

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
MARCH 8, 2021
6:30 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Presentation by Mr. Brian Billings from Sonic of East Guthrie**
- 7. Student Recognition**
- 8. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 9. Superintendent's Reports**
- 10. Consent Agenda**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:pages 5-36

 - A. Minutes of special board meeting held on February 15, 2021**
 - B. Minutes of emergency board meeting held on February 21, 2021**

- C. **Minutes of special board meeting held on March 1, 2021**
- D. **Treasurer’s Report**
- E. **Activity Fund Transfers**
- F. **Activity Fund Fundraisers as per attached list**
- G. **Fuel bid as recommended by bid committee**
- H. **Encumbrances for General Fund #'s 940-995, Building Fund #'s 389-428, Gifts and Endowments Fund #4-6 and listed change orders and Activity Fund Reports-the full register is available online**
- I. **Recommendation, consideration and action upon contract with FMX for March 15, 2021 – June 30, 2021**

Commentary:

FMX is a software system that will replace our current SchoolDude solution. FMX offers a calendar-based solution that covers all of our current SchoolDude applications and adds planned maintenance, building schedule requests, inventory management, and bus discipline. The yearly savings will be \$5,671.76 which will more than cover the cost of implementation. **Dee Benson and Cody Thompson will answer any questions.**

11. Business Agenda:

- A. **Recommendation, consideration and action upon contract renewal with Municipal Accounting Systems, Inc. for providing software and support for financial accounting, personnel, child nutrition and student information programs including student gradebooks for 2021-2022pages 37-44**

Commentary:

The District has utilized Municipal Accounting Systems for over 20 years. A great portion of the software service cost is driven by student enrollment. As a result of declining enrollment during the 2021-2022 school year, the district will receive a net decrease of \$6,801 in renewal charges. **Michelle Chapple will answer any questions.**

- B. Recommendation, consideration and action upon renewal agreement with Frontline Technologies for Time and Attendance System and Aesop services for 2021-2022page 45**

Commentary:

This is the eighth year for the use of Frontline Technologies. The time clock system, VeriTime, is utilized by support employees. The AESOP system is a software that tracks employee leave and assigns substitute teachers. There is an annual increase in cost of \$1056.46 for this software. **Dee Benson will answer any questions.**

- C. Recommendation, consideration and action upon K-6 Remedial Summer School Programpage 46**

Commentary:

This is a request to again provide our annual Remedial Summer School Program for students in Kindergarten through 6th grade. The program is funded through Title I funds and RSA funds. There is no cost to the student. Teacher recommendations will be submitted for your approval at the May 2021 Board meeting. **Carmen Walters will answer any questions.**

- 12. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2020- 2021, discussion of all building level administrator’s contracts as listed for 2021-2022, and periodic annual evaluation of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B)1 and 7**

- A. Vote to go into executive session**
- B. Acknowledge Board’s return to open session**
- C. Statement of minutes of executive session**

- 13. Vote on action as set out on the Personnel Reports**
- 14. Action upon recommendation of extra-duty assignments as listed for 2020-2021**
- 15. Recommendation, consideration and action upon building level administrator’s contracts as listed for 2021-2022 without specification for salary or assignment**
- 16. Recommendation, consideration and action to name Samantha Stewart as the Minutes Clerk for the Guthrie Board of Education**

- 17. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 18. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 19. **Adjourn**

**Dr. Mike Simpson
Superintendent**

kj

Posted by: _____

Date: _____ Time: _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL BOARD MEETING
FEBRUARY 15, 2021**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION SPECIAL MEETING HELD AT 6:30 P.M. VIA VIDEO CONFERENCE, PURSUENT TO THE OKLAHOMA MEETING ACT, AS AMENDED BY SENATE BILL 1031. THERE WAS NO PHYSICAL SITE OR LOCATION FOR THIS MEETING. EACH MEMBER OF THE BOARD OF EDUCATION APPEARED FOR THE MEETING USING VIDEOCONFERENCING. MEMBERS OF THE PUBLIC HAD ACCESS TO WATCH THE MEETING AT:

https://www.facebook.com/Guthrie-Public-Schools-227858607250575/?eid=ARBRzsg4q-MGPLzmwYd01WTZyppm7Boryma8Vn689DUp1HG5h6UWzjrO3xveDRzt_zVL3weFOXMTmuFn

Board Members Present:

S. Janna Pierson, Chris Schroder, Ron Plagg, Jennifer Bennett-Johnson, Travis Sallee, Tina Smedley, Gina Davis

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Susan Cox, Director of Nutrition
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Michelle Chapple, CFO
Elisha Jahnke, Minutes Clerk
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Pierson.**
- 2. Members Chris Schroder, Ron Plagg, Jennifer Bennett-Johnson, Travis Sallee, Tina Smedley, Gina Davis were present for roll call.**
- 3. A quorum was established.**
- 4. President Pierson asked everyone to stand and join her in the Pledge of Allegiance.**
- 5. President Pierson asked everyone to join her in a Moment of Silence.**

- 6A. President Pierson asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there were none.

- 6B. President Pierson asked the Superintendent if there were any comments to the Board by Board Members.**

Superintendent Simpson stated there were none.

- 7. Superintendent Simpson reported the following:**

An announcement was made that Guthrie Public Schools will be in distance learning for Feb. 16, 2021.

Professional Development still went on today albeit virtually. Most of the focus was on distance learning.

The current legislative session has 3,052 bills filed (believed to be a new record). Almost 500 bills have been filed relating to education this year.

Our Vocal Music Department received an anonymous gift of a Baby Grand Piano.

Our Instrumental Music Department received an anonymous gift of \$10,000 for new instrument purchase and repairs.

Special thanks to our Operations Division. They were out today inspecting the buildings for issues with regard to the cold and are working on solutions to the problems they found.

- 8. President Pierson called for Consent Agenda A & B to be removed.**

President Pierson called for action on the Consent Agenda removing item A.

A motion was made by Smedley and seconded by Schroder to approve the Consent Agenda, removing item A.

The motion carried with 6 ayes and 1 abstention from Davis

President Pierson called for action on the Consent Agenda removing item B.

A motion was made by Davis and seconded by Plagg to approve the Consent Agenda, removing item B.

The motion was carried with 6 ayes and 1 abstention from Sallee.

- 9A. President Pierson called for the action upon the Guthrie High School Driver's Education Summer School for 2021.**

A motion was made by Davis and seconded by Sallee to approve the Guthrie High School Driver's Education for Summer School for 2021.

The motion carried with 7 ayes and 0 nays.

- 9B. President Pierson called for the action upon the E-Rate Technology Plan for 2021-2024.**

A motion was made by Schroder and seconded by Smedley to approve the E-Rate Technology Plan for 2021-2024.

The motion carried with 7 ayes and 0 nays.

- 9C. President Pierson called for the action upon the Category 1 E-Rate contract with Cox and Onenet as the service provider for Internet and WAN service on a month to month basis for 2021-2022.**

A motion was made by Davis and seconded by Sallee to approve the Category 1 E-Rate contract with Cox and Onenet as the service provider for Internet and WAN service on a month to month basis for 2021-2022.

The motion carried with 7 ayes and 0 nays.

- 10. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests as set out on the Personnel reports, Employment of Probationary Contract Teacher as listed for the second semester of the 2020-2021 school year, extra duty assignments as listed for the 2020-2021, discussion of all district level administrator's contracts as listed for 2021-2022, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA.STAT.Section 307 (B) 1 and 7**
- A. Vote to go into executive session**
 - B. Acknowledge Board's return to open session**

C. Statement of minutes of executive session

- 10A. A motion was made by Plagg and seconded by Smedley to go into executive session.**

The motion carried with 7 ayes and 0 nays. Executive session began at 6:42 p.m.

- 10B .President Pierson acknowledged the Boards return to open session at 7:04 p.m.**

- 10C. President Pierson stated that in executive session, no votes were taken.**

- 11. President Pierson called for a vote on action as set out on the Personnel Reports.**

The motion was made by Plagg and seconded by Schroder to approve the Personnel Report.

The motion carried with 7 ayes and 0 nays.

- 12. President Pierson called for a vote for the recommendations and action upon employment of probationary contract teachers as listed for the second semester of the 2020-2021 school year.**

The motion was made by Sallee and seconded by Smedley to approve the employment of probationary contract teachers as listed for the second semester of the 2020-2021 school year.

The motion carried with 7 ayes and 0 nays.

- 13. President Pierson called for a vote upon recommendation of extra-duty assignments as listed for 2020-2021.**

The motion was made by Davis and seconded by Smedley to approve the extra-duty assignments as listed for 2020-2021.

The motion carried with 7 ayes and 0 nays.

- 14. President Pierson called for a vote upon district level administrator's contracts as listed for 2021-2022 without specification for salary or assignment.**

The motion was made by Smedley and seconded by Schroder to approve the district level administrator's contracts as listed for 2021-2022 without specification for salary or assignment.

The motion carried with 7 ayes and 0 nays.

- 15. President Pierson called for the meeting to be adjourned.**

The motion was made by Smedley and seconded by Davis to adjourn.

The meeting was adjourned at 7:10 p.m.

Kary Jarred, Deputy Minutes Clerk

S. Janna Pierson, Board President

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
EMERGENCY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**SUNDAY
FEBRUARY 21, 2021
3:00 P.M.**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION
EMERGENCY MEETING HELD AT 3:00 P.M. IN THE ADMINISTRATION BUILDING, 802
EAST VILAS AVE, GUTHRIE, OKLAHOMA ON FEBRUARY 21, 2021.**

Board Members Present:

**S. Janna Pierson, Chris Schroder, Ron Plagg,
Jennifer Bennett-Johnson, Travis Sallee, Tina
Smedley, Gina Davis**

District Level School Officials Present:

**Doug Ogle, Assistant Superintendent
Cody Thompson, Director of Operations
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Pierson.**
- 2. Members S. Janna Pierson, Chris Schroder, Ron Plagg, Jennifer Bennett-Johnson, Travis Sallee, Tina Smedley and Gina Davis were present for roll call.**
- 3. A quorum was established.**
- 4. President Pierson asked everyone present to stand and join her in the Pledge of Allegiance.**
- 5. President Pierson asked everyone present to join her in a Moment of Silence.**
- 6. Discussion and vote to declare an emergency pursuant to Title 61, Section 130 of the Oklahoma Public Competitive Bidding Act and to authorize the Superintendent to solicit direct proposals to replace the boilers located at Guthrie Junior High School which were destroyed by water damage caused by broken pipes on February 18, 2021, without notice or bid.**

Dr. Simpson stated that due to loss of the heating system as a result of the flooding at Guthrie Junior High School a risk to safety and public health exists, and emergency measures are required.

A motion was made by Smedley and seconded by Bennett-Johnson to declare an emergency and authorize the Superintendent to solicit direct proposals to replace the boilers located at Guthrie Junior High School without notice or bid.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 7. President Pierson called for a vote to enter into a contract to replace said boilers at Guthrie Junior High School subject to the execution of a written contract.**

Discussion followed.

A motion was made by Davis and seconded by Plagg to enter into a contract to replace boilers at Guthrie Junior High School subject to the execution of a written contract.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 8. President Pierson called for the meeting to be adjourned.**

A motion was made by Schroder and seconded by Smedley to adjourn.

The motion carried with 7 ayes and 0 nays.

The meeting was adjourned at 3:10 p.m.

**Dr. Mike Simpson
Superintendent**

Kary Jarred, Deputy Minutes Clerk

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
MARCH 1, 2021
6:00 P.M.**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 6:00 P.M. AT IN THE ADMINISTRATION BUILDING, 802 EAST VILAS AVE, GUTHRIE, OKLAHOMA ON MARCH 1, 2021.

Board Members Present: Gina Davis, Janna Pierson, Ron Plagg, Travis Sallee, Chris Schroder and Tina Smedley

Board Members Absent: Jennifer Bennett-Johnson

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Michelle Chapple, CFO
Angie Young, Director of Special Services
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Pierson.
2. Members Gina Davis, Janna Pierson, Chris Schroder, Ron Plagg, Travis Sallee, Tina Smedley were present for roll call.
3. A quorum was established.
4. President Pierson asked everyone present to stand and join her in the Pledge of Allegiance.
5. President Pierson asked everyone present to join her in a Moment of Silence.
6. President Pierson call for action upon proposal to enter into a contract to replace piping damaged by freezing during recent severe weather at Guthrie Junior High School subject to the execution of a written contract.

Discussion followed.

A motion was made by Schroder and seconded by Davis to enter into a contract with Innovative Mechanical.

The motion carried with 6 ayes and 0 nays.

7. President Pierson called for the meeting to be adjourned.

A motion was made by Plagg and seconded by Smedley to adjourn.

The motion was carried with 6 ayes and 0 nays.

The meeting was adjourned at 6:04 p.m.

Kary Jarred, Deputy Minutes Clerk

S. Janna Pierson, Board President

TREASURER'S REPORT

February 28, 2021

BANK BALANCES

FARMERS & MERCHANTS

General Fund	6,484,141.87
Building Fund	702,521.54
Sinking Fund	2,969,273.84
ILR Fund	47,240.00
G&E Fund	16,705.13
Child Nutrition Fund	18,241.80
Activity Fund	562,930.45
School Age-Care Fund	75,619.14
Bond Fund	<u>575,191.39</u>

TOTAL \$ 11,451,865.16

RECEIPTS

GENERAL FUND:

Logan County	171,054.92
State of Oklahoma	1,057,589.91
Okla. Tax Comm.	145,316.51
School Land Earn.	36,896.31
R.O.T.C.	3,031.23
Federal Programs	342,745.57
Misc Receipts	29,754.54
Correcting Entry(-)	
General Acct. Int.	3,151.58
Minus (-) Bank Fees	<u>59.75</u>
TOTAL	\$1,789,480.82

BUILDING FUND

Logan County	15,211.00
Bldg. for Champs	<u>20.00</u>
TOTAL	\$15,231.00

SINKING FUND:

Logan County	\$49,071.33
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CHILD NUTRITION FUND:

Local	1,771.47
State	12,603.72
Federal	<u>6,575.09</u>
TOTAL	\$20,950.28

INS.LOSS RECOVERY FUND:

BOND FUND:

Interest	110.30
Bank Fees	<u>(-) 8.65</u>
TOTAL	\$101.65

WARRANTS PAID

GENERAL FUND:
2019-2020
2020-2021 \$1,693,028.09

GIFTS & ENDOWMENTS FUND:
2019-2020
2020-2021 \$850.47

BUILDING FUND:
2019-2020
2020-2021 \$32,960.15

INS. LOSS RECOVERY FUND:
2019-2020
2020-2021 \$14,364.14

CHILD NUTRITION FUND:
2019-2020
2020-2021 \$119,388.88

BOND FUND:
2019-2020
2020-2021

TOTAL MONIES IN F&M BANK \$ 11,451,865.16
PLEDGED – FDIC \$ 250,000.00
PLEDGED – F&M BANK \$ 13,580,000.00

TRANSFERS FOR BOARD APPROVAL

As of 3/1/2021

TO:	FROM:	REASON	\$AMOUNT
Mu Alpha Theta, 893	Student Pantry, 871	Calculator rental for student	\$21.00



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

Amount 21.00 Date Requested 2/25/21

Transfer to: Mu Alpha Theta 893
Account Name & Number

Transfer from: Student Pantry 871
Account Name & Number

State Reason for Transfer Below

Calculator rental for students

Sponsor's Signature: Lindsay May

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris [Signature]

Transfer # _____

Board Approved _____



Lindsay Mays <lindsay.mays@guthrie.net>

Transfer of money

1 message

Kristi Blakemore <kristi.blakemore@guthrie.net>
To: Lindsay Mays <lindsay.mays@guthrie.net>

Wed, Feb 24, 2021 at 2:29 PM

These three students rented calculators from Mu Alpha Theta. I would like to transfer the \$21 to cover the rental fee from the Student Pantry. Thank you!

1/21/2021Jadora JenningsTI 30 XS F2 (Blakemore)7.00

1/21/2021Conner GroggTI 30 XS F15 (Blakemore)7.00

1/21/2021Brandon MillerTI 30 XS New (Blakemore)7.00

Kristi Blakemore, LPC
GHS Counselor
Freshman
Sophomores M-Z
Juniors M-Z
405.282.5913

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
As of 3/01/2021

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (2/01/21)	\$529,131.57	Balance per bank statement As of (2/27/21)	\$562,930.45
Add Receipts	\$ 53,725.89	Add Deposits in Transit	\$ 256.00
Less Checks Written	\$ 31,952.24	Less O/S Checks	\$ 12,281.23
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$550,905.22	Balance per Ledger	\$550,905.22

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk

3-1-21

 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2021 - 2/27/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$473.92	\$77.75	\$0.00	\$20.00	\$531.67	\$0.00	\$531.67
802 CENTRAL ACTIVITY	\$12,752.07	\$3,997.00	\$0.00	\$1,321.19	\$15,427.88	\$8,669.00	\$6,758.88
803 CENTRAL PTO	\$8,197.02	\$210.90	\$0.00	\$418.22	\$7,989.70	\$975.00	\$7,014.70
804 COTTERAL PTO	\$9,958.53	\$207.55	\$0.00	\$0.00	\$10,166.08	\$280.00	\$9,886.08
805 COTTERAL ACTIVITY	\$9,999.88	\$0.00	\$0.00	\$163.96	\$9,835.92	\$275.00	\$9,560.92
806 COTTERAL FACULTY	\$260.11	\$42.70	\$0.00	\$0.00	\$302.81	\$0.00	\$302.81
808 FOGARTY PARENTS ORG.	\$9,372.76	\$114.35	\$0.00	\$649.42	\$8,837.69	\$1,180.00	\$7,657.69
809 FOGARTY ACTIVITY	\$12,241.63	\$30.00	\$0.00	\$3,867.09	\$8,404.54	\$713.78	\$7,690.76
810 FOGARTY FACULTY	\$223.52	\$0.00	\$0.00	\$0.00	\$223.52	\$0.00	\$223.52
811 ELEM SNACK GRANT	\$1,368.19	\$0.00	\$0.00	\$0.00	\$1,368.19	\$120.00	\$1,248.19
812 GUES ACTIVITY	\$11,610.65	\$1,602.50	\$0.00	\$823.39	\$12,389.76	\$6,422.60	\$5,967.16
813 GUES FACULTY	\$904.04	\$49.05	\$0.00	\$0.00	\$953.09	\$75.00	\$878.09
814 GUES HONOR CHOIR	\$644.32	\$0.00	\$0.00	\$0.00	\$644.32	\$117.49	\$526.83
815 GUES PARENTS ORG.	\$15,369.88	\$348.50	\$0.00	\$361.00	\$15,357.38	\$1,347.00	\$14,010.38
816 GHS SPECIAL KIDS	\$279.13	\$0.00	\$0.00	\$239.78	\$39.35	\$0.00	\$39.35
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$299.49	\$0.00	\$0.00	\$0.00	\$299.49	\$0.00	\$299.49
819 ATHLETICS JUNIOR HIGH	\$5,460.31	\$255.00	\$0.00	\$300.00	\$5,415.31	\$920.00	\$4,495.31
820 GOLF JUNIOR HIGH	\$2,050.69	\$0.00	\$0.00	\$0.00	\$2,050.69	\$0.00	\$2,050.69
821 FHA JUNIOR HIGH	\$2,269.02	\$15.00	\$0.00	\$368.00	\$1,916.02	\$345.00	\$1,571.02
822 HONOR SOCIETY JR HIGH	\$2,777.29	\$0.00	\$0.00	\$0.00	\$2,777.29	\$200.00	\$2,577.29
823 JR HIGH ACCOUNT	\$4,434.58	\$0.00	\$0.00	\$0.00	\$4,434.58	\$0.00	\$4,434.58
824 JR HIGH FACULTY	\$1,009.71	\$0.00	\$0.00	\$0.00	\$1,009.71	\$412.00	\$597.71
825 LIBRARY JR HIGH	\$1,755.68	\$0.00	\$0.00	\$0.00	\$1,755.68	\$0.00	\$1,755.68
826 LEARN 2 LOVE	\$24,744.92	\$250.00	(\$92.51)	\$321.17	\$24,581.24	\$2,231.19	\$22,350.05
827 CHEERLEADERS JR HIGH	\$2,523.16	\$0.00	\$0.00	\$0.00	\$2,523.16	\$0.00	\$2,523.16
830 STUCO JH	\$3,030.26	\$0.00	\$0.00	\$0.00	\$3,030.26	\$0.00	\$3,030.26
831 T.S.A. JR HIGH	\$895.69	\$0.00	\$0.00	\$0.00	\$895.69	\$0.00	\$895.69
832 YEARBOOK JR HIGH	\$4,661.47	\$0.00	\$0.00	\$0.00	\$4,661.47	\$2,676.00	\$1,985.47
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$19,743.52	\$0.00	\$0.00	\$164.59	\$19,578.93	\$13,667.57	\$5,911.36
841 CHARTER OAK PTO	\$9,814.63	\$1,375.80	\$0.00	\$484.62	\$10,705.81	\$2,839.24	\$7,866.57
842 CHARTER OAK FACULTY	\$197.53	\$0.00	\$0.00	\$0.00	\$197.53	\$65.00	\$132.53
850 ACADEMIC TEAM HS	(\$5.10)	\$40.00	\$0.00	\$0.00	\$34.90	\$0.00	\$34.90
851 ART CLUB HS	\$8,158.41	\$0.00	\$0.00	\$80.89	\$8,077.52	\$452.66	\$7,624.86
852 ATHLETICS HS	\$44,060.13	\$2,196.99	\$0.00	\$4,142.37	\$42,114.75	\$12,657.05	\$29,457.70
853 HS CHEER	\$2,793.58	\$0.00	\$0.00	\$0.00	\$2,793.58	\$750.00	\$2,043.58
854 FOOTBALL CAMP	\$2,073.41	\$0.00	\$0.00	\$0.00	\$2,073.41	\$0.00	\$2,073.41
855 TENNIS HS	\$20,182.44	\$525.00	\$0.00	\$1,692.50	\$19,014.94	\$9,269.92	\$9,745.02
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$130.97	\$0.00	\$0.00	\$0.00	\$130.97	\$0.00	\$130.97
859 BAND (OPERATING) HS	\$13,278.79	\$199.00	\$0.00	\$0.00	\$13,477.79	\$3,815.00	\$9,662.79
860 CLASS OF 2021 HS	\$7,526.63	\$0.00	\$0.00	\$0.00	\$7,526.63	\$391.50	\$7,135.13
861 CLASS OF 2023 HS	\$1,304.87	\$0.00	\$0.00	\$0.00	\$1,304.87	\$0.00	\$1,304.87
864 GHS ALUMNI ACCOUNT	\$8,467.96	\$0.00	\$0.00	\$0.00	\$8,467.96	\$0.00	\$8,467.96
865 CLASS OF 2022 HS	\$3,079.03	\$0.00	\$0.00	\$686.75	\$2,392.28	\$0.00	\$2,392.28
866 CLASS OF 2024 HS	\$1,920.83	\$0.00	\$0.00	\$0.00	\$1,920.83	\$0.00	\$1,920.83
869 ENGLISH CLUB	\$839.74	\$0.00	\$0.00	\$0.00	\$839.74	\$0.00	\$839.74
870 HS FACULTY/COURTESY ACCOUNT	\$851.19	\$29.45	\$0.00	\$0.00	\$880.64	\$200.00	\$680.64
871 HS STUDENT PANTRY	\$13,481.16	\$0.00	\$0.00	\$0.00	\$13,481.16	\$1,971.01	\$11,510.15
872 CLASS OF 2020	\$4,891.20	\$0.00	\$0.00	\$0.00	\$4,891.20	\$0.00	\$4,891.20
876 FFA 4H BOOSTER CLUB HS	\$42,771.31	\$2,639.40	\$0.00	\$511.52	\$44,899.19	\$25,338.48	\$19,560.71
877 FFA HS	\$10,831.70	\$25,725.00	\$0.00	\$8,576.66	\$27,980.04	\$7,820.34	\$20,159.70
878 FCCLA (FHA) HS	\$3,298.94	\$78.25	\$0.00	\$175.61	\$3,201.58	\$1,093.31	\$2,108.27
879 FOREIGN LANGUAGE SPAN HS	\$4,814.16	\$0.00	\$0.00	\$0.00	\$4,814.16	\$450.00	\$4,364.16
880 XC Bluecrew	\$3,951.18	\$0.00	\$0.00	\$0.00	\$3,951.18	\$1,650.00	\$2,301.18
881 Lady Jays Basketball	\$3,937.68	\$2,087.00	\$0.00	\$2,039.26	\$3,985.42	\$2,965.00	\$1,020.42

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2021 - 2/27/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$5.80	\$0.00	\$0.00	\$0.00	\$5.80	\$0.00	\$5.80
883 HERITAGE CLUB HS	\$1,575.40	\$0.00	\$0.00	\$38.88	\$1,536.52	\$465.00	\$1,071.52
884 HIGH SCHOOL ACCOUNT	\$19,900.89	\$147.64	\$0.00	\$139.43	\$19,909.10	\$1,948.26	\$17,960.84
885 STUDENT SUPPORT HS	\$3,085.21	\$173.03	\$0.00	\$38.80	\$3,219.44	\$75.96	\$3,143.48
886 HONOR SOCIETY HS	\$3,563.43	\$0.00	\$0.00	\$0.00	\$3,563.43	\$0.00	\$3,563.43
889 KEY CLUB HS	\$442.01	\$0.00	\$0.00	\$0.00	\$442.01	\$0.00	\$442.01
890 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$5,695.16	\$84.00	\$92.51	\$39.40	\$5,832.27	\$110.60	\$5,721.67
895 JROTC HS	\$3,466.65	\$0.00	\$0.00	\$0.00	\$3,466.65	\$0.00	\$3,466.65
897 SOCCER CLUB HS	\$3,881.80	\$4,029.00	\$0.00	\$400.00	\$7,510.80	\$5,800.00	\$1,710.80
898 SCIENCE CLUB HS	\$6,922.31	\$0.00	\$0.00	\$84.79	\$6,837.52	\$196.80	\$6,640.72
899 STUDENT COUNCIL HS	\$7,980.42	\$0.00	\$0.00	\$1,095.00	\$6,885.42	\$0.00	\$6,885.42
900 CAMPUS BEAUTIFICATION HS	\$4,596.10	\$85.00	\$0.00	\$709.10	\$3,972.00	\$84.00	\$3,888.00
902 VOCAL HS	\$1,889.52	\$3,000.00	\$0.00	\$702.39	\$4,187.13	\$2,676.75	\$1,510.38
904 YEARBOOK HS	\$20,879.13	\$230.00	\$0.00	\$0.00	\$21,109.13	\$0.00	\$21,109.13
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,320.93	\$0.00	\$0.00	\$0.00	\$2,320.93	\$0.00	\$2,320.93
913 DRAMA HS	\$1,541.77	\$1,371.00	\$0.00	\$0.00	\$2,912.77	\$49.00	\$2,863.77
922 COURTESY COMMITTEE ADMIN	\$154.53	\$0.00	\$0.00	\$50.00	\$104.53	\$50.00	\$54.53
925 GENERAL FUND REFUND	\$1,078.13	\$0.00	\$0.00	\$0.00	\$1,078.13	\$0.00	\$1,078.13
927 HALL OF FAME BANQUET	\$1.97	\$0.00	\$0.00	\$0.00	\$1.97	\$0.00	\$1.97
929 DISTRICT SPECIAL OLYMPICS	\$36,896.45	\$0.00	\$0.00	\$0.00	\$36,896.45	\$0.00	\$36,896.45
931 TECHNOLOGY INSURANCE ACCOUNT	\$700.00	\$830.32	\$0.00	\$0.00	\$1,530.32	\$0.00	\$1,530.32
932 SUMMER SCHOOL HS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
933 FAVER C&C	\$447.36	\$0.00	\$0.00	\$0.00	\$447.36	\$60.00	\$387.36
934 TRANSPORTATION C&C	\$2,625.13	\$512.90	\$0.00	\$985.82	\$2,152.21	\$415.12	\$1,737.09
935 VENDING MACHINE ADMIN	\$736.84	\$0.00	\$0.00	\$0.00	\$736.84	\$564.81	\$172.03
937 FAVER ACTIVITY	\$72.27	\$0.00	\$0.00	\$0.00	\$72.27	\$0.00	\$72.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$15,195.96	\$1,036.51	\$0.00	\$0.00	\$16,232.47	\$2,350.17	\$13,882.30
942 C.N. CLEARING ACCT	\$128.80	\$130.30	\$0.00	\$260.64	(\$1.54)	\$4,231.86	(\$4,233.40)
Total	\$529,131.57	\$53,725.89	\$0.00	\$31,952.24	\$550,905.22	\$131,433.47	\$419,471.75

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 03/01/2021**

- | | |
|-----------------------------|---------------------------------|
| 1. Central Activity, 802 | Book Fair |
| 2. Nat'l Honor Society, 886 | Membership dues |
| 3. JROTC, 895 | Donation request to local banks |



1.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/12/2021 Site: Central Unobligated Account Balance: 5318.00 - 6,758.88

Account Name: Central Activity Account Number: 802

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Book fair
Books, small school supplies, and items sent from book fair company

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: Follett

Purpose for which funds will be used: Library books and supplies

Name/Address of Vendor: Follett School Solutions, Inc. 1340 Ridgeview Dr. McHenry, IL 60650-0918

Items to be purchased in order to conduct the fundraiser: Follett provide items to be sold - Books and small selection of school supplies

Estimated INCOME: 3000.00 Fundraiser start date: 4.21.2021
Less Estimated EXPENSES: 3000.00

Estimated PROFIT: 25% of sales in books Fundraiser end date: 4.30.2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? They are sent back to company Are

school district facilities required? _____ if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 2-12-21

Principal's Signature: [Signature] Date: 2-12-21

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
23



2.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/1/2020 Site: High School Unobligated Account Balance: \$3603.43 \$3563.43 88
Account Name: National Honor Society Account Number: 886

Select One: Soliciting in School Only Soliciting in school & community Community Only
Describe the fundraiser to be conducted (items sold/activity planned, etc.) National Honor Society Dues for Membership \$15

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: National dues, recognition ceremony expenses, graduation supplies, office/group meeting expenses, donations, and any other expenses that might present themselves.

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: _____

Estimated INCOME: 2500.00 Fundraiser start date: 3/9/2021
Less Estimated EXPENSES: 0.00
Estimated PROFIT: 2500.00 Fundraiser end date: 5/1/2021

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? n/a Are school district facilities required? n/a if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 2/1/2021
Principal's Signature: [Signature] Date: 2-1-21
Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



RECEIVED
MAR - 1 2021
BY: [Signature]

3.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 24 Mar 2021 Site: Local Community Unobligated Account Balance: \$3466.65

Account Name: JROTC Account Number: 895

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Local banks (BancFirst & InterBank) community

fund support for the JROTC Spring Military-Ball scheduled for April 3d. - Donations Requests

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Supplies and decorations for the JROTC Military-Ball held at the American Legion Hall.

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: Decorations and other banquet items

Estimated INCOME: -\$100 to \$300 Fundraiser start date: 9 Mar 21
Less Estimated EXPENSES: N/A

Estimated PROFIT: \$100 to \$300 Fundraiser end date: 1 Apr 21

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Placed in Activity Fund Are

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 24 FEB 2021

Principal's Signature: [Signature] Date: 2-23-21

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]

RECEIVED
MAR - 1 2021
BY: [Signature]



24 MAR 2021
JROTC
[Illegible text]

find support for the JROTC Spring Military Ball... scheduled for April 30 - [Illegible]
[Illegible text]

Supplies and decorations for the JROTC Military Ball
[Illegible text]

Decorations and other supplies items
[Illegible text]

Placed in Activity Fund
[Illegible text]

[Illegible text]

GUTHRIE HIGH SCHOOL

Dr. Mike Simpson
SUPERINTENDENT

200 Crooks Drive
Guthrie, Oklahoma 73044
(405) 282-5906
www.guthrieeps.net
"Home of Champions"

Mr. Bret Stone
ASST. PRINCIPAL

Mr. Chris LeGrande
PRINCIPAL

Mr. Dusty Throckmorton
ASST. PRINCIPAL

February 25, 2021

SUBJECT: JROTC Spring 2021 Military Ball

PUROPOSE: To provide information regarding risk mitigation measures being implemented to host the annual JROTC Military Ball.

BACKGROUND: The Guthrie High School JROTC program hosts an annual Military Ball for students in the program and select invited guests. A military ball is a way to bring the organization together for a celebration. It is a formal function in which students wear their dress uniform, exercise protocol, practice social etiquette and also have structured fun.

The 2021 JROTC Military Ball is scheduled for Saturday, April 3d at the American Legion Hall in Guthrie, Oklahoma. **Masks will be worn throughout the evening except when eating or drinking.**

Below are identified risks and associated risk mitigation measure.

EVENT	HAZARD CONTROL	IMPLEMENTATION
Military Receiving Line	Eliminate handshaking and implement spacing	Designate spacing between students (and guests) and Cadre. Eliminate handshaking as part of the introduction portion of the receiving line.
Table Seating	Reduction	Reduce the number of students / guests per table from 8 to 4.
	Spacing	Space tables ~ 6 feet apart
Number of Participants	Establish limits	Reduce number of invited guests (dates) to upperclassmen only (Juniors & Seniors)
Food Service	Service designation	Guest will receive their food one table at a time. The event MC will control when tables are allowed to get their food.

Respectfully,



T. Kyle Brede
Senior Army Instructor
Guthrie High School JROTC
kyle.brede@guthrieeps.net
405-260-6342

**Transportation Department
Fuel Bids
2019-2020**

DATE: <u>2-25-21</u> PO#:	TIME BIDS BEGAN: <u>8:10 am</u> TIME BIDS CLOSED: <u>8:37 am</u>	AMOUNT NEEDED: DIESEL: <u>7,000</u> <u>clear</u> UNLEADED: <u>1,000</u> <u>conventional</u>
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
	<u>Blake</u>			
FUEL MASTERS	KIT, BRIAN, CODY or HARDIN	1-866-455-3835	<u>2.3150</u>	<u>2.2960</u>
PENLEY OIL COMPANY	MIKE, SCOTT or <u>GEORGEANN</u>	235-7553	<u>NO</u>	<u>BID</u>
RED ROCK	JOANIE or TRICHA	677-3373	<u>NO</u>	<u>BID</u>
EARNHEART OIL & PROPANE	<u>DUSTIN</u>	405-612-2650	<u>2.21</u>	<u>2.19</u>

2,315.00 / 16,072.00

2,210.00 / 15,530.00

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO:	
	<u>Earnheart</u>	
UNLEADED FUEL: <u>1,000</u>	PRICE PER GALLON: <u>2.21</u>	TOTAL AMT: <u>2,210.00</u>
DIESEL FUEL: <u>7,000</u>	PRICE PER GALLON: <u>2.19</u>	TOTAL AMT: <u>15,330.00</u>
		TOTAL PURCHASE:
		<u>17,540.00</u>

PER TELEPHONE BIDS RECEIVED BY: <u>Brandi Brown</u> <u>Don Bull</u>	COMMENTS:
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Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 940 - 995

PO No	Date	Vendor No	Vendor	Description	Amount
940	02/01/2021	12899	O'REILLY AUTOMOTIVE STORES, INC.	PARTS FOR BUSES/TRANSPORTATION	1,000.00
941	02/01/2021	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/FOGARTY	500.00
942	02/01/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPLACE SPRINGS ON BUS 58	1,200.00
943	02/01/2021	12682	MIDWEST BUS SALES, INC.	SPRINGS BUMPER U-BOLT BUS 58	1,088.36
944	02/02/2021	42234	CHALK'S TRUCK PARTS, INC.	HOOD LATCH ONE SIDE AND BRACKETS VARIOUS BUSES	219.84
945	02/02/2021	14201	WALKER TIRE DTR LLC	TIRES FOR TRUCK 64	1,451.50
946	02/02/2021	12682	MIDWEST BUS SALES, INC.	DOOR CYLINDERS VARIOUS BUSES Q10520	623.04
947	02/02/2021	12682	MIDWEST BUS SALES, INC.	BRACKET SHACKLES FRONT SUSPENSION/TRANSP.	200.04
948	02/03/2021	41419	NO TEARS LEARNING INC.	REGISTRATION FOR ONLINE TRAINING/AB	500.00
949	07/01/2020	43651	MUNICIPAL FINANCE SERVICES, INC.	Financial Advisory Services Fee	0.00
950	01/26/2021	44225	KENT ADHESIVE PRODUCTS COMPANY	LIBRARY SUPPLIES-GUES	148.43
951	02/03/2021	12682	MIDWEST BUS SALES, INC.	HOSES VARIOUS BUSES	94.26
952	02/03/2021	12682	MIDWEST BUS SALES, INC.	CAMERA SYSTEM BUS 4 & SEON PARTS / CURRENT SYSTEMS	3,502.25
953	02/04/2021	12682	MIDWEST BUS SALES, INC.	DUCT, MOLDED, AIR, M2 QUOTE #Z020010545	1,210.89
954	02/05/2021	44615	GREGORY L. MILLS	HEADLINER FOR VAN 88	425.00
955	02/05/2021	44610	SOUTHWEST BUS SALES, INC.	ACTUATOR	1,125.00
958	02/03/2021	15994	AMAZON CAPITAL SERVICES	3D CLEANING & PRINTING SUPPLIES	337.32
960	02/08/2021	11933	JOHN VANCE MOTORS, INC.	REPAIRS TO 73 (OIL PAN)	500.00
961	02/08/2021	15994	AMAZON CAPITAL SERVICES	FLIGHT SIMILATOR CONTROLS AND SUPPLIES	469.98
962	02/08/2021	11849	JERRY D. JONES	WRECKER SERVICE	2,000.00
963	02/08/2021	44001	MICROSOFT CORPORATION	MICROSOFT FLIGHT SIMULATOR-PREMIUM DELUXE	119.99
964	02/11/2021	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	275.00
965	02/11/2021	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
966	02/11/2021	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
967	02/12/2021	17940	PROSPERITY BANK	FUEL FOR OUT OF TOWN APPROVED TRIPS/FFA/HS	350.00
968	02/12/2021	14377	FOLLETT SCHOOL SOLUTIONS, INC	BARCODES FOR BOOK PROCESSING	99.00
969	02/12/2021	44624	STAPLES, INC	OFFICE SUPPLIES ADMIN BUILDING	200.00
970	02/12/2021	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	2,129.25
971	02/12/2021	17261	OKLAHOMA SCHOOLS INSURANCE GROUP	DEDUCTIBLES FOR INSURANCE	3,000.00
972	02/12/2021	17992	WESTERN GLASS & ATV, INC.	WINDSHIELD REPAIR BUS 22	685.00

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 940 - 995

PO No	Date	Vendor No	Vendor	Description	Amount
973	02/15/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	2 55 GALLONS OF 50/50 RED COOLANT	1,314.00
974	02/15/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPAIRS TO BUS 2	1,250.00
975	02/15/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DAY RATE FOR MOBILE MECHANIC	2,400.00
976	02/18/2021	44626	TOTAL WELLNESS	INSURANCE FEE - VACCINATION	0.00
977	02/19/2021	11933	JOHN VANCE MOTORS, INC.	REPAIRS TO TRUCK 73	1,156.78
978	02/22/2021	15926	DELL MARKETING L.P.	INK CARTRIDGES/SP ED	522.46
979	02/22/2021	15402	THOMPSON'S COLLEGE STORE	SCIENCE TEXTBOOKS FOR 8TH GRADE	7,385.93
980	02/22/2021	16731	OUHSC	PARA AUTISM TRAINING	275.00
981	02/05/2021	42650	B SEW INN LLC	SEWING SUPPLIES BLANK PO	500.00
982	02/22/2021	14207	WALMART COMMUNITY	COFFEE POT/ MICROWAVES FOR TEACHERS LOUNGE C. OAK	400.00
983	02/22/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	SHOCKS FOR BUS 58	156.66
984	02/22/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	ALTERNATOR FOR STOCK	812.37
985	02/22/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	TURBO BOOTS FOR BUS 2	256.00
986	02/22/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	CLUTCH FAN FOR STOCK	1,389.95
987	02/23/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	VARIABLE GEOMETRIC TURBO	1,647.37
988	02/24/2021	10347	BUREAU OF EDUCATION & RESEARCH, INC	PROFESSIONAL DEVELOPMENT FOR E DAVIS	149.00
989	02/23/2021	12682	MIDWEST BUS SALES, INC.	WARNING LAMP UPPER FLASHING LIGHT	400.00
990	02/23/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DPF FILTER W/ CLAMPS AND GASKETS	1,612.73
991	02/23/2021	42234	CHALK'S TRUCK PARTS, INC.	HOOD LATCH ONE SIDE	176.58
992	02/24/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	BOLT KIT FOR BUSES	69.72
993	02/24/2021	44419	MACARTHUR LODGING LLC	HOTEL ROOMS FOR OYE/FFA/HS	312.00
994	02/25/2021	44033	EARNHEART CRESCENT LLC	1000 GAL UNLD 7000 GAL DIESEL	17,540.00
995	02/01/2021	44630	CHARLES ROBERTS	SECURITY - ELEMENTARY SITES	3,000.00

Non-Payroll Total:	\$66,680.70
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Payroll Total:	\$0.00
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Report Total:	\$66,680.70
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Purchase Order Register

Options: Year: 2020-2021, Fund: Building, Date Range: 7/1/2020 - 6/30/2021, PO Range: 389 - 428

PO No	Date	Vendor No	Vendor	Description	Amount
389	02/01/2021	15969	SOUTHWEST PAPER, INC - OKC	AIR PURIFIERS	2,737.32
390	02/01/2021	44013	CENTRAL OKLAHOMA WINNELSON	2 HANDLE SINK FAUCET FOR ADMIN	75.25
391	02/02/2021	43749	TREAT'S SOLUTIONS, LLC	ODOR ELIMINATOR	275.00
392	02/04/2021	11453	W. W. GRAINGER	EYEWASH SOLUTIONS FOR HIGH SCHOOL	35.68
393	02/04/2021	14189	VOSS ELECTRIC CO.	EMERGENCY LIGHT BATTERIES & EXTERIOR BULBS	200.00
394	02/04/2021	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
395	02/04/2021	14207	WALMART COMMUNITY	PARTS AND SUPPLIES	1,000.00
396	02/04/2021	12899	O'REILLY AUTOMOTIVE STORES, INC.	TRUCK BOXES FOR #64	942.30
397	02/05/2021	11619	HOME DEPOT CREDIT SERVICES	IMPACT DRILL BIT SETS	70.00
398	02/05/2021	44092	INNOVATIVE MECHANICAL LLC	HVAC SERVICE AT CHARTER OAK	500.00
399	02/10/2021	43749	TREAT'S SOLUTIONS, LLC	ICE MELT	1,350.00
400	02/05/2021	40596	JAMES C. MCGEE	SPREAD PLAYGROUND WOOD MULCH AT CENTRAL & FOGARTY	2,600.00
401	02/08/2021	44614	IDN-GLOABL, INC	KEY BLANKS AND LOCK PARTS FOR DISTRICT	200.00
402	02/08/2021	43225	RED DIRT SEPTIC & BACKHOE, LLC	LAGOON & LIFT STATION SERVICES AT CHARTER OAK	1,000.00
403	02/12/2021	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS	855.00
404	02/12/2021	15842	TERMINIX INTERNATIONAL COMPANY LP	TERMITE PLAN RENEWAL FOR GUES	361.00
405	02/12/2021	44622	MUNCH'S SUPPLY O'CONNOR LLC	HVAC PARTS FOR COTTERAL GYM	750.00
406	02/12/2021	15969	SOUTHWEST PAPER, INC - OKC	DISINFECTANT FOR 360 MACHINE	1,000.00
407	02/14/2021	44092	INNOVATIVE MECHANICAL LLC	HVAC REPAIRS AND SERVICE	1,000.00
408	02/15/2021	43973	CHRISTOPHER CODY HAYES	DISTRICT SNOW REMOVAL AND CLEANUP	1,500.00
409	02/15/2021	43973	CHRISTOPHER CODY HAYES	SNOW REMOVAL AND CLEANUP	2,500.00
410	02/15/2021	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	2,000.00
411	02/15/2021	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS SERVICE AND RPAIRS	1,000.00
412	02/18/2021	10110	HENKE & WANG PLUMBING	PLUMBING SERVICES AT JR HIGH	2,500.00
413	02/18/2021	44277	BLACKMON MOORING OF OKC, INC.	WATER DAMAGE CLEANUP AT JR HIGH	4,500.00
414	02/20/2021	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	MAINTENANCE SUPPLIES	1,000.00
415	02/20/2021	44627	WARREN, INC.	PARTS FOR SAND SPREADER	300.00
416	02/20/2021	10611	CITY OF GUTHRIE	FUEL FOR TRASH PUMP	250.00
417	02/20/2021	11619	HOME DEPOT CREDIT SERVICES	CEILING TILE FOR JR HIGH	1,514.00
418	02/20/2021	44561	THOMAS SHEET METAL & FAB INC	SHEET METAL WORK FOR FOGARTY GYM UNIT	500.00
419	02/20/2021	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE SYSTEM REPAIRS	2,500.00
420	02/20/2021	43973	CHRISTOPHER CODY HAYES	DISTRICT SNOW REMOVAL	1,900.00
421	02/22/2021	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER AT ADMIN	650.00
422	02/22/2021	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC REPAIRS AND SERVICE	2,000.00

Purchase Order Register

Options: Year: 2020-2021, Fund: Building, Date Range: 7/1/2020 - 6/30/2021, PO Range: 389 - 428

PO No	Date	Vendor No	Vendor	Description	Amount
423	02/22/2021	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS AND SERVICE	1,500.00
424	02/22/2021	12324	LOCKE SUPPLY CO.	ELECTRICAL SUPPLIES FOR JR HIGH BOILER ROOM	1,111.68
425	02/23/2021	17152	TIME SPENT LLC	STEAM CLEANING JR HIGH WATER DAMAGE	1,800.00
426	02/24/2021	44013	CENTRAL OKLAHOMA WINNELSON	WATER MAIN VALVE SHUT OFF KEY	242.82
427	02/25/2021	44013	CENTRAL OKLAHOMA WINNELSON	8HP TRASH PUMP	2,753.97
428	02/26/2021	43796	FRAZIER FIRE, LLC	FIRE SYSTEM REPAIRS	2,000.00
Non-Payroll Total:					\$49,974.02
Payroll Total:					\$0.00
Report Total:					\$49,974.02

Purchase Order Register

Options: Year: 2020-2021, Fund: GIFTS FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 4 - 6

PO No	Date	Vendor No	Vendor	Description	Amount
4	02/02/2021	15994	AMAZON CAPITAL SERVICES	HEADPHONES AC-5008A/FAVER	59.94
5	02/02/2021	15994	AMAZON CAPITAL SERVICES	EXTERNAL SPEAKER JBL GO2BLU/FAVER	39.95
6	02/05/2021	17398	EDMOND MUSIC, INC.	INSTRUMENTS-HS	10,000.00
Non-Payroll Total:					\$10,099.89
Payroll Total:					\$0.00
Report Total:					\$10,099.89

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 2/2/2021 - 3/1/2021, PO Range: 1 - 995, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
157	07/01/2020	15568	BODY WORX	DEDUCTIBLE FOR INSURANCE	-2,400.00
164	07/01/2020	11849	JERRY D. JONES	DISTRICT FLEET TOWING	-34.00
201	07/06/2020	13991	THOMPSON SCHOOL BOOK DEPOSITORY	2020-2021 Textbook #2	-425.04
406	08/18/2020	14207	WALMART COMMUNITY	SUPPLIES AND MATERIALS FOR AG PROGRAM	-32.76
441	08/24/2020	44421	ACE TESTING LLC	LINE TIGHTNESS TEST FOR FUEL TANK	-105.00
533	09/04/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/CHAPMAN/C.OAK	-2.88
674	10/13/2020	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS/COTTERAL	-51.99
679	10/14/2020	15994	AMAZON CAPITAL SERVICES	\$75 CLASSROOM SUPPLIES/J.EWY/C.OAK	-1.05
804	12/02/2020	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS AND SUPPLIES/TRANSPORTATION	-73.17
814	12/04/2020	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/FOGARTY	-14.33
826	12/08/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ANDREA RODRIGUEZ/HS	-14.03
834	12/07/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/DENISE RANEY/COTTERAL	-5.00
837	12/09/2020	15994	AMAZON CAPITAL SERVICES	150 SUPPLY ORDER/ COTTERAL/ CROCKETT	-3.99
842	12/09/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/COURTENAY MUHAMMAD/GUES	-0.08
843	12/10/2020	44419	MACARTHUR LODGING LLC	HOTEL ROOM FOR CATTLE CONGRESS SHOW/FFA/HS	-334.00
848	12/17/2020	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	-11.86
850	12/15/2020	12447	MARDEL, INC.	TEACHER \$150 SUPPLIES/PATTI CAUGHELL/GUES	-8.01
860	12/17/2020	10312	ALL AMERICAN SPORTS CORP.	HS- UNIFORMS (FB)	-11.90
Non-Payroll Total:					(\$3,529.09)
Payroll Total:					\$0.00
Report Total:					(\$3,529.09)

Change Order Listing

Options: Fund: Building, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 2/2/2021 - 3/1/2021, PO Range: 1 - 428, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
294	11/10/2020	12326	LOGAN COUNTY ASPHALT CO.,INC.	MATERIAL FOR COTTERAL PARKING	-132.55
324	12/07/2020	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-14.81
332	12/11/2020	44599	REGAL PLASTIC SUPPLY	TABLE TOP SHIELDS FOR ADMINISTRATION	-0.09
341	12/31/2020	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE ALARM REPAIRS AND SERVICE	-1,000.00
Non-Payroll Total:					(\$1,147.45)
Payroll Total:					\$0.00
Report Total:					(\$1,147.45)



www.gofmx.com
 1 (844) 664-4400
 800 Yard St., Suite 115
 Columbus, OH 43212

FMX is a software system that will replace our current SchoolDude solution. FMX offers a calendar based solution that covers all of our current SchoolDude applications and adds planned maintenance, building schedule requests, Inventory management, and bus discipline. The yearly savings will be \$5,671.76 which will more than cover the cost of implementation. Dee Benson and Cody Thompson will answer any questions.

FMX Quote Summary

Address Information

Contact Name: Dee Benson
 Email: dee.benson@guthrieps.net
 Account Name: Guthrie Public Schools
 Billing Address: 802 E Vilas
 Guthrie, Oklahoma 73044
 United States
 Phone: (405) 282-8900

Quote Information

Quote Number: 00008110
 Expiration Date: 3/12/2021
 Prepared By: Jodi Davy
 Email: jodi.davy@gofmx.com

Product	Line Item Description	Sales Price	Quantity	Total Price
FMX Annual Subscription Fee		\$8,360.00	1.00	\$8,360.00
FMX Proration Adjustment	March 15 - June 30, 2021	(\$5,886.35)	1.00	(\$5,886.35)
Implementation and Training Fee (One Time Fee)		\$4,180.00	1.00	\$4,180.00

Grand Total: \$6,653.65

Subscription Summary

- Unlimited users (administrators, technicians, requesters, etc.)
- Data imports from provided templates
- Site customization (custom fields, approval processes, email notifications, etc.)
- Site specific branding (URL and Logo)
- Mobile Access
- Basic reporting
- Full access to asset management and reporting
- Premier support and training
 - o Dedicated Customer Success Manager
 - o Remote-training
 - o Access to online FMX Learning Center
 - o Live email and telephone support (Monday – Friday 8:00am-6:00pm EST)

Price Includes: Maintenance Requests, Planned Maintenance, Technology Requests, Schedule Requests, Transportation Requests, Inventory Management, Single Sign On, Arbiter Integration, Standard Dashboards, Inventory Requests, HR Forms, Bus Repair Request, Bus Conduct Report

Memo: Prorate March 15 - June 30 2021
 Contract start date July 1, 2021
 Contract end date June 30, 2022

Learn more about our [Implementation Requirements](#).

Quote Acceptance Information

Billing

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the Invoice if necessary. If you are exempt from sales tax, please send the required tax exemption documents to billing@gofmx.com. Invoices for this order will be emailed automatically from billing@gofmx.com.

Renewal

The subscription term will automatically renew for successive periods equal to the initial term unless either party notifies the other in writing at least thirty (30) days prior to expiration of the then current term.

By signing this Quote, I agree to the [FMX Terms of Use](#).

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Customer: GUTHRIE PUBLIC SCHOOLS

Addr: 802 EAST VILAS
 GUTHRIE OK 73044

October Membership: 2623

MAS: MUNICIPAL ACCOUNTING SYSTEMS, INC.

Addr: 908 EAST 35TH STREET
 SHAWNEE, OK 74804

Phone: (800)749-5691 **Fax:** (405)275-7091

Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Appropriated Funds	\$9,000.00
Payroll - Usage Fee Included In Appropriated Funds	NA
Treasurer	\$1,500.00
Activity Funds	\$750.00
Personnel	\$1,500.00
Purchase Requisition	\$1,500.00
Business Manager -Additional Contact(s): 1 - Amount: \$0.00	NA
Total 2021-2022 Fiscal Year Charges:	
	\$14,250.00

Terms and Conditions

- The software charge includes phone support for one (1) designated contact per application. Additional contacts can be added at an additional cost. MAS shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. MAS shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$750.00 per day from 9:30 a.m. through 3:30 p.m. CST and \$.55/mile roundtrip. Additional time is \$100.00 per hour.
- Customer agrees that MAS shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
- This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

- Definitions.
 - Application means the software and other material used by MAS to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
 - Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.

- (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
 - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
 - (f) Privacy Policy and Terms of Service means the MAS Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
 - (g) Service shall have the meaning set forth in the MAS Privacy Policy and Terms of Service.
 - (h) Service Order Agreement means the Software Service Order Agreement delivered by MAS to Customer which sets forth the service and fees for the current fiscal year.
 - (i) Usage Data means any data that MAS collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
- (a) MAS Obligations. MAS hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; and (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service.
 - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify MAS promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require MAS to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii), to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and MAS. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
- (a) Customer Accounts. Customer must provide MAS with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
 - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
- (a) Availability & Maintenance. MAS will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
 - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, MAS will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. MAS will provide software as part of the Service that will allow the Customer to share data with third-party applications.
- (a) It is understood and agreed that MAS is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
 - (b) It is understood and agreed that MAS is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall MAS be deemed to be a direct or indirect transferor of information/data to any third party. MAS is only providing software that will allow the Customer to share data with third-party applications.
 - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, MAS for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that MAS could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) MAS Intellectual Property. MAS and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no MAS Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants MAS a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by MAS and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. MAS shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. MAS shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information.

(a) MAS's Privacy Policy. MAS's Privacy Policy and Terms of Service, made a part hereof, is available at www.wengage.com.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or MAS.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. MAS may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. MAS may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of MAS's notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to MAS or its third-party licensor (as appropriate), and MAS hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from MAS to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.

13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.

14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the

subject matter hereof and supersede all other communications, whether written or oral. MAS reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: *Pam Humphrey*

Date Prepared: 2/23/2021

Accepted By (please circle one): Superintendent / Board President

Signature: _____

Date Accepted: _____

Customer: GUTHRIE PUBLIC SCHOOLS

Addr: 802 EAST VILAS
 GUTHRIE OK 73044

October Membership: 2623

MAS: MUNICIPAL ACCOUNTING SYSTEMS, INC.

Addr: 908 EAST 35TH STREET
 SHAWNEE, OK 74804

Phone: (800)749-5691 **Fax:** (405)275-7091

Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Student Information -Additional Contact(s): 1 - Amount: \$0.00	\$15,738.00
Gradebook	\$5,246.00
Lunch Room	\$5,246.00
Student Records Portal	\$3,934.50
Student Information Horizontal SIF® Agent - SIF® is a registered trademark of Schools Interoperability Framework Association.	\$1,311.50
Google Classroom™ Integration - Google Classroom™ is a registered trademark of Google Inc.	\$250.00
Rostering Integration	\$250.00
Total 2021-2022 Fiscal Year Charges:	\$31,976.00

Terms and Conditions

- The software charge includes phone support for two (2) designated Student Information contacts per accredited site, one (1) designated Gradebook contact per accredited site, and one (1) designated Lunch Room contact per lunchroom site. Additional contacts can be added at an additional cost. MAS shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. MAS shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$750.00 per day from 9:30 a.m. through 3:30 p.m. CST and \$.55/mile roundtrip. Additional time is \$100.00 per hour.

4. The Student Information software charge includes the SIF Agent for SIF 2.0r1 Wave Profile. Additional 2.0r1 Horizontal Agent Profiles can be added at an additional cost of \$ 0.50 per student X October membership.
5. Customer agrees that MAS shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
6. The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
7. This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
 - (a) Application means the software and other material used by MAS to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
 - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
 - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
 - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
 - (f) Privacy Policy and Terms of Service means the MAS Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
 - (g) Service shall have the meaning set forth in the MAS Privacy Policy and Terms of Service.
 - (h) Service Order Agreement means the Software Service Order Agreement delivered by MAS to Customer which sets forth the service and fees for the current fiscal year.
 - (i) Usage Data means any data that MAS collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
 - (a) MAS Obligations. MAS hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; and (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service.
 - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify MAS promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require MAS to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii), to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and MAS. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
 - (a) Customer Accounts. Customer must provide MAS with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
 - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
 - (a) Availability & Maintenance. MAS will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
 - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, MAS will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. MAS will provide software as part of the Service that will allow the Customer to share data with third-party applications.
 - (a) It is understood and agreed that MAS is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
 - (b) It is understood and agreed that MAS is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall MAS be deemed to be a direct or indirect transferor of information/data to any third party. MAS is only providing software that will allow the Customer to share data with third-party applications.
 - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance

Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, MAS for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that MAS could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) MAS Intellectual Property. MAS and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no MAS Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants MAS a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by MAS and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. MAS shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. MAS shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information.

(a) MAS's Privacy Policy. MAS's Privacy Policy and Terms of Service, made a part hereof, is available at www.wengage.com.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or MAS.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. MAS may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. MAS may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of MAS's notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to MAS or its third-party licensor (as appropriate), and MAS hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately

compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from MAS to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.
12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. MAS reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By:**Date Prepared:**2/23/2021**Accepted By (please circle one): Superintendent / Board President****Signature:****Date Accepted:**

Frontline Education Renewal Notice

Attn: Guthrie Public Schools

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7.

Below you will find information about the renewal of your subscription(s) that renew on 7/01/2021. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this [link](#) to confirm the renewal of your subscriptions, or
- If you have questions, please reach out to your Client Success Manager to discuss your concerns

Description	Start Date	End Date	Qty	Rate	Amount
Absence & Time Solution	7/01/2021	6/30/2022	1	\$22,842.99	\$22,842.99
Total					\$22,842.99

Please use this [link](#) to confirm the renewal of your subscriptions.

Need assistance? You can reach us by calling Deborah Romero at or by emailing us at renewals@frontlineed.com.



Laura Hughes
Director, Client Retention and Renewals



Guthrie Public Schools

Memo

To: Dr. Simpson
Guthrie School Board

From: Carmen Walters, Executive Director

Date: February 25, 2021

Re: K-6 Remedial Summer School Program

Guthrie Public Schools request your consideration and approval for the K-6 Remedial Summer School Program.

- Instruction will include reading for Kindergarten through 6th grade and mathematics for Kindergarten through 2nd grade and 4th through 6th grade.
- Students qualify based on STAR Early Literacy, STAR Reading, STAR Math, Measures of Academic Progress (MAP) assessments, Oklahoma School Testing Program (OSTP), scores, benchmark assessments and other informal assessments.
- The program is offered at no cost to the students. However, transportation is the responsibility of the parent or guardian.
- Funding for the program will be through Title I and RSA (Reading Sufficiency Act), funds at a total projected cost of \$25,000.
- The staff will include approximately 12 teachers, 2 paraprofessionals, and 1 administrator.
- Teacher pay is \$20.00 per hour, plus up to 5 hours for scheduling and parent contact prior to the beginning and after summer school. Paraprofessional pay is at a rate of \$10.00 per hour. Summer School Administrator pay is \$25.00 per hour, plus \$500 for preparation.
- All sessions will be held at Guthrie Upper Elementary School.
- Students will attend Tuesday-Thursday June 1-3, 2021, Monday-Thursday June 7-24, 2021 from 8:30-11:30 AM. Teachers will report Wednesday May 26, 2021, June 1-25, 2021 from 8:00 AM-12 PM for 17 days, and the Summer School Administrator will report Wednesday May 26, 2021, June 1-25, 2021 from 7:30 AM-12:30 PM for a total of 17 days.
- Teacher recommendations will be submitted for your approval at the May 2021 board meeting.



**Board of Education Personnel Reports
March 8, 2021**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
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Key, Michael	Fogarty	SpEd. Para	03-04-21	6	7.5	Victoria Pace
Stewart, Samantha	Admin.	Adm.Asst.to Supt.	03-01-21	12	8	Elisha Jahnke

FMLA Requests

Certified:

Support:

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
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Separation of Employment

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
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<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
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Norton, Tracey	Trans.	Rte. Driver	resignation	03-01-21
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REQUEST FOR EXTRA-DUTY POSITION

Dr. Simpson & Guthrie Board of Education:

Recommendation for the following employee for an extra-duty position with the Guthrie Public School District:

<u>Beach</u>	<u>Chris</u>	
Last Name	First Name	Middle Initial

<u>JH Soccer Boys</u>	<u>GJHS</u>
Extra-Duty Position	Site

If hired by the Board of Education, would this be a replacement? Yes No

If yes, whom would this employee replace? _____

If this is an extra-duty position for athletics, has this person had *Care and Prevention of Athletic Injuries*? Yes No

Start Date 3/2/21 Extra-Duty Compensation \$1500

Submitted By: <u>Jon Chappell</u>	<u>3/2/21</u>
Principal or Program Director	Date



<u>Doug Ogle</u>	<u>3/2/21</u>
Doug Ogle, Executive Director Personnel/Secondary Education	Date



REQUEST FOR EXTRA-DUTY POSITION

Dr. Simpson & Guthrie Board of Education:

Recommendation for the following employee for an extra-duty position with the Guthrie Public School District:

<u>Dement</u>	<u>Tiffany</u>	
Last Name	First Name	Middle Initial

<u>JH Track Girls</u>	<u>GJHS</u>
Extra-Duty Position	Site

If hired by the Board of Education, would this be a replacement? Yes No

If yes, whom would this employee replace? _____

If this is an extra-duty position for athletics, has this person had *Care and Prevention of Athletic Injuries*? Yes No

Start Date 3/2/21 Extra-Duty Compensation \$1600

Submitted By: <u>Jon Chappell</u>	<u>3/2/21</u>
Principal or Program Director	Date



<u>Doug Ogle</u>	<u>3/2/21</u>
Doug Ogle, Executive Director Personnel/Secondary Education	Date

Guthrie Public Schools

Contract Type

Employee Name	Site	Contract Type
WATSON, DANI	CENTRAL	ADMINISTRATOR
BALL, JEFF	CHARTER OAK ELEMENTARY	ADMINISTRATOR
GRAHAM, SCOT	COTTERAL	ADMINISTRATOR
TODD, MARSHA	FOGARTY	ADMINISTRATOR
DAVISON, SUSAN	GUES	ADMINISTRATOR
LEGRANDE, CHRIS	HIGH SCHOOL	ADMINISTRATOR
STONE, BRET	HIGH SCHOOL	ADMINISTRATOR
THROCKMORTON, DUSTY	HIGH SCHOOL	ADMINISTRATOR
BRAMWELL, TODD	JUNIOR HIGH	ADMINISTRATOR
ROBINSON, SHANE	JUNIOR HIGH	ADMINISTRATOR

Guthrie Public Schools
Property Committee Meeting
March 1, 2021 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Dee Benson, Gina Davis, Tina Smedley and Linda Skinner.
Janna Pierson was present for Jennifer Bennett-Johnson

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized the expenses for February for Maintenance and Transportation
- Comparison of 2020/21 expenditures to 2019/20
- 39 new February Purchase Orders for Maintenance and 30 for Transportation

Completed Projects:

- 125 Work-Orders completed by Maintenance Dept.
- 21 Work-Orders completed by Transportation Dept.
- February Winter Weather issues to our facilities included:
 - Central-water froze up with minimal flooding and no damage'
 - Charter Oak-broken water line on north side of gym was repaired. Still have a water leak and am working on locating it.
 - Cotteral-roof drains froze causing water to flood 6 classrooms
 - Faver-water line froze in east office restroom with no line breakage
 - Fogarty-main water line froze up but had no line breakage
 - GUES-sink lines froze in 5 classrooms but had no line breakage.
 - Roof drains froze up causing flooding in 1 classroom and the hallway. Took 6 hours to thaw out drain under the sidewalk and get water to drain out of the building.
 - High School-Greenhouse line froze up and has been repaired
 - Jr High-fire suppression line froze and broke in the boiler room located in the lower cafeteria causing extensive flooding in the café. With the use of trash pumps from the City of Guthrie and Golden Age Retirement Home, the Operations staff were able to drain the water from the building. The water damaged the 4 boilers which were replaced within 5 days and now heating the building. Outside chilled water lines froze up and had several leaks which have to be replaced. A restoration company and local contractor were called in to clean and sanitize the floors, walls, tables, and chairs. Many steps were taken before and during the winter storm including Operation Staff checking all building twice a day.
- Snow covered site parking lots were cleared by Hayes Lawn Care. They also cut down a cedar tree at the JH that was damaged by the ice storm and the cottonwood trees at GUES
- The backstop iron posts and netting were installed at the Softball Field with the canopy over the seating are coming soon. Will be done by Softball season
- Filled in several potholes at Central, Cotteral, HS, and JH alley

Maintenance Projects:

- Currently have 86 Maintenance work orders in progress
- Currently have 62 Transportation work orders in progress
- Replace chilled water lines on outside of JH building
- Install a heater and second sump pump in the JH boiler room
- Continue hanging automatic towel and soap dispensers
- Repair outside drain that have possibly collapsed at the JH
- Overcoat parking lots at IT and Transportation with gravel mix
- Move/replace light switches in different areas throughout the District
- Pour dumpster pad at GUES and make sidewall repairs at Cotteral
- Continue oil and transmission fluid changes to the white and yellow fleet
- Repair/replace fences that were damaged during the ice storm at the Track, Cotteral, and the Jr. High
- Installation of the security film on the entry door and glass at Fogarty
- Replace the carpet in the receptionist area in the offices at Central, the teachers new workroom at Fogarty
- Begin installing plumbing shut-off valves at strategic areas in each School to help isolate plumbing issues and eliminate having to shut down the entire building to make repairs
- Make parking lot repairs at the HS, Cotteral and Bus lot
- Replace main entry doors and gym doors at Fogarty and replace the outside classroom door on the sought building at Cotteral
- Add exterior security lights to the west & east sides of the Administration Building.

Bond Projects:

Fogarty HVAC Project – Replacing the Gym package unit. Pad & platform scheduled to be poured in March

2019 Bond Issue Projects:

Summer 2020 Projects: Completed

Summer 2021 Project:

GUES Building Automatic System Replacement – working on putting together a Bid Specification Document

2021 Building Fund Summer Projects:

HS – North gym bleachers - out for bids

Fogarty – Install new carpet in the Quad building classrooms

Central – Install new carpet in the South building classrooms

HS – Install new carpet in Little Theater Auditorium & North gym scoreboard

Mrs. Chapple talked about the expenses from the October ice storm and COVID that has been submitted to FEMA.

Dee discussed the new software program he and Mr. Thompson are looking at to replace the current program which will triple the use but cut the cost.

Dr. Simpson discussed the insurance coverage for the JH boiler replacement and the pipe replacement.

Guthrie Public Schools
Finance Committee meeting

March 2, 2021

4:00 P.M.

In Attendance: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Carmen Walters, Dee Benson, Gina Davis, Jana Pierson, Ron Plagg, Samantha Stewart and Brandi Brown

Mrs. Chapple opened the meeting informing the committee the first items were routine financial reports, speaking briefly on the budget.

Comparative Financial Report as of February 28, 2021

Budget information was given.

Fund Balance Projections as of February 28, 2021

The fund balance report was given.

Municipal Accounting Renewal Agreement for 2021-2022

Mrs. Chapple presented the agreement and there was a decrease in price and added a new feature which is new records portal for online enrollment.

Mr. Ogle presented the following:

Frontline Absence & Time Renewal Agreement for 2021-2022

Mr. ogle presented the agreement and there was a slight increase in price and it is the best option.

Ms. Walters presented the following:

Approval of K-6th Remedial Summer School Programs

Mrs. Walters presented the Summer Remedial program for K-6th this will take place at GUES with social distancing procedures.

Mr. Benson spoke on the following:

Approval of agreement with FMX for Inventory Management & Maintenance Software

Mr. Benson presented the new agreement for FMX and it will save time with work orders and a calendar-based data spreadsheet. It will save the district \$5,700.

Dr. Simpson spoke on the following:

JROTC spring ball-this request was approved and will re-visit one week prior to see where Logan CO. COVID numbers are at. This will be a test run to see what Prom will look like this year as well. Prom will be for Jr. & Sr. only to help keep numbers low.

Dr. Simpson will investigate with the help of Oklahoma State Department on a housing addition called Bella Terra off Waterloo to see if it's in Guthrie School District or if it is in Edmond's School District.

Curriculum Committee Meeting Minutes

March 2, 2021

5:00 PM

GPS Administration Board Room

In Attendance:

Dr. Mike Simpson, Doug Ogle, Carmen Walters, Dani Watson, Janna Pierson, Chris Schroder, Travis Sallee

Agenda Items Discussed:

Ms. Walters:

- Ms. Walters shared the K-6 Remedial Summer School Program Memo that will be on the March board agenda with the committee. She pointed out that she wanted to get the program approved at this point, then we will see what happens with social distancing and the pandemic status.
- Ms. Walters introduced Mrs. Watson who spoke to the committee about Renaissance STAR assessments and went through many reports designed around how to measure student growth on the computer, and with handouts she prepared.

Mr. Ogle:

- Mr. Ogle presented the secondary sites Beginning and Middle of the year assessment data and compared it to previous years.

Dr. Simpson:

- Dr. Simpson shared with the committee recent district updates.