week thereafter.
- b) A student must be passing in all subjects he/she is enrolled in during a semester. If a student is not passing all subjects enrolled in at the end of a week, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes at the end of his/her probationary one-week period, he/she will be ineligible to participate during the next one-week period. The eligibility periods will begin Monday and end on Sunday.
- c) A student who has lost eligibility under this provision must be passing all subjects in order to regain eligibility. A student regains eligibility under Rule 3 with the first class of the new one-week period (Monday through Sunday).
- d) "Passing grade" means work of such character that credit would be entered on the records were the semester to close at that time.

## Section 3. Special Provisions

- a) An ineligible student who changes schools during a semester will not be eligible at the new school for a minimum period of three (3) weeks. A student may regain his/her eligibility by achieving the scholastic standard in Rule 3, Section 2-b at the end of a three (3) week period.
- b) Incomplete grades will be considered to be the same as failing grades in determining scholastic eligibility. School administrators are authorized to make an exception to this provision Rule 3, Section 3-c, if the incomplete grade was caused by an unavoidable hardship. (Example of such hardships would be illness, injury, death in family, and natural disaster.) (Board policy allows a maximum of two (2) weeks to apply this exception.)
- c) Schools may choose to run eligibility checks on any day of the week. The period of ineligibility will always begin the Monday following the day eligibility is checked.

## Section 4. Special Education Students

- a) Students who are enrolled in special education class, have an Individual Educational Plan, and have been certified by the principal as doing a quality of work which may, with the approval of the Board of Directors, be accepted as eligible under this rule.

## ENROLLMENT REGULATIONS

All students must be enrolled in seven hours per day. The only exception to this rule is a student on an IEP or those enrolled through the counselors' office in concurrent enrollment.

All students **MUST PROVIDE** two Proofs of Residence. These can be in the form of a copy of a current utility bill, renter's agreement, or real estate contract.

A **new resident student** is one that has established a legal residence within the school district and is living with custodial parent or court-appointed guardian. New resident students **MUST PROVIDE**:

1. Two Proofs of Residence
  - a) A copy of a current utility bill, renter's agreement, real estate contract, etc.
  - b) An Enrollment Declaration form certified by the Guthrie Public Schools' Transportation Department.
2. Immunizations Records
3. Copy of Birth Certificate
4. The name, address, phone and fax number of the previous school attended
5. CDIB (Certified Degree of Indian Blood), if applicable
6. Official withdrawal form from previous school if enrolling after the start of school
7. Transcripts from previous school attended (high school students only)
8. Social Security Number, if available
9. Special Education Records or Gifted/Talented Records, if applicable, are helpful in ensuring the proper placement of student.

Other information that may be required:

Proof of custody / guardianship – court appointed papers (signed by a judge) denoting custody for students not living with both parents listed on the birth certificate.

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's educational records within 45 days of the day the District receives a request for access. Parents of eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education record that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate education interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:  
Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue SW  
Washington, D.C. 20202-4605

### **FIRE, TORNADO, AND EMERGENCY SITUATIONS**

All emergency drills will be performed in accordance with the State Department of Education accreditation regulations.

FIRE --- The alert for fire will be the fire alarm.

TORNADO--The alert for a tornado will be a continuous long ringing of the bells.

EARTHQUAKE – The alert for earthquake will be an announcement via intercom.

LOCK IN-- The alert for Lock In will be a series of long, short, long, short ringing of the bells.

LOCK OUT– The alert for Lock Out will be an announcement via the intercom.

TRAIN DERAILMENT – The alert for Train Derailment will be an announcement via the intercom.

Periodic drills will be held to familiarize the students with emergency procedures. All students are to remain with their teacher for roll to be taken once safely away from, or in secure area of, the building.

### **GRADUATION POLICY**

Guthrie High School recognizes that graduation ceremonies are important events for our students, parents, guests, and the community.

*Note: Twenty-four units (credits) are required to participate in graduation exercises.*

To insure that graduation exercises are enjoyable and dignified for all participants and spectators, the Board of Education has approved the following requirements:

1. A student shall be a graduate of Guthrie High School and entitled to a high school diploma whenever that student has:
  - a. Successfully completed the minimum number of credits established by the District for graduation;  
and
  - b. if the student elects to participate in graduation ceremonies, completes such exercises in accordance with this policy.
2. Any student who elects to participate in graduation exercises will still be considered a student of this District until such ceremonies have been completed. The graduation process is "completed" after the graduation program and the last student has exited the premises.
3. Any student who elects to participate in graduation and other related senior activities will be required to be in good disciplinary standing with Guthrie Public Schools, Meridian Technology Center, and any other concurrent enrollment institution.
4. All students participating in graduation ceremonies will be required to abide by school relations as outlined in the Student-Parent Handbook.

In addition, students shall not engage in the following conduct during graduation exercises:

- a. throwing objects into the air;
  - b. engaging in any disruptive activity which substantially interferes with the graduation process or the rights of other individuals;
  - c. using or possessing air horns and similar items;
  - d. wearing decorated mortar boards or clothing outside of academic recognition.  
Please refer to the Graduation Compliance Letter issued in May for graduation dress code specifics.
5. The administration shall have the power to impose discipline on any student who commits any act referred to above. It is recommended the administration take necessary steps to impose discipline as soon as it is convenient after completion of graduation exercises.
  6. Students who are found, after an informal hearing process conducted by the administration, to have committed any of the acts described above shall be subject to discipline. Such discipline may include, but is not limited to, suspension from school for the remainder of the semester if the graduation ceremony is held prior to the end of school.

## GRADUATION: STATE, LOCAL, and NCAA REQUIREMENTS

This section is for general information only. Each individual is responsible for working with his/her counselor in progressing towards meeting the requirements set forth by the State Board of Education and Guthrie Public Schools.

NCAA requirements change yearly, and students should meet with the athletic director's office or senior counselor to receive information concerning athletic eligibility through the NCAA Clearinghouse. This should begin during the student's freshman year and should be checked yearly for changes.

To receive senior status, a student must have successfully completed seventeen (17) units/credits and have a reasonable expectation of completing the twenty-five (25) units/credits required for graduation by the end of the summer term immediately following the current school year.

The Guthrie Board of Education recognizes that a 12-year course of study in certain specific subject areas has proven to be beneficial in assisting students to become productive citizens and to prepare for advanced study. Therefore, it is policy of the Board of Education that a minimum of twenty-five (25) units of credit be earned in the subject areas listed below to be eligible for graduation. Twenty-one (21) of the twenty-five (25) credits must be earned in the 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades.

- Seniors are required to be enrolled in a full schedule, although this may include a combination of college and local hours if local requirements are met.
- A student may not be enrolled in more than two English classes in a semester.
- At least three of the last five units completed must be in attendance at Guthrie High School.
- Correspondence courses may be applied toward graduation in compliance with Oklahoma State Law and must be completed by April 15 to be eligible for graduation exercises.
- Students who need more than one credit unit for graduation SHALL NOT be permitted to participate in graduation exercises as per Oklahoma State Law.
- Concurrent college enrollment will be available for Guthrie High School students as per state regulations.
- Students may not enroll in more than two like electives in any one semester without permission of all teachers involved and the principal's approval. (Example: two art classes, two drama classes, two ag classes, etc.)

## IMMUNIZATION

Oklahoma State Health Department requires all students to be immunized. Guthrie Public Schools, in accordance with these laws, requires every student enrolling to have proof of immunization. Students will not be allowed to enroll without necessary immunizations. Parents or students may check the school website for immunization guidelines.

### *Free Clinics*

Many insurance companies will pay for the required immunizations. If not covered by your insurance, there are free clinics available.

<u>Site</u>	<u>Hours</u>
Logan County Health Dept. 215 Fairgrounds Road Guthrie, OK 73044 405-282-3485	Daily Monday thru Friday 8:00 a.m. – 11:00 a.m. & 1:00 p.m. – 4:00 p.m.

## INSURANCE

Insurance is required for all students participating in extracurricular activities before they take part in any practice, scheduled contest, or class. Students already covered by a family insurance policy may have a parent sign a waiver to this requirement. **THE SCHOOL ASSUMES NO RESPONSIBILITY FOR THE SETTLEMENT OF CLAIMS.** *The school must have proof of insurance by the start of the eighth day of class or the student will be dropped from that class and assigned another class/subject. NO EXCEPTIONS!*

**TITLE IX**

The Guthrie Public School system hereby agrees that it will comply with Title IX of the Educational Amendments of 1972 which states that no person in the United States shall, on the basis of sex, be excluded from participation in, denied benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance. The School District is an equal opportunity employer.

It is, therefore, the policy of the Guthrie Independent School District No. I-1, Logan County, to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap, or veteran status in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. Inquiries concerning application of this policy may be referred to the Title IX Coordinator, Guthrie Public Schools Administration Building, 802 East Vilas, Guthrie, OK, 73044; telephone (405) 282-8900.

**DISCLAIMER**

The preceding discipline steps are meant as a guide only. In severe or unusual cases, the judgment of the Administrator will take precedence. The Guthrie Public School Policy Manual will also be used in regard to school-student relationships. A copy of this policy can be viewed on the Guthrie Public Schools website at [www.guthriepls.net](http://www.guthriepls.net).

***EMERGENCY PREPAREDNESS AND MANAGEMENT***

The board of education is committed to ensuring that the District is prepared to address potential emergencies and to ensure that it can address emergencies in the most appropriate and efficient manner to provide a safe and healthy school environment.

The purpose of this policy is to address emergency preparedness and management. In the event of an emergency situation (including but not limited to fire, natural disasters, severe weather, acts of terror, health emergencies, and any other emergency situation) the superintendent is responsible for developing specific plans and procedures in accordance with this policy.

This policy is not intended to replace any current safety plans as related to evacuation procedures for fires, or severe weather sheltering

**Definitions**

“Prevention” means the capabilities necessary to avoid, deter, or stop an imminent crime or threatened or actual mass casualty incident. It refers to the actions the District and schools will take to prevent a threatened or actual incident from occurring.

“Protection” means the capabilities to secure the District and its schools against acts of violence and man-made or natural disasters. It focuses on ongoing actions that protect students, teachers, staff, visitors, networks, and property from a threat or hazard.

“Mitigation” means the capabilities necessary to eliminate or reduce the loss of life and property damage by lessening the impact of an event or emergency. It also means reducing the likelihood that threats and hazards will happen.

“Response” means the capabilities necessary to stabilize an emergency once it has already happened or is certain to happen in an unpreventable way, to establish a safe and secure environment, to save lives and property, and to facilitate the transition to recovery.

“Recovery” means the capabilities necessary to assist the District and schools affected by an event or emergency in restoring the learning environment.

**General Emergency Preparedness**

In the event an emergency arises that is not otherwise specifically covered in this policy, the District will follow the general procedures outlined below, leaving discretion to the superintendent or the superintendent’s designee(s) to address specific situations against the backdrop of this and other applicable board policies.



**Decision-Making Authority**

The board of education grants the superintendent the authority to decide when an emergency exists and to communicate that emergency to employees, students, and appropriate stakeholders by the means appropriate to the nature of the emergency. Depending upon the type and severity of the emergency, the superintendent and District administrators may implement the following responses: Shelter in Place, Lockdown, Evacuation, School Closure, and any other response the superintendent and/or administrators deem appropriate under the circumstances. The superintendent may appoint or meet with a committee to discuss the needs of the District and to implement appropriate steps recommended by the committee to plan for and respond to emergencies. The board of education grants the superintendent the authority to delegate appropriate tasks to members of a committee and administrators in planning for and responding to emergencies.

After an emergency arises, the board of education may convene, pursuant to procedures provided in the Open Meeting Act, to discuss any necessary topic relevant to the District's handling of the situation as soon as practicable, including calling either a special or emergency meeting if necessary. The board of education may convene under this provision in any situation that the superintendent believes a school closure of more than fifteen days is required. In that meeting, the superintendent shall report on the emergency, including any steps taken. The board grants the superintendent the authority to take any necessary actions, delegate authority, and implement any necessary responses, including temporary school closures, prior to meeting with the board. Thereafter, the board will take further appropriate action.

**Actions to be Taken**

Any action taken under this policy by the board of education or the superintendent will be made in accordance with applicable state and federal laws, regulations, and guidance; and recommendations from emergency management officials, law enforcement, health authorities, and other appropriate agencies and resources. Actions will be based upon sound information and data, and any plans and procedures that are developed will be evaluated and updated as new information becomes available.

**Communication**

Throughout every phase of emergency preparedness and management, clear, accurate, and timely communication with employees, students, and (as appropriate) with stakeholders will be accomplished by designated personnel.

**School Closure/Evacuation**

When responding to an emergency, if the superintendent or board of education determines that it is in the best interest of the District that schools should be closed and/or evacuated, appropriate measures shall be designed and implemented to ensure the safety and transportation of students; essential functions of the District shall continue to the extent practicable. In the event of a long-term closure of schools for more than five days, the measures shall address the following topics: continuity of instruction, school lunch programs, access to student records, purchasing services, payroll/benefits administration, maintenance, and health services. Furthermore, the superintendent shall ensure that all stakeholders are adequately informed through appropriate communications.

**Nondiscrimination**

In addressing emergency preparedness and management, the District will be mindful of its obligation to protect the rights of its students and employees, particularly in regard to Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and Title VI of the Civil Rights Act of 1964. The District will respond appropriately to allegations of discrimination regarding emergency preparedness and management.

**HEALTH EMERGENCIES**

The board of education seeks to provide an environment which is safe for all students and employees, while maintaining the dignity and privacy of individuals infected with contagious health conditions which constitute a health emergency.

This policy outlines the procedures the District will utilize to address health emergencies. The superintendent, after consultation with state and federal authorities, the State Board of Education, as well as appropriate guidance from the Centers for Disease Control (CDC), the Oklahoma Department of Health, and the Logan County Health Department, is authorized to take any other action the superintendent deems necessary to address a health emergency. Ongoing research regarding contagious health conditions may require modification of this policy and procedures to meet a health emergency.

For purposes of this policy, “contagious health conditions” are serious illnesses that are capable of being transmitted to others via the air or casual physical contact between persons or contaminated surfaces.

**Prevention**

The District will be proactive in preventing the spread of contagious health conditions and educate students, employees and appropriate stakeholders on their responsibility to prevent the transmission of these conditions. The board of education encourages all its employees and students to protect their personal health.

In consultation with appropriate health guidance and authorities, the following preventative measures will be implemented and communicated to students, employees and stakeholders:

1. **Handwashing** – The CDC recommends that every person wash their hands with clean, running water and soap; lather their hands by rubbing them together with soap (including the backs of the hands, under fingernails, and between fingers) for at least 20 seconds; rinse their hands well under clean, running water; and dry their hands using a clean towel or air drying them. If no soap and water is available, hand sanitizers may be used, but these do not remove of all types contaminants. If hand sanitizer is used, it should be rubbed all over the surface of ones’ hands until dry. Students and employees shall be encouraged to wash their hands in compliance with CDC guidelines.
2. **Cough and Sneeze Hygiene** – Students and employees should use a tissue to cover their mouths and noses when they sneeze or cough. Used tissues should be promptly discarded in a wastebasket, and hands should be washed with soap and water or hand sanitizer. Where tissues are unavailable, persons should sneeze or cough into their elbow and should not use their hands. If hands become contaminated due to sneezing or coughing, appropriate handwashing should promptly follow. Additionally, the touching of eyes, noses, or mouths should be avoided.
3. **Masks** – Employees, students and stakeholders shall wear a face mask at all times directed by the superintendent. In determining whether cloth face masks or other masks are permissive or required, the superintendent shall consider state and local COVID-19 conditions and requirements, guidance of the local health department, school instruction cohorts, and the ability to utilize social distancing, as well as other relevant considerations.
4. **Vaccines** – Vaccinations are a primary way to prevent disease and the spread of contagious health conditions. School officials shall comply with all state and federal requirements concerning vaccinations, and shall communicate the importance of vaccinations to parents and guardians.
5. **Cleaning and Disinfecting** – District employees shall clean and disinfect surfaces and objects that are frequently touched in school buildings and buses using appropriate materials and techniques. The District shall ensure that it has adequate supplies to support its cleaning and disinfection practices. School

employees are required to follow the District's Bloodborne Pathogen Exposure Control Plan at all times when there is potential for exposure to any bodily fluid.

6. Community Education – The District shall educate students, employees and appropriate stakeholders to help them understand their role in preventing the spread of contagious health conditions, which may include language-appropriate signage, posters, emails, meetings, training, literature, and health curriculum components.

#### **Protection/Mitigation**

In addition to the above prevention measures, to protect and mitigate against the spread of contagious health conditions, the following measures may be implemented: updating all contact information for students and employees; encouraging or requiring students and employees to remain home if they are sick; encouraging students and employees to practice social distancing; sending students home if they are sick; and educating stakeholders in preventing and identifying a contagious health condition.

#### **Response**

In the event of a health emergency, the following procedures may be utilized:

1. Students and employees may be required to stay home if they are ill with a contagious health condition and may be sent home if school officials determine that they are exhibiting symptoms consistent with a contagious health condition. Students and employees will not be allowed to return to school until a health officer or official health department (the CDC, Logan County Health Board, licensed physician, licensed physician's assistant, health department official, school nurse, etc.) has determined that the individual is free of the condition or that there is no danger of the condition spreading to others.
2. At the sole discretion of the administration, individuals who have been exposed to a contagious health condition may be separated from healthy persons or sent home to avoid spreading the condition to others. These determinations will be done on a case-by-case basis and will be done after the consideration of guidance issued by health officials. Any action taken in accordance with this paragraph will be done, to the extent possible, in a manner that avoids embarrassment or disclosure of protected information.
3. The District shall communicate information necessary to keep stakeholders informed about any health emergency, provide stigma-mitigating information, and educate them on their roles in preventing further transmission of the contagious health condition.
4. The District shall coordinate with appropriate health agencies to appropriately report absences and seek guidance in responding to a health emergency.
5. The District shall increase its cleaning and disinfection efforts.
6. The superintendent or board of education may cancel or reschedule extracurricular activities, close schools and/or evacuate students and employees from school sites. Should this become necessary, the superintendent shall implement the School Closure/Evacuation procedures found under General Emergency Preparedness.
7. Students may receive exemptions from other board policies due to excessive absences caused by a contagious health condition.

**Recovery**

In recovering from a health emergency, the following procedures may be utilized as determined necessary by the superintendent: rigorous cleaning and disinfection of school facilities and buses; the provision of crisis management resources to address mental health needs; and other procedures deemed necessary. The superintendent shall communicate with appropriate stakeholders, debriefing and informing them of the District's recovery efforts. The District shall continue appropriate prevention, protection, mitigation, and response procedures listed above in preparation for potential resurgence of the health emergency. The superintendent shall also evaluate the effectiveness of the District's response to the emergency and recommend appropriate changes to this policy or the procedures used and report the results of this evaluation to the board of education.

**PANDEMIC HEALTH EMERGENCIES**

A "pandemic" is a serious disease that spreads over a wide geographic area where a significant portion of the population becomes infected. The District recognizes its responsibility in working together with all stakeholders to slow the spread of pandemics.

In the event of a pandemic, the District shall comply with any and all relevant directives from federal and state officials, particularly the State Board of Education concerning the pandemic. At all times the superintendent shall keep the board of education and all appropriate stakeholders informed concerning the District's response to a pandemic. Efforts shall be made to keep the community calm and reduce panic or stigma.

**Prevention**

1. The superintendent shall, at least annually, coordinate with state and local health departments when reviewing and updating this policy and associated procedures.
2. The superintendent shall monitor appropriate health resources such as those of the CDC and State Department of Health for reports of pandemics, as well as coordinate with local health departments to identify and prepare strategies for addressing likely pandemics.
3. The District shall circulate materials that educate students, employees, and appropriate stakeholders concerning the signs and symptoms of a likely pandemic. It shall also teach and reinforce to students and employees the importance of following the prevention procedures listed in the Health Emergencies section above.
4. The District shall obtain materials necessary to address a pandemic outbreak and shall intensify its cleaning and disinfecting process.

District administrators shall train employees regarding identifying the symptoms of a likely pandemic and reinforce prior training on employees' responsibilities concerning isolation of students or employees in the event of a pandemic. Should a pandemic be reported in the community, in addition to the above procedures addressing health emergencies, the superintendent shall coordinate with state and local health departments to make informed decisions, monitor and report absenteeism to those departments, communicate with stakeholders, and prepare for possible extracurricular activity cancellations, school closures, and school evacuations.

1. The superintendent shall monitor reports of illness from within the District.
2. The District shall communicate to students, employees, and appropriate stakeholders to keep them informed about developments concerning the pandemic, providing stigma-mitigating information, and informing them of their roles in preventing further transmission of the pandemic disease.

3. Students and employees shall stay home if they exhibit symptoms consistent with the pandemic illness and shall be sent home if they exhibit symptoms consistent with the pandemic illness while at school. Parents and guardians of ill students shall be immediately informed and required to pick up their student(s). Students and employees will not be allowed to return until a health officer or official health department (e.g., the CDC, Logan County Health Board, licensed physician, licensed physician's assistant, health department official, school nurse, etc.) has determined that the individual is free of the condition or that there is no danger of the condition spreading to others in the school environment. Depending upon the guidance issued by health authorities, students and employees may be prohibited from entering school facilities or participating in school events until a period of self-quarantine has expired.
4. Individuals who have been exposed to a pandemic disease shall be separated/isolated from healthy persons in a manner that addresses symptoms and avoids embarrassment or disclosure of protected health information. Parents and guardians of students who have been exposed to a pandemic disease shall be immediately informed and required to pick up their student(s). Depending upon the guidance issued by health authorities, students and employees may be prohibited from entering school facilities or participating in school events until a period of self-quarantine has expired.
5. If the District believes that school employees or students have been exposed to a person who has been confirmed to be infected with the pandemic disease or to a person subject to self-quarantine procedures by health officials, the District will, to the extent possible, communicate that exposure to affected individuals in a way intended to protect the privacy of the affected individual.
6. If any school employee, student, or school patron is confirmed to have been infected with the pandemic disease and has attended school within the previous two-week period, they should notify school officials as soon as possible.
7. The District shall communicate and coordinate with appropriate federal and state authorities, as well as local health agencies, to report absences and seek guidance in responding to the pandemic.
8. The District shall further intensify its cleaning and disinfection efforts.
9. The superintendent or board of education shall cancel or reschedule extracurricular activities as necessary.
10. If appropriate, the superintendent or board of education may close schools and/or evacuate students and employees from school sites. Should this become necessary, the superintendent shall implement the School Closure/Evacuation Procedures found in the General Emergency Preparedness section above.
11. In the event of a school closure due to a pandemic disease, the superintendent shall cause all affected areas of the District to be closed off and be thoroughly cleaned and disinfected, focusing on frequently-touched surfaces and using products approved by the EPA to kill the disease associated with the pandemic. Guidance on cleaning and disinfection from the CDC shall be consulted and adhered to.
12. The superintendent shall seek the guidance of local health agencies and follow all directives from the State Department of Education regarding when District school sites shall be reopened.

References: The Readiness and Emergency Management for Schools Technical Assistance Center (REMS): *The Role of Districts in Developing High-Quality School Emergency Operations Plans*; REMS: *The Guide for Developing High-Quality School Emergency Operations Plans*; The Centers for Disease Control and Prevention (CDC): *Coronavirus Disease 2019 (COVID-19) Guidance for School Settings*; CDC: *Handwashing: Clean Hands Save Lives*; CDC: *Environmental Cleaning and Disinfection Recommendations*; Okla. Stat. tit. 63, §§ 638.1–683.24.

## ***INTERNET-BASED INSTRUCTION***

### **I. Statement of Purpose**

~~Internet based instructional courses provide flexibility not available with traditional classroom methods. Students may benefit from being able to proceed through course work at an individual pace and by having access to information and course materials at convenient times and places. Consistent with sound educational principles, it is the intention of the Board of Education of the Guthrie School District (“School District”) to make full use of the Internet for the delivery of educational materials. Internet based instructional courses approved by the Board of Education for use in the School District are not viewed as a substitute for direct, face to face student and teacher interactions, but as a means of expanding course offerings, access to instructional resources, and the ability of the School District to bring the world of knowledge to its students.~~

### **II. Definitions**

- (a) ~~Internet based instructional courses.~~— Courses conducted by way of web based instruction, whether synchronous or asynchronous, or two way interactive video instruction. The terms “internet-based” and “web-based” instruction are used interchangeably in this Policy.
- (b) ~~Synchronous instruction.~~— Instruction occurring through real time interaction between instructor and student. Regular classroom instruction and two way interactive video instruction are examples of synchronous instruction. Internet based instruction requiring real time interaction between student and instructor as the primary format of instruction is also synchronous instruction.
- (c) ~~Asynchronous instruction.~~— Asynchronous instruction does not depend upon real time interaction between student and teacher. Asynchronous instruction allows the student to engage in learning activities anywhere, at anytime.
- (d) ~~Two way interactive video instruction.~~— Two way interactive video instruction consists of real time (synchronous) interaction between student(s) and instructor by means of an electronic medium providing both audio and video signal. Students and instructors participating in two way interactive video instruction may both see and hear each other in an approximation of real time.

### **III. Approval of Curriculum**

~~The Board of Education of the School District shall review and approve all Internet based instructional courses to be offered for instructional purposes and/or high school credit. Credit may not be granted for such courses except upon approval of the Board of Education of the School District. The State Board of Education reserves the right to request information and materials sufficient to evaluate the proposed course. Additionally, credit may not be granted to students participating in Internet based courses from a remote site except upon approval of the State Board of Education and the Board of Education of the School District. Courses offered for credit by means of Internet based instruction shall be aligned with the Priority Academic Student Skills (PASS) and any additional criteria established by the School District for course selection.~~

~~Requests to the Board of Education for approval of specific courses to be offered by means of Internet based instruction shall include, without limitation, the following information: (i) a narrative description of the course, including learning objectives, course materials and requirements for satisfactory completion of course work, (ii) the nature and frequency of graded and ungraded assignments, (iii) the manner in which instructors will evaluate course work and communicate such evaluations to students, and (iv) the number of credits to be awarded and whether credits will be awarded on a pass/fail or graded basis.~~

~~Internet based courses offered by a career technology center that are taught by a certified teacher and provide for teaching and learning of the appropriate skills and knowledge in the PASS may, upon approval by the State Board of Education and the Board of Education of the School District, be counted for academic credit and toward meeting the state graduation requirements. Internet based courses or career technology courses utilizing integrated or embedded skills for which no PASS have been adopted by the State Board of Education may be approved by the Board if such courses incorporate standards of nationally recognized professional organizations and are taught by certified teachers.~~

~~The number of students which each instructor may supervise in courses offered by means of Internet based instruction shall be established by the Board of Education on a course by course basis. Oklahoma Statutes limiting the number of students public school teachers may supervise in each period of instruction and the total number of students allowed daily shall apply to synchronous web based instruction and two way interactive video courses. The number of students each instructor may be required to supervise in asynchronous web based courses shall not exceed ten students in any given course.~~

#### **IV. Instructors and Staffing**

~~The Principal at each school site offering on line courses shall designate a certified staff member to assist students enrolling in online courses and serve as a liaison to the online teachers and providers. A certified staff member shall also be designated by the Principal to monitor students approved for internet instruction offered at or through non-school sites.~~

~~Instructors of Internet based courses (i) must be certified in Oklahoma, or (ii) if the course originates out of state, must be certified in the state of origin to teach in the content area of the course offered, or (iii) must be a faculty member at an accredited institution of higher education possessing the specific content expertise necessary to teach the course. Instructors of two way interactive video and web based courses shall be provided in service training pertaining to the methodology of instructional delivery and the technical aspects of distance learning.~~

#### **V. General Policies and Procedures**

~~Students enrolled on a full time basis shall be authorized to enroll, for credit, in approved Internet based instructional courses. For courses offered by the Guthrie School District, ordinary enrollment procedures and rules shall be followed. For remote Internet based instruction courses, students must apply for enrollment. The Principal at each site offering courses by means of remote Internet based instruction shall make available, in the Principal's office, an application form for enrollment in such courses. Applications for enrollment in remote Internet based instruction will be evaluated and approved by the Principal or the Principal's designee subject to conditions and restrictions imposed by this Policy. Applications should be approved if the Principal or Principal's designee determines that enrollment will further specific educational needs of the student which cannot be met by traditional classroom studies. Only those enrollments approved by the Principal or the Principal's designee shall be eligible for credit approved by the Board of Education.~~

~~Students whose enrollment application for Internet based courses have been approved shall, before the beginning of instruction, deliver to the site Principal a parental/guardian contractual agreement and consent form addressing the students' participation in the Internet based instructional program and acknowledging receipt of specific information regarding the course, including grading criteria, time for completion of course work, testing and attendance requirements, and the responsibility for the costs of course materials, equipment, and supplies. A student whose enrollment application is rejected may appeal such action to the Superintendent. Only students who have enrolled in Internet based instructional courses with the approval of the site Principal or Superintendent will be eligible for credit upon completion of the required course work. The Board of Education may, based on its assessment of the need for or value of particular Internet based courses, provide credit which shall count toward student credit requirements and graduation. Alternatively, the Board of Education may limit or deny credit for Internet based courses for purposes of calculating student grade point averages or for academic or other honors. The School District is not liable for any fees or charges incurred for any Internet based course for a student who has failed to comply with this policy and procedures.~~

~~The School District may authorize enrollment on a part-time basis utilizing Internet-based courses for students who have dropped out of school or have been suspended from school provided such student was enrolled at any time in a public school in this state during the previous three (3) school years. Additionally, the Superintendent of the School District may authorize an emergency transfer, subject to approval by the State Board of Education, due to the unavailability of remote or on-site Internet-based instruction by course title in the district of residence of a student identified in need of drop-out recovery or alternative education services, provided such student was enrolled at any time in a public school of this state during the previous three (3) school years.~~

~~The School District may contract to provide remote Internet-based courses to children in a residential facility; a treatment program or center, including a facility operated pursuant to the Cerebral Palsy Act; a therapeutic foster home; or a specialized foster home or agency contracted home. The latter must be under the supervision of and certified by the Department of Human Services (“DHS”). The School District may, with Board of Education approval, contract its services inside or outside the District’s boundaries.~~

~~Likewise, the School District may offer opportunities for Internet-based courses as a part of an IEP, a Section 504 Plan, or in connection with District approved and facilitated home or home-bound instruction arrangements or the equivalent of those arrangements.~~

~~The School District may also contract to provide remote Internet-based courses to children who do not reside in the United States. Such children shall not be counted in the average daily membership of the School District. Services provided for this purpose, require a contract approved by the Board of Education. The student or his/her parent or guardian must bear the entire cost of services provided by the District.~~

~~Students earning credit by means of Internet-based instruction shall participate in all assessments required by the Oklahoma School Testing Program. No student shall be allowed to participate in these assessments at a place other than the school site at which the student is enrolled.~~

~~Students participating in Internet-based courses from a remote site are responsible for providing their own equipment and Internet access, unless the School District chooses to provide the equipment.~~

~~Instructors and students participating in Internet-based instruction are responsible for complying with all federal, state and local statutes, regulations, and ordinances and with all Board of Education policies, rules and regulations regarding the course work and use of School District facilities and computer networks including, without limitation, regulations governing copyright and trademark infringement, the posting of images on the World Wide Web, Federal Communications Commission rules pertaining to public broadcasting of audio and video signals, and student and education records privacy.~~

#### **VI. Privacy Statement**

~~Although the School District will use reasonable efforts to safeguard the privacy and confidentiality of identifiable information concerning students and course work transmitted during the course of the student’s participation in Internet-based instruction, transmissions by means of the Internet cannot be made absolutely secure. The School District will have no liability for disclosure of identifiable information, including educational records, due to errors in transmission or the unauthorized acts of third parties.~~

~~The School District will not use identifiable information or individual student data obtained through participation in Internet-based instructional courses for any purposes other than those that support the instruction of the individual student. The School District may collect information concerning its Internet-based instruction on an aggregate and disaggregate basis for use in evaluation of the instructional program or for other purposes not directly related to any individual student. Test results for students enrolled in Internet-based courses, including regularly enrolled and alternative education students, shall be disaggregated and reported. Such information will not be traceable to any particular student, nor will such information be used to identify or contact any particular student by the School District~~



or any third party.

**VII. Cooperative Agreements**

~~Internet based instructional courses may be submitted for approval of the Board of Education in cooperation with courses offered by other school districts. In such event, the School District shall enter into an interlocal cooperative agreement with each cooperating school district. Prior to the beginning of instruction, the School District and each cooperating school district shall, by means of contractual agreement, address the allocation of costs and expenses, dates and times of course offerings, bell schedules, instructor evaluations, student behavior, selection of instructional materials, student grades and grading policies, and teacher loads and employment issues.~~

***VIRTUAL, HYBRID, AND DISTANCE INSTRUCTION***

THIS POLICY MAY BE USED IF STUDENTS ARE UNABLE TO ATTEND SCHOOL OR ABLE TO ATTEND SCHOOL ONLY ON A PART-TIME BASIS FOR VARIOUS HEALTH OR SAFETY REASONS. COMPLETE SCHOOL CLOSURE IS NOT A PREREQUISITE TO USE OF THIS POLICY.

The District may choose to engage in virtual, hybrid, or distance learning (or any combination thereof) when permitted by the Oklahoma State Department of Education (OSDE) and its promulgated rules and regulations. When the District engages in virtual, hybrid, or distance instruction, instruction can be delivered via a number of District-Approved Means and Mediums, but in all cases, instructional delivery methods will comply with requirements and guidance from the OSDE. These methods can include, but are not limited to, means and mediums already implemented or may be implemented in the future by District administration which may or may not include use of technology. Although the child may not be on school grounds, “school” will continue, and the District shall continue to engage students with instruction and experiences that provide opportunities for continuous learning while allowing them to stay connected with their instructors and classmates.

**EQUITABLE CONSIDERATIONS**

Whether provided through virtual, hybrid, or distance instruction, the District shall, to the greatest extent practicable, provide its students with quality educational opportunities and continuity of instruction that is consistent with the District’s vision and mission. As a part of its commitment to providing quality education to all students the District states that:

- When making decisions regarding the means and mediums utilized for virtual and distance instruction, the District shall strive to bridge any equity gaps between those students with and without the technology and resources necessary to access virtual instruction.
- The District will ensure that all students have access to all required supplies (including any necessary textbooks, writing paper, pencils, and other supplies as appropriate) for participation in virtual, hybrid, or distance instruction. If students lack these, the District shall provide them free of charge.<sup>1</sup>
- If the District only offers virtual instruction to students, the District will ensure all students have access to virtual instruction and will provide the necessary equipment and connectivity free of charge to those students who do not have access to the necessary equipment and connectivity.
- If the District offers a combination of virtual and distance learning instruction to students, it will ensure that all students have access to equitably equivalent instruction and content. It may do this by either:
  - Ensuring that all students have the necessary equipment and connectivity to access any virtual learning component of the student’s assigned curriculum or courses and providing access to that necessary equipment and connectivity to any student who does not have access to them.
  - If the District is unable to provide access to necessary equipment and connectivity to all students in need, the District may only provide virtual learning instruction if it ensures that any students unable to access the virtual instruction component be offered equitably equivalent instruction through distance instruction means and methods. If a student receives distance instruction in lieu of instruction that would ordinarily be presented

<sup>1</sup> Students or parents of students who do not have access to such supplies may request that their classroom teacher provide such supplies or may contact the school site administration. Each classroom teacher will coordinate with the Administration on providing necessary supplies to students in need.

virtually, that instruction should be supplemented, as appropriate, by periodic direct contact with teachers through District Approved Means and Mediums. If the District is only able to provide access to necessary equipment and connectivity to a limited number of students, it will determine which students receive that access in the most equitable manner.

- In no case shall a student have their grade lowered or be otherwise penalized (including attendance measures) for failure to engage with instructional supports the student does not have the resources to access (e.g., telephone service, internet access, transportation).

The District shall utilize all available funding sources and means to bridge these gaps in compliance with federal and state law.

### Definitions

- **Virtual Instruction:** Instruction provided via electronic means, utilizing the internet and computers as the primary tools for delivery of instruction, evaluation, and interaction. Instructional delivery may include video or audio means, online instructor interaction using District-Approved Means and Mediums (platforms, software, and resources, along with District social media, instructional television, video telecourses, or other District-approved means that require the internet and computer technology).
- **Distance Instruction:** Instruction provided via printed material, augmented by individual contact with students via District-Approved Means and Mediums (e.g., telephonic means) consistent with this and all District policies.
- **Hybrid Instruction:** Instruction provided utilizing the internet and computers and/or printed material using District-Approved Means and Mediums as well as in class instruction. Hybrid Instruction can be a mix of in-person classes and virtual instruction, a mix of in-person classes and distance instruction, or a mix of virtual and distance learning instruction.
- **District-Approved Means and Mediums:** Equipment and electronic programs and platforms that have been pre-approved by the board of education for instructional delivery and communication/interaction with students and their legal guardian(s) appropriate to the grade level and subject matter concerned.
- **Social Media:**
  - **Generally:** Online platforms, websites, or networks on which users share information, communications, or other content and includes, but is not limited to, sites used for media sharing and social networking (e.g., YouTube, Facebook, Twitter, Snapchat, Instagram, etc.).
  - **District Social Media:** Authorized District-related social media that is either school-based (e.g., approved, established and/or monitored by the building principal or designee) or District-based, District computer network-based, or subject area/department-based.
  - **Personal Social Media:** Social media that is not District Social Media, which is established by a user for his/her personal or private use and objectives.
  - **Non-District Social Media:** Social media that is not District Social Media, which is established by a third party or other organization.

### Impact on Existing Policies, Rules, and services

Once this policy is effectuated, though instruction will be provided via virtual, hybrid or distance instruction, each is a continuation of the District's instructional program. Therefore, the rules and responsibilities of students, their legal guardian(s), and District personnel, unless otherwise expressly stated in this policy, are the same as if students were present at school during the instructional day. Unless specifically noted in this policy, existing provisions of the Student Handbook, "Acceptable Use" policies and agreements, privacy policies, shall remain in effect. For example, students shall attend scheduled online meetings or classes in a timely manner (attendance), prepare for class in advance of the day's lesson (homework), meaningfully and appropriately participate in instruction (class participation), and shall also adhere to all existing rules concerning behavioral (e.g., bullying, harassment, violations of the Acceptable Use Policy) and academic misconduct (e.g., cheating, unauthorized group work on individual

assignments). When students are visible to District personnel or other students, they shall dress in conformance to the school dress code.

### **Attendance**

Students must continue to meet all state-mandated compulsory attendance requirements and are not exempt from state truancy laws, except to the extent permitted or required by the OSDE. To the extent appropriate under the circumstances, District attendance policies shall remain in effect, and student attendance and participation shall be monitored and recorded as closely as possible to existing District policies. Attendance and participation shall be measured by means appropriate in a virtual, hybrid, or distance instruction environment which may include, but are not limited to, District-approved-and-monitored chatrooms and message board posts, emails, submission of assignments, or other District-Approved Means and Mediums.

Teachers shall make contact with each of their students a minimum number of times per school week, as determined by District administration, and count these contacts toward full-time attendance. These contacts may include, but are not limited to, student participation in virtual classes or virtual instruction platforms, submissions or posts to approved message boards, instructor confirmation with a student or the student's legal guardian(s) that the student did participate, and physical or electronic submission of assignments. Instructors shall log their contacts with each student and submit weekly reports of these contacts to their building principal or designee. The District shall ensure that any attendance measures used for distance instruction comply with any requirements set by the Oklahoma State Department of Education.

When the District provides virtual instruction (as defined by O.A.C. 210:35-21-2), the District shall ensure that its attendance measures will meet or exceed the minimum requirements set by the Oklahoma State Department of Education and mandated by O.A.C. 210:35-21-2, and 70 O.S. §§ 3-145.8, 3-145.8(B).

### **Grading, Class Rank, Promotion and Retention**

In conformance with guidance from the OSDE and to the extent reasonable and appropriate under the circumstances, all existing requirements related to student progression, including retention, promotion, testing, and grade assignment shall remain in effect as if virtual, hybrid and/or distance instruction had not replaced in-person instruction. Traditional letter grades shall continue to be issued in conformance with the District's grading scale. Teachers shall ensure that, regardless of medium of instruction, that the curriculum presented aligns with any applicable Oklahoma Academic Standards for their subject matter. Appropriate efforts shall be made by all District personnel to ensure that the circumstances which effectuate this policy shall not negatively impact student grades.

### **Special Education**

While this policy is in effect, when appropriate, each student's IEP instructor shall make contact with the student's legal guardian(s) to discuss the student's individualized plan for virtual, hybrid, or distance instruction. Instructors and related service providers shall share learning resources with the student's legal guardian(s) that are appropriate for the student in order to provide a variety of activities and supports which may be utilized that promote continued progress toward the student's IEP goals. IEP meetings shall be conducted as needed via secure District-Approved Means and Mediums that are appropriate under the circumstances.

### **English Learners (EL)**

EL students shall continue to receive EL services. Unless otherwise designated, each student's EL instructor shall be the primary contact for the student's legal guardian(s) while this policy is in effect. In conformance to guidance from the OSDE, the District shall be intentional in ensuring instructors are providing appropriate plans, modifications and accommodations for EL students. Nothing in this policy shall prevent EL students or their legal guardian(s) from directly contacting the student's teacher regarding their educational progress.

### **Extracurricular Activities**

The District will allow participation in extracurricular courses and activities as part of its virtual, hybrid, or distance instruction program. On site attendance may be required for participation in extra-curricular activities. The District will ensure that all its instructors of extracurricular courses and activities are thoroughly educated on virtual and distance learning and the methodologies applicable to their assigned activity. Extracurricular instructors shall provide assignments to measure participation and/or knowledge in their assigned activities. If students are participating in an extracurricular course or activity as a part of gaining credit for a course, the instruction must align with any applicable Oklahoma Academic Standards for that subject matter.

### **Instruction Generally**

#### **Method and Means of Instructional Delivery**

Depending on whether virtual, hybrid, and/or distance instruction is employed by the District, the superintendent or designee is directed to evaluate and select the means and mediums which shall be authorized for instructional delivery and communication with students and their legal guardian(s): the “District-Approved Means and Mediums.” These shall be submitted to the board of education for approval prior to their implementation.

#### **Lesson Plans**

All instructors, including those who teach or coach electives, are responsible for submitting lesson plans, recording attendance, and assigning and grading two (2) assignments per week per class. Appropriate lesson plans shall be developed according to the district Distance Learning Plan to ensure unified instruction (e.g., all Algebra II students receive the same weekly assignments, regardless of instructor). Lesson plans shall include supplementary or enrichment activities. Instructors shall ensure that the maximum number of hours of work they assign conforms to OSDE guidance. EL, Reading, Language Arts, and other District specialists will work with grade level teams to develop appropriate lesson plans. All instructors shall submit their virtual, hybrid, or distance instruction lesson plans to their building principal or designee in conformance with this policy.

#### **Office Hours**

Every instructor and building administrator must be available during regular working hours to support instruction and student needs. District and building administrators shall develop and distribute a schedule for instructors to hold “office hours.” During office hours, each instructor is required to be available to provide instruction or otherwise provide immediate feedback to students and their legal guardian(s) via District-Approved Means and Mediums. A portion of office hours may be utilized to conduct interactive virtual instruction lessons with students in conformance with this policy or tutoring.

#### **Communication with Students and Parents**

Instructors are expected to communicate with students and their legal guardian(s) regularly, making actual communicative-contact with students at least once per week. Electronic or telephonic messages left for instructors must be returned in a timely manner during approved teacher contract time via District-Approved Means and Media. District personnel who communicate with students shall do so in conformance with this and all other District policies and may do so only via District-Approved Means and Mediums, except when expressly approved, in writing, by an immediate supervisor. Such communications shall be limited to discussions regarding classroom, school, and school-related activities only. At all times, District personnel shall exercise their best professional judgment and act with integrity and concern for their students’ well-being.

**Communication with students for the purpose of fraternization is strictly prohibited.** Contact or communications between District personnel and students via personal phone numbers, personal emails, personal social media accounts, and group messaging apps (that are not District-approved) is expressly prohibited. **Students, legal guardians, and District personnel shall have no expectation of privacy when communicating via District-Approved Means and Mediums.**

### **Intellectual Property**

At no time shall either District personnel or students use, upload, post, mail, display, store, or otherwise transmit in any manner any such material that is protected by copyright, patent, trademark, service mark, or trade secret, or in violation of any Federal Communications Commission rules applicable to public broadcasts, except when such use or disclosure is properly authorized and bears the appropriate notations. District personnel shall consult guidance from the OSDE regarding compliance with applicable infringement laws, including fair use. Instructors shall use public domain resources when permission to use protected material cannot be obtained.

### **Privacy Laws and FERPA**

In all cases of virtual, hybrid, or distance instruction, but especially in an online learning environment, District personnel shall conform with FERPA requirements and other applicable privacy laws and District policies. **THE RECORDING OF CLASSROOMS (VIRTUAL OR OTHERWISE) AND/OR STUDENTS BY DISTRICT PERSONNEL, STUDENTS OR THEIR LEGAL GUARDIAN(S) IS STRICTLY PROHIBITED.**

### **VIRTUAL INSTRUCTION**

All virtual instruction shall be delivered only via District-Approved Means and Mediums. Virtual instruction lesson plans for the following week shall be submitted to the building principal or designee by 3:30 p.m. on the last workday of the week. The building principal or designee shall ensure these are electronically posted to and made available from District Social Media by 8:00 a.m. on the first work day of the week.

### **HYBRID INSTRUCTION**

All hybrid instruction shall be rendered in accordance with a mix of virtual and/or distance instruction and designated in-person instruction dates. The Virtual portion of the instruction shall be delivered only via District-Approved Means and Mediums. The Hybrid instruction lesson plan for the following week shall be submitted to the building principal or designee by 3:30 p.m. on the last workday of the week.

If the Hybrid instruction is a mix of in-person and distance instruction, the building principal or designee shall print, compile, and make distance instruction packets available at building sites by 8:00 a.m. on the first work day of the week, and, at the discretion of the District, other appropriate locations at a to-be-announced time.

If the Hybrid instruction is a mix of in-person and virtual instruction, the building principal or designee shall ensure the virtual instruction lesson plans for the following week are electronically posted and made available from District Social Media by 8:00 a.m. on the first workday of the week.

### **DISTANTCE INSTRUCTION**

All distance instruction shall be rendered and delivered in print form. Distance instruction lesson plans for the following week shall be submitted to the building principal or designee by 3:30 p.m. on the last workday of the week. The building principal or designee shall print, compile, and make distance instruction packets available at building sites by 8:00 a.m. on the first work day of the week, and, at the discretion of the District, other appropriate locations at a to-be-announced time (e.g., District food distribution sites).

**PROFESSIONAL DEVELOPMENT AND TLE**

In anticipation that this policy may become effective, District personnel shall receive required professional development instruction on best virtual, hybrid, and distance instruction practices, which shall include grade level and content area-specific training, in addition to training on any District-Approved Means and Mediums for virtual and distance instruction and communication. Building administrators shall conduct weekly staff meetings via District-Approved Means and Mediums.

District administrators shall also receive appropriate training on how to supervise and evaluate personnel who are providing virtual, hybrid, and distance instruction under this policy. District personnel shall follow OSDE guidance regarding TLE observation and evaluation in virtual, hybrid, and distance instruction and shall monitor virtual instruction by joining classes in-progress and providing feedback to the instructor.

**Support Services**

Whether virtual, hybrid, or distance instruction is utilized by the District, appropriate support services will continue to be available to District personnel, students, and their legal guardian(s) including:

- **Technical Support** — The District shall provide basic technical support for instructors, students and their legal guardian(s) in accessing and using District-Approved Means and Mediums of communication and virtual and distance instruction.
- **Instructional Support** — Instructors should contact their immediate supervisor with any questions regarding virtual, hybrid, or distance instruction.
- **Social-Emotional Wellbeing Support** — To the extent practicable and appropriate under the circumstances, the District shall provide information and resources to assist stakeholders in coping with the circumstances necessitating effectuation of this policy.
- **Special Education Resources and Support** — The Special Education Director or designee will provide support to students with disabilities or other special needs, along with their legal guardian(s), to help them navigate virtual, hybrid, and distance instruction and compliance issues while this policy is in effect.

**ONGOING EVALUATION AND ADAPTATION OF EXIGENT CIRCUMSTANCES**

The District, in consultation with state, local, and federal officials, shall continuously evaluate this policy, and the procedures herein, and adapt the same based on guidance from appropriate agencies.

Reference: 20 U.S.C. § 1232g  
34 CFR Part 99

**CONTAGIOUS AND LIFE THREATENING DISEASE POLICY**

~~The Guthrie Board of Education is concerned for the health and well being of students and staff of the public schools. While the general health and physical well-being of a student is the responsibility of the parent, the board believes that teachers and administrators should promote and encourage the maintenance of a healthy body and mind.~~

The district is committed to providing a safe and healthy environment for all students and employees. School administrators will enforce this policy for the benefit of all members of the school community but will attempt to avoid embarrassment to an affected individual as practical given the totality of the circumstances. Students and employees with unique health circumstances may request an exception to this policy by providing a statement from a physician certifying that there is no danger of the condition spreading to others in the school environment. The district will comply with physician instructions when implementing the requirements of this policy.

~~Oklahoma law (70 O. S. § 1210.194) prohibits any child afflicted with a contagious disease from attending a public, private, or parochial school until such time as the child is free from such contagious disease. Any student or employee who is determined to be afflicted with a contagious health condition such as but not limited to head lice or bed bugs—in all stages/forms of life—shall be prohibited from attending school until a health officer (licensed physician, licensed physician’s assistant, health department official, school nurse, etc.) has determined that the individual is free of the condition or that there is no danger of the condition spreading to others in the school environment.~~

Students and employees who have had a fever, diarrhea or vomiting must be symptom free for 24 hours, without the use of symptom reducing medication, prior to returning to school.

Students and employees who have pink eye or another eye infection must be symptom free or consult with the school nurse or provide a physician’s statement prior to returning to school.

~~The determination of whether or not a school employee infected with a life threatening communicable disease should be restricted from attending school in a capacity that would involve students and / or other employees will be made on an individual basis and the employee shall have the right to appeal any determination to the Board of Education.~~

The superintendent is directed to prepare regulations which support this policy.



***ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)***  
***AIDS PREVENTION EDUCATION FOR STUDENTS AND***  
***COMMUNICABLE DISEASES***

Acquired Immune Deficiency Syndrome (AIDS) is one of a number of communicable diseases which require special precautions to prevent transmission in the school environment. Because there is no cure for AIDS and because it is a life-threatening disease, it is imperative that specialized procedures be followed in the handling of a student who is diagnosed as a carrier of the AIDS virus.

**1. Nature of the AIDS Virus:**

AIDS is a disease which disables the body from fighting infection. The cause of the disease is infection by the Human T Lymphotropic Virus, Type III (HTLV III), also known as Human Immunodeficiency Virus-us (FEV). Three categories of outcomes result from infection by HTLV III. The first, AIDS, is the most severe form of the infection and most victims die within two years. The second form of infection is AIDS Related Complex (ARC), a milder form with less severe symptoms. The third and most common form of infection by HTLV III causes the affected person to be an Asymptomatic Carrier, having no symptoms but still believed capable of transmitting the virus to others. Based upon the medical evidence presently available, it appears that each of the three levels or stages of HTLV III infection is contagious under certain conditions.

**2. Transmission of AIDS:**

Unlike many other communicable diseases, AIDS is not believed by most medical authorities to be transmissible through casual contact in the normal school environment. Present medical knowledge indicates that the AIDS virus is transmitted by the introduction of the virus into the blood stream through sexual contact, sharing of hypodermic needles among intravenous drug users, receiving blood transfusions from infected individuals, or at birth. Pending further research, however, any spill of body fluid (blood, tears, semen, saliva, vomitus, urine, or excrement) by an AIDS infected individual should be considered as a possible source of infection.

**3. Cleanup of Body Fluids:**

Since it is not always known whether a student is infected with the HTLV III virus, rubber gloves and a 1-10 solution of household bleach in water are to be used in cleaning up a spill of body fluid by my student. Insofar as possible, paper towels or other disposable paper products are to be used. Following cleanup, the rubber gloves and paper towels are to be sealed in a plastic bag and discarded. Used sanitary napkins are also to be sealed in plastic bags and disposed of in the same manner. Other materials used in the cleanup, such as mop heads, rags or clothing are to be thoroughly rinsed in a bleach and water solution or washed separately in hot water. Band instruments which are shared among students are to be thoroughly decontaminated between uses. Thorough hand washing with soap and water is also advised. These precautions will help to guard against the spread of not only AIDS but other communicable, though less deadly, diseases.

**4. Referral of AIDS Students:**

When school administrators learn that a student may have AIDS, the superintendent will refer the matter to the Oklahoma Department of Health, and request that it convene a multidisciplinary team for evaluation and recommendation on school placement for the student. The student's parents or legal guardian and physician and a representative of the superintendent shall be included in the multidisciplinary team.

If the case is verified by medical authorities as the HTLV III virus and if there is a possibility that other students or employees become infected from the AIDS student, the superintendent is authorized to arrange a safe, temporary placement for the student until permanent arrangement can be made.

Following a thorough analysis of the case, the multidisciplinary team will make a recommendation as to whether and under what conditions the student should be permitted to continue in school. If an alternative educational program is required, the program will be established in the least restrictive environment possible, the principal is to establish a separate file on that student to which only the principal and those identified employees are to have access. No entry regarding the AIDS condition is to be made on the student's cumulative record, health card, the computerized student data base or other record.

### **AIDS PREVENTION EDUCATION**

The district seeks to promote healthy living and discourage behaviors such as intravenous drug use and unprotected sexual intercourse that can increase a young person's risk of contracting Acquired Immune Deficiency Syndrome (AIDS). It is the policy of the board of education that AIDS prevention education will be taught a minimum of once in 7<sup>th</sup> grade and once in grades 10-12. The district will use the curriculum developed by the Oklahoma State Department of Education.

The general objective of the curricula for all levels includes being made aware of (1) the forms of the disease, (2) methods of transmission, and (3) prevention of AIDS.

The district will make the curriculum and materials that will be used to teach AIDS prevention education available for inspection by the parents and guardians of the students who will be involved. Furthermore, the curriculum must be limited to deal only with factual medical information regarding AIDS prevention. At least one month prior to teaching AIDS prevention education in any classroom, the district shall conduct for the parents and guardians of the students involved, during weekend and evening hours, at least one presentation concerning the curriculum and materials that will be used for such education. No student shall be required to participate in AIDS prevention education if a parent or guardian of the student objects in writing to such participation.

### **COMMUNICABLE DISEASES**

Many communicable diseases, including Human Immunodeficiency Virus (HIV) and/or Acquired Immune Deficiency Syndrome (AIDS), require special consideration in the school environment. The board of education seeks to provide an environment which is safe for all students and employees, while maintaining the dignity and privacy of individuals infected with communicable diseases.

Current research indicates that the risk of transmitting HIV/AIDS and other communicable diseases is low in the school setting when appropriate procedures are followed. All school employees are required to follow the district's Bloodborne Pathogen Exposure Control Plan at all times when there is a potential for exposure to any bodily fluid. Parents/guardians will be notified in the event a minor student has been exposed to a potentially infectious agent.

Information regarding an individual's communicable disease status will be maintained in a separate confidential file and will only be disclosed:

- in compliance with Oklahoma law; or
- with the express approval of the superintendent.

Information about an individual's communicable disease status will not be included in the individual's regular school or health records. Any individual who discloses another person's communicable disease status without the superintendent's express authorization will face disciplinary action.

### **Student Admission**

No student will be denied an education or participation in the activities of the district-based solely on his/her status as a student infected with a communicable disease. In the event the school administration learns that a student may

have a communicable disease, the superintendent or designee will consult with the Oklahoma State Department of Health regarding an appropriate educational environment for the student. All decisions regarding an appropriate educational setting for the student will be made on a case-by-case basis following established policies and procedures for students with chronic health problems or other disabilities. The placement decision will be periodically reviewed, and will also be reviewed at any time a staff member observes behavior which might pose a reasonable risk of transmitting the communicable disease.

Employment

No individual will be denied employment or have his/her contract nonrenewed based solely on his/her status as an individual infected with a communicable disease.

Dear Dr. Simpson and the Guthrie Board of Education,

I am writing this request on behalf of Guthrie Rainbow Assembly. On September 13 I will be installed as Worthy Advisor (President) of our local Rainbow Assembly. As Worthy Advisor, I have the opportunity to choose a service project for the girls of our Assembly to participate in throughout my term. I have chosen two projects. One project is to collect new and gently used books for the Friends of the Guthrie Public Library Program. Our other project will benefit Guthrie Public Schools as we raise money in our Assembly to buy a book series and donate it to the G.U.E.S and the Jr. High libraries. I have contacted Mrs. Shana Fields and Mrs. Desi Rice to get their ideas for appropriate books. We would like to include a label in the donated books to inform those reading them that the books were donated by Guthrie Rainbow Assembly. An example of this label is shown below. Our hope is that you will approve this request to include the label with the donation of the book series. I look forward to hearing of your approval.

Sincerely,

*Makenna Bench*

Guthrie Rainbow Assembly #22

[makennajbench@gmail.com](mailto:makennajbench@gmail.com)

405-219-8076

**Books requested by Librarians:**

**Guthrie Upper Elementary School**

\*\*Graphic Novel books by Raina Telgemeier

"Ghosts"

"Guts"

"Sisters"

"Smile"

\*\*The Baby-sitters club series by Raina Telgemeier and Gale Galligan

1. "Kristy's Great Idea"

2. "The truth about Stacey"

3. "Mary Anne saves the day"

4. "Claudia and mean Janine"

5. "Dawn and the impossible three"

6. Kristy's big day"

7. "Boy-crazy Stacey"

**Guthrie Jr. High School**

\*\*The Renegades Series by Marissa Meyer

"Renegades"

"Archenemies"

"Supernova"

\*\*The Caraval Series by Stephanie Garber

"Caraval"

"Legendary"

"Finale"

**EXAMPLE OF THE LABEL:**

This book was donated by:

*Guthrie Assembly #22*

*International Order of the Rainbow for Girls*

[www.okiorg.org](http://www.okiorg.org)

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION IN THE AUDITORIUM AT THE GUTHRIE JUNIOR HIGH, 705 EAST OKLAHOMA, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 14TH DAY OF SEPTEMBER, 2020, AT 6:30 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2020 was given in writing to County Clerk of Logan County, Oklahoma, at 2:40 o'clock p.m. on the 12<sup>th</sup> day of November, 2019, and public notice of the change in location of the September 14, 2020 meeting was given in writing to the Logan County Clerk at 12:37 p.m. on September 3, 2020, setting forth the date, time and place, and public notice of this meeting was given in writing, setting forth the date, time, place and agenda was posted at the front entrance to the Guthrie Junior High, and at the Board of Education Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at \_\_:\_\_ o'clock \_\_.m. on the \_\_th day of September, 2020, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon, \_\_\_\_\_ introduced a Resolution by reading the Title, and upon motion by, \_\_\_\_\_ seconded by \_\_\_\_\_, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BUILDING BONDS SERIES 2020B IN THE SUM OF \$750,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; ESTABLISHING THE DISTRICT'S REASONABLE EXPECTATIONS WITH RESPECT TO ISSUANCE OF TAX-EXEMPT OBLIGATIONS IN CALENDAR YEAR 2020 AND DESIGNATING BONDS AS "QUALIFIED TAX-EXEMPT OBLIGATIONS"; APPROVING FORM OF CONTINUING DISCLOSURE CERTIFICATE; PROVIDING LEVY OF AN ANNUAL TAX FOR PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME; AND FIXING OTHER DETAILS OF THE ISSUE.

WHEREAS, on the 2<sup>nd</sup> day of April, 2019, pursuant to notice duly given, an election was held in Independent School District Number 1, Logan County, Oklahoma, State of Oklahoma, for the purpose of submitting to the registered qualified voters of such District the question of the issuance of the Bonds for said District in the amount of Nineteen Million Two Hundred Fifty Thousand Dollars (\$19,250,000) to provide funds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings, or acquiring school furniture, fixtures or equipment as authorized by Section 26, Article X, of the Oklahoma Constitution, which includes but is not limited to constructing, equipping and furnishing a new Cotteral Elementary School, has been duly authorized at an election held for that purpose and certified by the County Election Board of Logan County, Oklahoma on the 5<sup>th</sup> day of April, 2019; and

WHEREAS, as shown by the Official Certificate of Votes by the Logan County Election Board, at said election there were cast by the registered, qualified voters of said School District 2,692 votes cast on the Proposition pertaining to the issuance of \$19,250,000 of building bonds, of which 1,923 were in favor of and 769 were cast against the issuance of said Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on said Proposition cast their ballots in favor of the issuance of said Bonds, as certified by the County Election Board of Logan County, Oklahoma on the 5th day of April, 2019, the issuance of said Bonds has been duly authorized; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, previously issued its \$1,200,000 General Obligation Building Bonds, Series 2019 dated June 1, 2019 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, previously issued its \$400,000 General Obligation Building Bonds, Series 2020A dated May 1, 2020 for building and facilities; and

WHEREAS, it is deemed advisable by the Board of Education of said District at this time to issue \$750,000 of the total authorized \$19,250,000 in building bonds, as authorized by Title 62, Oklahoma Statutes, Sections 353 and 354 as amended, for the purpose of construction projects for various schools throughout the District and acquisition of technology equipment, as authorized at an election held on April 2, 2019, for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA:

**Section 1.** That, pursuant to Title 62, Oklahoma Statutes, Sections 353 and 354, as amended, there are hereby ordered and directed to be issued the Bonds of said School District in accordance with the forms hereinafter set out, in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000), which said Bonds shall be designated "General Obligation Building Bonds, Series 2020B", shall be dated October 1, 2020, and shall become due and payable and bear interest from their date until paid as follows:

\$750,000 maturing 10-1-2022 @ \_\_\_\_\_%

Such interest payable semi-annually on the 1st day of April and October of each year, commencing on the 1st day of April, 2022. The Bonds are issuable as registered Bonds in the denomination of \$1,000 or any multiple thereof.

**Section 2.** That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

[Form of Bond]

No. \_\_\_\_\_

\$ \_\_\_\_\_

**UNITED STATES OF AMERICA  
STATE OF OKLAHOMA**

**INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, OKLAHOMA**

**GENERAL OBLIGATION BUILDING BOND, SERIES 2020B**

<u>Cusip</u>	<u>Interest Rate</u>	<u>Dated</u> October 1, 2020	<u>Due</u>
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REGISTERED OWNER: \_\_\_\_\_

PRINCIPAL AMOUNT \_\_\_\_\_ DOLLARS.

KNOW ALL PEOPLE BY THESE PRESENTS: That Independent School District Number 1 of Logan County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

\_\_\_\_\_ or registered assigns, (hereinafter called the "Registered Holder"), for the bond number(s) set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable semi-annually on the 1st day of April and October, respectively, in each year, beginning April 1, 2022.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of BancFirst, Oklahoma City, Oklahoma (herein called the "Registrar/Paying Agent") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of the Bond to the Registrar/Paying Agent.

THE FULL FAITH, CREDIT, AND RESOURCES of said School District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination aggregating the principal sum of SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000) and is being issued under Section 26, Article 10 of the Constitution, and Title 70, Chapter XV, Oklahoma Statutes 2011, and other statutes of the State complementary, supplementary and amendatory thereto for the purpose of construction projects for various schools throughout the District and acquisition of technology equipment, as authorized at an election held on April 2, 2019, for such purposes.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Registrar/Paying Agent of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, duly executed by the Registered Holder hereof or his attorney duly authorized in writing, and such transfer

registered on the Registration Record. The Registrar/Paying Agent shall not be required to make such transfer after the fifteenth (15th) day preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar/Paying Agent will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar/Paying Agent for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District, including this Bond, and the series of which it forms a part, if any, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be executed with the manual or facsimile signature of the President of the Board of Education and attested with the manual or facsimile signature of its Clerk, and with a manual or facsimile seal of the School District this \_\_\_ day of \_\_\_\_\_, 2020.

(SEAL)

(facsimile signature) \_\_\_\_\_  
President, Board of Education

ATTEST:

(facsimile signature) \_\_\_\_\_  
Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the General Obligation Building Bonds, Series 2020B of Independent School District Number 1 of Logan County, Oklahoma.

Date of Registration  
and Authentication

BancFirst  
Oklahoma City, Oklahoma

\_\_\_\_\_

By: \_\_\_\_\_  
Authorized Officer



STATE OF OKLAHOMA     )  
  ) SS  
COUNTY OF LOGAN     )

We, the undersigned, District Attorney and County Clerk, respectively, of said County, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said County this \_\_\_\_ day of \_\_\_\_\_, 2020.

(facsimile signature) \_\_\_\_\_  
County Clerk  
Logan County

(facsimile signature) \_\_\_\_\_  
District Attorney  
District Number 9

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_ the within Bond and does hereby irrevocably  
constitute and appoint \_\_\_\_\_ attorney to transfer such Bond on the  
books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Signature guaranteed by:

In the presence of:

\_\_\_\_\_

LEGAL OPINION

STATE OF OKLAHOMA     )  
  ) SS  
COUNTY OF LOGAN     )

I, the undersigned, the duly qualified and acting Treasurer of the within named School District in said County and State, hereby certify that I have duly registered the within Bond in my office on this \_\_\_\_ day of \_\_\_\_\_, 2020.

WITNESS my hand the date above written.

(facsimile signature) \_\_\_\_\_  
Treasurer

STATE OF OKLAHOMA  
OFFICE OF THE ATTORNEY GENERAL  
BOND DEPARTMENT

\_\_\_\_\_, 2020

I HEREBY CERTIFY that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within Bond; that such proceedings and such Bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of Bonds of like kind; and that said Bond is a valid and binding obligation according to its tenor and terms and, under the provisions of Title 62, Oklahoma Statutes, Sections 11, 13, and 14, as amended, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said Bond appearing in the caption hereto.

\_\_\_\_\_  
Attorney General, Ex-Officio Bond  
Commissioner of the State of Oklahoma

[End of Form of Bond]

**Section 3.** That each of said Bonds shall be executed by manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney and County Clerk and presented to the Attorney General, Ex-Officio Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance for his approval and endorsement; that thereafter said Bonds shall be delivered to the purchaser(s), upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in special funds and used solely for the purpose of providing funds for the purposes set out in Section 2 hereof. The School District certifies and covenants that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws.

**Section 4.** Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Registrar/Paying Agent shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Registrar/Paying Agent shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Registrar/Paying Agent, its' appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

**Section 5.** The Registrar/Paying Agent for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Registrar/Paying Agent will keep the Registration Record open for registrations during its business hours. In the event of a change of Registrar/Paying Agent, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appear on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferable only upon delivery of such Bonds to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, executed by the Registered Holder thereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment on such Bonds is exhausted, such Registered Bonds delivered to the Registrar/Paying Agent for registration of transfer shall be canceled by the Registrar/Paying Agent on the face thereof and the Registrar/Paying Agent shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of \$1,000 or any multiple thereof, except one Bond may be in an amount so as to complete the issue. The Registrar/Paying Agent shall not be obligated to make such transfer after the fifteenth (15th) day preceding any interest payment date until after said latter date.

**Section 6.** There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62, Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the District by The Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively)

are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

**Section 7.** That beginning in the year 2021, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property in said School District, in addition to all other taxes, said sinking fund to be designated "GENERAL OBLIGATION BUILDING BONDS, SERIES 2020B SINKING FUND." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund which, together with any interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

**Section 8.** The Board of Education of the School District reasonably anticipates that the aggregate amount of "qualified tax-exempt obligations", [as defined in Section 265(b)(3)(B) of the Internal Revenue Code of 1986 (the "Code")], which will be issued by the Board of Education of the School District and all subordinate entities thereof during the calendar year 2020 does not exceed \$10,000,000, and hereby covenants and agrees, as a material inducement and consideration to the purchase of the Bonds by the purchaser, that neither it nor any subordinate entity thereof will, during calendar year 2020, issue "qualified tax-exempt obligations", [as defined in Section 265(b)(3)(B) of the Code], in an aggregate amount exceeding \$10,000,000.

It is the purpose and intent of this section that the Bonds shall constitute and the Bonds are hereby designated as "qualified tax-exempt obligations" as defined in Section 265(b)(3)(B) of the Code, in order that the purchasers of the Bonds may avail themselves of the exception contained in said Section 265(b)(3)(B) with respect to interest incurred to carry tax-exempt bonds. The School District hereby covenants and agrees that it will not designate as "qualified tax-exempt obligations" more than \$10,000,000 in aggregate amount of obligations issued by it or any subordinate entity thereof during calendar year 2020.

**Section 9.** The Board of Education of the School District determines and intends that the Bonds shall also qualify for the exception for small governmental units contained in Section 148(f)(4)(D) of the Code. The School District covenants that it is a governmental unit with general taxing powers; that the Bonds are not private activity bonds as defined in Section 141 of the Code; that ninety-five percent (95%) or more of the net proceeds (i.e. the face amount of the Bonds, plus accrued interest and premium, if any, less original issue discount) of the Bonds are to be used for local government activities of the School District (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the School District). The Board of Education of the School District determines and intends that the Bonds shall qualify for the exception for governmental units contained in Section 148(f)(4)(D)(vii) of the Code related to bonds financing public school capital expenditures and, accordingly, for purposes of qualifying for such exception, the Board of Education of the School District covenants that the aggregate face amount of all tax-exempt bonds (other than private activity bonds as defined in Section 141 of the Code) issued by the Board of Education of the School District and any subordinate entities thereof during calendar year 2020 will not exceed the maximum amount permitted by Section 148(f)(4)(D).

**Section 10.** The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the School District to comply with the Continuing Disclosure Certificate shall not be considered an event of default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the School District to comply with its obligations under this Section. "Continuing Disclosure Certificate" shall mean that certain Continuing Disclosure Certificate executed by the School District and dated the date

of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

**Section 11.** The Official Statement dated September 14, 2020, pertaining to the Bonds issued pursuant to this Resolution is approved and the Official Statement was as of its date and is as of this date, true and correct and does not, as of its date or as of the date hereof, contain any untrue or misleading statements of a material fact or omit to state any material fact which should be included therein because of the purpose for which the Official Statement is to be used, or which is necessary to make the statements therein not misleading in light of the circumstances under which they were made. The School District authorizes the use of the Official Statement in connection with the sale of the Bonds by the purchasers thereof.

ADOPTED AND APPROVED THIS 14TH DAY OF SEPTEMBER 14, 2020.

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA     )  
  ) SS  
COUNTY OF LOGAN     )

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of Bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting held thereof, duly held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

WITNESS my hand and seal this 14th day of September, 2020.

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)



**Board of Education Personnel Reports  
September 14, 2020**

**Employment Request**

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
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Bohrmann, Ana Maria	District	Occ. Therapist	09-08-20		6	Beth McLean
Burgess, Sean	C.O.	Custodian	09-08-2020	3	8	Alle Tanabe
Husmann, Jennifer	GUES	Para – SpecEd	08-19-20	6	7.5	Sally Johnson
McDaniel, Osie	JH	Custodian	09-01-20	3	8	Dale Stephens
Rumsey, Rebeca	HS	Para – SpecEd	08-17-20	3	7.5	Pam Johnson-Fields
Stapp, Tyler	Cotteral	Custodian	08-31-20	3	8	Luke Bohlman
Strader, Troy	Central/HS	Custodian	09-01-20	3	8	Allen Davidson
Vaughn, Richard	JH	Para – ISS	09-09-20	6	7.5	Zac Clymer

**FMLA Requests**

**Certified:**

**Support:**

**Transfer of Position Report**

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
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Bohlman, Lucas	Cotteral – Custodian	Fogarty – Custodian	Debbie Haggard
Grandstaff, Amy	HS – Cafeteria worker	JH – Cafeteria manager	Carita Crouch
Johnson, Sally	GUES – SpecEd para	Cotteral – PreK para	Kendra James
Lopez, Martha	Fogarty – Caf. Worker 6.5 hrs	Fogarty – Caf. Worker 7 hrs.	Kimberly Nyte



**Board of Education Personnel Reports  
September 14, 2020**

**Separation of Employment**

<u>Classification Certified</u>		<b>Teaching</b>	<b>Reason for</b>	
<b>Name</b>	<b>Site</b>	<b>Assignment</b>	<b>Separation</b>	<b>Effective Date</b>

<u>Classification Classified</u>			<b>Reason for</b>	
<b>Name</b>	<b>Site</b>	<b>Position</b>	<b>Separation</b>	<b>Effective Date</b>

Carita Crouch	JH	Cafeteria Manager	resignation	08-14-20
Dumas, Stella	GUES	Site Secretary	termination	08-24-20
Forssell, Robert	Transportation	Route Driver	termination	08-17-20
Nyte, Kimberly	Fogarty	Cafeteria Worker	resignation	08-20-20
Smith, Tyra	JH	Cafeteria Worker	resignation	08-31-20
Tanabe, Alee	Charter Oak	Custodian	resignation	08-20-20



**2020-2021 Fogarty Academic Duty Assignments**

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
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**2020-2021 Central Academic Duty Assignments**

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
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**2020-2021 Cotteral Academic Duty Assignments**

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
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**2020-2021 Charter Oak Academic Duty Assignments**

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
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**2020-2021 GUES Academic Duty Assignments**

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
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Band Assistant	\$4,500.00	Michael Way	Michael Way
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**2020-2021 JH Academic Duty Assignments**

Math Counts	\$300.00	Sharolyn Maltz	Sharolyn LeGrande
Builders Club	\$400.00	Susan Whitehead	Kristi Blakemore
Builders Club	\$400.00	Susan Whitehead	Bethany Knight
Academic Team JH	\$375.00	Amanda Moore	unassigned
Additional Days JH Counselor	\$4,340.40	Casey Wilson	Bethany Knight
Counselor	\$600.00	Casey Wilson	Bethany Knight

**2020-2021 HS Academic Duty Assignments**

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
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Link Crew	\$500.00	Unassigned	Pam Johnson Fields
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**2020-2021 Faver Academic Duty Assignments**

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
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Bus Loading Supervision 1st Sem	\$500.00	Eric Woodard	Kim Barrett
Bus Loading Supervision 2nd Sem	\$500.00	Kim Barrett	Kim Barrett
Noon Duty 1st Semester	\$450.00	Kim Barrettt	Eric Woodard
Noon Duty 2nd Semester	\$450.00	Donna Russell	Eric Woodard

**2020-2021 JH Athletic Duty Assignments**

JH Cheerleading	\$975.00	Macey Alexander	Kristin Hooper
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**2020-2021 HS Academic Duty Assignments**

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
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Freshman class sponsor	\$100.00	Tonnie Burnett	
Freshman class sponsor	\$100.00	Jessica Maker	

**2020-2021 HS Athletic Duty Assignments**

Basketball Asst Boys Varsity Coach	\$2,700.00	Chris Beach	
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**Corrected amounts approved prior board meeting**

Additional Days (20) Based on salary	\$7,387.80	Kristina Powell	\$7,306.26
Additional Days (20) Based on salary	\$4,340.40	Susan Whitehead	\$5,741.80
Additional Days (10) Based on salary	\$2,278.70	Carly Black	\$2,216.90
Additional Days (10) Based on salary	\$2,327.70	Jessica West	\$2,216.90

**2020-2021 Admin Duty Assignments**

District Google Classroom	\$2,000.00	Justin Stevens	
Board Meeting Video Production	\$4,000.00	Greg Sullaway	

9/9/2020