

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
JANUARY 11, 2021
6:30 P.M.**

AMENDED AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Student Recognition**
- 7. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 8. Superintendent's Reports**
- 9. Consent Agenda Pages 4 -33**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

 - A. Minutes of regular meeting held on December 14, 2020**
 - B. Treasurer's Report**
 - C. Activity Fund Fundraisers as per attached list**
 - D. Activity Fund Transfers as per attached list**
 - E. New Activity Fund Account request by GPS Finance Department**

- F. Encumbrances for General Fund #'s 815-877 Building Fund #'s 321-341, and listed change orders and Activity Fund Reports**
- G. Contracts/Agreements under \$10,000**
 - 1. Agreement with Interquest Detection Canines for contraband inspection services**

Commentary:

This agreement is for Interquest to provide contraband inspection services utilizing non-aggressive contraband detection canines. We have used this company since 2011. The campuses covered under this agreement are the High School, the Junior High and GUES. They provide 6 full day visits per school year. Total cost for 6 full visits is **\$2,790.00**. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 2. Agreement with Oklahoma Environmental Services for monthly fuel tank inspections**

Commentary:

This is the 7th year we have used Oklahoma Environmental Services for our monthly fuel tank inspections. The approximate cost per year is \$500.00. **Michelle Chapple will answer any questions.**

RECOMMENDATION ACTION:

The Superintendent recommends approval.

10. Business Agenda:

- A. Discussion, consideration and possible action upon proposed Student Technology Protection Plan Page 34**

Commentary:

This will provide the framework for issuance of Chromebook to students for distance learning. It also provides an opportunity for parents to purchase protection in case the Chromebook becomes damaged. **Dee Benson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

B. Recommendation, consideration and action upon proposed school calendar for 2021-2022 Page 35

Commentary:

The calendar committee consisted of a staff member from each site, Doug Ogle from Administration Office, a parent, and a site administrator. This calendar is the result of their group effort. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

11. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, and 7**
 - A. **Vote to go into executive session**
 - B. **Acknowledge Board’s return to open session**
 - C. **Statement of minutes of executive session**
12. **Vote on action as set out on the Personnel Reports**
13. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
14. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
15. **Adjourn**

**Dr. Mike Simpson
Superintendent**

ej
Posted by: _____

Date: _____ Time: _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
802 EAST VILAS AVE
GUTHRIE, OKLAHOMA
DECEMBER 14, 2020**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 EAST VILAS AVE, GUTHRIE, OKLAHOMA ON DECEMBER 14, 2020.

Board Members Present:

S. Janna Pierson, Chris Schroder, Ron Plagg, Jennifer Bennett-Johnson, Gina Davis, Travis Sallee, Tina Smedley

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Susan Cox, Director of Nutrition
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Michelle Chapple, CFO
Elisha Jahnke, Minutes Clerk
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Pierson.**
- 2. Members Chris Schroder, Ron Plagg, Jennifer Bennett-Johnson, Gina Davis, Travis Sallee, Tina Smedley were present for roll call.**
- 3. A quorum was established.**
- 4. President Pierson asked everyone present to stand and join her in the Pledge of Allegiance.**
- 5. President Pierson asked everyone present to join her in a Moment of Silence.**
- 6. Student Recognition announcement was moved to January Board Meeting due to a family illness.**
- 7A. President Pierson asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there was one citizen registered to speak to the Board.

Chiara Porter spoke to the board regarding the Junior High soccer program.

- 7B. President Pierson asked the Superintendent if there were any comments to the Board by Board members.

Superintendent Simpson stated there were none.

8. Superintendent Simpson reported on the following:

The board seats up for election this year are seats #2 and #6. Mr. Plagg and Ms. Davis currently hold those seats. Both filed for re-election and did not draw an opponent. That means an election is not necessary this year. Congratulations to both board members.

The winter band concert was last Thursday night. It was held in the High School gym with students having a limited number of tickets. Families sat together as a unit and social distanced from each other following our indoor COVID protocols. The vocal concert is tomorrow night at First Christian Church. Similar to the band concert, there will be different sessions with an intermission where the venue will be cleared of spectators. You must be registered to attend this event in person but like the band concert, it will be livestreamed.

The Total Wellness testing hub continues to see around 30 people per day. They will be open over the break on December 21 – 23rd and December 28 – 30th as families may need to be tested during that time.

We are asking families to let us know if they have a positive case over the break so we can contact trace if it was within the timeframe of contact before the Winter break began or if it is close to the beginning of the Spring semester so we can prepare assignments for the student if they are in quarantine or isolation. Families are asked to email covid19@guthrie.ps.net to communicate with us during the break.

Winter break will begin on Saturday, December 19th and school will resume on Monday, January 4th.

9. President Pierson called for action on the Consent Agenda.

A motion was made by Schroder and seconded by Plagg to approve the Minutes of regular meeting held on November 9, 2020.

The motion carried with 5 ayes and 2 abstentions.

A motion was made by Smedley and seconded by Bennett-Johnson to approve the Minutes of special board meeting held on November 14, 2020.

The motion carried with 4 ayes and 3 abstentions.

A motion was made by Davis and seconded by Bennett-Johnson to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

10A. President Pierson called for the presentation of the 2020-2021 audit by Putnam and Company, LLC by Jerry Putnum.

Discussion followed.

No action was taken.

10B. President Pierson called for the recommendation, consideration upon the Termination of Lease Agreement with NorthChurch, Inc.

A motion was made by Plagg and seconded by Smedley to approve the Termination of Lease Agreement with NorthChurch, Inc.

The motion carried with 7 ayes and 0 nays.

10C. President Pierson called for the recommendation, consideration and action upon 2020-2021 Revised Appropriations of State Aid for General Fund (form 307)

A motion was made by Davis and seconded by Smedley to approve the 2020-2021 Revised Appropriations of State Aid for General Fund (form 307)

The motion carried with 7 ayes and 0 nays.

10D. President Pierson called for the recommendation, consideration and action upon appointment of Bill Hodges, Doug Ogle and Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2021-2022 school year

A motion was made by Smedley and seconded by Schroder to approve the appointment of Bill Hodges, Doug Ogle and Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2021-2022 school year.

The motion carried with 7 ayes and 0 nays.

10E. President Pierson called for the recommendation, consideration and action upon the EduSkills, LLC agreement for cloud-based software and consulting for 2021

A motion was made by Sallee and seconded by Plagg to approve the agreement with EduSkills, LLC agreement for cloud-based software and consulting for 2021.

The motion carried with 7 ayes and 0 nays.

10F. President Pierson called for the recommendation, consideration and action upon revision to District Policy: GPS COVID-19 Protocols

Discussion followed.

A motion was made by Smedley and seconded by Schroder to approve the revision to the District Policy: GPS COVID-19 Protocols.

The motion carried with 7 ayes and 0 nays.

- 10G. President Pierson called for the recommendation, consideration and action upon amendment to renew agreement with Clearwater Enterprise for the purchase of third-party natural gas for 2021-2022**

Discussion followed.

A motion was made by Davis and seconded by Sallee to approve renewal of the agreement with Clearwater Enterprise for the purchase of third-party natural gas for 2021-2022.

The motion carried with 7 ayes and 0 nays.

- 10H. President Pierson called for the recommendation, consideration and action upon research and data security FAFSA agreement**

Discussion followed.

A motion was made by Plagg and seconded by Sallee to approve the research and data security FAFSA agreement.

The motion carried with 7 ayes and 0 nays.

- 10I. President Pierson called for the recommendation, consideration and action upon adding High School Slow Pitch Softball to the list of Extracurricular Activities offered at Guthrie High School**

Discussion Followed.

A motion was made by Schroder and seconded by Davis to approve adding High School Slow Pitch Softball to the list of Extracurricular Activities offered at Guthrie High School.

The motion carried with 7 ayes and 0 nays.

- 10J. President Pierson called for the recommendation, consideration and action upon adding Junior High Soccer to the list of Extracurricular Activities offered at Guthrie Junior High School**

Discussion Followed.

A motion was made by Schroder and seconded by Bennett-Johnson to approve adding Junior High Soccer to the list of Extracurricular Activities offered at Guthrie Junior High School.

The motion carried with 7 ayes and 0 nays.

- 10K. President Pierson called for the recommendation, consideration and action upon 2020-2021 Support Personnel Handbook modification to page 10 of the Support Pay Grade Schedule**

A motion was made by Smedley and seconded by Sallee to approve the 2020-2021 Support Personnel Handbook modification to page 10 of the Support Pay Grade Schedule.

The motion carried with 7 ayes and 0 nays.

- 11. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2020-2021, discussion of employment of temporary contract teachers as listed for the second semester of the 2020-2021 school year, and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA.STAT.Section 307 (B) 1 and 7**
- A. Vote to go into executive session**
 - B. Acknowledge Board's return to open session**
 - C. Statement of minutes of executive session**

- 11A. A motion was made by Plagg and seconded by Sallee to go into executive session.**

The motion carried with 7 ayes and 0 nays. Executive session began at 7:08p.m.

- 11B. President Pierson acknowledged the Boards return to open session at 8:33p.m.**

- 11C. President Pierson stated that in executive session, no votes were taken.**

- 12. President Pierson called for a vote on action as set out on the Personnel Reports.**

The motion was made by Plagg and seconded by Davis to approve the Personnel Report.

The motion carried with 7 ayes and 0 nays.

- 13. President Pierson called for a vote for the recommendation of extra-duty assignments for 2020-2021.**

The motion was made by Smedley and seconded by Bennett-Johnson to approve the recommendations of extra-duty assignments for 2020-2021.

The motion carried with 7 ayes and 0 nays.

- 14. President Pierson called for a vote for the recommendation to employ temporary teachers for the second semester of the 2020-2021 school year**

The motion was made by Smedley and seconded by Davis to approve the recommendations to employ temporary teachers for the second semester of the 2020-2021 school year.

The motion carried with 7 ayes and 0 nays.

- 15. President Pierson called for a vote for the recommendation to employ as probationary contract teacher for the second semester of the 2020-2021 school year**

The motion was made by Smedley and seconded by Sallee to approve the recommendations to employ as probationary contract teacher for the second semester of the 2020-2021 school year.

The motion carried with 7 ayes and 0 nays.

- 16. President Pierson asked if there were any resignations offered since the posting of the agenda.**

Dr. Simpson stated there was one for Shirley Payne.

The motion was made by Davis and seconded by Sallee to approve the resignation of Shirley Payne.

The motion carried with 7 ayes and 0 nays.

- 17. President Pierson asked for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Dr. Simpson stated there was no new business.

- 18. President Pierson called for the meeting to be adjourned.**

A motion was made by Plagg and seconded by Smedley to adjourn.

The meeting was adjourned at 8:48p.m.

Elisha Jahnke, Minutes Clerk

S. Janna Pierson, Board President

TREASURER'S REPORT
December 31, 2020

BANK BALANCES

FARMERS & MERCHANTS

General Fund	2,745,004.76
Building Fund	143,021.63
Sinking Fund	1,016,930.27
ILR Fund	61,604.14
G&E Fund	7,555.60
Child Nutrition Fund	115,825.35
Activity Fund	522,577.62
School Age-Care Fund	75,619.14
Bond Fund	<u>574,976.28</u>

TOTAL \$ 5,263,114.79

RECEIPTS

GENERAL FUND:

Logan County	741,880.44
State of Oklahoma	1,252,007.08
Okla. Tax Comm.	119,943.10
School Land Earn.	30,584.61
R.O.T.C.	6,534.29
Federal Programs	473,703.14
Misc Receipts	10,317.40
Correcting Entry(-)	
General Acct. Int.	1,183.01
Minus (-) Bank Fees	<u>75.57</u>
TOTAL	\$2,636,077.50

BUILDING FUND

Logan County	89,926.42
Bldg. for Champs	<u>20.00</u>
TOTAL	\$89,946.42

SINKING FUND:

Logan County	\$290,991.66
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CHILD NUTRITION FUND:

Local	2,586.54
State	13,029.93
Federal	<u>112,016.88</u>
TOTAL	\$127,633.35

INS.LOSS RECOVERY FUND:

BOND FUND:

Interest	127.30
Bank Fees	(-) <u>8.69</u>
TOTAL	\$118.61

WARRANTS PAID

GENERAL FUND:

2019-2020
2020-2021 \$2,063,458.58

BUILDING FUND:

2019-2020 \$ 2,000.00
2020-2021 \$46,189.60

CHILD NUTRITION FUND:

2019-2020 \$
2020-2021 \$114,816.90

GIFTS & ENDOWMENTS FUND:

2019-2020
2020-2021

INS. LOSS RECOVERY FUND:

2019-2020
2020-2021

BOND FUND:

2019-2020 \$ 174.41
2020-2021 \$54,452.97

TOTAL MONIES IN F&M BANK \$ 5,263,114.79

PLEDGED – FDIC \$ 250,000.00

PLEDGED – F&M BANK \$ 5,996,000.00

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 01/04/2021**

- | | |
|---------------------------------|---|
| 1. Fogarty Activity, 809 | School T-shirt sales |
| 2. Fogarty Activity, 809 | Online School.store sales |
| 3. HS Band, 859 | World's Finest Chocolate Bar sales |
| 4. JROTC, 895 | Class Physical Fitness T-shirt sales |
| 5. Soccer, 897 | Sell Deanan Gourmet Popcorn |
| 6. Soccer, 897 | Fruitiki Fruit Ice Cream Bar sales |
| 7. Soccer, 897 | Sonic Discount Card sales |



RECEIVED
 DEC 15 2020
 BY: [Signature]

1.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12-11-2020 Site: Fogarty Unobligated Account Balance: 7,034⁸³

Account Name: Fogarty Activity Account Number: 809

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) School T-shirt

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: supplies for teachers, classrooms, everyday needs of the site

Name/Address of Vendor: Gandy Ink

Items to be purchased in order to conduct the fundraiser: school t-shirts

Estimated INCOME: 600.00 Fundraiser start date: February 1, 2021
 Less Estimated EXPENSES: 300.00
 Estimated PROFIT: 300.00 Fundraiser end date: April 30, 2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? n/a Are _____

school district facilities required? n/a if yes a facility use permit must be completed.

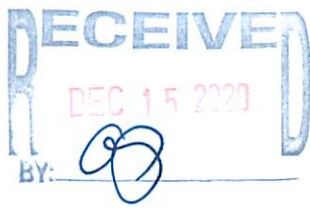
Sponsor Signature: Marsha Jodd Date: 12-15-20

Principal's Signature: Marsha Jodd Date: 12-15-20

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
 AF Fundraiser Request 12/2017

[Signature]



2.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12-15-2020 Site: Fogarty Unobligated Account Balance: 7034⁸³

Account Name: Fogarty Activity Account Number: 809

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) School store parents and students send emails to friends and family members with link to shop. There are hundreds of stores that they can shop from and the school received credit.

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: _____

Purpose for which funds will be used: Will be used for classroom teacher and student instructional material and incentives. Playground supplies and equipment and first aid items.

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: _____

Estimated INCOME: 400.00 Fundraiser start date: 2-1-221
 Less Estimated EXPENSES: 0
 Estimated PROFIT: 400.00 Fundraiser end date: 3-26-2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? n/a Are _____

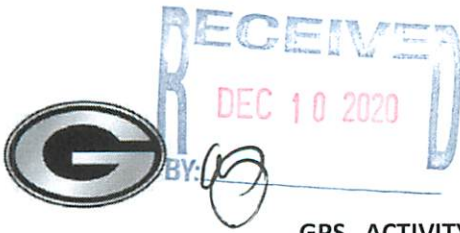
school district facilities required? n/a if yes a facility use permit must be completed.

Sponsor Signature: Marsha Jodd Date: 12-15-20

Principal's Signature: Marsha Jodd Date: 12-15-20

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017



3.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12-08-20 Site: Band-GUES, JH, HS Unobligated Account Balance: \$10,156³²

Account Name: Band Account Number: 859

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) World's Finest Chocolate Candy Bar sale

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Candy Bars with chocolate and nuts

Manufacturer: World's Finest Chocolate

Purpose for which funds will be used: Band Trips, Music, Instruments, electronics, and other band equipment needs

Name/Address of Vendor: World's Finest Chocolate 4801 S. Lawndale Chicago, IL 60632

Items to be purchased in order to conduct the fundraiser: None

Estimated INCOME: 12000 Fundraiser start date: March 24th, 2021
 Less Estimated EXPENSES: 6000
 Estimated PROFIT: 6000 Fundraiser end date: April 7th, 2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Will sell them Are

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 12-9-2020

Principal's Signature: [Signature] Date: 12-9-20

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Handwritten Signature]



4.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8 Dec 2020 Site: HS Unobligated Account Balance: \$3,456.65

Account Name: JROTC Account Number: 895

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Class Physical Fitness T-Shirts

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: UNK

Purpose for which funds will be used: T Shirt worn during physical fitness class on Fridays

Name/Address of Vendor: Cross Thread Design

Items to be purchased in order to conduct the fundraiser: T Shirts

Estimated INCOME: \$930.⁰⁰ Fundraiser start date: 1 Oct
 Less Estimated EXPENSES: \$883.⁰⁰
 Estimated PROFIT: \$47.⁰⁰ Fundraiser end date: 5-25-21

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Donated to needy cadets Are _____

school district facilities required? No if yes a facility use permit must be completed.

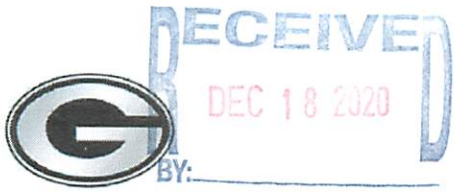
Sponsor Signature: [Signature] Date: 8 Dec 20

Principal's Signature: [Signature] Date: 12-8-20

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



5.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12/14/20 Site: High School/ Junior High Unobligated Account Balance: 2,500 3301⁸⁰

Account Name: Soccer GHS Account Number: 897

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Sell Deanan Gourmet Popcorn
after school and athletic events.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Deanan Gourmet Popcorn

Manufacturer: Deanan

Purpose for which funds will be used: Purchase uniforms and equipment for soccer program

Name/Address of Vendor: Deanan 216 Windeo Cir. Wylie, TX 75098

Items to be purchased in order to conduct the fundraiser: popcorn

Estimated INCOME: 1200 Fundraiser start date: Feb. 9, 2021
 Less Estimated EXPENSES: 500
 Estimated PROFIT: 600 Fundraiser end date: Feb. 20, 2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? given to students Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Monte Myer Date: 12/18/2020

Principal's Signature: [Signature] Date: 12-18-20

Athletic Director's Signature (if applicable): [Signature] Date: 12/18/20

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
17



6.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12/10/20 site: High School/ Junior High Unobligated Account Balance: 2,500 3301.80

Account Name: Soccer GHS Account Number: 897

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Fruitiki fruit bars- meets state health requirements for student sale- talked with food and nutrition at guthrie- does not comp.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen (14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Fruit bars (see attached).

Manufacturer: Big Boy Ice Cream

Purpose for which funds will be used: Fundraiser- purchase uniforms and equipment for soccer program

Name/Address of Vendor: Blue Bonnet 4150 28th Ave NW, Norman OK 73069

Items to be purchased in order to conduct the fundraiser: Fruitki Bars 1 vendor will provide freezer

Estimated INCOME: 5,760 Fundraiser start date: Jan. 12, 2021
Less Estimated EXPENSES: 1,680
Estimated PROFIT: 4,080 Fundraiser end date: June 2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? given to students Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Monte Myer Date: 12-18-2020

Principal's Signature: Chris Williams Date: 12-18-20

Athletic Director's Signature (if applicable): D. Chappelle Date: 12/18/20

Board of Education Approval Date: AF Fundraiser Request 12/2017

Handwritten signature: mchappelle



RECEIVED
DEC 18 2020
BY:

7.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12/14/20 Site: High School/ Junior High Unobligated Account Balance: 2,500 3,301.80

Account Name: Soccer GHS Account Number: 897

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Sell Sonic discount cards

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: Sonic

Purpose for which funds will be used: Purchase uniforms and equipment for soccer program

Name/Address of Vendor: Sonic: 7195 Division Guthrie, OK

Items to be purchased in order to conduct the fundraiser: None, they are free to us

Estimated INCOME: 2,000 Fundraiser start date: Jan. 12, 2021
Less Estimated EXPENSES: 0

Estimated PROFIT: 2,000 Fundraiser end date: June, 2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? back to Sonic Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Monte Myers Date: 12/18/2020

Principal's Signature: Chris Hernandez Date: 12-18-20

Athletic Director's Signature (if applicable): [Signature] Date: 12/18/20

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

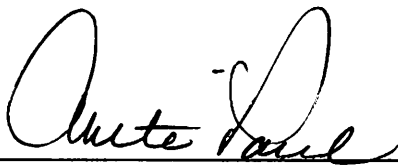
[Signature]

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
As of 12/31/2020

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (12/01/20)	\$516,201.20	Balance per bank statement As of (12/31/20)	\$522,577.62
Add Receipts	\$ 29,558.04	Add Deposits in Transit	\$ 0.00
Less Checks Written	\$ 28,945.46	Less O/S Checks	\$ 5,763.84
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$516,813.78	Balance per Ledger	\$516,813.78

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk

1-4-21

 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2020 - 12/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
034 \$150.00 TEACHER SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	(\$150.00)
801 CENTRAL FACULTY	\$473.92	\$0.00	\$0.00	\$0.00	\$473.92	\$0.00	\$473.92
802 CENTRAL ACTIVITY	\$13,313.45	\$818.81	\$0.00	\$114.55	\$14,017.71	\$1,590.00	\$12,427.71
803 CENTRAL PTO	\$6,478.35	\$2,089.62	\$0.00	\$328.00	\$8,239.97	\$1,200.00	\$7,039.97
804 COTTERAL PTO	\$10,902.51	\$1,680.50	\$0.00	\$1,996.16	\$10,586.85	\$1,483.24	\$9,103.61
805 COTTERAL ACTIVITY	\$10,144.48	\$854.40	\$0.00	\$262.58	\$10,736.30	\$540.64	\$10,195.66
806 COTTERAL FACULTY	\$260.11	\$0.00	\$0.00	\$0.00	\$260.11	\$0.00	\$260.11
808 FOGARTY PARENTS ORG.	\$11,168.14	\$644.10	\$0.00	\$611.00	\$11,201.24	\$1,970.85	\$9,230.39
809 FOGARTY ACTIVITY	\$5,877.18	\$1,553.20	\$0.00	\$395.55	\$7,034.83	\$0.00	\$7,034.83
810 FOGARTY FACULTY	\$207.32	\$16.20	\$0.00	\$0.00	\$223.52	\$0.00	\$223.52
811 ELEM SNACK GRANT	\$1,505.89	\$0.00	\$0.00	\$0.00	\$1,505.89	\$150.00	\$1,355.89
812 GUES ACTIVITY	\$11,019.19	\$886.25	\$0.00	\$1,106.20	\$10,799.24	\$4,875.00	\$5,924.24
813 GUES FACULTY	\$925.79	\$0.00	\$0.00	\$0.00	\$925.79	\$75.00	\$850.79
814 GUES HONOR CHOIR	\$646.12	\$0.00	\$0.00	\$0.00	\$646.12	\$10.00	\$636.12
815 GUES PARENTS ORG.	\$14,176.64	\$303.50	\$0.00	\$268.65	\$14,211.49	\$685.00	\$13,526.49
816 GHS SPECIAL KIDS	\$279.13	\$0.00	\$0.00	\$0.00	\$279.13	\$0.00	\$279.13
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$299.49	\$0.00	\$0.00	\$0.00	\$299.49	\$0.00	\$299.49
819 ATHLETICS JUNIOR HIGH	\$6,490.31	\$990.00	\$0.00	\$600.00	\$6,880.31	\$1,500.00	\$5,380.31
820 GOLF JUNIOR HIGH	\$2,050.69	\$0.00	\$0.00	\$0.00	\$2,050.69	\$0.00	\$2,050.69
821 FHA JUNIOR HIGH	\$2,481.84	\$15.00	\$0.00	\$64.59	\$2,432.25	\$533.00	\$1,899.25
822 HONOR SOCIETY JR HIGH	\$2,777.29	\$0.00	\$0.00	\$0.00	\$2,777.29	\$0.00	\$2,777.29
823 JR HIGH ACCOUNT	\$4,434.58	\$0.00	\$0.00	\$0.00	\$4,434.58	\$0.00	\$4,434.58
824 JR HIGH FACULTY	\$1,358.76	\$0.00	\$0.00	\$80.00	\$1,278.76	\$630.00	\$648.76
825 LIBRARY JR HIGH	\$1,755.68	\$0.00	\$0.00	\$0.00	\$1,755.68	\$0.00	\$1,755.68
826 LEARN 2 LOVE	\$27,488.11	\$0.00	\$0.00	\$193.66	\$27,294.45	\$5,201.34	\$22,093.11
827 CHEERLEADERS JR HIGH	\$2,540.92	\$0.00	\$0.00	\$17.76	\$2,523.16	\$0.00	\$2,523.16
830 STUCO JH	\$3,030.26	\$0.00	\$0.00	\$0.00	\$3,030.26	\$0.00	\$3,030.26
831 T.S.A. JR HIGH	\$895.69	\$0.00	\$0.00	\$0.00	\$895.69	\$0.00	\$895.69
832 YEARBOOK JR HIGH	\$3,751.09	\$99.00	\$0.00	\$0.00	\$3,850.09	\$676.00	\$3,174.09
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$20,868.02	\$892.00	\$0.00	\$1,618.39	\$20,141.63	\$1,197.16	\$18,944.47
841 CHARTER OAK PTO	\$9,638.65	\$2,697.75	\$0.00	\$1,985.33	\$10,351.07	\$2,160.00	\$8,191.07
842 CHARTER OAK FACULTY	\$149.73	\$0.00	\$0.00	\$0.00	\$149.73	\$0.00	\$149.73
850 ACADEMIC TEAM HS	\$68.10	\$0.00	\$0.00	\$0.00	\$68.10	\$60.00	\$8.10
851 ART CLUB HS	\$8,219.81	\$0.00	\$0.00	\$0.00	\$8,219.81	\$189.82	\$8,029.99
852 ATHLETICS HS	\$39,370.37	\$2,891.22	\$0.00	\$8,941.90	\$33,319.69	\$16,025.54	\$17,294.15
853 HS CHEER	\$2,672.25	\$426.03	\$0.00	\$100.00	\$2,998.28	\$750.00	\$2,248.28
854 FOOTBALL CAMP	\$2,073.41	\$0.00	\$0.00	\$0.00	\$2,073.41	\$0.00	\$2,073.41
855 TENNIS HS	\$17,063.44	\$1,014.00	\$0.00	\$675.00	\$17,402.44	\$5,236.00	\$12,166.44
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$130.97	\$0.00	\$0.00	\$0.00	\$130.97	\$0.00	\$130.97
859 BAND (OPERATING) HS	\$13,618.70	\$1,549.00	\$0.00	\$1,870.31	\$13,297.39	\$2,969.60	\$10,327.79
860 CLASS OF 2021 HS	\$7,526.63	\$0.00	\$0.00	\$0.00	\$7,526.63	\$391.50	\$7,135.13
861 CLASS OF 2023 HS	\$1,304.87	\$0.00	\$0.00	\$0.00	\$1,304.87	\$0.00	\$1,304.87
864 GHS ALUMNI ACCOUNT	\$8,467.96	\$0.00	\$0.00	\$0.00	\$8,467.96	\$0.00	\$8,467.96
865 CLASS OF 2022 HS	\$3,039.03	\$0.00	\$0.00	\$0.00	\$3,039.03	\$0.00	\$3,039.03
866 CLASS OF 2024 HS	\$2,588.83	\$0.00	\$0.00	\$698.00	\$1,890.83	\$0.00	\$1,890.83
869 ENGLISH CLUB	\$839.74	\$0.00	\$0.00	\$0.00	\$839.74	\$0.00	\$839.74
870 HS FACULTY/COURTESY ACCOUNT	\$1,130.89	\$131.55	\$0.00	\$35.00	\$1,227.44	\$970.00	\$257.44
871 HS STUDENT PANTRY	\$16,265.36	\$100.47	\$0.00	\$0.00	\$16,365.83	\$9,200.00	\$7,165.83
872 CLASS OF 2020	\$4,891.20	\$0.00	\$0.00	\$0.00	\$4,891.20	\$0.00	\$4,891.20
876 FFA 4H BOOSTER CLUB HS	\$42,036.78	\$1,975.00	\$0.00	\$0.00	\$44,011.78	\$2,850.00	\$41,161.78
877 FFA HS	\$8,844.88	\$2,816.50	\$0.00	\$1,280.73	\$10,380.65	\$8,679.70	\$1,700.95
878 FCCLA (FHA) HS	\$3,206.15	\$301.15	\$0.00	\$33.76	\$3,473.54	\$1,190.16	\$2,283.38
879 FOREIGN LANGUAGE SPAN HS	\$4,814.16	\$0.00	\$0.00	\$0.00	\$4,814.16	\$450.00	\$4,364.16
880 XC Bluecrew	\$3,951.18	\$0.00	\$0.00	\$0.00	\$3,951.18	\$0.00	\$3,951.18

Guthrie Public Schools Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2020 - 12/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
881 Lady Jays Basketball	\$4,739.74	\$0.00	\$0.00	\$1,602.06	\$3,137.68	\$225.00	\$2,912.68
882 GUTHRIE RUNNING CLUB HS	\$5.80	\$0.00	\$0.00	\$0.00	\$5.80	\$0.00	\$5.80
883 HERITAGE CLUB HS	\$1,575.40	\$0.00	\$0.00	\$0.00	\$1,575.40	\$0.00	\$1,575.40
884 HIGH SCHOOL ACCOUNT	\$17,883.25	\$241.61	\$0.00	\$196.80	\$17,928.06	\$3,096.09	\$14,831.97
885 STUDENT SUPPORT HS	\$2,818.65	\$143.15	\$0.00	\$0.00	\$2,961.80	\$195.24	\$2,766.56
886 HONOR SOCIETY HS	\$3,548.43	\$15.00	\$0.00	\$0.00	\$3,563.43	\$0.00	\$3,563.43
889 KEY CLUB HS	\$442.01	\$0.00	\$0.00	\$0.00	\$442.01	\$0.00	\$442.01
890 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$5,439.07	\$197.50	\$0.00	\$0.00	\$5,636.57	\$300.00	\$5,336.57
895 JROTC HS	\$4,340.15	\$0.00	\$0.00	\$883.50	\$3,456.65	\$0.00	\$3,456.65
897 SOCCER CLUB HS	\$4,020.73	\$0.00	\$0.00	\$718.93	\$3,301.80	\$0.00	\$3,301.80
898 SCIENCE CLUB HS	\$7,123.85	\$0.00	\$0.00	\$263.13	\$6,860.72	\$564.07	\$6,296.65
899 STUDENT COUNCIL HS	\$7,788.82	\$0.00	\$0.00	\$0.00	\$7,788.82	\$0.00	\$7,788.82
900 CAMPUS BEAUTIFICATION HS	\$4,403.10	\$175.00	\$0.00	\$47.00	\$4,531.10	\$74.50	\$4,456.60
902 VOCAL HS	\$3,678.94	\$0.00	\$0.00	\$1,197.95	\$2,480.99	\$1,640.14	\$840.85
904 YEARBOOK HS	\$16,683.21	\$3,186.00	\$0.00	\$72.72	\$19,796.49	\$0.00	\$19,796.49
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,320.93	\$0.00	\$0.00	\$0.00	\$2,320.93	\$0.00	\$2,320.93
913 DRAMA HS	\$1,562.51	\$0.00	\$0.00	\$0.00	\$1,562.51	\$551.08	\$1,011.43
922 COURTESY COMMITTEE ADMIN	\$154.53	\$0.00	\$0.00	\$0.00	\$154.53	\$100.00	\$54.53
925 GENERAL FUND REFUND	\$980.49	\$26.99	\$0.00	\$0.00	\$1,007.48	\$0.00	\$1,007.48
927 HALL OF FAME BANQUET	\$1.97	\$0.00	\$0.00	\$0.00	\$1.97	\$0.00	\$1.97
929 DISTRICT SPECIAL OLYMPICS	\$36,896.45	\$0.00	\$0.00	\$0.00	\$36,896.45	\$0.00	\$36,896.45
932 SUMMER SCHOOL HS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
933 FAVER C&C	\$424.71	\$22.65	\$0.00	\$0.00	\$447.36	\$60.00	\$387.36
934 TRANSPORTATION C&C	\$2,075.01	\$362.00	\$0.00	\$0.00	\$2,437.01	\$606.73	\$1,830.28
935 VENDING MACHINE ADMIN	\$706.44	\$30.40	\$0.00	\$0.00	\$736.84	\$564.81	\$172.03
937 FAVER ACTIVITY	\$72.27	\$0.00	\$0.00	\$0.00	\$72.27	\$0.00	\$72.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$15,333.66	\$38.59	\$0.00	\$193.00	\$15,179.25	\$2,350.17	\$12,829.08
942 C.N. CLEARING ACCT	\$283.25	\$373.90	\$0.00	\$493.25	\$163.90	\$18,404.10	(\$18,240.20)
Total	\$516,201.20	\$29,558.04	\$0.00	\$28,945.46	\$516,813.78	\$102,321.48	\$414,492.30



Staking A Claim in Our Students' Future

Michelle L. Chapple, MBA, CPO
Chief Financial Officer

Phone 405-282-8900
michelle.chapple@guthrieeps.net

January 5, 2021

To: Board of Education Members
Dr. Mike Simpson, Superintendent

From: Michelle Chapple *mlchapple*

Re: Activity Fund Account

The Finance department would like to create an Activity Fund account entitled “ Technology Insurance Account.” The purpose of the account would be to deposit optional fees collected to offset repairs to district technology devices, ie. chromebooks, cases, or replace charging cords or any other technology related costs deemed necessary.

Should you have any questions, please feel free to contact me.

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 815 - 877

PO No	Date	Vendor No	Vendor	Description	Amount
815	11/18/2020	44598	GENERATION GENIUS, INC	5TH GRADE SUPPLEMENTAL SCIENCE CURRICULUM	90.00
816	12/07/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/EVANGELINE GODDARD/GUES	150.00
817	12/07/2020	14207	WALMART COMMUNITY	TEACHER 150/DABLEMONT/JH/CLASSROOM SUPPLIES	150.00
818	12/07/2020	15994	AMAZON CAPITAL SERVICES	TEACHER150/PETERMAN/JH/CLAS SROOM SUPPLIES	149.52
819	12/07/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/M HUDSON/HS	150.00
820	12/08/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/KELLY BEEBY/HS	150.00
821	12/08/2020	15994	AMAZON CAPITAL SERVICES	CARIE KEITH \$150 CLASSROOM SUPPLIES	150.00
822	12/08/2020	15994	AMAZON CAPITAL SERVICES	\$150/KING/CENTRAL	150.00
823	12/08/2020	15994	AMAZON CAPITAL SERVICES	\$150/MAYFIELD/CENTRAL	150.00
824	12/08/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150.00 SUPPLIES/MICHELLE REDUS/HS	150.00
825	12/08/2020	12910	OFFICE DEPOT, INC.	TEACHER \$150 SUPPILES/TONNIE BURNETT/HS	150.00
826	12/08/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ANDREA RODRIGUEZ/HS	150.00
827	12/09/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/TIFFANY DEMENT/HS	150.00
828	12/08/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ANGELA BANDY/GUES	104.00
829	12/03/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/CHERRY ROLLINS/GUES	150.00
830	12/08/2020	15994	AMAZON CAPITAL SERVICES	TEACHER150/COCHRANE/JH/CLAS SROOM SUPPLIES	150.00
831	12/08/2020	15994	AMAZON CAPITAL SERVICES	TEACHER150/MALTZ/JH/CLASSRO OM SUPPLIES	150.00
832	12/09/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/LORI LUCAS/HS	150.00
833	12/09/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/JASMINE PARKS/HS	150.00
834	12/07/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/DENISE RANEY/COTTERAL	146.18
835	12/07/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/LYN STEFFENS/COTTERAL	144.99
836	12/09/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/JESSICA MAKER/HS	150.00
837	12/09/2020	15994	AMAZON CAPITAL SERVICES	150 SUPPLY ORDER/ COTTERAL/ CROCKETT	148.98
838	12/09/2020	17290	FLEETPRIDE, INC.	2 ALTERNATORS FOR BUSES	554.96
839	12/10/2020	17940	PROSPERITY BANK	FMCSA-CLEARING HOUSE QUERY PACKAGE	125.00

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 815 - 877

PO No	Date	Vendor No	Vendor	Description	Amount
840	12/07/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/KARA BRAMHALL/GUES	144.22
841	12/09/2020	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/SALAS/HS	150.00
842	12/09/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/COURTENAY MUHAMMAD/GUES	150.00
843	12/10/2020	44419	MACARTHUR LODGING LLC	HOTEL ROOM FOR CATTLE CONGRESS SHOW/FFA/HS	750.00
844	12/11/2020	17290	FLEETPRIDE, INC.	45 MASTER DISCONNECT SWITCHES-TRANSPORATION	1,325.25
845	12/15/2020	15994	AMAZON CAPITAL SERVICES	\$150/CHRISTIANSO/CENTRAL	150.00
846	12/17/2020	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
847	12/17/2020	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	SUPPLIES AND MATERIALS FOR AG PROGRAM	200.00
848	12/17/2020	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
849	12/11/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/DANENA HAYS/GUES 2	45.00
850	12/15/2020	12447	MARDEL, INC.	TEACHER \$150 SUPPLIES/PATTI CAUGHELL/GUES	94.89
851	12/15/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/PATTI CAUGHELL/GUES 2	54.81
852	12/14/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/LARA WALSWORTH/GUES	148.91
853	12/15/2020	12171	LAKESHORE LEARNING MATERIALS	TEACHER \$150 SUPPLIES/BRYAN WOODS/GUES	150.00
854	12/15/2020	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLY/TISH HURST/GUES	108.98
855	12/15/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIE/SANGELA BANDY/GUES 2	46.00
856	12/15/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/CORBIN CROCKETT/GUES	150.00
857	12/15/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/AARON HARBIN/GUES	150.00
858	12/15/2020	15994	AMAZON CAPITAL SERVICES	BLANKET PO FOR 3RD NINE WEEKS-OFFICE NEEDS-JH	300.00
859	12/15/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/KENDRA MCNEW/GUES	150.00
860	12/17/2020	10312	ALL AMERICAN SPORTS CORP.	HS- UNIFORMS (FB)	105.85
861	12/17/2020	10312	ALL AMERICAN SPORTS CORP.	HS- HELMET PARTS (FB)	208.77
862	12/17/2020	15994	AMAZON CAPITAL SERVICES	TEACHER 150/HOOPER/JH/CLASSROOM SUPPLIES	150.00
863	12/17/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ROSE/JH/CLASSROOM SUPPLIES	150.00
864	12/17/2020	44148	FLITE TEST	AIRPLANE KITS FOR STEM/JH	724.31
865	12/17/2020	43925	THE HOUSE OF CLAY	WHITE MODELING #25 CLAY	300.00

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 815 - 877

PO No	Date	Vendor No	Vendor	Description	Amount
866	12/11/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/OWENS/ FOGARTY	150.00
867	12/11/2020	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/ MING/FOGARTY	150.00
868	12/15/2020	12447	MARDEL, INC.	\$150 TEACHER/ FITE/FOGARTY	150.00
869	12/16/2020	43821	TEACHER SYNERGY, LLC	\$150 TEACHER/ MIDGETT/ FOGARTY	150.00
870	12/17/2020	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/ JOHNS/ FOGARTY	150.00
871	12/17/2020	10064	SEAN'S TIRE LLC	TIRES FOR TRAILER/FFA/HS	200.00
872	12/17/2020	12682	MIDWEST BUS SALES, INC.	PNEUMATIC CYL SERVICE KIT C2 (VARIOUS BUSES)	330.21
873	12/17/2020	17290	FLEETPRIDE, INC.	ALTERNATORS (180 AMP AND 275 AMP)	1,063.26
874	12/17/2020	42234	CHALK'S TRUCK PARTS, INC.	AMBER MARKER LIGHTS (VARIOUS BUSES)	411.30
875	12/18/2020	14207	WALMART COMMUNITY	TEACHER 150/OCONNOR/JH/CLASSROOM SUPPLIES	150.00
876	12/18/2020	15994	AMAZON CAPITAL SERVICES	TEACHER 150/WILKERSON/JH/CLASSROOM SUPPLIES	150.00
877	12/18/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/DAWN REAMES/COTTERAL	149.46
Non-Payroll Total:					\$13,624.85
Payroll Total:					\$0.00
Report Total:					\$13,624.85

Purchase Order Register

Options: Year: 2020-2021, Fund: Building, Date Range: 7/1/2020 - 6/30/2021, PO Range: 321 - 341

PO No	Date	Vendor No	Vendor	Description	Amount
321	12/07/2020	44534	WILLIAM C. CHARLES	FULL STRIP, SAND, REFINISH FLOORS AT GUES	1,747.20
322	12/08/2020	13033	P & K EQUIPMENT, INC.	HS- REPAIRS TO GATER (ATHLETIC FIELDS)	1,000.00
323	12/07/2020	15994	AMAZON CAPITAL SERVICES	4PACK VAC FILTERS	37.00
324	12/07/2020	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
325	12/07/2020	15525	SPECTRUM PAINT COMPANY	REPLACEMENT PARTS FOR GRACO SPRAYERS	20.00
326	12/07/2020	15994	AMAZON CAPITAL SERVICES	DESK DIVIDERS FOR JH ISS	45.60
327	12/07/2020	15994	AMAZON CAPITAL SERVICES	YORK DRAFT INDUCER EXHAUST VENT MOTOR	520.00
328	12/08/2020	15659	OLEN WILLIAMS, INC.	HS- SCOREBOARD CONTROLER (HS GYM)	1,175.00
329	12/10/2020	44092	INNOVATIVE MECHANICAL LLC	HVAC REPAIRS AND SERVICE	1,000.00
330	12/10/2020	11254	FEDERAL CORPORATION	GAUGES FOR HVAC	228.00
331	12/11/2020	15969	SOUTHWEST PAPER, INC - OKC	PAPER TOWELS,MULTIFOLD,HANDLES,CL OTHS,VAC BAGS	2,422.40
332	12/11/2020	44599	REGAL PLASTIC SUPPLY	TABLE TOP SHIELDS FOR ADMINISTRATION	214.98
333	12/10/2020	17249	S. T. BOLDING III	MOVE POWER FOR FA PANEL IN FOGARTY QUAD	1,100.00
334	12/15/2020	44608	PETINA PRICE	STRIP AND REFINISH FLOORS AT TRANS & FOGARTY	2,200.00
335	12/10/2020	43639	KONE, INC	CENTRAL ELEVATOR REPAIRS	3,522.80
336	12/18/2020	17491	ENGINEERED EQUIPMENT, INC.	DRAFT MOTOR ASSEMBLY FOR HS	900.00
337	12/21/2020	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS TO BOILER AT HIGH SCHOOL	3,700.00
338	12/22/2020	15969	SOUTHWEST PAPER, INC - OKC	ICE MELT	543.90
339	12/22/2020	17921	SCHOOL HEALTH CORPORATION	BATTERY AND PADS FOR HS AED	504.42
340	12/28/2020	44197	ALL HOURS LOCKSMITH, INC.	DOOR REPAIR AT FOGARTY	750.00
341	12/31/2020	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE ALARM REPAIRS AND SERVICE	1,000.00

Non-Payroll Total:	\$23,631.30
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Payroll Total:	\$0.00
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Report Total:	\$23,631.30
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Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 12/8/2020 - 1/4/2021, PO Range: 1 - 877, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
62	07/01/2020	11200	EUREKA WATER CO., INC.	LEASE/SUPPLIES FOR 2020-2021	-213.00
102	07/01/2020	44361	BETSY CHEN	BEHAVIORAL CONTRACT FOR SPECIAL NEEDS 2020-2021	-13.75
189	07/01/2020	12910	OFFICE DEPOT, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-337.32
223	07/06/2020	15994	AMAZON CAPITAL SERVICES	2020-2021 CLASSROOM SUPPLIES	-8.80
224	07/06/2020	15994	AMAZON CAPITAL SERVICES	2020-2021 CLASSROOM SUPPLIES	-2.18
225	07/06/2020	15994	AMAZON CAPITAL SERVICES	2020-2021 CLASSROOM SUPPLIES	-2.68
226	07/06/2020	15994	AMAZON CAPITAL SERVICES	2020-2021 CLASSROOM SUPPLIES	-0.08
334	08/07/2020	10129	NORTHUP AUTO PARTS & MACHINE	PARTS AND SUPPLIES FOR FLEET	-7.43
350	08/11/2020	15994	AMAZON CAPITAL SERVICES	BLANKET PO FOR FALL SEMESTER-OFFICE NEEDS-JH	-213.58
394	08/17/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/JIM DOBSON HS	-2.72
429	08/21/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/MELISSA COMER/COTTERAL	-0.32
445	08/17/2020	14207	WALMART COMMUNITY	TEACHER 150/WOOD/JH/CLASSROOM SUPPLIES	-1.96
464	08/26/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/BOOKER BLAKLEY/HS	-0.81
534	09/04/2020	15994	AMAZON CAPITAL SERVICES	TEACHER\$150 SUPPLIES/CHAPMAN/C.OAK	-75.00
596	09/23/2020	40545	W2015/FARGO HOTELS REALTY, LP	HOTEL ROOMS FOR TULSA/FFA/CD, SR, KP	-182.90
661	10/09/2020	17961	NCS PEARSON, INC.	TESTING SUPPLIES/SP ED	-111.96
665	10/12/2020	12899	O'REILLY AUTOMOTIVE STORES, INC.	PARTS AND SUPPLIES FOR SHOP	-31.45
699	10/21/2020	14207	WALMART COMMUNITY	GRANT-\$100 TEACHER OF THE YEAR /TYLER YOUNG/HS	-1.02
700	10/21/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/TYLER YOUNG/HS	-3.78
Non-Payroll Total:					(\$1,210.74)
Payroll Total:					\$0.00
Report Total:					(\$1,210.74)

Change Order Listing

Options: Fund: Building, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 12/8/2020 - 1/4/2021, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
103	08/05/2020	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC REPAIRS AND SERVICE	-200.00
190	09/10/2020	43656	GRACO ROOFIING CONSTRUCTION LLC	ROOF REPAIRS AT COTTERAL	-2,000.00
225	09/28/2020	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE ALARM REPAIRS	-1,200.00
241	10/06/2020	44013	CENTRAL OKLAHOMA WINNELSON	TOILET BRUSH SET FOR CHARTER OAK	-19.99
244	10/06/2020	10234	MAKER'S GLASS, INC.	INSTALL WINDOW SCREENS AT HIGH SCHOOL	-1,412.40
247	10/09/2020	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-19.12
Non-Payroll Total:					(\$4,851.51)
Payroll Total:					\$0.00
Report Total:					(\$4,851.51)

Interquest Detection Canines®
(Oklahoma)

Guthrie Public Schools
(the District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of August 1, 2021 through June 30, 2022. It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide **6 full day** visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. The cost for each visit will be **\$465.00 per team**. Required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and other state regulatory agencies as required.

INTERQUEST DETECTION CANINES®

FOR THE SCHOOL:

Printed: _____

Misty Carson
President

DATE: _____

Please return one (1) copy of this Agreement and your District calendar. Retain the another copy for school files.



STORAGE TANK OVERSIGHT PROGRAM (STOP) RETAINERSHIP AGREEMENT

This agreement of retainership sets forth the services to be provided by Oklahoma Environmental Services (OES) to Guthrie Public Schools (CLIENT) concerning regulated petroleum storage tank facilities, as identified in Appendix I.

- I. General Purpose It is OES's intent to assist the Client in achieving and maintaining compliance with the Oklahoma Corporation Commission "General Rules and Regulations Governing Underground and Aboveground Storage Tanks in Oklahoma."
- II. Scope of Services
 - A. Notifications
 1. OES shall notify Client in writing of pertinent changes in federal and state underground storage tank (UST) regulations in a timely manner.
 - B. Record Keeping
 1. Client shall establish and maintain on-site document files at each Location identified in Appendix I and assist in compiling all required compliance documentation as required by the above regulations.
 - C. Monthly Site Inspection
 1. Where vapor or groundwater monitoring wells have been installed to fulfill leak detection requirements, OES shall monitor the wells for the presence of hydrocarbon vapors or liquids on a monthly basis and document these findings in the on-site file.
 2. OES shall document any unusual conditions and tank system abnormalities, report the findings to Client and advise Client of Client's reporting and notification obligations under the associated AST/UST regulations. Client remains responsible for the actual notifications and no agency is conferred upon or accepted by OES.
- III. Term of Agreement
 - A. This agreement shall become effective upon signature of authorized representatives of both Client and OES and shall remain in force until terminated in accordance with Section III Part B.
 - B. Either party may terminate this agreement without cause at the end of a calendar quarter with at least 30 days advance notice; or with cause upon written notice. For the purposes of this Agreement, "cause" shall mean: (1) a breach of this Agreement that has not been cured to the satisfaction of the non-breaching party within 15 days after notification; (2) the breaching party's willful misconduct or gross or persistent negligence in the performance of its obligations under this Agreement, or (3) the breaching party's commission of an Act of dishonesty detrimental to the non-breaching party.
 - C. In the event of termination, OES shall be paid for services performed to the termination date.

IV. Fees and Payment

A. Client agrees to pay a monthly maintenance fee based on the fee schedule presented and shall be invoiced and payable quarterly or annually, in advance. The initial quarterly fee shall be prorated based on the effective date of this Agreement. Payments shall be directed to:
Oklahoma Environmental Services, Inc.
2424 North Kelley Avenue
Oklahoma City, OK 73111

V. Indemnification

A. OES shall save, defend, indemnify, and hold harmless Client and its directors, officers, shareholders, and employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, actual damages, fines, attorneys' fees, in an amount not to exceed the limitation of liability set forth in Section VI, which results from, arises out of, or is in any way connected with (1) breach of any obligation of OES under this Agreement, or (2) damages or injuries to persons or property solely caused by the negligent acts of OES or any of its agents, subcontractors, or employees in performance of the Services.

B. Client shall save, defend, indemnify, and hold harmless OES and its directors, officers, shareholders, and employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, actual damages, fines, punitive damages, losses, costs, liabilities, interest, and attorneys' fees, which (1) exceed the limitation of liability provided for in Section VI, or (2) which results from, arises out of, or is in any way connected with (a) breach of any obligation of Client under this Agreement, or (b) negligent acts, errors, or omissions of Client, or Client's agents, (c) existing conditions, or any aggravation of Existing conditions not solely caused by negligent acts of OES (d) any interpretation, materials furnished, or services provided or performed by Client or a third party in connection with Services, or (e) claims and lawsuits made or filed by any person not a party to this Agreement relating to the Services performed in compliance with this Agreement.

VI. Limitation of Liability All claims for indemnification from OES shall be limited to an amount not to exceed \$5,000.00. Neither party will be responsible for any incidental, indirect, or consequential damages.

IN WITNESS WHEREOF, the authorized representatives of both parties have executed this Agreement, which supersedes any previous STOP Retainership Agreement between the parties.

Oklahoma Environmental Services, Inc.

Client Billing Information:

By: _____

By: _____

Name: **Deanna Atkinson, President**

Name: **Dr. Mike Simpson**

Date: 01/04/2021

Date: _____

Please Review Your Name and Information
Correct Invalid Entries

Address: 802 E. Villas

City, State, Zip: Guthrie, OK 73044

Phone: 405-282-8900

Email/Fax: mike.simpson@guthrie.net

APPENDIX I

The following identifies the underground storage tank (UST) facilities included in the STOP Retainership

Agreement dated 01/04/2021 between Guthrie Public Schools
and Oklahoma Environmental Services. (Company name)

IMPORTANT: PLEASE COMPLETE THE TANK PROFILE FORM AND ATTACH ALL TANK CHARTS IN USE TO VERIFY TANK DIAMETER AND LENGTH, IDENTIFY ANY MANIFOLDED TANKS. INCLUDE ANY AVAILABLE TANK TIGHTNESS TESTS.

<u>Facility Name/Location</u>	<u>Number of Tanks</u>
<u>Guthrie Public Schools</u>	<u>2 on monthly vapor monitoring</u>
<u>520 Crooks Dr, Guthrie, OK</u>	

Acknowledgement:

Client

OES

Monthly Fee Schedule

Set up Fee	\$25.00 per location
Vapor or GW monitoring of wells:	\$15.00/tank, minimum of \$40/visit
Statistical Inventory Reconciliation (SIR):	\$15.00/tank/month fax, mail service
Statistical Inventory Reconciliation (SIR):	\$11.00/tank/month email, online portal
Statistical Inventory Reconciliation (SIR):	\$9.00/tank/month with > 50 tanks

Oklahoma Environmental Services
2424 North Kelley Avenue
Oklahoma City, OK 73111
Office: 888-584-3386 ext. 7025
Email: STOP@OEServices.net
www.OEServices.net
Miranda Lenocker, Program Coordinator

Guthrie Public Schools
Student Technology Protection Plan

As part of the Guthrie Public Schools Distance Learning Plan, students may checkout a technology package: a Chromebook, charging cord, and protective carrying case. The Guthrie Public Schools *Student Technology Protection Plan* has been established to give parents the option to purchase protection covering the repair or replacement costs of the technology package. The cost for the protection plan during the 2020-2021 school year is **\$25 per student**. *Families are strongly encouraged but not required to participate in this voluntary program.* For those who opt-in, the protection plan must be purchased **BEFORE** the student takes possession of the technology package. The plan is effective until June 30, 2021.

Protection Plan Coverage:

If purchased, the *Student Technology Protection Plan* covers damage to the technology package items as follows:

- **100%** of the **FIRST** incident of damage or theft
- **50%** of the **SECOND** incident of damage or theft
- **0%** of any additional incident of damage or theft - After two incidents, the parent/guardian is responsible for **all** repairs and replacement costs.

This plan does not cover lost equipment; only damaged or stolen equipment.

STOLEN CLAIMS MUST BE SUBMITTED WITH A POLICE REPORT.

Students may file a Police Report with the SRO at their school.

Evidence of intentional damage or signs the Chromebook was not regularly carried in the district-issued case will not be covered by the insurance.

The plan does not cover cases with stickers or carvings in the plastic

Item	Lenovo Chromebook Without Protection Plan	With Protection Plan		
		1st Incident (100% covered)	2nd Incident (50% covered)	3rd Incident (0% covered)
Chromebook	\$300	\$0	\$150	\$300
Screen	\$180	\$0	\$90	\$180
Camera	\$50	\$0	\$25	\$50
Keyboard and Trackpad	\$52	\$0	\$26	\$52
Bezel	\$26	\$0	\$13	\$26
Bottom or Top Cover	\$32	\$0	\$16	\$32
<u>Damaged</u> Cases	\$26	\$0	\$13	\$26
<u>Damaged</u> Charger	\$20	\$0	\$10	\$20

*Exact repair/replacement costs will be determined at the time of the repair, on a case-by-case basis. There may be costs not covered under warranty that may be assessed at the time of damage.

NOTE: Parents/guardians who do **not** participate in the Student Technology Protection Plan are responsible for the **full cost** of any damage or loss (including theft).

Please check the appropriate box.

- I am choosing **NOT** to purchase the Student Technology Protection Plan. I understand that I will be unable to purchase the protection plan after my student receives their assigned device.
- Yes, I would like to purchase the Student Technology Protection Plan for \$25.00.

Student Name: _____

 Print Parent/Guardian Name

 Signature of Parent/Guardian

 Date

Guthrie Public Schools

School Calendar 2021-2022

AUGUST

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

16,17, & 18 Teacher In-Service
19 - First Day of Classes

January						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

6 - Labor Day

20 - Teacher In-Service

September						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER
8 - Homecoming (2:10 PM Dismissal)
13 - End of First Quarter

14 and 15 Fall Break

19 - P/T Conf (Elementaries)

21 - P/T Conf (GHS,GJHS, GUES)

26 - P/T Conf (All Sites)

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

NOVEMBER

22-26 Thanksgiving Break

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DECEMBER
17 - End of 2nd Quarter
Dec 20 - Dec 31 Winter Break

March						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY

3 - Classes Resume

17 - Martin Luther King Day

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

21 - Teacher In-Service

April						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH

11 - End of 3rd Quarter

14-18 Spring Break

22 and 24 - P/T Conf (All Sites)

December						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April

15 - Snow Make-Up Day 1*

29 - Snow Make-Up Day 2*

May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY

26 - Last Day of Classes

30 - Memorial Day

1st Quarter **38+4**
2nd Quarter **41**
3rd Quarter **48+1**
4th Quarter **48**

175 Days Taught
5 Professional Days
180 Days Total

*School will be dismissed
if not used for bad weather

Administration - 282-8900
High School - 282-5906
Faver Alternative - 282-5941
Junior High - 282-5936
Upper Elementary - 282-5924
Fogarty Elementary - 282-5932
Charter Oak Elementary - 282-5964
Cotteral Elementary - 282-5928
Central Elementary - 282-0352
Child Nutrition - 282-5952
Maintenance - 282-5944
Technology - 282-5959
Transportation - 282-5919

Professional Day

Vacation Day

Parent/Teacher Conferences
(4:00 p.m. - 7:00 p.m.)

Snow Make-Up Day
(To be used in numbered order
if days are needed)

NOTE: Any additional inclement weather days will be made up at the end of the school year



**Board of Education Personnel Reports
January 11, 2021**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
Griffith, Christi	JH	Title I Reading	01-04-21	6	Julia Boyd
Moss, Alexandria	GUES	Math – 6 th Gr.	01-04-21	6	Sean Case

<u>Classification Support</u> Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Wells, Christin	JH	Caf. Worker	01-04-21	2	6	Amanda Eaton
West, Hallie	Cotteral	SpEd. Para.	01-04-21	3	705	Shirley Payne

FMLA Requests

Certified:

Support:

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
Sarasua, Lyn	Tech. – Data Mgmt. Spec.	Tech. – Software Sys. Analyst	Maria Wilson

Separation of Employment

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
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<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
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Guthrie Public Schools
Property Committee Meeting
January 4, 2021 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Dee Benson, Jennifer Bennett-Johnson, Gina Davis, Tina Smedley and Linda Skinner.

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized the expenses for December for Maintenance and Transportation
- Comparison of expenditures for this year and last years
- 38 new December Purchase Orders for Maintenance and 20 for Transportation

Completed Projects:

- 146 Work-Orders completed by Maintenance Dept.
- 39 Work-Orders completed by Transportation Dept.
- Completed Energy Audits of all sites over the Holiday Break and notified the Principals of any issues that needed to be addressed
- Final area of construction of the entrance at GUES was completed
- Installed automatic hand towel dispensers at all schools and automatic soap dispensers at GUES and Fogarty
- Winterized locker rooms and restrooms at the Stadium, HS track, and Softball building
- Cleared all sites of snow and ice from recent snow storms
- Gas leak detected in Central's kitchen due to a bad pilot light on the stove. ONG was called who performed a leak test on the building and found no leaks
- Repaired the heat in the wrestling room areas, main offices at the HS and the return air at the Administration Conference room
- Installed a mixing valve and shutoff valve to the boiler/water heater to the Basketball/wrestling room areas so the teams will be able to take showers, etc.
- Several Transportation staff washed/cleaned buses during the Holiday Break

Maintenance Projects:

- Currently have 113 Maintenance work orders in progress
- Currently have 75 Transportation work orders in progress
- Daily HVAC, Electrical and Plumbing repairs
- Continue to hang automatic towel and soap dispensers
- Repair outside drains at the JH that have possibly collapsed
- Overcoat parking lots at IT and Transportation with gravel mix
- Move/replace light switches in different areas throughout the District
- New bleachers for the North gym at the High School
- Continue oil and transmission fluid changes to the white and yellow fleet
- Repair/replace fences that were damaged during the ice storm at the Track, Cotteral, and the Jr. High

- Installation of the security film on the entry door and glass at Fogarty
- Replace the carpet in the receptionist area in the offices at Central, the teachers new workroom at Fogarty and the Little Theater at the HS
- Begin installing plumbing shut-off valves at strategic areas in each School to help isolate plumbing issues and eliminate having to shut down the entire building to make repairs
- Fire Alarm upgrades at Fogarty are made and waiting on a date for the final inspection from the State Fire Marshal
- Replace main entry doors at Fogarty
- Repair areas in some of our Schools that need carpentry work projects done
- Add exterior security lights to the west & east sides of the Administration Building.

Bond Projects:

Fogarty HVAC Project – Replacing the Gymnasium package unit

2019 Bond Issue Projects:

Summer 2020 Projects:

Contractor is addressing punch list items at Fogarty, Central, GUES, the High School and Jr. High

Summer 2021 Project:

GUES – Building Automatic System Replacement

Dee Benson spoke about the Technology Protection Plan which gives Parents the option to participate for students that have Chromebooks.

Doug Ogle the ACT Profile Report showing the results for the last 5 years.

Dr. Simpson discussed items for the Summer Building Fund projects which includes replacing the bleachers in the North gym at the High School, replacing carpet in the High School Little Theater, classrooms in Fogarty Quad, and south side classrooms at Central which would include the Library.

Guthrie Public Schools

Finance Committee meeting

January 5, 2021

4:00 p.m.

In Attendance: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Carmen Walters, Angie Young, Chris Schroder, Janna Pierson, Ron Plagg, Dee Benson, Samantha Morgan, and Brandi Brown

Mrs. Chapple opened the meeting informing the committee the first items were routine financial reports, speaking briefly on the budget.

Comparative Financial Report as of December 31, 2020

Budget information was given.

Fund Balance Projections as of December 31, 2020

Mrs. Chapple presented the projections.

Discussion of Mid-term State Aid Allocation

Mrs. Chapple said the mid-term state aid allocation is not in yet, but that the district will be getting a second round of C.A.R.E.S Act funds.

Approval of Agreement with Oklahoma Environmental Services 2020-2021

Mrs. Chapple presented this agreement and no fee increase.

Mr. Ogle presented the following:

Approval of 2021-2022 School Calendar

Mr. Ogle discussed the 2021-2022 calendar and the district will stick to the 175 days taught with 5 professional days.

Approval of Agreement with Interquest Detection Canines 2020-2021

Mr. Ogle presented this agreement and there will be no fee increase.

Discussion-2020 ACT Information

Mr. Ogle discussed the benchmarks for the district regarding ACT scores.

Discussion-Staff Updates

Mr. Ogle was pleased to announce that after coming back from Christmas Break the district is fully staffed with certified teachers.

Mrs. Young presented the following:

Discussion-District Data Profile (SPED Report Card)

Mrs. Young discussed the SPED report card for students on I.E.P. She was overall pleased with the results.

Dr. Simpson presented the following:

Discussion-District Updates

Dr. Simpson and Mr. Benson presented an agreement that will be used for a self-insurance plan regarding students that are checking out a Chromebook with the district. To help off set the cost for wear and tear on the device and this account will be set up in the activity fund.

Dr. Simpson discussed site building projects that will happen over the summer. This will include: carpet in theatre room, new bleachers in North gym, scoreboard, and carpet for Central and Fogarty. Will be adding a chiller for the Jr. High gym.

Dr. Simpson gave an update regarding the COVID-19 vaccine. The Logan County Health Department will have app available for staff that would like to get the vaccine.

Curriculum Committee Meeting Minutes

January 5, 2021

5:00 PM

GPS Administration Board Room

In Attendance:

Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Young, Dee Benson, Samantha Morgan (Observing), Janna Pierson, Chris Schroder, Ron Plagg (Sitting in for Travis Sallee), Travis Sallee absent

Agenda Items Discussed:

Ms. Walters:

- Ms. Walters discussed the filming for the TOY video and she and Mr. Sullaway are now editing it down.
- Discussion was led by Ms. Walters informing the committee that state testing would still take place with a timeline of April 6 - May 24, 2021 and that all tests would be taken online. She handed board members a copy of the testing schedule from the state department of education that included the grades and subjects tested.
- Ms. Walters informed the committee that there would be no school report cards this year. Mr. Ogle added that there would not be academic growth to measure due to students not taking the state assessments last year.
- Ms. Walters reminded the committee that we added an additional interventionist to each elementary site therefore resulting in every elementary site having two full time interventionists to work with students. Each elementary site is looking at the data of students in intervention as they finish up MOY Renaissance Star assessments. An elementary school that had completed the MOY testing reported that of their students in intervention 82% of them showed growth, and 67% tested so high they were able to move them out and serve new students.

Mr. Ogle:

- Mr. Ogle discussed the 2021-2022 School Calendar Committee Update. If all goes well, there will be a board agenda item in January for approval of the 2021-2022 school calendar.
- Mr. Ogle discussed Interquest Contract for fiscal year 2021-2022 to make sure we stayed on the list for services.

- Mr. Ogle presented the graduated 2020 ACT information and answered any questions from the student data.
- Mr. Ogle updated the committee regarding staffing for the second semester. Have 4 child nutrition openings, 2 route drivers, and 1 position in technology.
- Mr. Ogle updated the committee regarding Bluejay Academy for the second semester. Right now we are placing requests on a waiting list. Numbers in Bluejay Academy as of Tuesday January 5th, 9 GUES students, 31 Junior High Students, and 140 HS students.

Ms. Young:

- Ms. Young went over the results of the 2019-2020 Special Education District Data Profile.

Dr. Simpson:

- Dr. Simpson informed the committee on district updates and opened discussion on summer projects.