

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
SEPTEMBER 08, 2014**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON SEPTEMBER 08, 2014

Board Members Present:

**Jennifer Bennett-Johnson, Gail Davis, Tom Holtz,
Terry Pennington, Janna Pierson, Sharon Watts
and Travis Sallee**

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Dennis Schulz, Ass't Superintendent
Doug Ogle, Executive Director of
Personnel/Secondary Ed
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Eldona Woodruff, Director of Special Education
Jerry Gammill, Director of Facilities
Dee Benson, Director of Technology
Steve Cordell, Director of Transportation
Jean Watts, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Sallee.**
- 2. Members Jennifer Bennett-Johnson, Gail Davis, Tom Holtz, Terry Pennington, Janna Pierson, Sharon Watts and Travis Sallee were present for roll call.**
- 3. A quorum was established.**
- 4. President Sallee asked everyone present to stand and join him in the Pledge of Allegiance.**
- 5. President Sallee called for presentation of certified and support employee of the month.**

Dr. Simpson stated this was a new award created this year to honor our staff for their hard work and dedication. He introduced Mr. Doug Ogle, Executive Director of Personnel and Secondary Education, and asked him to make the first presentation of the certified and support employee of the month.

Mr. Ogle explained the award winners were chosen by a committee made up of 2 certified employees, 2 support employees and himself. Committee members go through all the applicants submitted and rank each one by what was written by the person who nominated

them. The totals are then calculated with the highest number being named employee of the month. Employees are presented with a plaque. A plaque for the year will, also, be displayed at the Board of Education Office with the monthly award winners' names.

Mr. Ogle announced the award winners for August: Ms. Tina Bronk, Guthrie High School Science teacher, as certified employee of the month and Ms. Donna Thornton, GUES custodian, as support employee of the month. Nomination letters were read by the staff member who submitted the nominations: Mr. Chris LeGrande, Guthrie High School Principal for Ms. Bronk and Ms. Stacie Hoskins, GUES 6th grade teacher for Ms. Thornton.

- 6A. President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the Board.

- 6B. President Sallee called for any comments to the Board by Board members.

There were no comments by Board members.

7. President Sallee called for the Superintendent's Reports.

Superintendent Simpson reported on the following:

Stated we had a great start to the school year. Main challenge we have had was dealing with air conditioning problems. Wanted to thank Mr. Jerry Gammill, Director of Facilities, for the work and extra time he put in trying to keep everything up and running.

Wanted to thank Mr. Steve Cordell, Director of Transportation, and his staff for their work in getting the buses running on time picking up and delivering the students. Stated we were able to add back a route this year because of having a full staff of drivers. Also, thanked Mr. Pat Hughes for his work over the summer with Transportation in helping make sure we were ready to start the school year.

Opening the football season with a win over Duncan. The team will travel to Ponca City Friday. The game will begin at 7:00 p.m.

Success by both the Guthrie High School Cross Country and Softball teams.

Stated we are down 13 students from this time last year but, still up 185 since the 2011-2012 school year. Total number of students currently is 3,538. Are looking at all classes to see where we are down in large numbers and are trying to find where those students have gone. Have already checked the senior class and will begin looking at the other classes.

OSSBA/CCOSA Conference held in Oklahoma City was attended by he and Board Members Ms. Gail Davis, Ms. Janna Pierson and some of the Central Office staff.

OSSBA District 6 Meeting will be held in Norman on September 18. Anyone who wanted to attend was asked to submit their name after the Board meeting.

8. **President Sallee called for presentation on ACT High School to College Success Report for 2013-2014 by Mr. Doug Ogle, Executive Director of Personnel and Secondary Education.**

Mr. Doug Ogle and Mr. Chris LeGrande gave a power point presentation on our local ACT scores. The presentation included a five year trend which showed our district's composite score to be slightly below the state average. The number of graduating seniors taking the ACT had increased over the past three years. Mr. Ogle and Mr. LeGrande spoke of what their plans were for this year and what they were going to do to help improve scores.

9. **President Sallee stated he had been asked to pull Item 9A from the Consent Agenda for discussion.**

A motion was made by Pierson and seconded by Watts to approve the Consent Agenda as presented excluding Item 9A.

The motion carried with 7 ayes and 0 nays.

A motion was made by Bennett-Johnson and seconded by Holtz to approve Consent Agenda Item 9A, Minutes of regular meeting held on August 11, 2014 and special meeting held on August 15, 2014.

The motion carried with 6 ayes and 1 abstention – Member Pennington abstaining.

- 10A. **President Sallee called for recommendation, consideration and action upon Gifted and Talented Committee for 2014-2015.**

A motion was made by Pierson and seconded by Holtz to approve Gifted and Talented Committee for 2014-2015.

The motion carried with 7 ayes and 0 nays.

- 10B. **President Sallee called for recommendation, consideration and action upon contract with The Stacy Group for architectural services for 2014-2015.**

A motion was made by Davis and seconded by Holtz to approve contract with The Stacy Group for architectural services for 2014-2015.

The motion carried with 7 ayes and 0 nays.

- 10C. **President Sallee called for recommendation, consideration and action upon proposed new District Policies:**

- E-13A *Review of Instructional Material***
- E-14 *Districtwide Parental Involvement (Parent Bill of Rights)***
- F-45A *Gun Free Schools Student Suspension***

A motion was made by Holtz and seconded by Watts to approved new District Policies E-13A, E-14 and F-45A.

The motion carried with 7 ayes and 0 nays.

10D. President Sallee called for recommendation, consideration and action upon proposed revisions to District Policies:

- **B-14** *Board of Education Officers Clerk (Regulation)*
- **D-37A** *Support Employee Rules for Conduct*
- **E-7** *School Volunteers*
- **F-5A** *Transfer Policy*
- **F-31** *Policy Prohibiting Harassment, Intimidation and Bullying and Procedures for Combating These Behaviors*
- **F-41** *Student Behavior and Discipline*
- **G-3** *Production of Public Records Policy*

A motion was made by Watts and seconded by Holtz to approve proposed revisions to District Policies B-14, D-37A, E-7, F-5A, F-31, F-41 and G-3.

The motion carried with 7 ayes and 0 nays.

10E. President Sallee called for recommendation, consideration and action upon Guthrie Jr. High Health Fair for 7th grade students October 9 and 14, 2014.

Discussion followed.

A motion was made by Pennington and seconded by Holtz to approve Guthrie Jr. High Health Fair for 7th grade students October 9 and 14, 2014 in accordance with Oklahoma Statutes as outlined in the information received from our attorney this week.

The motion carried with 7 ayes and 0 nays.

10F. President Sallee called for recommendation, consideration and action upon Memorandum of Understanding between Meridian Technology Center and Guthrie Public Schools for supplemental funding for Guthrie Middle School Gateway to Technology Programs for 8th grade students for 2014-2015.

A motion was made by Pierson and seconded by Watts to approve Memorandum of Understanding between Meridian Technology Center and Guthrie Public Schools for supplemental funding for Guthrie Middle School Gateway to Technology Programs for 8th grade students for 2014-2015.

The motion carried with 7 ayes and 0 nays.

10G. President Sallee called for recommendation, consideration and action upon 2014-2015 Estimate of Needs as prepared by Putnam & Company, PLLC and 2013-2014 Financial Statement and the authority to publish the same.

A motion was made by Watts and seconded by Bennett-Johnson to approve 2014-2015 Estimate of Needs as prepared by Putnam & Company, PLLC and 2013-2014 Financial Statement and the authority to publish the same.

The motion carried with 7 ayes and 0 nays.

- 11. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2014-2015, Administrator's Handbook and Salary Schedule for 2014-2015, Superintendent's contract and discussion of purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7.**
- 11A. A motion was made by Holtz and seconded by Watts to go into executive session.**

The motion carried with 7 ayes and 0 nays. Executive session began at 7:40 p.m.
- 11B. President Sallee acknowledged the Board's return to open session at 8:37 p.m.**
- 11C. President Sallee stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**
- 12. President Sallee called for a vote on action as set out on the Personnel Reports.**

A motion was made by Holtz and seconded by Watts to approve action as set out on the Personnel Reports.

The motion carried with 7 ayes and 0 nays.
- 13. President Sallee called for action upon recommendation of extra-duty assignments as listed for 2014-2015.**

A motion was made by Holtz and seconded by Bennett-Johnson to approve extra-duty assignments as listed for 2014-2015.

The motion carried with 7 ayes and 0 nays.
- 14. President Sallee called for recommendation, consideration and action upon Administrator's Handbook and Salary Schedule – not including the Superintendent – for 2014-2015.**

A motion was made by Watts and seconded by Bennett-Johnson to approve Administrator's Handbook and Salary Schedule – not including the Superintendent – for 2014-2015.

The motion carried with 7 ayes and 0 nays.
- 15. President Sallee called for consideration and vote to deliver to Dr. Mike Simpson the Board's evaluation of the Superintendent dated September 08, 2014.**

A motion was made by Pierson and seconded by Bennett-Johnson to deliver to Dr. Mike Simpson the Board's evaluation of the Superintendent dated September 08, 2014.

The motion carried with 7 ayes and 0 nays.
- 16. President Sallee called for consideration and action upon amendment to Superintendent's contract.**

A motion was made by Bennett-Johnson and seconded by Watts to approve amendment to Superintendent's contract.

The motion carried with 7 ayes and 0 nays.

- 17. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there were no new resignations.

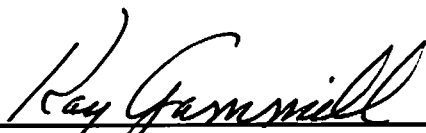
- 18. President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

- 19. A motion was made by Holtz and seconded by Watts to adjourn the meeting.**

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 8:40 p.m.



Kay Gammill, Minutes Clerk



Travis Sallee, Board President

APPROVED

OCT 13 2014

**BOARD OF EDUCATION
GUTHRIE, OK**