

**AGENDA WITH COMMENTARY**

**GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
802 EAST VILAS  
GUTHRIE, OKLAHOMA**

**MONDAY  
JANUARY 9, 2023  
6:30 P.M.**

**AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Presentation of Employee and Student Recognition**
- 7. Comments to the Board by:**
  - A. Citizens registered to speak to the Board**
  - B. Board Members**
- 8. Superintendent's Reports**
- 9. Consent Agenda.....Pages 4-26**

**All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:**

  - A. Treasurer's Report**
  - B. Activity Fund Fundraisers as per attached list**
  - C. Encumbrances for General Fund #'s 769-830, Building Fund #'s 298-321 and listed change orders and Activity Fund Reports-the full register is available online**
  - D. Out-of-State Trip Requests:**

**Carly Black and Jessica West- National Association of School Psychologists- Denver, CO- February 7-10, 2023**

- E. **Contracts/Agreements under \$10,000**
  - 1. **Agreement with Interquest Detection Canines for contraband inspection services.....Page 26**

Commentary:

This agreement is for Interquest to provide contraband inspection services utilizing non-aggressive contraband detection canines. We have used this company since 2011. The campuses covered under this agreement are the High School, the Jr. High and GUES. They provide 6 full day visits per school year. Total cost for 6 full visits is \$2,940.00. **Doug Ogle will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- 10. **Minutes of regular meeting held on December 12, 2022.....Pages 27-33**

11. **Business Agenda:**

- A. **Recommendation, consideration and action upon proposed school calendar for 2023-2024.....Page 34**

Commentary:

The calendar committee consisted of a staff member from each site, Doug Ogle from the Administration Office, a parent, a support employee, and a site administrator. This calendar is the result of their group effort. **Doug Ogle will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- 12. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7**

- A. **Vote to go into executive session**
- B. **Acknowledge Board’s return to open session**
- C. **Statement of minutes of executive session**

- 13. **Vote on action as set out on the Personnel Reports.....Page 35**

- 14. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**

- 15. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**

**16. Adjourn**

**Dr. Mike Simpson  
Superintendent**

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**Posted by:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**TREASURER'S REPORT**  
**December 31, 2022**

**BANK BALANCES**

**FARMERS & MERCHANTS**

General Fund	3,221,516.10
Building Fund	277,139.61
Sinking Fund	870,484.38
ILR Fund	201,148.45
G&E Fund	17,164.64
Child Nutrition Fund	837,529.88
Activity Fund	720,636.43
School Age-Care Fund	75,619.14
Bond Fund	<u>13,500,294.49</u>

TOTAL \$ 19,721,533.12

**RECEIPTS**

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**GENERAL FUND:**

Logan County	1,711,519.08
State of Oklahoma	1,286,670.92
Okla. Tax Comm.	200,051.05
School Land Earn.	33,066.27
R.O.T.C.	6,101.80
Federal Programs	543,112.96
Misc Receipts	6,835.44
Correcting Entry(-)	0.00
General Acct. Int.	3,732.26
Minus (-) Bank Fees	<u>25.00</u>
TOTAL	\$ 3,791,064.78

**SINKING FUND:**

Logan County \$666,021.88

**CHILD NUTRITION FUND:**

Local	28,360.25
State	12,556.89
Federal	<u>113,357.77</u>
TOTAL	\$154,274.91

**INS.LOSS RECOVERY FUND:**

MISC \$ 0.00

**BUILDING FUND**

Local	
Logan County	215,217.25
Bldg. for Champs	<u>20.00</u>
TOTAL	\$ 215,237.25

**BOND FUND:**

Interest	12,517.34
Bank Fees	<u>(-)0.00</u>
TOTAL	\$12,517.34

**WARRANTS PAID**

GENERAL FUND:

2021-2022     \$    2,325.00  
2022-2023     \$2,632,705.38

GIFTS & ENDOWMENTS FUND:

2021-2022  
2022-2023

BUILDING FUND:

2021-2022     \$  
2022-2023     \$70,345.68

INS. LOSS RECOVERY FUND:

2021-2022  
2022-2023

CHILD NUTRITION FUND:

2021-2022     \$  
2022-2023     \$110,552.93

BOND FUND:

2021-2022     \$   1,203.84  
2022-2023     \$404,383.85

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**TOTAL MONIES IN F&M BANK**   \$ 19,721,533.12

PLEDGED – FDIC                   \$    250,000.00

PLEDGED – F&M BANK             \$  22,178,000.00



**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUEST  
As of 1/3/2023**

- |                       |                              |
|-----------------------|------------------------------|
| 1. GUES Activity, 812 | Scholastic Book Fair         |
| 2. JH Stuco, 830      | Valentine Grams              |
| 3. JH Stuco, 830      | Stuco T-shirt & Hoodie sales |
| 4. HS Athletics, 852  | Donations & Banner Ads       |
| 5. HS Key Club, 889   | Valentine Announcement sales |



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM 17,460.63

Request Date: 12/6/2022 Site: GUES Unobligated Account Balance: \$110,110.84

Account Name & Number: GUES ACTIVITY - 812

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Scholastic Book Fair

*If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>*

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) None

Manufacturer: Scholastic Book Fair

Purpose for which funds will be used: Funds will be used to purchase books for the library

Name/Address of Vendor: \_\_\_\_\_

Items to be purchased in order to conduct the fundraiser: books for sale

a. Estimated INCOME: <u>5,000</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>2,500</u>	_____
c. Estimated PROFIT: <u>2,500</u>	_____

First day Fundraiser : 3/3/2023 Last Day of Fundraiser: 3/10/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Returned to Scholastic

Are school district facilities required? \_\_\_\_\_ If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 12/6/22

Principal's Signature: [Signature] Date: 12/6/22

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

[Signature] 7





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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12/8/22 Site: JH Unobligated Account Balance: \$2900.28 2,570.48

Account Name & Number: STUCO - 830

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) STUCO will pre-sell Hostess cakes and ring pops for Valentine grams. Valentine grams will be delivered to students on Valentine's day morning.

*If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>*

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

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Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Hostess twinkies, Ding-Dongs, Donuts (multi pack from sams) Ring Pops

Manufacturer: Hostess/Sams

Purpose for which funds will be used: STUCO will use funds to help feed the teachers on P/T conference days and to make goodie bags for all students prior to state testing

Name/Address of Vendor: Sams Club, 1117 West I-35 Frontage RD Edmond OK

Items to be purchased in order to conduct the fundraiser: Twinkies, Ding Dongs, Donuts, Ring Pops

a. Estimated INCOME: <u>\$324</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$120.00</u>	_____
c. Estimated PROFIT: <u>\$204</u>	_____

First day Fundraiser : February 6th 2023 Last Day of Fundraiser: February 10th 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? left over items will be left in the teachers lounge

Are school district facilities required? yes If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 12/8/22

Principal's Signature: [Signature] Date: 12/8/22

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): [Signature] Date: 12/8/22

Form: AF Fundraiser Request 3/5/2021 (Revised) Does not meet smart snack.

[Signature]





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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12/8/22 Site: JH Unobligated Account Balance: ~~\$2900.28~~ <sup>\$</sup> 2,510.28

Account Name & Number: STUCO - 830

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) STUCO will sell JH t-shirts and hoodies.

*If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>*

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: STUCO will use funds to help feed the teachers on P/T conference days and to make goodie bags for all students prior to state testing.

Name/Address of Vendor: Body Billboards 2403 S Division St Suite G, Guthrie, OK 73044

Items to be purchased in order to conduct the fundraiser: no items will be purchased in order to conduct the fundraiser

a. Estimated INCOME: <u>\$3,000</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$1,800</u>	_____
c. Estimated PROFIT: <u>\$1,200</u>	_____

First day Fundraiser : February 1st 2023 Last Day of Fundraiser: February 10th 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? there will be no left over items

Are school district facilities required? yes If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature: Du Rice] Date: 12/8/22

Principal's Signature: [Signature: Joe Powell] Date: 12/8/22

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12-14-2022 Site: 705 Unobligated Account Balance: 40,595.<sup>20</sup>

Account Name & Number: Athletic #852

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)  
Advertised banner, PA announcement, Donation

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No

- \* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
  - This fundraiser will not operate for more than fourteen(14) days in total.
  - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

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Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: Athletic Expenses

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: 3000.	NOTES:
b. Less Estimated EXPENSES: 0	
c. Estimated PROFIT: 3000.	

First day Fundraiser : January 15, 2023 Last Day of Fundraiser: January February 15, 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? yes If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 12/14/22

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director's Signature (if applicable): [Signature] Date: 12/14/22

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

[Signature]





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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12/14/22 Site: GHS Unobligated Account Balance: \$300.30

Account Name & Number: KEY CLUB 889

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) VALENTINE ANNOUNCEMENTS : \$2 TO BE READ \$5 IF THEY WANT MR. IEGRAND TO READ IT

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
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Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: GENERAL FUNDRAISER FOR SPRING/SUMMER EVENTS KEY CLUB HOLDS ( DISTRICT MEETING FOR EXAMPLE)

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: \$200 NOTES: \_\_\_\_\_

b. Less Estimated EXPENSES: \_\_\_\_\_

c. Estimated PROFIT: \$200 \_\_\_\_\_

First day Fundraiser : 2/6/23 Last Day of Fundraiser: 2/13/23

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? \_\_\_\_\_

Are school district facilities required? \_\_\_\_\_ If yes, a facility use permit form must be completed.

Sponsor Signature: Sarah Summitt Date: 12/12/22

Principal's Signature: Chris G. [Signature] Date: 12-12-22

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

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## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 769 - 830, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	769	12/07/2022	13286	RED ROCK DISTRIBUTING CO.	1200 UNLEADED 5000 DIESEL	16,088.28
11	770	12/07/2022	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	300.00
11	771	12/07/2022	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
11	772	12/07/2022	44419	MACARTHUR LODGING LLC	HOTEL ROOM FOR CATTLE CONGRESS	220.00
11	773	12/07/2022	12899	O'REILLY AUTOMOTIVE STORES, INC.	REAR SEALS	201.12
11	774	12/07/2022	12899	O'REILLY AUTOMOTIVE STORES, INC.	NERF BARS KIT FOR SUV 36	441.45
11	775	12/07/2022	12899	O'REILLY AUTOMOTIVE STORES, INC.	3 WATERPUMPS FOR BUSES	187.77
11	776	12/06/2022	14207	WALMART COMMUNITY	\$150.00 CLASSROOM SUPPLIES	150.00
11	777	12/08/2022	12682	MIDWEST BUS SALES, INC.	PLT SHOES, GASKET, AXLE, WASHER	791.78
11	778	12/08/2022	14112	UNITED HOLDINGS LLC.	REPAIRS TO BUS 2	1,500.00
11	779	12/08/2022	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BUS 2 REPAIRS FOR CHASIS WIRING ISSUES	2,500.00
11	780	12/08/2022	10272	BODY BILLBOARDS	JH- UNIFORMS SOCCER	579.00
11	781	12/08/2022	41958	ACT	TESTING FOR PARAPROFESSIONALS	250.00
11	782	12/08/2022	43548	PROFESSIONAL BASKETBALL CLUB, LLC	TICKETS FOR STUDENT FIELD TRIP	300.00
11	783	12/08/2022	43510	HOOTEN OIL COMPANY, INC	300 GALLONS OF DEF	876.00
11	784	12/07/2022	12171	LAKESHORE LEARNING MATERIALS	\$150/PITTS/CENTRAL	150.00
11	785	12/08/2022	12910	OFFICE DEPOT, INC.	\$150 CLASSROOM SUPPLIES/RENNICK/HS	150.00
11	786	12/13/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/BENSON/FAVER	150.00
11	787	12/13/2022	14207	WALMART COMMUNITY	\$150 TEACHER/A INGLE/FOGARTY	150.00
11	788	12/12/2022	10599	STATE OF OKLAHOMA	PARAPROFESSIONAL TRAINING WORKBOOKS	345.00
11	789	12/12/2022	15994	AMAZON CAPITAL SERVICES	EARLY CHILDHOOD CLASSROOM SUPPLIES	3,000.00
11	790	12/12/2022	12682	MIDWEST BUS SALES, INC.	RESERVOIR, W/S WASHER FOR BUS 15	24.79
11	791	12/09/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/A LASENBERRY/FOGARTY	150.00
11	792	12/13/2022	12682	MIDWEST BUS SALES, INC.	SWITCH MODULE FOR BUS 10	1,166.99
11	793	12/13/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/A CRAIN/FOGARTY	150.00
11	794	12/13/2022	12899	O'REILLY AUTOMOTIVE STORES, INC.	OIL FILTERS FOR BUSES	1,920.90
11	795	12/13/2022	17473	HYDROTEX PARTNERS LTD.	15W40 OIL FOR BUSES	4,776.83
11	796	12/14/2022	12682	MIDWEST BUS SALES, INC.	HOOD AND LABOR FOR PAINT	3,581.94
11	797	12/13/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/J FIELDS/FOGARTY	149.71

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 769 - 830, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	798	12/14/2022	12936	OKLA. ASSOC. FOR PUPIL TRANS.	ONLINE TRAINING FOR D. BACA & B. METCALF	100.00
11	799	12/14/2022	12682	MIDWEST BUS SALES, INC.	DPF MODULE	1,753.90
11	800	12/14/2022	12682	MIDWEST BUS SALES, INC.	KIT,PARTICULATE FILTER	1,837.41
11	801	12/15/2022	17290	FLEETPRIDE, INC.	BUS 22 ADDITIONAL REPAIRS	2,430.33
11	802	12/15/2022	44828	BRUCKNER TRUCK SALES, INC	DPF BAKE	250.00
11	803	12/14/2022	12682	MIDWEST BUS SALES, INC.	SOLID STATE MECHANISM W/ BASE (STOPSIGN MOTOR)	188.86
11	804	12/14/2022	12682	MIDWEST BUS SALES, INC.	DEF HEADER	1,408.32
11	805	12/15/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/J BENSON	150.00
11	806	12/15/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLIES/DENISE RANEY	140.95
11	807	12/15/2022	17647	HILTON HOTEL	LODGING FOR PSYCH CONFERENCE FEB 2023	1,120.00
11	808	12/15/2022	43180	UNITED AIRLINES	FLIGHT FOR PSYCH CONF FEB 2023	600.00
11	809	12/15/2022	17962	NASP, INC	REGISTRATION PSYCH CONF FEB 2023	448.00
11	810	12/15/2022	83916	JESSICA LYNN WEST	PER DIEM PSYCH CONF FEB 2023	493.75
11	811	12/16/2022	14207	WALMART COMMUNITY	BLANKET PO FOR 2023/CLASSROOM SUPPLIES/JH	1,000.00
11	812	12/13/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150	149.20
11	813	12/08/2022	14207	WALMART COMMUNITY	TEACHER \$150 MITCHELL 6TH GRADE GEOGRAPHY	22.00
11	814	12/27/2022	14201	WALKER TIRE DTR LLC	REPAIR TIRE ON AG TRUCK 93	500.00
11	815	12/16/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLIES/ENGLE/HS	150.00
11	816	12/15/2022	14207	WALMART COMMUNITY	\$150 TEACHER SUPPLY/LUCAS/HS	150.00
11	817	01/03/2023	44610	SOUTHWEST BUS SALES, INC.	CHASSIS MODULE	875.00
11	818	01/04/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	2 55 GALLON DRUMS OF RED ANTIFREEZE	1,428.37
11	819	01/03/2023	40877	SPORTS ENDEAVORS, LLC.	HS- SOCCER BALLS (SOCCER)	402.87
11	820	01/03/2023	10924	DEMCO, INC	LIBRARY SUPPLIES	270.00
11	821	01/03/2023	44765	CENERGISTIC LLC	ENERGY MANAGEMENT FEES	20,400.03
11	822	01/03/2023	12171	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	599.10
11	823	01/03/2023	11276	FLAGHOUSE INC.	CLASSROOM SUPPLIES	1,800.00
11	824	12/15/2022	83867	CARLY MARCILLE BLACK	PER DIEM PSYCH CONF FEB 2023	493.75
11	825	10/20/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLE/HURST/GUES	150.00
11	826	12/13/2022	15994	AMAZON CAPITAL SERVICES	\$150 Teacher Supplies/B.Stone/HS	150.00
11	827	12/13/2022	14207	WALMART COMMUNITY	\$150 TEACHER SUPPLIES	150.00
11	828	12/14/2022	12910	OFFICE DEPOT, INC.	\$150 CLASSROOM SUPPLIES	150.00
11	829	12/14/2022	12447	MARDEL, INC.	\$150 TEACHER SUPPLIES	130.89
11	830	12/16/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLIES	119.36

### Guthrie Public Schools Encumbrance Register

**Options:** Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 769 - 830, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
					<b>Non-Payroll Total:</b>	<b>\$80,513.65</b>
					<b>Payroll Total:</b>	<b>\$0.00</b>
					<b>Balance Forward:</b>	<b>\$0.00</b>
					<b>Report Total:</b>	<b>\$80,513.65</b>



## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 298 - 321, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	298	12/07/2022	10110	HENKE & WANG PLUMBING	GAS LINES AT BASEBALL COMPLEX	2,500.00
21	299	12/07/2022	10110	HENKE & WANG PLUMBING	INSTALL RESTROOM IN BASEBALL COMPLEX	4,000.00
21	300	12/07/2022	10110	HENKE & WANG PLUMBING	WATER FOUNTAIN REPAIRS AT CENTRAL	1,000.00
21	301	12/09/2022	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	302	12/08/2022	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	3,305.10
21	303	12/08/2022	44635	WAXIE'S ENTERPRISES, LLC	PARTS FOR HS FLOOR MACHINE	230.00
21	304	12/08/2022	12967	OKLAHOMA HOME CENTERS, INC.	MATERIAL FOR INDOOR BASEBALL COMPLEX	250.00
21	305	12/09/2022	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	4,000.00
21	306	12/12/2022	15842	TERMINIX INTERNATIONAL COMPANY LP	GUES TERMITE PLAN RENEWAL	383.00
21	307	12/13/2022	40596	JAMES C. MCGEE	GRAVEL AND DIRTWORK AT COTTERAL	2,500.00
21	308	12/14/2022	10110	HENKE & WANG PLUMBING	JR HIGH PLUMBING REPAIRS AFLOOR BOYS	2,000.00
21	309	12/14/2022	44635	WAXIE'S ENTERPRISES, LLC	PARTS FOR HS CHARIOT FLOOR SCRUBBER	206.08
21	310	12/14/2022	44772	ELECTRICAL SURPLUS, INC.	BREAKER FOR JR HIGH	240.00
21	311	12/14/2022	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PAINT	1,200.00
21	312	12/15/2022	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	313	12/15/2022	43883	UNITED REFRIGERATION, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	314	12/14/2022	17249	S. T. BOLDING III	ELECTRICAL SERVICE AT JR HIGH	1,000.00
21	315	12/16/2022	10110	HENKE & WANG PLUMBING	REPLACE SHUT OFF VALVE AT STADIUM	1,900.00
21	316	01/03/2023	12967	OKLAHOMA HOME CENTERS, INC.	PAINT AND PAINT SUPPLIES	1,500.00
21	317	01/03/2023	12967	OKLAHOMA HOME CENTERS, INC.	MATERIAL FOR INDOOR BASEBALL COMPLEX	250.00
21	318	01/04/2023	17249	S. T. BOLDING III	INSTALL NEW DRIVERS IN JH GYM LIGHTS	1,200.00
21	319	01/04/2023	43973	CHRISTOPHER CODY HAYES	TREE TRIMMING AT SQUIRES FIELD	2,500.00
21	320	01/03/2023	11619	HOME DEPOT CREDIT SERVICES	PAINT SPRAYER	175.00
21	321	01/03/2023	44635	WAXIE'S ENTERPRISES, LLC	TRASH RECEPTACLES FOR THE HS	4,340.50

<b>Non-Payroll Total:</b>	<b>\$37,679.68</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$37,679.68</b>

## Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 11/9/2022 - 1/4/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
90	07/07/2022	17348	PESI, INC.	CLASSROOM SUPPLIES	-3.15
127	07/13/2022	42550	PERFORMANCE HEALTH SUPPLY, INC.	ATHLETIC MEDICAL SUPPLIES	62.58
137	07/18/2022	12682	MIDWEST BUS SALES, INC.	EXHAUST HANGERS HEX SCREW FANGE, HEX CAP	-50.00
172	07/14/2022	13704	BSN SPORTS, INC.	HS COACHES SHIRTS	-77.00
191	07/21/2022	12635	MERIDIAN TECHNOLOGY CENTER	CLASS AND TEST FOR CDL MICHAEL HORN	-45.99
205	08/01/2022	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/JH	-28.50
212	07/28/2022	14939	MTM RECOGNITION CORPORTATION	PLAQUES	-277.00
235	08/04/2022	42562	HARBOR FREIGHT	\$150.00 CLASSROOM SUPPLIES/JUANA BENSON	-54.99
243	08/03/2022	12682	MIDWEST BUS SALES, INC.	VALVE COVER BREATHER AND GASKET	21.60
251	08/04/2022	12682	MIDWEST BUS SALES, INC.	ABS SENSOR KIT	16.75
263	08/09/2022	15994	AMAZON CAPITAL SERVICES	CRANK CASE FILTERS CV52001 X6	-201.42
272	08/12/2022	12682	MIDWEST BUS SALES, INC.	COVERS, JUMPER STUDS	18.74
299	08/17/2022	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/ SARAH HUNNICUTT	-1.00
300	08/17/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/LISA REECE	-3.12
318	08/17/2022	15994	AMAZON CAPITAL SERVICES	\$150/MEGAN CAMPBELL/CENTRAL	-1.22
333	08/18/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER ALLOWANCE/RACHEL GIBSON/GUES	-0.16
369	08/24/2022	15994	AMAZON CAPITAL SERVICES	TEACHER 150/CAMPBELL/CLASSROOM SUPPLIES/JH	-32.04
398	07/01/2022	44224	JOSE ROMAN BOTELLO	SECURITY OFFICER FOR ELEMENTARY SITES	3,000.00
430	09/08/2022	12993	ARCHWAY TEXTBOOK DEPOSITORY	2022-2023 DISTRICT TEXTBOOKS	100.31
435	09/09/2022	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS	-474.91
452	09/13/2022	12682	MIDWEST BUS SALES, INC.	SWITCH, PADDLE AIR DOOR X8	-85.14
457	09/12/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER ALLOWANCE	-0.67
458	09/08/2022	15994	AMAZON CAPITAL SERVICES	BLANKET PO FOR SUPPLIES	-44.57
492	09/19/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES	-2.09
499	09/19/2022	15994	AMAZON CAPITAL SERVICES	\$150 SUPPLIES/LERNER/CENTRAL	-1.15
517	09/21/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/T FARRIS/FOGARTY	-5.91
518	09/22/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/HS/T. YOUNG	-0.33
519	09/21/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/ HS/ T. TREDAWAY	-5.95
525	09/23/2022	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS	-19.76
532	09/22/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLIES/LAURA WALSWORTH	-1.38
541	09/26/2022	81708	JUANA R BENSON	REIMBURSEMENT EXPENSE - OKSTE CONFERENCE	-52.50

## Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 11/9/2022 - 1/4/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
550	09/27/2022	12682	MIDWEST BUS SALES, INC.	SHOCK FOR NATIONAL SEAT, PARK BRAKE DAMPER	-9.86
554	09/29/2022	15994	AMAZON CAPITAL SERVICES	HOT GLUE STICKS FOR STEM CLASS/JH	0.15
556	09/28/2022	44887	BENTON'S SERVICE CENTER INC	OIL AND FUEL FILTER CHANGE AG TRUCK 95	-224.00
558	09/29/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLY	-9.00
565	10/03/2022	14207	WALMART COMMUNITY	WATER FOR STAFF	-3.38
574	10/04/2022	15994	AMAZON CAPITAL SERVICES	AIRPLANE WHEELS - STEM/JH	-195.84
576	10/06/2022	10234	MAKER'S GLASS, INC.	GLASS FOR BUSES	-90.92
579	10/05/2022	44280	MARTIN AUTOMOTIVE	VAN 78 SHIFTER ISSUES	-218.56
581	10/05/2022	15994	AMAZON CAPITAL SERVICES	PLASTIC WELDER	-2.01
583	10/05/2022	17921	SCHOOL HEALTH CORPORATION	VISION TESTING SUPPLIES	-90.20
586	10/06/2022	15994	AMAZON CAPITAL SERVICES	USB WIRELESS TRANSLATORS/JH	-0.02
587	10/06/2022	12682	MIDWEST BUS SALES, INC.	HOSE- RADIATOR,SHUNT,FORMED,B2 X 4	-50.00
589	09/25/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES	-2.72
597	10/06/2022	15994	AMAZON CAPITAL SERVICES	TEACHER 150/BRYAN WOODS/JH/CLASSROOM SUPPLIES	-5.68
603	10/12/2022	15994	AMAZON CAPITAL SERVICES	TEACHER 150/KRISTEN FRIEND/JH/CLASSROOM SUPPLIES	-5.44
606	10/17/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/K.HOLMAN/C.OAK	-0.05
610	10/18/2022	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR STEM/JH	-9.18
614	10/18/2022	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	-19.94
615	10/18/2022	12682	MIDWEST BUS SALES, INC.	PRESSURE SWITCH	-20.00
617	10/20/2022	10129	NORTHUP AUTO PARTS & MACHINE	22TON AIR HYDRAULIC JACK	-1.00
618	10/20/2022	12682	MIDWEST BUS SALES, INC.	TERMINALS	-6.90
619	10/20/2022	12682	MIDWEST BUS SALES, INC.	DISC BRAKE ROTORS	-40.00
620	10/20/2022	15994	AMAZON CAPITAL SERVICES	TEACHER 150/PATTY BOHLNAN	-3.13
624	10/21/2022	12682	MIDWEST BUS SALES, INC.	NOX SENSORS & CORES	-333.75
625	10/21/2022	12682	MIDWEST BUS SALES, INC.	LS & RS PRO BLUE, MOUNTING BR, WALL MOUNT HARDWARE	-177.75
627	10/25/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/LYN STEFFENS	-5.13
628	10/24/2022	15994	AMAZON CAPITAL SERVICES	TEACHER 150/WHITEHEAD/JH/CLASSROOM SUPPLIES	-0.36
629	10/24/2022	43510	HOOTEN OIL COMPANY, INC	300 GAL DEF	-144.82
631	10/25/2022	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES	-1.22
633	10/25/2022	44396	FIRELIGHT BOOKS LLC	CURRICULUM	158.00
634	10/25/2022	12936	OKLA. ASSOC. FOR PUPIL TRANS.	TRAINING FOR JOSHUA SMITH	5.00
636	10/26/2022	15994	AMAZON CAPITAL SERVICES	\$150/LOVATO/CENTRAL	-4.02
637	10/25/2022	15994	AMAZON CAPITAL SERVICES	MIG GUN FOR WELDER	-4.01
638	10/21/2022	15994	AMAZON CAPITAL SERVICES	SUPPLIES	-3.88
639	10/27/2022	15994	AMAZON CAPITAL SERVICES	\$150/B BLEWETT/CENTRAL	-14.40
641	10/27/2022	15994	AMAZON CAPITAL SERVICES	\$150/WOMACK/CENTRAL	-0.72

## Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 11/9/2022 - 1/4/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
642	10/26/2022	14207	WALMART COMMUNITY	\$150 TEACHER SUPPLY/GODDARD/GUES	-4.41
643	10/26/2022	15994	AMAZON CAPITAL SERVICES	150 TEACHER CLASSROOM SUPPLIES/MELSSSEN/HS	-0.05
644	10/25/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/HARBIN/GUES	-0.59
647	10/31/2022	15994	AMAZON CAPITAL SERVICES	\$150/K CAMPBELL/CENTRAL	-0.85
648	11/02/2022	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-5.01
649	11/02/2022	15994	AMAZON CAPITAL SERVICES	50 PACK OF 40 GRIT DISKS	-1.52
650	11/01/2022	15994	AMAZON CAPITAL SERVICES	PIG SNARE	-12.01
652	11/01/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLIES/DAVIS/HS	-37.63
654	10/28/2022	44524	EDUCATIONAL IDEAS, INC	INSTRUCTION MATERIAL FOR ELL	-13.88
656	11/02/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES FOR MARY HUDSON	-4.07
657	11/02/2022	15994	AMAZON CAPITAL SERVICES	\$150/HEFNER/CENTRAL	-1.43
658	11/02/2022	13286	RED ROCK DISTRIBUTING CO.	1500 GAL UNLEADED 4500 GALLONS DIESEL	-103.10
663	11/04/2022	11441	THE PROPHET CORPORATION	\$150 DISTRICT MONEY FOR RUSTY CROCKETT	14.28
664	11/04/2022	12682	MIDWEST BUS SALES, INC.	TANK ASSY-DEF, WEDGE	-89.59
669	11/07/2022	43821	TEACHER SYNERGY, LLC	\$150/T WHITE/CENTRAL	-1.02
670	11/07/2022	15994	AMAZON CAPITAL SERVICES	TEACHER 150/CARROLL/JH/CLASSROOM SUPPLIES	-1.12
671	11/07/2022	12682	MIDWEST BUS SALES, INC.	HANDLE, COWL GRAB BLACK PLASTIC	-13.90
672	11/07/2022	17639	ACT, INC.	TESTING FOR PARAPROFESSIONALS	-250.00
673	11/04/2022	40877	SPORTS ENDEAVORS, LLC.	HS- UNIFORMS (GIRLS SOCCER)	-238.55
680	11/07/2022	11933	JOHN VANCE MOTORS, INC.	DPF FILTER OR REPAIR(REGEN)	-64.49
685	11/08/2022	15994	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS AND FURNITURE	38.48
702	11/02/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150	144.98
825	10/20/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLE/HURST/GUES	150.00

**Non-Payroll Total:** (\$280.19)

**Payroll Total:** \$224,804.95

**Report Total:** \$224,524.76

## Change Order Listing

Options: Fund: Building, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 11/9/2022 - 1/4/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
8	07/01/2022	16626	JOHN HUDSON	DISTRICT LAWN SERVICES	-17,249.00
16	07/01/2022	41813	OKLAHOMA DEPARTMENT OF LABOR	DISTRICT INSPECTIONS	-250.00
100	07/27/2022	43554	ROBERTS DISPOSAL SERVICES, INC	ROLL OFF FOR FOGARTY	-600.00
120	08/05/2022	44614	IDN-GLOABL, INC	DISTRICT DOOR PARTS	13.12
130	08/14/2022	41794	CARRIER CORPORATION	HIGH SCHOOL CHILLER REPAIRS	571.98
135	08/16/2022	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PAINT AND PAINT SUPPLIES	-5.30
139	08/17/2022	44681	FRESH FILTERED AIR, INC	HVAC FILTER CHANGES	-19.11
141	08/17/2022	44867	ALLIED ELEVATOR SERVICES INC	SERVICE FOGARTY LIFT	-469.60
166	08/29/2022	44092	INNOVATIVE MECHANICAL LLC	RENTAL FOR 3TON UNIT FOR PRESSBOX	1,250.00
181	09/08/2022	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	-51.23
206	09/23/2022	44507	JACK CHAPMAN	FOGARTY DOOR REPAIRS	-1,200.00
220	09/29/2022	14629	HAGAR RESTAURANT SERVICE, INC.	ICE MACHINE SERVICE	-112.00
224	10/03/2022	43866	RICK A LAHODNY	SUPPLIES FOR CONCESSION	-669.60
225	10/04/2022	14189	VOSS ELECTRIC CO.	LIGHTING FOR TRANSPORTATION BUILDINGS	6.00
231	10/10/2022	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-4.54
232	10/07/2022	44944	SAVAGE PLUMBING LLC	FIX BACKUP IN THE HS KITCHEN	200.00
233	10/12/2022	44958	WASTE CONNECTIONS OF OKLAHOMA INC	40YD DUMPSTER	-513.77
235	10/12/2022	44013	CENTRAL OKLAHOMA WINNELSON	ADA TOILET FOR FOGARTY	-2.13
238	10/18/2022	42205	THE PUBLIC GROUP, LLC	ONLINE AUCTION	-1,863.50
241	10/18/2022	11619	HOME DEPOT CREDIT SERVICES	TREATED LUMBER FOR COTTERAL PORCH DECKS	-26.77
243	10/19/2022	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS	-30.00
245	10/25/2022	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-62.50
246	10/24/2022	11619	HOME DEPOT CREDIT SERVICES	REMOTE DOOR BELL FOR CENTRAL KITCHEN	-0.22
248	10/27/2022	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	-20.00
249	10/27/2022	10110	HENKE & WANG PLUMBING	T&P VALVE REPLACEMENT IN GUES KITCHEN	-25.00
250	10/27/2022	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER CUSTODIAL CLOSET AT GUES	-231.53
251	10/31/2022	10110	HENKE & WANG PLUMBING	REPAIR INSTANT WATER HEATER AT CHARTER OAK	-131.56
252	10/31/2022	10110	HENKE & WANG PLUMBING	SERVICE INSTANT WATER HEATERS AT CHARTER OAK	-167.31
253	10/31/2022	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	-100.00
255	11/01/2022	10110	HENKE & WANG PLUMBING	RUN CAMERA IN HS FLOOR DRAIN	-145.00
257	11/02/2022	17734	PATCO ELECTRIC SERVICES, INC.	INSTALL ELECTRIC FOR LIGHTING AT TRANS	-300.00
259	11/03/2022	11619	HOME DEPOT CREDIT SERVICES	TANDEM BREAKER FOR TRANS	-7.79
261	11/04/2022	44065	FIRETROL PROTECTION SYSTEMS, INC.	REPAIRS ON SYSTEM AT HS	-525.00
266	11/08/2022	10087	AMERICAN PLANT PRODUCTS & SERVICES	GREENHOUSE REPAIRS	-400.00

**Change Order Listing**

**Options:** Fund: Building, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 11/9/2022 - 1/4/2023, Include Negative Changes: True

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
267	11/08/2022	44614	IDN-GLOABL, INC	DOOR STRIKE FOR HS LITTLE THEATER DOORS	-15.99
<b>Non-Payroll Total:</b>					<b>(\$23,157.35)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$23,157.35)</b>



**ACTIVITY FUND - FUND 60**  
**BANK RECONCILIATION - FARMERS & MERCHANTS BANK**  
**As of 1/03/2023**


**GENERAL LEDGER ACCOUNT**

**BANK RECONCILIATION**

Balance(12/01/22)	\$740,793.25	Balance per bank statement As of 12/31/22)	\$720,636.43
Add Receipts	\$ 39,353.24	Add Deposits in Transit	\$ 2,221.00
Less Checks Written	\$ 83,595.61	Less O/S Checks	\$ 26,306.55
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$696,550.88	Balance per Ledger	\$696,550.88

**Adjustment/Correction explanations:**

**This information is accurate and correct to the best of my knowledge.**

  
 \_\_\_\_\_  
 Activity Fund Clerk

1-3-2023  
 \_\_\_\_\_  
 Date

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2022 - 12/31/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$197.37	\$36.45	\$0.00	\$0.00	\$233.82	\$0.00	\$233.82
802 CENTRAL ACTIVITY	\$31,583.56	\$0.00	\$0.00	\$6,450.64	\$25,132.92	\$790.00	\$24,342.92
803 CENTRAL PTO	\$12,020.89	\$914.50	\$0.00	\$715.00	\$12,220.39	\$855.00	\$11,365.39
804 COTTERAL PTO	\$11,414.37	\$864.50	\$0.00	\$589.00	\$11,689.87	\$0.00	\$11,689.87
805 COTTERAL ACTIVITY	\$14,767.87	\$436.00	\$0.00	\$1,532.39	\$13,671.48	\$181.00	\$13,490.48
806 COTTERAL FACULTY	\$553.21	\$71.15	\$0.00	\$0.00	\$624.36	\$0.00	\$624.36
808 FOGARTY PARENTS ORG.	\$12,074.90	\$0.00	\$0.00	\$489.80	\$11,585.10	\$1,669.27	\$9,915.83
809 FOGARTY ACTIVITY	\$29,645.77	\$336.00	\$0.00	\$14,201.94	\$15,779.83	\$4,951.41	\$10,828.42
810 FOGARTY FACULTY	\$156.96	\$0.00	\$0.00	\$0.00	\$156.96	\$0.00	\$156.96
811 ELEM SNACK GRANT	\$1,399.19	\$0.00	\$0.00	\$0.00	\$1,399.19	\$0.00	\$1,399.19
812 GUES ACTIVITY	\$25,747.88	\$5,424.70	\$0.00	\$5,815.19	\$25,357.39	\$6,317.90	\$19,039.49
813 GUES FACULTY	\$737.08	\$0.00	\$0.00	\$0.00	\$737.08	\$0.00	\$737.08
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$12,779.19	\$0.00	\$0.00	\$1,799.37	\$10,979.82	\$238.72	\$10,741.10
816 GHS SPECIAL KIDS	\$39.35	\$0.00	\$0.00	\$0.00	\$39.35	\$0.00	\$39.35
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$6,006.30	\$2,485.00	\$0.00	\$1,150.00	\$7,341.30	\$2,800.00	\$4,541.30
820 GOLF JUNIOR HIGH	\$4,536.69	\$0.00	\$0.00	\$0.00	\$4,536.69	\$0.00	\$4,536.69
821 FHA JUNIOR HIGH	\$1,206.79	\$0.00	\$0.00	\$0.00	\$1,206.79	\$0.00	\$1,206.79
822 HONOR SOCIETY JR HIGH	\$3,023.62	\$0.00	\$0.00	\$0.00	\$3,023.62	\$0.00	\$3,023.62
823 JR HIGH ACCOUNT	\$400.07	\$0.00	\$0.00	\$0.00	\$400.07	\$63.28	\$336.79
824 JR HIGH FACULTY	\$1,457.63	\$239.47	\$0.00	\$33.16	\$1,663.94	\$918.00	\$745.94
825 LIBRARY JR HIGH	\$1,745.83	\$0.00	\$0.00	\$0.00	\$1,745.83	\$0.00	\$1,745.83
826 LEARN 2 LOVE	\$19,329.92	\$500.00	\$0.00	\$380.73	\$19,449.19	\$8,003.84	\$11,445.35
827 CHEERLEADERS JR HIGH	\$1,636.88	\$0.00	\$0.00	\$0.00	\$1,636.88	\$0.00	\$1,636.88
830 STUCO JH	\$2,900.28	\$270.00	\$0.00	\$234.00	\$2,936.28	\$0.00	\$2,936.28
831 T.S.A. JR HIGH	\$153.05	\$320.00	\$0.00	\$0.00	\$473.05	\$194.10	\$278.95
832 YEARBOOK JR HIGH	\$8,904.25	\$0.00	\$0.00	\$0.00	\$8,904.25	\$1,000.00	\$7,904.25
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$38,210.68	\$3,335.00	\$0.00	\$9,251.48	\$32,294.20	\$8,868.20	\$23,426.00
841 CHARTER OAK PTO	\$18,167.01	\$2,601.90	\$0.00	\$2,732.86	\$18,036.05	\$3,122.50	\$14,913.55
842 CHARTER OAK FACULTY	\$168.14	\$39.86	\$0.00	\$49.50	\$158.50	\$0.00	\$158.50
850 ACADEMIC TEAM HS	\$103.70	\$25.00	\$0.00	\$0.00	\$128.70	\$0.00	\$128.70
851 ART CLUB HS	\$6,026.06	\$345.00	(\$485.00)	\$0.00	\$5,886.06	\$0.00	\$5,886.06
852 ATHLETICS HS	\$86,583.77	\$5,403.76	\$0.00	\$7,383.13	\$84,604.40	\$42,962.09	\$41,642.31
853 HS CHEER	\$3,414.50	\$560.99	\$0.00	\$706.39	\$3,269.10	\$130.00	\$3,139.10
854 FOOTBALL CAMP	\$7,119.96	\$0.00	\$0.00	\$0.00	\$7,119.96	\$797.55	\$6,322.41
855 TENNIS HS	\$28,247.76	\$302.00	\$0.00	\$2,637.33	\$25,912.43	\$500.00	\$25,412.43
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$575.84	\$0.00	\$0.00	\$389.17	\$186.67	\$0.00	\$186.67
859 BAND (OPERATING) HS	\$34,210.45	\$1,620.75	\$0.00	\$14,006.04	\$21,825.16	\$2,878.42	\$18,946.74
861 CLASS OF 2023 HS	\$5,674.70	\$0.00	\$0.00	\$0.00	\$5,674.70	\$0.00	\$5,674.70
864 GHS ALUMNI ACCOUNT	\$13,928.44	\$0.00	\$0.00	\$0.00	\$13,928.44	\$0.00	\$13,928.44
865 CLASS OF 2022 HS	\$1,377.85	\$0.00	\$0.00	\$0.00	\$1,377.85	\$0.00	\$1,377.85
866 CLASS OF 2024 HS	\$3,194.71	\$0.00	\$0.00	\$0.00	\$3,194.71	\$0.00	\$3,194.71
867 CLASS OF 2025 HS	\$2,678.17	\$0.00	\$0.00	\$0.00	\$2,678.17	\$0.00	\$2,678.17
868 CLASS OF 2026 HS	\$3,370.05	\$0.00	\$0.00	\$0.00	\$3,370.05	\$0.00	\$3,370.05
869 ENGLISH CLUB	\$736.83	\$0.00	\$0.00	\$0.00	\$736.83	\$0.00	\$736.83
870 HS FACULTY/COURTESY ACCOUNT	\$323.67	\$0.00	\$0.00	\$0.00	\$323.67	\$276.00	\$47.67
871 HS STUDENT PANTRY	\$12,681.06	\$0.00	\$0.00	\$0.00	\$12,681.06	\$2,495.92	\$10,185.14
876 FFA 4H BOOSTER CLUB HS	\$54,993.54	\$1,790.00	\$0.00	\$540.44	\$56,243.10	\$400.00	\$55,843.10
877 FFA HS	\$19,600.73	\$1,266.00	\$0.00	\$7,708.40	\$13,158.33	\$9,319.63	\$3,838.70
878 FCCLA (FHA) HS	\$4,922.73	\$37.50	\$0.00	\$70.00	\$4,890.23	\$2,285.00	\$2,605.23
879 FOREIGN LANGUAGE SPAN HS	\$5,647.18	\$66.00	\$0.00	\$268.00	\$5,445.18	\$0.00	\$5,445.18
880 XC BLUECREW	\$7,039.62	\$0.00	(\$2,876.00)	\$0.00	\$4,163.62	\$1,934.40	\$2,229.22
881 LADY JAYS BASKETBALL	\$432.96	\$0.00	\$0.00	\$0.00	\$432.96	\$50.00	\$382.96

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2022 - 12/31/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$5.80	\$0.00	\$2,876.00	\$0.00	\$2,881.80	\$0.00	\$2,881.80
883 HERITAGE CLUB HS	\$958.83	\$255.00	\$0.00	\$449.70	\$764.13	\$460.00	\$304.13
884 HIGH SCHOOL ACCOUNT	\$13,410.08	\$148.55	\$485.00	\$172.16	\$13,871.47	\$3,851.01	\$10,020.46
885 STUDENT SUPPORT HS	\$2,499.50	\$162.96	\$0.00	\$0.00	\$2,662.46	\$403.52	\$2,258.94
886 HONOR SOCIETY HS	\$5,491.43	\$0.00	\$0.00	\$0.00	\$5,491.43	\$0.00	\$5,491.43
889 KEY CLUB HS	\$551.74	\$0.00	\$0.00	\$82.44	\$469.30	\$169.00	\$300.30
890 SPEECH HS	\$293.34	\$0.00	\$0.00	\$0.00	\$293.34	\$145.41	\$147.93
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$11,213.68	\$309.05	\$0.00	\$0.00	\$11,522.73	\$705.00	\$10,817.73
894 HS PROM ACCOUNT	\$10,117.85	\$0.00	\$0.00	\$0.00	\$10,117.85	\$0.00	\$10,117.85
895 JROTC HS	\$1,438.28	\$0.00	\$0.00	\$83.60	\$1,354.68	\$75.00	\$1,279.68
897 SOCCER CLUB HS	\$8,968.59	\$316.88	\$0.00	\$1,093.86	\$8,191.61	\$587.92	\$7,603.69
898 SCIENCE CLUB HS	\$8,706.09	\$0.00	\$0.00	\$311.70	\$8,394.39	\$771.94	\$7,622.45
899 STUDENT COUNCIL HS	\$16,827.17	\$3,391.00	\$0.00	\$500.00	\$19,718.17	\$600.00	\$19,118.17
900 CAMPUS BEAUTIFICATION HS	\$4,002.09	\$0.00	\$0.00	\$0.00	\$4,002.09	\$200.00	\$3,802.09
902 VOCAL HS	\$6,135.49	\$25.00	\$0.00	\$1,114.99	\$5,045.50	\$2,534.23	\$2,511.27
904 YEARBOOK HS	\$30,041.01	\$4,225.00	\$0.00	\$0.00	\$34,266.01	\$0.00	\$34,266.01
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,528.23	\$0.00	\$0.00	\$0.00	\$2,528.23	\$0.00	\$2,528.23
913 DRAMA HS	\$841.79	\$257.01	\$0.00	\$0.00	\$1,098.80	\$646.41	\$452.39
922 COURTESY COMMITTEE ADMIN	\$224.53	\$0.00	\$0.00	\$0.00	\$224.53	\$100.00	\$124.53
925 GENERAL FUND REFUND	\$338.97	\$75.51	\$0.00	\$0.00	\$414.48	\$0.00	\$414.48
927 HALL OF FAME BANQUET	\$112.07	\$0.00	\$0.00	\$0.00	\$112.07	\$0.00	\$112.07
929 DISTRICT SPECIAL OLYMPICS	\$24,393.82	\$100.00	\$0.00	\$217.20	\$24,276.62	\$676.21	\$23,600.41
931 TECHNOLOGY INSURANCE ACCOUNT	\$4,219.37	\$75.00	\$0.00	\$0.00	\$4,294.37	\$0.00	\$4,294.37
932 SUMMER SCHOOL HS	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
933 FAVER C&C	\$419.85	\$0.00	\$0.00	\$0.00	\$419.85	\$0.00	\$419.85
934 TRANSPORTATION C&C	\$1,980.38	\$454.60	\$0.00	\$0.00	\$2,434.98	\$882.12	\$1,552.86
935 VENDING MACHINE ADMIN	\$751.85	\$0.00	\$0.00	\$0.00	\$751.85	\$406.04	\$345.81
937 FAVER ACTIVITY	\$86.27	\$0.00	\$0.00	\$0.00	\$86.27	\$0.00	\$86.27
940 ADMINISTRATION MISC	\$18,621.93	\$266.15	\$0.00	\$436.00	\$18,452.08	\$428.93	\$18,023.15
<b>Total</b>	<b>\$740,793.25</b>	<b>\$39,353.24</b>	<b>\$0.00</b>	<b>\$83,595.61</b>	<b>\$696,550.88</b>	<b>\$117,644.97</b>	<b>\$578,905.91</b>



# EMPLOYEE TRIP REQUEST

Check if Out of State

Carly Black  
Name of Employee

12/16/2022  
Date

Employee's Current Assignment School Psychologist

Title of Conference or Activity NASP Conference (National Association of School Psychologists)

Location Denver, CO Date(s) of Conference 2/7-2/10/2023

Full Legal Name (for air travel) Carly Black

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 2/6/2023  AM  PM (check one) Return Date 2/10/2023  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

NASP offers continuing education in the area of psycho-educational assessment for public schools and new research based interventions to support students.

### Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund?  
**BE SPECIFIC PLEASE.**  
General Fund, Title I, Staff Development,  
Activity Fund, etc.  
Special Education, Federal Budget 628

Travel*	\$	<u>270.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>200.00</u>	
Lodging	\$	<u>600.00</u>	
Meals	\$	<u>250.00</u>	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b><u>0.00</u></b>	

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval MA Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Director's Approval Angie Young Signature \_\_\_\_\_ Date 12/16/22

Board of Education Approval \_\_\_\_\_ Date \_\_\_\_\_

\*Refund for toll fees, parking and ground travel requires receipt.



# EMPLOYEE TRIP REQUEST

Check if Out of State

Jessica West  
Name of Employee

12/16/2022  
Date

Employee's Current Assignment School Psychologist

Title of Conference or Activity NASP Conference (National Association of School Psychologists)

Location Denver, CO Date(s) of Conference 2/7-2/10/2023

Full Legal Name (for air travel) Jessica West

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 2/6/2023  AM  PM (check one) Return Date 2/10/2023  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

NASP offers continuing education in the area of psycho-educational assessment for public schools and new research based interventions to support students.

**Cost for attendance – EMPLOYEE expenses only.**  
(Give a close estimate, if necessary)

Costs are covered by which fund?  
**BE SPECIFIC PLEASE.**  
General Fund, Title I, Staff Development, Activity Fund, etc.  
Special Education, Federal Budget 628

Travel*	\$	<u>270.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>200.00</u>	
Lodging	\$	<u>600.00</u>	
Meals	\$	<u>250.00</u>	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b><u>0.00</u></b>	

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval N/A  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Director's Approval Angie Young  
Signature \_\_\_\_\_ Date 12/16/22

Board of Education Approval \_\_\_\_\_  
Date \_\_\_\_\_

\*Refund for toll fees, parking and ground travel requires receipt.

Interquest Detection Canines®  
(Oklahoma)

Guthrie Public Schools  
(the District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of August 1, 2023 through June 30, 2024. It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide **6 full day** visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. The cost for each visit will be **\$490.00 per team**. Required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and other state regulatory agencies as required.

INTERQUEST DETECTION CANINES®

FOR THE SCHOOL:

\_\_\_\_\_

Printed: \_\_\_\_\_

Misty Carson  
President

DATE: \_\_\_\_\_

Please return one (1) copy of this Agreement and your District calendar. Retain the another copy for school files.



**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
DECEMBER 12, 2022**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 E. VILAS, GUTHRIE, OKLAHOMA ON DECEMBER 12, 2022.**

**Board Members Present:** S. Janna Pierson, Gail Davis, Matt Girard, Tina Smedley, Ron Plagg and Travis Sallee

**Board Members Absent:** Chris Schroder

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of Federal Programs  
Dr. Michelle Chapple, CFO  
Angie Young, Director of Special Services  
Dee Benson, Director of Technology  
Cody Thompson, Director of Operations,  
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Sallee at 6:30 p.m.
2. Members Gail Davis, S. Janna Pierson, Matt Girard, Ron Plagg, Tina Smedley and Travis Sallee were present for roll call.

Member Chris Schroder was not present for roll call.

3. A quorum was established.
4. President Sallee asked everyone to stand and join him in the Pledge of Allegiance.
5. President Sallee asked everyone to join him in a Moment of Silence.

6. **President Sallee called for Employee and Student Recognitions. Mr. Ogle gave a PowerPoint presentation of the Employee of the Month. The December 2022 Support Employee of the Month was Juan Robles and he was nominated by Shane Robinson. December 2022 Certified Employee of the Month was Elizabeth Renfro and she was nominated by Fonda Hefner. Nominated for Student of the Month by Megan Hutchison was Zoe Herbert, a tenth grader at Guthrie High School. Blake Wimsey from Foundation Insurance presented Zoe with a \$50 Walmart Gift Card.**

7A. **President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were no citizens registered to speak to the board.**

7B. **President Sallee called for any comments to the Board by Board members.**

**There were no comments to the Board by Board members.**

8. **President Sallee called for Superintendent's Reports.**

**Superintendent Simpson reported on the following:**

**The board seat up for election this year is seat #5. Ms. Smedley who currently holds that seat did not draw an opponent. That means an election is not necessary this year. Congratulations to Tina and we look forward to working with her for another 4 years.**

**The 2022-2023 Site Teachers of the Year:**

**Sherryl Green, 2<sup>nd</sup> Grade at Fogarty**

**Kelly Wells, 3<sup>rd</sup> Grade at Cottler**

**Harley Lovato, Special Education at Central**

**Genie Meyers, Librarian at Charter Oak.**

**Keith Blackston, Math Interventionist at Guthrie Upper Elementary School**

**Tina Ogle, Forensic Science at Junior High**

**Clay Drake, Agriculture Education at High School**

**Kyri Hester, Freshman and Sophomore English at High School.**

**The winter band concert was last Thursday night at the Scottish Rite Temple. The vocal concert is tomorrow night, also at the Temple beginning at 7:00 p.m. We also have basketball at home on Tuesday evening. Our final home event before the break is wrestling on Thursday evening.**

**Thanks to our partnership with Total Wellness, we were able to offer COVID booster shots as well as Flu shots on the second round to any staff member who wanted them last week. We scheduled this opportunity with staff so that it would not interrupt in-person instruction.**

**Winter break will begin on Saturday, December 17<sup>th</sup> and school will resume on Tuesday, January 3<sup>rd</sup>.**

- 9. President Sallee called for action on the Consent Agenda.**

**A motion was made by Pierson and seconded by Smedley to approve the Consent Agenda.**

**The motion carried with 6 ayes and 0 nays.**

- 10A. President Sallee called for presentation of 2021-2022 audit by Putnam and Company, LLC**

**President Sallee tabled this agenda item until Putnam and Company, LLC arrive.**

- 10B. President Sallee called for recommendation, consideration and action upon appointment of Lou Barlow, Doug Ogle and Dr. Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2023-2024 school year.**

**A motion was made by Plagg and seconded by Girard to approve appointment of Lou Barlow, Doug Ogle and Dr. Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2023-2024 school year.**

**The motion carried with 6 ayes and 0 nays.**

- 10C. President Sallee called for recommendation, consideration and action upon 2022-2023 Revised Appropriations of Bond Cash Funds (form 308).**

**A motion was made by Smedley and seconded by Pierson to approve 2022-2023 Revised Appropriations of Bond Cash Funds (form 308).**

**The motion carried with 6 ayes and 0 nays.**

- 10D. President Sallee called for recommendation, consideration and action on revisions to 2022-2023 Activity Fund Handbook.**

**Discussion followed.**

**A motion was made by Girard and seconded by Davis to approve revisions to 2022-2023 Activity Fund Handbook.**

**The motion carried with 6 ayes and 0 nays.**

- 10E. President Sallee called for recommendation, consideration and action on District Policy F-5 Transfers Exhibit A.**

**A motion was made by Smedley and seconded by Plagg to approve District Policy F-5 Transfers Exhibit A.**

**The motion carried with 6 ayes and 0 nays.**

- 10F. President Sallee called for recommendation, consideration and action on adding High School Volleyball to the list of Extracurricular Activities offered at Guthrie High School.**

**A motion was made by Smedley and seconded by Davis to approve on adding High School Volleyball to the list of Extracurricular Activities offered at Guthrie High School.**

**The motion carried with 6 ayes and 0 nays.**

- 10G. President Sallee called for discussion, consideration and possible action to accept the bid for Guthrie Public Schools Administration Roof Replacement.**

**A motion was made by Girard and seconded by Smedley to approve Exterior Solution Group bid for Guthrie Public School Administration Roof Replacement.**

**The motion carried with 6 ayes and 0 nays.**

- 10H. President Sallee called for recommendation, consideration and action to approve Change Order #1 for Innovative Mechanical, LLC.**

**A motion was made by Smedley and seconded by Pierson to approve Change Order #1 for Innovative Mechanical, LLC.**

**The motion carried with 6 ayes and 0 nays.**

- 10I. President Sallee called for recommendation, consideration and action to approve Change Order #011 for Lambert Construction Co.**

**A motion was made by Smeldey and seconded by Girard to approve Change Order #011 for Lambert Construction Co.**

**The motion carried with 6 ayes and 0 nays.**

**Putnam and Company, LLC arrived.**

**President Sallee called for presentation of 2021-2022 audit by Putnam and Company, LLC.**

**Ms. Ziembra from Putnam and Company, LLC gave the presentation.**

**Discussion followed.**

**No action was taken.**

- 11. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2022-2023, discussion of employment of temporary contract teachers as listed on Schedule A for the second semester of the 2022-2023 school year, discussion of employment of probationary contract teacher as listed on Schedule B for the second semester of the 2022-2023, discussion of employment of career contract teacher as listed on Schedule C for the second semester of the 2022-2023 school year and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7**
- 11A. A motion was made by Plagg and seconded by Davis to go into executive session.**
- The motion carried with 6 ayes and 0 nays. Executive session began at 6:59 p.m.**
- 11B. President Sallee acknowledged the Board's return to open session at 8:17 p.m.**
- 11C. President Sallee stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**

- 12. President Sallee called for vote on action as set out on the Personnel Reports.**

**A motion was made by Plagg and seconded by Davis to approve the Personnel Reports.**

**The motion carried with 6 ayes and 0 nays.**

- 13. President Sallee called for action upon recommendation of extra-duty assignment as listed for 2022-2023.**

**A motion was made by Smedley and seconded by Pierson to approve the recommendation of extra-duty assignment as listed for 2022-2023.**

**The motion carried with 6 ayes and 0 nays.**

- 14. President Sallee called for action upon recommendation to employ as temporary teachers for the second semester of the 2022-2023 school year the individuals listed on Schedule A of this agenda**

**A motion was made by Smedley and seconded by Girard to approve to employ as temporary teachers for the second semester of the 2022-2023 school year the individuals listed on Schedule A of this agenda.**

**The motion carried with 6 ayes and 0 nays.**

- 15. President Sallee called for action upon recommendation to employ as probationary contract teacher for the second semester of the 2022-2023 school year the individuals listed on Schedule B of this agenda.**

**A motion was made by Plagg and seconded by Davis to approve to employ as probationary contract teacher for the second semester of the 2022-2023 school year the individuals listed on Schedule B of this agenda.**

**The motion carried with 6 ayes and 0 nays.**

- 16. President Sallee called for action upon recommendation to employ as probationary contract teacher for the second semester of the 2022-2023 school year the individuals listed on Schedule C of this agenda.**

**A motion was made by Smedley and seconded by Girard to approve to employ as probationary contract teacher for the second semester of the 2022-2023 school year the individuals listed on Schedule C of this agenda.**

**The motion carried with 6 ayes and 0 nays.**

- 17. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated there were none.**

- 18. President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

**Superintendent Simpson stated there was no new business.**

- 19. President Sallee called for the meeting to be adjourned.**

**A motion was made by Plagg and seconded by Smedley to adjourn the meeting.**

**The motion carried with 6 ayes and 0 nays.**

**The meeting adjourned at 8:20 p.m.**

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**Samantha Stewart, Minutes Clerk**

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**Travis Sallee, President**

# Guthrie Public Schools

## School Calendar 2023-2024

### AUGUST

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

11, 14, & 15 Teacher In-Service  
16 - First Day of Classes

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### SEPTEMBER

4 - Labor Day  
15 - Homecoming (2:10 PM Dismissal)  
18 - Teacher In-Service

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

### OCTOBER

13 - End of First Quarter  
17- P/T Conf (All Sites)  
19 and 20 Fall Break  
26 - P/T Conf (All Sites)

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### NOVEMBER

20 - 24 Thanksgiving Break

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### DECEMBER

15- End of 2nd Quarter  
Dec 18 - Jan. 2 Winter Break

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### JANUARY

3 - Classes Resume  
15 - Martin Luther King Day

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### FEBRUARY

19 - Teacher In-Service

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### MARCH

12 and 14 - P/T Conf (All Sites)  
15 - End of 3rd Quarter  
18-22 Spring Break

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### April

4 - Distance Learning (HS Only) Jr. ACT  
5 - Snow Make-Up Day 1\*  
19 - Snow Make-Up Day 2\*

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### MAY

24 - Last Day of Classes  
27 - Memorial Day

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1st Quarter     **41+4**  
2nd Quarter    **39**  
3rd Quarter    **52+1**  
4th Quarter    **43**

175 Days Taught  
5 Professional Days  
180 Days Total

\*School will be dismissed  
if not used for bad weather

Administration - 282-8900  
High School - 282-5906  
Faver Alternative - 282-5941  
Junior High - 282-5936  
Upper Elementary - 282-5924  
Fogarty Elementary - 282-5932  
Charter Oak Elementary - 282-5964  
Cottler Elementary - 282-5928  
Central Elementary - 282-0352  
Child Nutrition - 282-5952  
Maintenance - 282-5944  
Technology - 282-5959  
Transportation - 282-5919

Professional Day

Vacation Day

Parent/Teacher Conferences  
(4:00 p.m. - 7:00 p.m.)

Snow Make-Up Day  
(To be used in numbered order  
if days are needed)

**NOTE: Any additional inclement weather days will be made up at the end of the school year**





## Board of Education Personnel Reports January 9, 2023

### Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
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Brian, Segrid	Fogarty	SpEd Para	12-12-22	6	7.5	Katie Hammerle
Turner, Melissa	GUES	SpEd Para	01-13-23	6	7.5	Elizabeth Rice

### FMLA Requests

**Certified:** 1

**Support:** 1

### Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
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### Separation of Employment

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
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Stone, Belinda	GUES	Counselor	retiring	05-26-22
Stone, Bret	HS	Asst. Principal	retiring	05-26-22

<u>Classification Classified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
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Moody, Craig	Central	SpEd Para	resignation	01-06-23
Simmons, Stephanie	GUES	Site Secretary	resignation	01-20-23
Walls, Amanda	Fogarty	Cafeteria – 6 hrs	resignation	12-15-22

Guthrie Public Schools  
Property Committee Meeting  
January 3, 2023 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Dr. Michelle Chapple, Cody Thompson, Ron Plagg, Travis Sallee, Janna Pierson, and Linda Skinner.

**Cody Thompson spoke on the following items:**

**Expenditure Reports:**

- Summarized December expenses for Maintenance and Transportation
- Comparison of 2022/23 expenditures to 2021/22
- 22 new December Purchase Orders for Maintenance and 25 for Transportation

**Completed Projects:**

- Completed 105 Maintenance work orders, 23 Transportation work orders and handled 43 Activity trips work orders for the month.
- Removed the 3 south portables at Cottoral for parking during construction
- Repaired drain lines the both boys' restrooms at the Jr High
- Winterized Jelsma Stadium and the track concession stand
- Had a very successful Energy Shutdown Audit over Winter Break  
We noted and sent a report to each building Principal
- Our Maintenance staff took necessary precautions in advance of the Siberian cold front by adding portable heaters, streaming water in lavatories, preset t-stats, and checked buildings twice a day.
- Installed new carpet in Mr. Ogles office suites and cleaned the carpet in the hallways and Board Room at the Administration Building
- Bus repairs made with most of our fleet back on their normal routes
- Installed electrical power and lights to the Transportation storage building

**Future Projects:**

- Continue the floor work at the HS to the north and south part of the building and the floor work at GUES to the main and gym hallways
- Install fencing to the HVAC units at the HS Annex & north side
- Replace the sidewalk from the parking lot to the building at Fogarty
- Replace carpet in 2 Administration offices and the 2 main offices at the HS
- Make major repairs to the roof drain system on the north side of the HS
- Install plumbing shut-off valves at strategic areas at each school site
- Several HVAC projects:
  - New unit and electrical service for the Press Box
  - Replace unit for the Faver BOC building
  - Install new unit for the Server room at Central
  - Replace units to the HS main stage and south café unit
  - Replace one compressor on GUES chiller
- Replace carpet in the work room and hall office areas at GUES
- Remove items from the NW portable classroom at Fogarty
- Install emergency exit on JH breezeway gate
- Remove the carpet in the HS Wrestling dressing room and replace it with tile, repair the walls and repaint the dressing and restroom areas
- Landscape work in the front of the HS parking lot and between the main building and annex

**District Property Projects:**

**Bond Project** – New Cottler Elementary – Meeting with Centennial, Stacy Group, Dr. Simpson, and myself was held on Dec. 12<sup>th</sup> to go over the preliminary phasing plans of the new construction.

**Bond Projects – ESSER/ARPA Funds**

- GUES Building Automatic System Replacement, replace air handler units, exhaust fans in restrooms and other system controls – **Completed**  
Replace the two boilers – **Completed**
- Central Replace the boiler and chiller
- HS Replace five boilers
- Sev. sites Replace package units – **in progress**
- JH Gym Install new package HVAC units – **Completed**
- JH Tuckpointing to the exterior of the main building – **On hold**  
Outside window installation – **in progress** – **6 more windows remain to be installed. Lambert crews worked over Winter Break on installing the window trim, painting and window shades**
  
- HS Restroom Renovations – **Gym foyer restrooms – 99% complete**  
Gym foyer project – **in progress – 95% complete**  
North Restrooms – **demo completed and new plumbing is being installed.**
  
- JH HVAC Classroom projects – **9 new units have been installed with 46 units remaining. Takes 2 days per classroom for installation.**

Mr. Ogle discussed the draft of the 23/24 school calendar.

Dr. Simpson discussed the May 19, 2023 date for Graduation which will be held at the Lazy E if it is available. If not, Graduation will be at Jelsma Stadium.

**Guthrie Public Schools**  
**Finance Committee Meeting**  
**January 4, 2023**

In attendance: Ms. Tina Smedley, Ms. Gail Davis, Mr. Chris Schroder, Dr. Mike Simpson, Mr. Doug Ogle, Ms. Carmen Walters, Dr. Michelle Chapple, Ms. Angie Young, Ms. Tamie Jones

**Dr. Chapple** opened the meeting by welcoming everyone in attendance, and then presented the following:

**Monthly Revenues and Expenditures for General, Building and Child Nutrition Funds as of December 31, 2022**

Information was presented

**Fund Projection Report 2022-2023**

Information was presented

**Mr. Ogle** presented the following:

**Approval of 2023-2024 School Calendar**

Information was presented

**Approval of Agreement with Interquest Detection Canines for 2023-2024**

Information was presented

**Dr. Simpson** discussed the following:

**Discussion – Teacher of the Year ceremony location**

Information was discussed

**Discussion – Cottler Elementary Construction/Renovation**

Information was discussed

## **Curriculum Committee Meeting Minutes**

**January 4, 2023**

**5:00 p.m.**

**Administration Building Boardroom**

Those in attendance: Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Young, Gail Davis, Tina Smedley, Matt Girard and Gina Wright

### **Ms. Walters**

Ms. Walters discussed the new RSA Required Professional Development for All Pre-K through 5th Grade Teachers in the Science of Reading. The principals chose to go with the SDE approved MAX Teaching professional development to fulfill this requirement. She further explained that this training will take place on our next professional development day on February 20th.

Ms. Walters also discussed with the committee the Teacher of the Year video and announcement of District Teacher of the Year for February 13th's board meeting.

### **Mr. Ogle**

Mr. Ogle went over the 2023-2024 School Calendar. The main talking points were the first day of classes, Winter Break, and Parent / Teacher Conferences.

Mr. Ogle discussed the Interquest Agreement. The Detection Canines come to the schools once a month and provide contraband inspection services. There is no increase in cost.

Also discussed was the School Report Card. The Oklahoma State Department of Education pushed back the release to January. We will receive data on this next month when it becomes available.

Mr. Ogle went over staffing updates and open positions.

### **Mrs. Young**

Ms. Young went over the District Data Profile. This was received in November. Our student count is up from the beginning of the year from 493 to 597.

### **Dr. Simpson**

Dr. Simpson shared district updates.