

**AGENDA WITH COMMENTARY**

**GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
802 EAST VILAS  
GUTHRIE, OKLAHOMA**

**MONDAY  
MARCH 6, 2023  
6:30 P.M.**

**AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Presentation of Employee and Student Recognition**
- 7. Presentation of State Champion Wrestlers Recognition**
- 8. Comments to the Board by:**
  - A. Citizens registered to speak to the Board**
  - B. Board Members**
- 9. Superintendent's Reports**
- 10. Consent Agenda**

**All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items: .....pages 5-40**

  - A. Minutes of regular board meeting held on February 13, 2023**
  - B. Treasurer's Report**
  - C. New Activity Fund Account Request**
  - D. Activity Fund Fundraisers as per attached list**
  - E. Fuel bid as recommended by bid committee**

- F. **Encumbrances for General Fund #'s 916-934 & 1047-1079, Building Fund #'s 358-387 & 849-853, Child Nutrition # 12 and listed change orders and Activity Fund Reports-the full register is available online**
- G. **Out of State Trip Request:**
  - 1. **Sarah Hunnicut – LEDCON Texas- OK District Key Club Convention, Dallas, TX 4/13/2023-4/16/2023**
  - 2. **Jessica Maker and FCCLA students – FCCLA Nationals, Denver, CO, 6/28/2023-7/9/2023**
- H. **Recommendation, consideration and action upon renewal contract with FMX for 2023-2024.....pages 39-40**

Commentary:

FMX software offers a calendar-based solution that covers all planned maintenance, building schedule requests, inventory management, and bus discipline. There is an increase of \$438.90 this year.

**Dee Benson and Cody Thompson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

**11. Business Agenda:**

- A. **Recommendation, consideration and action upon contract renewal with Municipal Accounting Systems, Inc. for accounting applications for 2023-2024 .....pages 41-44**

Commentary:

The District has utilized Municipal Accounting Systems for over 20 years. We utilize it for providing software and support for financial accounting, personnel and child nutrition. There is an increase of \$2,438.25 from last year.

**Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- B. **Recommendation, consideration and action upon contract with S & B CPA’s Associates, PLLC for auditing services for 2023-2024 for fiscal year 2022-2023 .....page 45**

Commentary:

This will be the first year we utilize S & B CPA’s & Associates, PLLC for auditing services as we transition from Putnam & Company, LLC. Dr. Michelle Chapple recommends the contract. **Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**C. Recommendation, consideration and action upon request from Runnin’ Funds Booster Club to become a sanctioned organization.....pages 46-48**

Commentary:

Included in your packet is an application from Guthrie Track & Cross-Country “Runnin’ Funds” Booster Club to become a sanctioned organization. It outlines the purpose of the organization, the goals, and membership requirements.

**Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**D. Recommendation, consideration and action upon K-6 Remedial Summer School Program .....page 49**

Commentary:

This is a request to provide our annual Remedial Summer School Program for students in Kindergarten through 6<sup>th</sup> grade. The program is funded through Title I funds and RSA funds. There is no cost to the student. Teacher recommendations will be submitted for your approval at the May 2023 Board meeting.

**Carmen Walters will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**E. Recommendation, consideration and action on District Policy F-5 Transfers Exhibit A.....page 50-52**

Commentary:

The following capacity determinations will be reviewed and approved by the Guthrie Board of Education before the first of January, April, July and October.

**Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**12. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2022-2023, discussion of all building level administrator’s contracts as listed for 2023-2024, and periodic annual evaluation of Dr. Michael Simpson, Superintendent of Schools, discussing purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7 and 70 OKLA. STAT. Section 5-118.**

- A. Vote to go into executive session**
- B. Acknowledge Board’s return to open session**
- C. Statement of minutes of executive session**

- 13. **Vote on action as set out on the Personnel Report.....page 53**
- 14. **Action upon recommendation of extra-duty assignments as listed for 2022-2023  
.....page 54**
- 15. **Recommendation, consideration and action upon building level administrator’s  
contracts as listed for 2023-2024 without specification for salary or assignment  
.....page 55**
- 16. **Recommendation, consideration and action to accept any resignations offered since  
the posting of the agenda**
- 17. **Discussion and possible action on new business not known about or could not have  
been reasonably foreseen at the time of the agenda posting**
- 18. **Adjourn**

**Dr. Mike Simpson  
Superintendent**

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**Posted by:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
FEBRUARY, 13 2023**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE GUTHRIE HIGH SCHOOL, 200 CROOKS DRIVE, GUTHRIE, OKLAHOMA ON FEBRUARY 13, 2023.**

**Board Members Present:**

**S. Janna Pierson, Gail Davis, Matt Girard, Tina Smedley, Chris Schroder, Ron Plagg and Travis Sallee**

**District Level School Officials Present:**

**Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of  
Federal Programs  
Dr. Michelle Chapple, CFO  
Angie Young, Director of Special Services  
Dee Benson, Director of Technology  
Cody Thompson, Director of Operations,  
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Sallee at 6:30 p.m.**
- 2. Members Gail Davis, S. Janna Pierson, Matt Girard, Ron Plagg, Tina Smedley, Chris Schroder and Travis Sallee were present for roll call.**
- 3. A quorum was established.**
- 4. President Sallee asked everyone to stand and join him in the Pledge of Allegiance.**
- 5. President Sallee asked everyone to join him in a Moment of Silence.**
- 6. President Sallee called for presentation of Mr. Brian Billings from Sonic of East Guthrie.**

**Mr. Brian Billings presented a check to Charter Oak Elementary for \$8,000 Principal Jeff Ball accepted the check. This is an annual donation made by Mr. Billings and this was the 15<sup>th</sup> year. Every year, a site is randomly drawn and one large donation is made to that site.**

**7. President Sallee called for Employee and Student Recognitions. Mr. Ogle gave a presentation of the Employee of the Month. The February 2023 Support Employee of the Month was Darian Bennett and he was nominated by Kim Barrett and Juana Benson. February 2023 Certified Employee of the Month was Parish Pierce and he was nominated by Sarah Hunnicut. Nominated for Student of the Month by Susan Whitehead was Mason Dodd, a seventh grader at Guthrie Jr. High School. Blake Wimsey from Foundation Insurance presented Mason with a \$50 Walmart Gift Card.**

**8. President Salle called for the presentation of the Guthrie Public Schools’s Site Teachers of the Year and District Teacher of the Year for 2023-2024.**

**Carmen Walters, Executive Director of Federal Programs and Elementary Education introduced the following Site Teachers of the Year: Sherryl Green, Kelly Wells, Harley Lovato, Genie Myers, Keith Blackston, Tina Ogle, Clay Drake, and Kryi Hester. The 2023 Elementary Teacher of the Year was announced as Ms. Sherryl Green. The 2023 Secondary Teacher of the Year was announced as Ms. Tina Ogle.**

**Dr. Simpson then announced the 2023 District Teacher of the Year as Ms. Sherryl Green.**

**9A. President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were no citizens registered to speak to the board.**

**9B. President Sallee called for any comments to the Board by Board members.**

**There were no comments to the Board by Board members.**

**10. President Sallee called for Superintendent’s Reports.**

**Superintendent Simpson reported on the following:  
We will have Professional Development next Monday, February 20<sup>th</sup>.**

**The current legislative session has begun. Presently, there are 470 bills that are on the tracking lists for education interest. That is a similar amount for the first year of a two-year session and about 150 more than last year.**

**It appears there is an appetite for the legislature and governor to address teacher salaries in this session but having seen this many times in the past, we have a long way to go before the end of May.**

**The baseball booster club plans to make a donation to pay for work at Squires Field. This work has been reviewed by the Property Committee and other committees have been informed.**

**11. President Sallee called for action on the Consent Agenda.**

**A motion was made by Schroder and seconded by Davis to approve the Consent Agenda.**

**The motion carried with 7 ayes and 0 nays.**

**12A. President Sallee called for recommendation, consideration and action upon Guthrie High School Driver's Education Summer School 2023.**

**A motion was made by Smedley and seconded by Plagg to approve Guthrie High School Driver's Education Summer School 2023.**

**The motion carried with 7 ayes and 0 nays.**

**12B. President Sallee called for recommendation, consideration and action upon renewal agreement with Frontline Technologies for Absence & Time Solution services for 2023-2024.**

**A motion was made by Pierson and seconded by Girard to approve the renewal agreement with Frontline Technologies for Absence and Time Solution services for 2023-2024.**

**The motion carried with 7 ayes and 0 nays.**

**12C. President Sallee called for recommendation, consideration and action to approve Category 1 E-rate contract with Cox and Onenet as the service provider for Internet and WAN service on a month to month basis for 2023-2024.**

**A motion was made by Girard and seconded by Pierson to approve Category 1 E-rate contract with Cox and Onenet as the service provider for Internet and WAN service on a month to month basis for 2023-2024.**

**The motion carried with 7 ayes and 0 nays.**

**13. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra duty assignments as listed for 2022-2023, discussion of all district level administrator's contracts as listed for 2023-2024, discussing purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7 and 70 OKLA. STAT. Section 5-118**

**13A. A motion was made by Plagg and seconded by Davis to go into executive session.**

**The motion carried with 7 ayes and 0 nays. Executive session began at 7:00 p.m.**

**13B. President Sallee acknowledged the Board's return to open session at 8:15 p.m.**

**13C. President Sallee stated that in executive session only those items listed in Agenda Item 13 were discussed and no votes were taken.**

**14. President Sallee called for vote on action as set out on the Personnel Reports.**

**A motion was made by Plagg and seconded by Schroder to approve the Personnel Reports.**

**The motion carried with 7 ayes and 0 nays.**

**15. President Sallee called for recommendation and action upon recommendation of extra-duty assignments as listed for 2022-2023.**

**A motion was made by Plagg and seconded by Schroder to approve the extra-duty assignment as listed for 2022-2023.**

**The motion carried with 7 ayes and 0 nays.**

**16. President Sallee called for recommendation, consideration and action upon district level administrator's contracts as listed for 2023-2024 without specification for salary or assignment.**

**A motion was made by Schroder and seconded by Smedley to approve district level administrator's contracts as listed for 2023-2024 without specification for salary or assignment.**

**The motion carried with 7 ayes and 0 nays.**



17. **President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated there were none.**

18. **President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

**Superintendent Simpson stated there was no new business.**

19. **President Sallee called for the meeting to be adjourned.**

**A motion was made by Plagg and seconded by Smedley to adjourn the meeting.**

**The motion carried with 7 ayes and 0 nays.**

**The meeting adjourned at 8:17 p.m.**

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**Samantha Stewart, Minutes Clerk**

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**Travis Sallee, President**

**TREASURER'S REPORT**  
**February 28, 2023**

**BANK BALANCES**

**FARMERS & MERCHANTS**

General Fund	6,790,988.66
Building Fund	807,825.50
Sinking Fund	2,749,498.10
ILR Fund	201,148.45
G&E Fund	14,164.64
Child Nutrition Fund	952,479.04
Activity Fund	771,465.19
School Age-Care Fund	75,619.14
Bond Fund	<u>13,700,244.93</u>

**TOTAL**                                **\$ 26,063,433.65**

**RECEIPTS**

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**GENERAL FUND:**

Logan County	169,023.66
State of Oklahoma	1,297,472.30
Okla. Tax Comm.	201,301.37
School Land Earn.	58,341.01
R.O.T.C.	6,294.48
Federal Programs	875,948.86
Misc Receipts	12,067.45
Correcting Entry(-)	0.00
General Acct. Int.	12,148.43
Minus (-) Bank Fees	<u>25.00</u>
<b>TOTAL</b>	<b>\$ 2,632,572.56</b>

**SINKING FUND:**

Logan County \$54,208.75

**CHILD NUTRITION FUND:**

Local	41,878.35
State	13,493.15
Federal	<u>120,155.60</u>
<b>TOTAL</b>	<b>\$175,527.10</b>

**INS.LOSS RECOVERY FUND:**

MISC                        \$ 0.00

**BUILDING FUND**

Local	7,438.19
Logan County	17,493.28
Bldg. for Champs	<u>20.00</u>
<b>TOTAL</b>	<b>\$ 24,951.47</b>

**BOND FUND:**

Interest	13,583.17
Bank Fees	<u>(-)0.00</u>
<b>TOTAL</b>	<b>\$13,583.17</b>

**WARRANTS PAID**

GENERAL FUND:

2021-2022       \$  
2022-2023       \$3,006,712.58

GIFTS & ENDOWMENTS FUND:

2021-2022       \$  
2022-2023       \$2,250.00

BUILDING FUND:

2021-2022       \$ 1,929.00  
2022-2023       \$57,120.32

INS. LOSS RECOVERY FUND:

2021-2022  
2022-2023

CHILD NUTRITION FUND:

2021-2022       \$  
2022-2023       \$115,106.52

BOND FUND:

2021-2022       \$ 1,992.96  
2022-2023       \$345,391.57

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**TOTAL MONIES IN F&M BANK** \$ 26,063,433.65

PLEGGED – FDIC               \$    250,000.00

PLEGGED – F&M BANK       \$  29,385,000.00





Guthrie Public Schools  
ACTIVITY FUND REQUEST FOR NEW ACCOUNT  
Effective 7-2014

Date 2/21/2023

Site GHS


Desired Name of new Account Guthrie High School eSports

Purpose of account To be a fund to raise money and make purchases for the GHS eSports team.

Types of BOE allowable expenditures the account will incur (See page 11 of AF Handbook)  
Athletic equipment, uniforms, clothing and supplies for student/coach, Banquet/reception expenses & supplies  
Classroom equipment/improvements, Dues & fees, Expenses relating to competition or shows held for students  
Fund raising expenses, T-shirt, sweatshirts, hats, book bags, etc. (for resale or uniforms)  
Student uniforms & accessories, Repair & maintenance, Registrations

Source of BOE allowable income that will support this account (See page 13 of AF Handbook)  
Banquets (if tickets are sold), Candy sales, Food sale, Silent Auction  
Donations (if solicited, including social media request such as Donors Choose), Snack sales (popcorn/Capri sun, etc.)  
Student sales to the general public, T-shirts, sweatshirts, backpacks, hats, etc.

**Be specific as all financial activity will be based on your response.**  
**This form does NOT replace the fundraiser request form as required.**

  
\_\_\_\_\_

Sponsor Signature

Recommended by \_\_\_\_\_

  
\_\_\_\_\_

Principal/Administrator Signature

Date \_\_\_\_\_

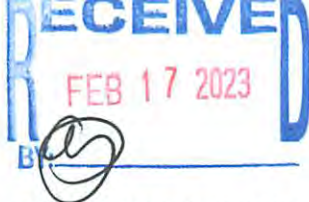
New Account Name GHS eSports

New Account Number 905

Board of Education Approval Date \_\_\_\_\_

**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUEST  
As of 3/1/2023**

- |                     |  |
|---------------------|--|
| 1. TSA, 831         | Sell bottled pop after school                                |
| 2. Ch. Oak, 840     | Coin collection for Ch. Oak Special Olympics                 |
| 3. NHS, 866         | Membership Dues, \$15  |
| 4. XC Bluecrew, 880 | Grill Raffle   |
| 5. JROTC, 895       | Military Ball ticket sales                                   |
| 6. Fogarty PTO, 808 | Neon Night at Fogarty  |
| 7. Fogarty, 809     | Field Day T-shirt sales                                      |
| 8. Fogarty, 809     | Field Day & Volleyball Game Concessions                      |
| 9. JROTC, 895       | Pledges and team sponsorship for Bataan Memorial Death March |



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 1-23-23 Site: Guthrie Junior High School Unobligated Account Balance: 27649

Account Name & Number: Technology Student Association TSA - 831

Select One: [X] Soliciting in School Only [ ] Soliciting in school & community [ ] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Selling bottled soda pop at school after 3:10pm when the cafeteria is closed. We have had some businesses and TSA parents occasionally donating us the soda pop too.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [X] No [ ]

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Dr. Pepper, Coke, Sprite

Manufacturer: Coke

Purpose for which funds will be used: Mini conferences for TSA Competition, State Conference Competition. Extra fundraising for possible TSA National competition. Buying TSA long sleeve shirts and ties for State Competition. (Costs \$50 for each student to be in State Competition Dress)

Name/Address of Vendor: Walmart or Sam's Club

Items to be purchased in order to conduct the fundraiser: Bottled Coke, Dr. Pepper, and Sprite

Table with 2 columns: Financial Summary and NOTES. Row 1: a. Estimated INCOME: 144.00. Row 2: b. Less Estimated EXPENSES: 58.56. Row 3: c. Estimated PROFIT: 85.44. NOTES: Estimated Profit for each Friday Sold after 3:10pm

First day Fundraiser: March 3 (Fridays only) Last Day of Fundraiser: May 19 (Fridays only)

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 1-23-23

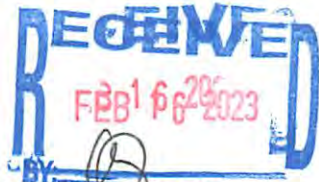
Principal's Signature: [Signature] Date: 1-23-23

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): [Signature] Date: 2/17/23

Handwritten note: meet smart snack





2.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/15/2023 Site: 135-Charter Oak Unobligated Account Balance: 14,749.34 19,189.63

Account Name & Number: 840 Charter Oak

Select One: [X] Soliciting in School Only [ ] Soliciting in school & community [ ] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Fill a jar with change. Drop your extra change into a jar for Charter Oak students that will be participating Special Olympics activities.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards ; https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [ ] No [X]
\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) none

Manufacturer:

Purpose for which funds will be used: Funds from the fundraiser would help purchase hats, bags, shirts, snacks, food

Name/Address of Vendor: Gandy Ink, Body Billboards-addresses found in mass

Items to be purchased in order to conduct the fundraiser: none

a. Estimated INCOME: \$1,200.00 NOTES:
b. Less Estimated EXPENSES: 0
c. Estimated PROFIT: \$1,200.00

First day Fundraiser : March 15, 2023 Last Day of Fundraiser: May 1, 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? If yes, a facility use permit form must be completed.

Sponsor Signature: Date:

Principal's Signature: [Signature] Date: 2-15-23

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)





3.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2-23-2023 Site: Guthrie High School Unobligated Account Balance: ~~5000.43~~ 4218.43

Account Name & Number: National Honor Society #886

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) National Honor Society Dues for membership \$15.00

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: National dues, recognition expenses, graduation supplies, office/group meeting expenses, donations, donations and any other expenses which might present themselves

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

Table with 2 columns: Description and Amount. Row 1: a. Estimated INCOME: 2500.00. Row 2: b. Less Estimated EXPENSES: 0.00. Row 3: c. Estimated PROFIT: 2500.00. Includes a NOTES column.

First day Fundraiser : Msrch 20, 2023 Last Day of Fundraiser: May 19, 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Annie Chadd Date: 2-23-23

Principal's Signature: Chris Heltrando Date: 2-23-23

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature and date 2/23/23





RECEIVED  
FEB 27 2023  
BY: [Signature]

4.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 02/22/2023 Site: GHS Unobligated Account Balance: 1492.47 1,302.17

Account Name & Number: XC Bluecrew 880

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) WE WILL BE RAFFLING OFF A GRILL. WE WILL SELL RAFFLE TICKETS FOR \$10 A PIECE. WE WILL PROMOTE THE RAFFLE THROUGH WORD OF MOUTH, SOCIAL MEDIA, AND FLYERS

***If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>***

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NOT APPLICABLE

Manufacturer: TRAEGER

Purpose for which funds will be used: FUNDS WILL BE USED FOR UNIFORMS, NEW HURDLES, TEAM EQUIPMENT, AND OTHER EXPENSES

Name/Address of Vendor: AMAZON - TRAEGER GRILLS

Items to be purchased in order to conduct the fundraiser: WE WILL PURCHASE A TRAEGER GRILL FOR THE RAFFLE

a. Estimated INCOME: <u>5000</u>	NOTES: GRILL WILL COST AROUND \$800
b. Less Estimated EXPENSES: <u>800</u>	DEPENDING ON WHICH MODEL WE PURCHASE
c. Estimated PROFIT: <u>4200</u>	FOR THE FUNDRAISER

First day Fundraiser : 04/01/2023 Last Day of Fundraiser: 05/01/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? YES. NOT APPLICABLE

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 02/22/2023

Principal's Signature: [Signature] Date: 2-22-23

Athletic Director's Signature (if applicable): [Signature] Date: 2/22/23

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

[Signature]



**RECEIVED**  
 FEB 27 2023  
 BY: [Signature]

5.

**GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM**

Request Date: 2/22/2023 Site: 705 Unobligated Account Balance: 8.18

Account Name & Number: JROTC #895

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Ticket sales for the JROTC Military Ball

*If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>*

Does the fundraiser have food items? Yes  No   
 \* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Supplies and decorations for the JROTC Military Ball at the American Legion Hall on Saturday, April 1.

Name/Address of Vendor: \_\_\_\_\_

Items to be purchased in order to conduct the fundraiser: Party supplies and decorations

a. Estimated INCOME: <u>\$375</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$200</u>	_____
c. Estimated PROFIT: <u>\$175</u>	_____

First day Fundraiser : 3/20/2023 Last Day of Fundraiser: 4/1/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Placed in the cadet activity fund

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 2/22/2023

Principal's Signature: [Signature] Date: 2-22-23

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

[Signature]  
1/8



6.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 02-28-23 Site: Fogarty Unobligated Account Balance:

Account Name & Number: PTO 808

Select One: [X] Soliciting in School Only [ ] Soliciting in school & community [ ] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Neon Night at Fogarty

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [ ] No [X]

- \* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: student incentives and teacher's supplies for classroom

Name/Address of Vendor: Amazon Wal-Mart

Items to be purchased in order to conduct the fundraiser: decorations

Table with 2 columns: Description and Amount. Rows: a. Estimated INCOME: 400.00, b. Less Estimated EXPENSES: 50.00, c. Estimated PROFIT: 500.00. Includes a NOTES column.

First day Fundraiser: April 24 2023 Last Day of Fundraiser: May 11 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? yes If yes, a facility use permit form must be completed.

Sponsor Signature: Lacey Hudson Date: 2/28/23

Principal's Signature: Marsha Todd Date: 2/28/23

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature: M. Chapple



7.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/10/2023 Site: Fogarty Unobligated Account Balance: 11,925.91

Account Name & Number: 809 Fogarty Activity

Select One: [X] Soliciting in School Only [ ] Soliciting in school & community [ ] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.): Field Day T-shirts

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [ ] No [X]

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: P.E. Equipment

Name/Address of Vendor: Upward Design 4822 Moose Circle, Guthrie, OK 73044

Items to be purchased in order to conduct the fundraiser: Field Day T-Shirts

a. Estimated INCOME: \$3,000.00
b. Less Estimated EXPENSES: \$2,400.00
c. Estimated PROFIT: \$600.00
NOTES:

First day Fundraiser: MARCH 20, 23 Last Day of Fundraiser: MAY 18, 23

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No [X] If yes, a facility use permit form must be completed.

Sponsor Signature: Chancia Helton Date: 2-10-23

Principal's Signature: Monisha Edd Date: 2-13-23

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature: Y. M. Chappel



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 FEB 28 2023  
 BY: [Signature]

[Signature] 8.

**GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM**

Request Date: 03-01-2023 Site: Fogarty Unobligated Account Balance: 11,192.59

Account Name & Number: Fogarty809

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Field Day concession and Volleyball game concession

*If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>*

Does the fundraiser have food items? Yes  No

*If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:*

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) pickles, candy bars, cookies, chips, and popsicles

Manufacturer: SAM'S

Purpose for which funds will be used: online teacher resources for all grades

Name/Address of Vendor: SAM'S wholesale 1117 W-35 Frontage Rd, Edmond Oklahoma 73034

Items to be purchased in order to conduct the fundraiser: pickles, candy cookies, chips and popsicles

a. Estimated INCOME:	<u>500.00</u>	NOTES:	_____
b. Less Estimated EXPENSES:	<u>50.00</u>		_____
c. Estimated PROFIT:	<u>400.00</u>		_____

First day Fundraiser : May 18, 2023 Last Day of Fundraiser: May 24, 2023

*I understand that when the fundraiser is completed the Alter Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?* \_\_\_\_\_

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal's Signature: Marsha Goodal Date: 2/28/23

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): [Signature] Date: 2/27/23 21



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BY:

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

9.

Request Date: 2/28/2023 Site: GHS Unobligated Account Balance: \$28,18

Account Name & Number: JROTC #895

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Bataan Memorial Death March. Members of the JROTC program will participate in the march on Saturday, April 29th. We will use an on-line platform for community pledges for every mile complete or by team sponsorship.

**If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>**

Does the fundraiser have food items? Yes  No

- \* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
  - This fundraiser will not operate for more than fourteen(14) days in total.
  - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Funds will be used for registration / competition fees, transportation costs, etc. for JROTC activities not supported through other revenue sources.

Name/Address of Vendor: Pledgestar is the on-line platform we will utilize to request pledges.

Items to be purchased in order to conduct the fundraiser: Pledgestar's commission is 7% of the total pledge amount, not to exceed \$995

a. Estimated INCOME:	<u>\$500.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>0</u>	_____
c. Estimated PROFIT:	<u>\$500.00</u>	_____

First day Fundraiser : 1 April 2023 Last Day of Fundraiser: 29 April 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? \_\_\_\_\_

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: Date: 2/28/2023

Principal's Signature: Date: 2-28-23

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

3/13/23  
22

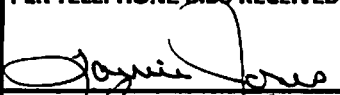

**Transportation Department  
Fuel Bids**

DATE: 3/1/23	TIME BIDS BEGAN: 8:34 am	Clear	AMOUNT NEEDED: DIESEL: 7000 gal.
PO#:	TIME BIDS CLOSED: 8:54 am	Con	UNLEADED: 1000 gal

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	Tanner KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.85	3.07
PENLEY OIL COMPANY	Allen MIKE, SCOTT or GEORGEANN	235-7553	2.6760	2.90856
RED ROCK	JOANIE or (RICHARD)	677-3373	2.6480	2.8868
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	2.6400	2.8700

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: Earnheart Oil & Propane
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UNLEADED FUEL: 1000 gal	PRICE PER GALLON: 2.64	TOTAL AMT: \$2640.00
DIESEL FUEL: 7000 gal	PRICE PER GALLON: 2.87	TOTAL AMT: \$20,090.00
		TOTAL PURCHASE: \$22,730.00

PER TELEPHONE BIDS RECEIVED BY:  	COMMENTS:
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## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 916 - 934, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	916	02/08/2023	15994	AMAZON CAPITAL SERVICES	HS- PA SYSTEM (SOCCER)	818.93
11	917	02/08/2023	44100	ENID HOSPITALITY LLC	HOTEL ROOM FOR ENID LIVESTOCK SHOW	525.00
11	918	02/08/2023	12682	MIDWEST BUS SALES, INC.	DEF HEADER TANK ASSY OLD HEADER PIN	2,084.64
11	919	02/08/2023	12682	MIDWEST BUS SALES, INC.	SCREW HEADLIGHT, STUD , NUT	331.60
11	920	02/08/2023	14112	UNITED HOLDINGS LLC.	TRANSMISSION WORK FOR BUS 2	2,500.00
11	921	02/09/2023	43632	TONY GLOVER dba AJG INC.	SMARTBOARD INSTALL	225.00
11	922	02/09/2023	44980	TRANSLATELIVE LLC	ILA PRO	1,999.00
11	923	02/09/2023	14112	UNITED HOLDINGS LLC.	WIRING HARNESS ISSUE AND LEAK	1,500.00
11	924	02/10/2023	15994	AMAZON CAPITAL SERVICES	CALCULATORS FOR MATH CLASSES/JH	240.75
11	925	02/13/2023	12682	MIDWEST BUS SALES, INC.	EGR KIT	892.00
11	926	02/13/2023	10437	TECHNOLOGY STUDENT ASSOCIATION	TSA COMPETITION SHIRTS	66.00
11	927	02/13/2023	10347	BUREAU OF EDUCATION & RESEARCH, INC	SLP PROFESSIONAL DEVELOPMENT	279.00
11	928	02/13/2023	44888	IMPERIAL SUPPLIES HOLDINGS INC	VARIOUS PARTS CONNECTOR , RED WINDOW,MINI,	104.93
11	929	02/13/2023	17552	ULINE, INC.	1 GALLON UTILITY JUGS X 12	40.00
11	930	02/13/2023	17289	A-1 RADIATOR SERVICE, INC.	bUS RADIATOR	938.00
11	931	07/01/2022	44804	LIONS CLUB OF GUTHRIE	QUARTERLY TRAINING MEETINGS	300.00
11	932	07/01/2022	15951	OKLAHOMA TAX COMMISSION	COMPLIANCE FEES	150.00
11	933	02/14/2023	44610	SOUTHWEST BUS SALES, INC.	OPENVIEW MOTORIZED HEATED FLAT MIRROR BLOWER MOTOR	1,026.00
11	934	02/14/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	BRAKE PADS FOR BUSES	635.40

<b>Non-Payroll Total:</b>	<b>\$14,656.25</b>
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<b>Payroll Total:</b>	<b>\$0.00</b>
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<b>Balance Forward:</b>	<b>\$0.00</b>
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<b>Report Total:</b>	<b>\$14,656.25</b>
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## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1047 - 1079, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1047	02/14/2023	15994	AMAZON CAPITAL SERVICES	STEM CLASSROOM SUPPLIES - AMAZON	267.03
11	1048	02/14/2023	44148	FLITE TEST	FLITE TEST MOTORS	155.11
11	1049	02/15/2023	10520	MIDWEST RACQUETBALL & SPORTING	HS- BASKETBALL (WBB)	840.00
11	1050	02/16/2023	14207	WALMART COMMUNITY	BLANKET PO	400.00
11	1051	02/17/2023	13021	OSSBA	BOARD MEMBER TRAINING	450.00
11	1052	02/17/2023	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	730.00
11	1053	02/17/2023	13229	QUILL CORPORATION	VIEWFRONT POLY ENVELOPES W/ELASTIC LOOP	216.75
11	1054	02/15/2023	15994	AMAZON CAPITAL SERVICES	FACS CLASSROOM SUPPLIES/JH	1,000.00
11	1055	02/20/2023	17992	WESTERN GLASS & ATV, INC.	PASSENGER SIDE DOOR GLASS SUV 38	295.00
11	1056	02/20/2023	44991	RC BORDERS & CO.	LAND SURVEY APPRAISAL - 38.33 ACRES	3,000.00
11	1057	02/21/2023	43510	HOOTEN OIL COMPANY, INC	300 GALLONS OF DEF	877.41
11	1058	02/21/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DIAGNOSIS AND REPAIR OF BUS 22	1,800.00
11	1059	02/21/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	2X55 GALLON DRUMS OF RED COOLANT	1,653.00
11	1060	02/21/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	PADS, ROTORS, FOR TRUCK 83	289.84
11	1061	02/21/2023	11933	JOHN VANCE MOTORS, INC.	KEY FOBS AND PROGRAMING FOR FOBS FOR SUV34 AND 38	1,560.00
11	1062	02/16/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPAIRS TO BUS 45 WHILE IN NOBLE	985.00
11	1063	02/21/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES	29.00
11	1064	02/21/2023	13969	THE RAILROAD YARD, INC.	VARIOUS LINKS AND WIDTHS FOR STEEL	129.60
11	1065	02/21/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES, FLAGS, BUTTON MAKER SUPPLIES	2,093.99
11	1066	02/19/2023	15175	FRIENDS OF METROPOLITIAN	BUYING WEDED BOOKS FOR THE LIBRARY	175.00
11	1067	02/23/2023	13173	OKLAHOMA TURNPIKE AUTHORITY	TURNPIKE TOLLS	1,050.00
11	1068	02/23/2023	17730	DR. DAWN'S CHIROPRACTIC CARE CENTER	PHYSICAL FOR TED LAUSEN	25.00
11	1069	02/24/2023	12218	LAZY E ARENA	LEASE AGREEMENT FOR GHS GRADUATION 5/19/2023	6,000.00
11	1070	02/24/2023	12682	MIDWEST BUS SALES, INC.	LEVER LATCHES	177.22
11	1071	02/24/2023	44087	GOOLSBEE TIRE SERVICE INC	TIRES FOR BUSES	2,116.00
11	1072	02/24/2023	44148	FLITE TEST	STEM AIRPLANE PARTS/JH	189.80
11	1073	02/24/2023	44994	AUVIK NETWORKS INC	NETWORK MONITORING SOFTWARE	3,762.50
11	1074	02/24/2023	10105	SWEETWATER SOUND, INC	MICROPHONES AND CORDS	712.00
11	1075	02/27/2023	14207	WALMART COMMUNITY	CLEANING AND MEDICAL SUPPLIES	300.00
11	1076	02/27/2023	11272	LOGAN COUNTY HISTORICAL SOCIETY, IN	STUDENT TRANSPORTATION TO FACILITY OUT OF DISTRICT	1,500.00

**Encumbrance Register**

**Options:** Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1047 - 1079, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1077	02/24/2023	17290	FLEETPRIDE, INC.	BUS 22 REPAIRS FOR CRANK CASE PRESSURE CODE&OTHERS	2,000.00
11	1078	02/24/2023	43886	DALE DORSEY	SAFE ROUTING SYSTEM	2,000.00
11	1079	02/28/2023	14112	UNITED HOLDINGS LLC.	REPAIRS TO BUS 16	2,500.00
<b>Non-Payroll Total:</b>						<b>\$39,279.25</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$39,279.25</b>

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 358 - 387, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	358	02/09/2023	10968	DOLESE BROS. CO.	CONCRETE FOR BASEBALL	2,000.00
21	359	02/09/2023	14207	WALMART COMMUNITY	PARKING BLOCKS FOR COTTERAL	2,270.70
21	360	02/10/2023	43749	TREAT'S SOLUTIONS, LLC	HAND SOAP FOR COTTERAL	765.00
21	361	02/13/2023	11619	HOME DEPOT CREDIT SERVICES	4 LIGHT FIXTURES FOR BB INDOOR COMPLEX	290.00
21	362	02/13/2023	44013	CENTRAL OKLAHOMA WINNELSON	WATER FOUNTAIN FOR GUES	1,244.49
21	363	02/15/2023	44878	TURF SURFERS INC	SPRING LAWN SPRAYING FOR DISTRICT	5,000.00
21	364	02/16/2023	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	365	02/16/2023	44635	WAXIE'S ENTERPISES, LLC	CAN LINERS AND HAND SOAP	1,706.70
21	366	02/20/2023	44092	INNOVATIVE MECHANICAL LLC	HVAC UNIT FOR WEST SIDE OF SOFTBALL	3,200.00
21	367	02/20/2023	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	368	02/17/2023	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC SERVICE AND REPAIRS	3,000.00
21	369	02/21/2023	44635	WAXIE'S ENTERPISES, LLC	20 GAL WET/DRY VAC FOR HS	1,329.45
21	370	02/22/2023	14189	VOSS ELECTRIC CO.	12 CANOPY LIGHTS FOR HIGH SCHOOL	450.00
21	371	02/21/2023	11619	HOME DEPOT CREDIT SERVICES	2 LIGHT FIXTURES FOR FOGARTY	145.00
21	372	02/20/2023	17249	S. T. BOLDING III	DISTRICT ELECTRICAL SERVICE	1,000.00
21	373	02/22/2023	44635	WAXIE'S ENTERPISES, LLC	HOSES FOR WET DRY VACS	51.96
21	374	02/22/2023	44635	WAXIE'S ENTERPISES, LLC	FLOOR FINISH FOR HIGH SCHOOL	2,486.88
21	375	02/23/2023	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
21	376	02/23/2023	14189	VOSS ELECTRIC CO.	LED DRIVERS FOR INDOOR BASEBALL COMPLEX	312.72
21	377	02/23/2023	43749	TREAT'S SOLUTIONS, LLC	JR JUMBO TP & BOX OF RAGS	917.82
21	378	02/23/2023	17491	ENGINEERED EQUIPMENT, INC.	DISTRICT HVAC FILTERS	260.00
21	379	02/24/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	380	02/27/2023	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS TO URINAL AT COTTERAL	500.00
21	381	02/27/2023	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	HS- CHEMICALS (ATHLETIC FIELDS)	350.00
21	382	02/28/2023	44614	IDN-GLOABL, INC	KEY BLANKS	50.00
21	383	02/28/2023	44614	IDN-GLOABL, INC	WEATHERSTRIPPING FOR SOFTBALL LOCKER ROOM	120.00
21	384	02/28/2023	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS FOR CHARTER OAK	364.14
21	385	02/27/2023	44686	KINNUNEN SALES & RENTAL, INC.	LIFT RENTAL FOR INDOOR BASEBALL	300.00
21	386	02/28/2023	15994	AMAZON CAPITAL SERVICES	HVAC MOTORS FOR SOFTBALL BATTING CAGE	530.00
21	387	02/28/2023	44635	WAXIE'S ENTERPISES, LLC	DISTRICT CUSTODIAL SUPPLIES	6,398.23

<b>Non-Payroll Total:</b>	<b>\$39,043.09</b>
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<b>Payroll Total:</b>	<b>\$0.00</b>
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<b>Balance Forward:</b>	<b>\$0.00</b>
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<b>Report Total:</b>	<b>\$39,043.09</b>
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**Encumbrance Register**

**Options:** Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 849 - 853, Fund Codes: 21

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	849	02/08/2023	41513	TRUSCO MANUFACTURING	HS- TRUELINE STRIPER (ATHLETIC FIELDS)	1,609.00
21	850	02/08/2023	10838	POSITIVE PROMOTIONS, INC	EMPLOYEE APPRECIATION	1,244.50
21	851	02/08/2023	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	10,847.85
21	852	02/09/2023	11163	H-I-S PAINT MFG. CO, LLC	DTM PAINT FOR FOGARTY	145.56
21	853	02/09/2023	44635	WAXIE'S ENTERPRISES, LLC	SMALL CANLINERS FOR DISTRICT	860.00
<b>Non-Payroll Total:</b>						<b>\$14,706.91</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$14,706.91</b>

### Guthrie Public Schools Encumbrance Register

**Options:** Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 12 - 12, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	12	02/22/2023	44388	MIDCON DATA SERVICES, LLC	DOCUMENT SHREDDING	500.00
<b>Non-Payroll Total:</b>						<b>\$500.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$500.00</b>

## Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 2/1/2023 - 2/28/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
6	07/01/2022	44400	CELLCO PARTNERSHIP	EQUIPMENT & SERVICES	4,635.24
36	07/01/2022	83465	MICHAEL L SIMPSON	EXPENSE REIMBURSEMENT FOR 2022-2023	1,500.00
178	07/21/2022	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	ADJUSTMENT IN PARTS	-500.00
290	08/15/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/MONETTA FIELDS	-0.21
303	08/16/2022	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/JOSHUA SMITH	-2.66
311	08/17/2022	14207	WALMART COMMUNITY	BLANKET PO	-41.13
335	08/22/2022	15994	AMAZON CAPITAL SERVICES	2022-2023 CLASSROOM SUPPLIES	-0.72
400	07/01/2022	16626	JOHN HUDSON	SECURITY OFFICER FOR ELEMENTARY SITES	10,000.00
454	09/13/2022	14207	WALMART COMMUNITY	BLANKET PO FOR 2022/CLASSROOM SUPPLIES/JH	-714.54
534	09/22/2022	43812	MARGARET A. LORIMOR APRN-FNP-C	BUS DRIVER PHYSICALS	-120.00
540	09/17/2022	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY	-352.74
555	09/29/2022	16978	ATHLON II ENTERPRISES, INC.	HS- BASKETBALLS (BB)	-1,043.40
596	10/10/2022	84476	ASHLEY LYNN DARSOW	FOOD AND TRAVEL EXPENSE FOR TULSA PIG SHOW	59.00
598	10/10/2022	15994	AMAZON CAPITAL SERVICES	VARIOUS TOOLS AND SUPPLIES	-335.50
612	10/19/2022	44828	BRUCKNER TRUCK SALES, INC	2 55 GAL DRUMS OF COOLANT	-1,016.40
665	11/03/2022	12682	MIDWEST BUS SALES, INC.	PARK BRAKE	-22.23
695	11/11/2022	44107	COUGHLAN COMPANIES, LLC	BOOKS	-5.79
696	11/11/2022	44422	BRAINSTORM BOOKS, INC	BOOKS	-400.00
718	11/17/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150	-2.78
729	07/01/2022	44765	CENERGISTIC LLC	ENERGY MANAGEMENT FEES	1,066.68
762	12/02/2022	11849	JERRY D. JONES	TOWING SERVICE	-147.00
766	12/05/2022	11272	LOGAN COUNTY HISTORICAL SOCIETY, IN	STUDENT TRANSPORTATION	-50.00
771	12/07/2022	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-21.53
772	12/07/2022	44419	MACARTHUR LODGING LLC	HOTEL ROOM FOR CATTLE CONGRESS	-12.00
797	12/13/2022	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/J FIELDS/FOGARTY	-4.07
807	12/15/2022	17647	HILTON HOTEL	LODGING FOR PSYCH CONFERENCE FEB 2023	-84.05
808	12/15/2022	43180	UNITED AIRLINES	FLIGHT FOR PSYCH CONF FEB 2023	-230.40
810	12/15/2022	83916	JESSICA LYNN WEST	PER DIEM PSYCH CONF FEB 2023	19.93
814	12/27/2022	14201	WALKER TIRE DTR LLC	REPAIR TIRE ON AG TRUCK 93	-500.00
824	12/15/2022	83867	CARLY MARCILLE BLACK	PER DIEM PSYCH CONF FEB 2023	-14.99
826	12/13/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLIES/B.STONE/HS	-15.14
829	12/14/2022	12447	MARDEL, INC.	\$150 TEACHER SUPPLIES	17.33
833	01/05/2023	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLE/BALENSEIFEN/HS	-29.80
834	01/06/2023	12682	MIDWEST BUS SALES, INC.	ABS SENSOR KIT	-10.00
839	01/05/2023	12682	MIDWEST BUS SALES, INC.	NOX SENSOR	-100.00
840	01/04/2023	83904	JESSICA NICOLE MAKER	OAFCS CONFERENCE 1/19-1/20	-29.67

## Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 2/1/2023 - 2/28/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
846	01/09/2023	17078	READ NATURALLY, INC.	CURRICULUM	263.60
847	01/09/2023	17103	WILSON LANGUAGE TRAINING CORP.	CURRICULUM	66.08
848	01/09/2023	12682	MIDWEST BUS SALES, INC.	ROUTE CHANGER FLIP NUMBERS	-41.36
852	01/11/2023	11933	JOHN VANCE MOTORS, INC.	TPM REPAIR ON VAN 87	-128.20
853	01/10/2023	12682	MIDWEST BUS SALES, INC.	MODESTY PANEL, 39 INCHES RIGHT	-39.83
856	01/12/2023	10423	OLEN WILLIAMS SALES & SERVICE	JH- SCOREBOARD REPAIR (JH BB)	-215.00
857	01/11/2023	42689	MARRIOTT COURTYARD	HOTEL FOR STAFF SCHOOL ACTIVITY	-48.00
858	01/11/2023	15994	AMAZON CAPITAL SERVICES	PUZZLES AND LIBRARY SUPPLIES	-1.80
860	01/10/2023	15994	AMAZON CAPITAL SERVICES	USB WIRELESS TRANSLATORS/JH	20.00
863	01/17/2023	15994	AMAZON CAPITAL SERVICES	STEM CLASS SUPPLIES/JH	-7.71
868	01/17/2023	15994	AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	-0.11
871	01/12/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES, PLASTIC BAGGIES, POWER STRIPS	0.78
873	01/18/2023	44148	FLITE TEST	AIRPLANE KITS FOR STEM CLASSROOM/JH	-67.98
877	01/20/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 CLASSROOM SUPPLIES	-2.70
879	01/20/2023	12682	MIDWEST BUS SALES, INC.	MASTER CYLINDER ASL 020483961F2T	-20.00
881	01/18/2023	15994	AMAZON CAPITAL SERVICES	LIBRARY READ ALOUDS	-83.39
886	01/24/2023	13286	RED ROCK DISTRIBUTING CO.	1000 GAL UNLEADED 7000 GAL DIESEL	83.75
887	01/11/2023	42745	MAX TEACHING	PROFESSIONAL DEVELOPMENT TRAINING	2,484.00
891	01/26/2023	12682	MIDWEST BUS SALES, INC.	STEEL SLIDE RAIL	-62.55
892	01/23/2023	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	-29.64
899	01/30/2023	12682	MIDWEST BUS SALES, INC.	SCREW TORX HEAD X40	0.20
911	01/19/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS AND PROCESSING	1,125.74
958	07/01/2022	43748	PARENT/STUDENT/STAFF REFUND	STAFF REIMBURSEMENT FOR BACKGROUND CHECKS	-276.75
995	07/01/2022	17730	DR. DAWN'S CHIROPRACTIC CARE CENTER	PHYSICALS FOR CDL DRIVERS	-620.00
998	07/01/2022	17261	OKLAHOMA SCHOOLS INSURANCE GROUP	ACCIDENT DEDUCTIBLES	-1,000.00
1003	07/01/2022	12173	LAMPTON WELDING SUPPLY COMPANY, INC	GAS BOTTLE LEASE	354.30
1008	07/05/2022	10011	SOUTHPOINTE VETERINARY CLINIC	MEDICINE FOR AG PROGRAM	150.00
1018	07/07/2022	13173	OKLAHOMA TURNPIKE AUTHORITY	TURNPIKE FEES	64.82
1027	07/06/2022	14207	WALMART COMMUNITY	IN-SERVICE SUPPLIES	-207.05
1045	12/16/2022	11933	JOHN VANCE MOTORS, INC.	KEYS FOR 87 AND 37	79.67
1046	01/04/2023	14372	UNITED WAY OF LOGAN COUNTY, INC	UWLC CAMPAIGN MEETING	-50.00

**Non-Payroll Total:** \$13,282.30

**Payroll Total:** \$64,341.62

**Report Total:** \$77,623.92

## Change Order Listing

**Options:** Fund: Building, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 2/1/2023 - 2/28/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2022	10129	NORTHUP AUTO PARTS & MACHINE	DISTRICT PARTS AND SUPPLIES	-15.42
5	07/01/2022	44590	BRADFORD SUPPLY	DISTRICT HVAC PARTS AND SUPPLIES	-56.90
159	08/24/2022	44909	CLIFFORD POWER SYSTEMS INC	PLANNED MAINTENANCE FOR GENERATOR	-1,270.00
184	09/12/2022	44590	BRADFORD SUPPLY	DISTRICT HVAC PARTS AND SUPPLIES	-23.91
297	12/07/2022	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-67.96
305	12/09/2022	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-54.98
312	12/15/2022	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	-99.71
313	12/15/2022	43883	UNITED REFRIGERATION, INC.	DISTRICT PARTS AND SUPPLIES	-184.86
318	01/04/2023	17249	S. T. BOLDING III	INSTALL NEW DRIVERS IN JH GYM LIGHTS	-388.66
320	01/03/2023	11619	HOME DEPOT CREDIT SERVICES	PAINT SPRAYER	-49.98
323	01/09/2023	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-1.72
335	01/18/2023	44635	WAXIE'S ENTERPRISES, LLC	REAR SQUEEGEE FOR HS CHARIOT	-1.48
338	01/19/2023	43749	TREAT'S SOLUTIONS, LLC	ABSORBENT KITS AND FLOOR MATS FOR DISTRICT	-13.03
339	01/19/2023	11619	HOME DEPOT CREDIT SERVICES	CEILING FANS FOR BOC SOCCER LOCKER ROOM	-2.72
340	01/19/2023	12967	OKLAHOMA HOME CENTERS, INC.	MATERIAL FOR BASEBALL COMPLEX	-29.24
341	01/20/2023	10838	POSITIVE PROMOTIONS, INC	EMPLOYEE APPRECIATION	-1,250.00
348	01/24/2023	11619	HOME DEPOT CREDIT SERVICES	CEILING GRID AND MATERIAL FOR INDOOR BB COMPLEX	-13.21
351	01/27/2023	11619	HOME DEPOT CREDIT SERVICES	ELECTRIC PORTABLE HEATERS	-4.44
<b>Non-Payroll Total:</b>					<b>(\$3,528.22)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$3,528.22)</b>



**ACTIVITY FUND - FUND 60**  
**BANK RECONCILIATION - FARMERS & MERCHANTS BANK**  
**As of 3//01/2023**

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance(2/01/23)	\$708497.88	Balance per bank statement As of 2/28/23)	\$771,465.19
Add Receipts	\$114,,641.78	Add Deposits in Transit	\$ 0.00
Less Checks Written	\$ 75,163.37	Less O/S Checks	\$ 23,488.90
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$747,976.29	Balance per Ledger	\$747,976.29

**Adjustment/Correction explanations:**

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**This information is accurate and correct to the best of my knowledge.**

  
 Activity Fund Clerk

3-1-23  
 Date

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2023 - 2/28/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$233.82	\$11.95	\$0.00	\$129.58	\$116.19	\$0.00	\$116.19
802 CENTRAL ACTIVITY	\$26,125.26	\$9,003.15	\$0.00	\$714.88	\$34,413.53	\$17,081.36	\$17,332.17
803 CENTRAL PTO	\$13,058.89	\$855.40	\$0.00	\$1,433.64	\$12,480.65	\$722.00	\$11,758.65
804 COTTERAL PTO	\$12,036.62	\$1,481.90	\$0.00	\$0.00	\$13,518.52	\$1,712.98	\$11,805.54
805 COTTERAL ACTIVITY	\$14,034.80	\$100.00	\$0.00	\$606.63	\$13,528.17	\$259.91	\$13,268.26
806 COTTERAL FACULTY	\$624.36	\$0.00	\$0.00	\$0.00	\$624.36	\$0.00	\$624.36
808 FOGARTY PARENTS ORG.	\$11,622.26	\$527.00	\$0.00	\$845.69	\$11,303.57	\$2,511.71	\$8,791.86
809 FOGARTY ACTIVITY	\$17,112.17	\$555.00	\$0.00	\$2,023.77	\$15,643.40	\$4,450.81	\$11,192.59
810 FOGARTY FACULTY	\$156.96	\$51.15	\$0.00	\$0.00	\$208.11	\$0.00	\$208.11
811 ELEM SNACK GRANT	\$1,399.19	\$0.00	\$0.00	\$0.00	\$1,399.19	\$0.00	\$1,399.19
812 GUES ACTIVITY	\$22,082.10	\$3,107.54	\$0.00	\$1,227.12	\$23,962.52	\$4,456.72	\$19,505.80
813 GUES FACULTY	\$737.08	\$126.75	\$0.00	\$0.00	\$863.83	\$0.00	\$863.83
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$13,322.79	\$0.00	\$0.00	\$594.67	\$12,728.12	\$98.30	\$12,629.82
816 GHS SPECIAL KIDS	\$39.35	\$0.00	\$9,000.00	\$0.00	\$9,039.35	\$0.00	\$9,039.35
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$7,208.30	\$0.00	\$0.00	\$1,236.00	\$5,972.30	\$1,519.00	\$4,453.30
820 GOLF JUNIOR HIGH	\$4,536.69	\$0.00	\$0.00	\$0.00	\$4,536.69	\$0.00	\$4,536.69
821 FHA JUNIOR HIGH	\$1,299.79	\$1,953.00	\$0.00	\$1,901.73	\$1,351.06	\$711.00	\$640.06
822 HONOR SOCIETY JR HIGH	\$3,488.62	\$885.00	\$0.00	\$43.94	\$4,329.68	\$1,230.00	\$3,099.68
823 JR HIGH ACCOUNT	\$400.07	\$0.00	\$0.00	\$0.00	\$400.07	\$0.00	\$400.07
824 JR HIGH FACULTY	\$1,643.34	\$410.82	\$0.00	\$260.34	\$1,793.82	\$389.10	\$1,404.72
825 LIBRARY JR HIGH	\$1,745.83	\$0.00	\$0.00	\$0.00	\$1,745.83	\$3,000.00	(\$1,254.17)
826 LEARN 2 LOVE	\$14,923.68	\$150.00	\$0.00	\$635.80	\$14,437.88	\$731.86	\$13,706.02
827 CHEERLEADERS JR HIGH	\$1,636.88	\$0.00	\$0.00	\$0.00	\$1,636.88	\$0.00	\$1,636.88
830 STUCO JH	\$2,762.09	\$350.25	\$0.00	\$0.00	\$3,112.34	\$612.28	\$2,500.06
831 T.S.A. JR HIGH	\$548.09	\$0.00	\$0.00	\$57.60	\$490.49	\$214.00	\$276.49
832 YEARBOOK JR HIGH	\$9,733.31	\$236.00	\$0.00	\$2,080.98	\$7,888.33	\$1,000.00	\$6,888.33
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$29,653.73	\$17,559.00	\$0.00	\$2,095.89	\$45,116.84	\$16,712.97	\$28,403.87
841 CHARTER OAK PTO	\$17,173.45	\$1,601.99	\$0.00	\$2,167.04	\$16,608.40	\$2,032.35	\$14,576.05
842 CHARTER OAK FACULTY	\$158.50	\$73.49	\$0.00	\$0.00	\$231.99	\$55.00	\$176.99
850 ACADEMIC TEAM HS	\$75.50	\$0.00	\$0.00	\$0.00	\$75.50	\$0.00	\$75.50
851 ART CLUB HS	\$5,578.47	\$25.00	\$0.00	\$89.19	\$5,514.28	\$0.00	\$5,514.28
852 ATHLETICS HS	\$81,430.81	\$15,893.93	\$0.00	\$20,568.84	\$76,755.90	\$41,583.18	\$35,172.72
853 HS CHEER	\$3,173.61	\$0.00	\$0.00	\$70.65	\$3,102.96	\$150.00	\$2,952.96
854 FOOTBALL CAMP	\$7,119.96	\$0.00	\$0.00	\$0.00	\$7,119.96	\$2,036.55	\$5,083.41
855 TENNIS HS	\$25,243.43	\$180.00	\$0.00	\$0.00	\$25,423.43	\$7,339.90	\$18,083.53
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$186.67	\$0.00	\$0.00	\$0.00	\$186.67	\$0.00	\$186.67
859 BAND (OPERATING) HS	\$22,419.38	\$1,970.00	\$0.00	\$3,883.47	\$20,505.91	\$3,287.64	\$17,218.27
861 CLASS OF 2023 HS	\$5,674.70	\$0.00	\$0.00	\$0.00	\$5,674.70	\$0.00	\$5,674.70
864 GHS ALUMNI ACCOUNT	\$13,928.44	\$0.00	\$0.00	\$0.00	\$13,928.44	\$0.00	\$13,928.44
865 CLASS OF 2022 HS	\$1,377.85	\$0.00	\$0.00	\$0.00	\$1,377.85	\$0.00	\$1,377.85
866 CLASS OF 2024 HS	\$3,194.71	\$0.00	\$0.00	\$0.00	\$3,194.71	\$0.00	\$3,194.71
867 CLASS OF 2025 HS	\$2,678.17	\$0.00	\$0.00	\$0.00	\$2,678.17	\$0.00	\$2,678.17
868 CLASS OF 2026 HS	\$3,430.05	\$0.00	\$0.00	\$0.00	\$3,430.05	\$0.00	\$3,430.05
869 ENGLISH CLUB	\$736.83	\$0.00	\$0.00	\$0.00	\$736.83	\$0.00	\$736.83
870 HS FACULTY/COURTESY ACCOUNT	\$213.89	\$1,869.66	\$0.00	\$0.00	\$2,083.55	\$150.00	\$1,933.55
871 HS STUDENT PANTRY	\$12,374.56	\$0.00	\$0.00	\$0.00	\$12,374.56	\$2,150.00	\$10,224.56
876 FFA 4H BOOSTER CLUB HS	\$60,207.10	\$4,430.48	\$0.00	\$4,691.20	\$59,946.38	\$30,617.38	\$29,329.00
877 FFA HS	\$19,233.89	\$35,324.00	\$0.00	\$16,510.30	\$38,047.59	\$31,254.46	\$6,793.13
878 FCCLA (FHA) HS	\$5,759.99	\$373.06	\$0.00	\$475.44	\$5,657.61	\$1,940.00	\$3,717.61
879 FOREIGN LANGUAGE SPAN HS	\$5,445.18	\$100.00	\$0.00	\$0.00	\$5,545.18	\$1,260.00	\$4,285.18
880 XC BLUECREW	\$4,163.62	\$0.00	\$0.00	\$916.39	\$3,247.23	\$1,934.40	\$1,312.83
881 LADY JAYS BASKETBALL	\$432.96	\$0.00	\$0.00	\$0.00	\$432.96	\$50.00	\$382.96

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2023 - 2/28/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$2,881.80	\$0.00	\$0.00	\$0.00	\$2,881.80	\$1,216.50	\$1,665.30
883 HERITAGE CLUB HS	\$313.14	\$0.00	\$0.00	\$0.00	\$313.14	\$65.41	\$247.73
884 HIGH SCHOOL ACCOUNT	\$14,925.77	\$159.20	\$0.00	\$625.29	\$14,459.68	\$1,837.15	\$12,622.53
885 STUDENT SUPPORT HS	\$2,739.91	\$262.31	\$0.00	\$53.60	\$2,948.62	\$108.00	\$2,840.62
886 HONOR SOCIETY HS	\$5,491.43	\$0.00	\$0.00	\$385.00	\$5,106.43	\$888.00	\$4,218.43
889 KEY CLUB HS	\$393.12	\$29.00	\$0.00	\$169.00	\$253.12	\$0.00	\$253.12
890 SPEECH HS	\$293.34	\$125.00	\$0.00	\$0.00	\$418.34	\$0.00	\$418.34
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$10,959.91	\$158.60	\$0.00	\$0.00	\$11,118.51	\$335.68	\$10,782.83
894 HS PROM ACCOUNT	\$10,117.85	\$0.00	\$0.00	\$0.00	\$10,117.85	\$200.00	\$9,917.85
895 JROTC HS	\$1,075.18	\$209.00	\$0.00	\$666.00	\$618.18	\$590.00	\$28.18
897 SOCCER CLUB HS	\$10,873.72	\$6,270.00	\$0.00	\$1,096.56	\$16,047.16	\$7,386.68	\$8,660.48
898 SCIENCE CLUB HS	\$7,887.59	\$685.00	\$0.00	\$1,080.78	\$7,491.81	\$1,978.78	\$5,513.03
899 STUDENT COUNCIL HS	\$19,514.04	\$0.00	(\$9,000.00)	\$23.74	\$10,490.30	\$1,750.00	\$8,740.30
900 CAMPUS BEAUTIFICATION HS	\$4,137.09	\$55.00	\$0.00	\$0.00	\$4,192.09	\$200.00	\$3,992.09
902 VOCAL HS	\$4,505.08	\$1,874.00	\$0.00	\$862.77	\$5,516.31	\$4,541.03	\$975.28
904 YEARBOOK HS	\$36,545.69	\$2,053.00	\$0.00	\$258.36	\$38,340.33	\$75.41	\$38,264.92
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,528.23	\$0.00	\$0.00	\$100.00	\$2,428.23	\$0.00	\$2,428.23
913 DRAMA HS	\$1,843.08	\$2,027.00	\$0.00	\$907.77	\$2,962.31	\$602.14	\$2,360.17
922 COURTESY COMMITTEE ADMIN	\$224.53	\$0.00	\$0.00	\$0.00	\$224.53	\$100.00	\$124.53
925 GENERAL FUND REFUND	\$527.03	\$151.00	\$0.00	\$0.00	\$678.03	\$0.00	\$678.03
927 HALL OF FAME BANQUET	\$112.07	\$0.00	\$0.00	\$0.00	\$112.07	\$0.00	\$112.07
929 DISTRICT SPECIAL OLYMPICS	\$29,106.38	\$0.00	\$0.00	\$310.00	\$28,796.38	\$946.80	\$27,849.58
931 TECHNOLOGY INSURANCE ACCOUNT	\$4,469.37	\$150.00	\$0.00	\$2,652.68	\$1,966.69	\$529.90	\$1,436.79
932 SUMMER SCHOOL HS	\$500.00	\$125.00	\$0.00	\$0.00	\$625.00	\$0.00	\$625.00
933 FAVER C&C	\$419.85	\$0.00	\$0.00	\$0.00	\$419.85	\$0.00	\$419.85
934 TRANSPORTATION C&C	\$1,870.13	\$808.25	\$0.00	\$279.38	\$2,399.00	\$1,020.62	\$1,378.38
935 VENDING MACHINE ADMIN	\$617.53	\$61.75	\$0.00	\$0.00	\$679.28	\$271.72	\$407.56
937 FAVER ACTIVITY	\$86.27	\$0.00	\$0.00	\$0.00	\$86.27	\$0.00	\$86.27
940 ADMINISTRATION MISC	\$18,696.75	\$233.15	\$0.00	\$431.66	\$18,498.24	\$708.69	\$17,789.55
<b>Total</b>	<b>\$708,497.88</b>	<b>\$114,641.78</b>	<b>\$0.00</b>	<b>\$75,163.37</b>	<b>\$747,976.29</b>	<b>\$208,607.37</b>	<b>\$539,368.92</b>



# EMPLOYEE TRIP REQUEST

Check if Out of State

Sarah Hunnicutt 2/7/23  
Name of Employee \_\_\_\_\_ Date \_\_\_\_\_

Employee's Current Assignment English teacher GHS & Key Club Advisor

Title of Conference or Activity LEDCON Texas-OK District Key Club Convention

Location Dallas Tx Annatole Hilton Date(s) of Conference 4/13/23-4/16/23

Full Legal Name (for air travel) \_\_\_\_\_

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 4/13  AM  PM (check one) Return Date 4/16  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes (See site financial secretary for details on Out of State transportation requests.)

**PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.**

This conference provides much needed training & information for KC advisors. This will help me gain & retain members, have better results when events and programs are put in place. This is my 1st yr to be a KC advisor in many years, so I am in need of more training & info.

**Cost for attendance – EMPLOYEE expenses only.**  
(Give a close estimate, if necessary)

Costs are covered by which fund?  
**BE SPECIFIC PLEASE.**  
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ _____	(mileage, air, ground, parking & toll) see below
Registration	\$ _____	
Lodging	\$ _____	
Meals	\$ _____	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$ <u>150.00</u>	(calculate @ \$65 per day)
<b>Total</b>	<b>\$ <u>150.00</u></b>	

Guthrie Kiwanis & Texas-OK KC district will pay for registration and logging.  
I will be on a bus with Edmond & Mustang KC's  
Substitutes will be paid from Key Club account.

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval  2-9-23  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Director's Approval \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Board of Education Approval \_\_\_\_\_  
Date \_\_\_\_\_

\*Refund for toll fees, parking and ground travel requires receipt.



# EMPLOYEE TRIP REQUEST

Check if Out of State

Jessica Maker  
Name of Employee

2/9/23  
Date

Employee's Current Assignment FACS Teacher

Title of Conference or Activity FCCLA Nationals

Location Denver, Colorado Date(s) of Conference 7/1/23-7/7/23

Full Legal Name (for air travel) Jessica NiCole Maker

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date 6/28/23  AM  PM (check one) Return Date 7/9/23  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Students competing at the National Level

Cost for attendance – EMPLOYEE expenses only.  
(Give a close estimate, if necessary)

Costs are covered by which fund?  
BE SPECIFIC PLEASE.  
General Fund, Title I, Staff Development,  
Activity Fund, etc.  
General Fund 412, FCCLA 878 Fund

Travel*	\$	400.00	(mileage, air, ground, parking & toll) see below
Registration	\$	150.00	
Lodging	\$	1,800.00	
Meals	\$	675.00	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	0.00	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b>3,025.00</b>	

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval Chris [Signature] 2-9-23  
Signature Date

Program Director's Approval \_\_\_\_\_  
Signature Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS  
FIELD TRIP REQUEST  
Effective 2-08**

Today's Date 2/8/23 Date of Activity 7/1/23-7/7/23

Destination FCCLA National Leadership Conference- Denver, CO

Class & Grade Level FCCLA

Teacher(s) Jessica Maker

Names of teacher assistants or other adults attending:

Number of students 9 Number of sponsors 1

Leave Time 8:00am Return Time 3:00pm

Event Beginning Time if different 9:00am Event Ending Time if different 2:00pm

Emergency Phone Contact Number 4057607274

Cost to be paid per student 1000 Due when? 5/20/23 Cost to district 0

Paid for by Activity Fund  Yes  No  
 Sub needed?  Yes  No (If yes, please complete sub request.)  
 Transportation request completed?  Yes  No

*Chris G. ...*  
Principal Signature

2-9-23  
Date

If special needs students are involved, the Special Education Director must approve.

\_\_\_\_\_  
Special Education Director

\_\_\_\_\_  
Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:  
 FCCLA State Convention and State Competition Awards



www.gofmx.com  
 1 (844) 664-4400  
 800 Yard St., Suite 115  
 Columbus, OH 43212

**FMX Quote Summary**

**Address Information**

Account Name Guthrie Public Schools  
 Billing Address 802 E Vilas  
 Guthrie, Oklahoma 73044  
 United States  
 Phone (405) 282-8900

**Quote Information**

Quote Number 00010591  
 Expiration Date 7/31/2023  
 Prepared By Leah Whited  
 Email leah.whited@gofmx.com

Product	Line Item Description	Sales Price	Quantity	Total Price
FMX Subscription Fee	Modules Included Listed Below	\$9,216.90	1.00	\$9,216.90
<b>Grand Total:</b>				<b>\$9,216.90</b>

Price Includes: Maintenance Requests, Planned Maintenance, Technology Requests, Schedule Requests, Transportation Requests, Inventory Management, Single Sign On, Arbiter Schedule Request Integration, Standard Dashboards, Inventory Requests, HR Forms, Bus Repair Requests, Bus Conduct Reports

Student Enrollment 3,492  
 Contract Start Date 7/1/2023  
 Contract End Date 6/30/2024

See below for more detailed information on your Subscription Summary and Implementation Process.

**Quote Acceptance Information**

**Term**

The Initial Term for the subscription shall be from the date of execution of this agreement (signature date) for one (1) calendar year, unless otherwise specified in your subscription agreement.

**Billing**

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the Invoice if necessary. If you are exempt from sales tax, please send the required tax exemption documents to [billing@gofmx.com](mailto:billing@gofmx.com). Invoices for this order will be emailed automatically from [billing@gofmx.com](mailto:billing@gofmx.com).

**Renewal**

The subscription term will automatically renew for successive periods equal to the initial term unless either party notifies the other in writing at least thirty (30) days prior to expiration of the then current term.

By signing this Quote, I agree to the [FMX Terms of Use](#).

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



www.gofmx.com  
1 (844) 664-4400  
800 Yard St., Suite 115  
Columbus, OH 43212

## Subscription Summary

- Unlimited users (administrators, technicians, requesters, etc.)
- Data imports from provided templates
- Site customization (custom fields, approval processes, email notifications, etc.)
- Site specific branding (URL and Logo)
- Mobile Access
- Basic reporting
- Full access to asset management and reporting
- Premier support and training
  - Dedicated Customer Success Manager
  - Remote-training
  - Access to online FMX Learning Center
  - Live email and telephone support (Monday – Friday 8:00am-6:00pm EST)

Learn more about our [Post Launch Implementation Requirements](#).



**Customer:** GUTHRIE PUBLIC SCHOOLS

**Addr:** 802 EAST VILAS  
GUTHRIE OK 73044

**October Membership:** 3345

**MAS:** MUNICIPAL ACCOUNTING SYSTEMS, INC.

**Addr:** 908 EAST 35TH STREET  
SHAWNEE, OK 74804

**Phone:** (800)749-5691 **Email:** accounts@wengage.com

**Re-Occurring Fiscal Year Charges**

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Appropriated Funds	\$10,500.00
Payroll	NA
- Usage Fee Included In Appropriated Funds	
Treasurer	\$1,772.85
Activity Funds	\$869.70
Personnel	\$1,772.85
Purchase Requisition	\$1,772.85
Fixed Assets	NA
Employee Document Management	NA
Business Manager	NA
-Additional Contact(s): 1 - Amount: \$0.00	
<b>Total 2023-2024 Fiscal Year Charges:</b>	
	<b>\$16,688.25</b>

**Terms and Conditions**

- The software charge includes phone support for one (1) designated contact per application. Additional contacts can be added at an additional cost. MAS shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. MAS shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$750.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is \$100.00 per hour.
- For each renewal, the fees may, at MAS's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
- Customer agrees that MAS shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
- This agreement shall be governed by the Laws of the State of Oklahoma.

**Software as a Service**

1. Definitions.
  - (a) Application means the software and other material used by MAS to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
  - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
  - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
  - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
  - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
  - (f) Privacy Policy and Terms of Service means the MAS Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
  - (g) Service shall have the meaning set forth in the MAS Privacy Policy and Terms of Service.
  - (h) Service Order Agreement means the Software Service Order Agreement delivered by MAS to Customer which sets forth the service and fees for the current fiscal year.
  - (i) Usage Data means any data that MAS collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
  - (a) MAS Obligations. MAS hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that MAS becomes aware of (provided MAS is not required to actively monitor the Customer's account access).
  - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify MAS promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require MAS to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and MAS. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
  - (a) Customer Accounts. Customer must provide MAS with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
  - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
  - (a) Availability & Maintenance. MAS will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
  - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, MAS will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. MAS will provide software as part of the Service that will allow the Customer to share data with third-party applications.
  - (a) It is understood and agreed that MAS is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
  - (b) It is understood and agreed that MAS is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall MAS be deemed to be a direct or indirect transferor of information/data to any third party. MAS is only providing software that will allow the Customer to share data with third-party applications.
  - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
  - (d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
  - (e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and

Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, MAS for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that MAS could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) MAS Intellectual Property. MAS and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no MAS Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants MAS a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by MAS and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. MAS shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. MAS shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) MAS's Privacy Policy. MAS's Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or MAS.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. MAS may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. MAS may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of MAS's notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to MAS or its third-party licensor (as appropriate), and MAS hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from MAS to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature



**Ryan Walters**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**  
2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

**CONTRACT FOR AUDIT OF PUBLIC SCHOOLS**  
**2022-2023 SCHOOL YEAR**

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2022-2023 fiscal year beginning July 1, 2022 and ending June 30, 2023.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**ATTEST:**

_____ Clerk	_____ President	
Guthrie School District	Logan	42/1001
District	County	County/District Number
Approved this <u>6th</u>	Day of <u>March</u>	2023.

**S & B CPA's & Associates, PLLC**

\_\_\_\_\_  
AUDITING FIRM  
  
\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM

**PLEASE EXECUTE THIS FORM IN TRIPLICATE:**

- (1) copy for the school file
- (1) copy for the contracting auditing firm
- (1) copy to be submitted to the State Department of Education

**EMAIL A SIGNED CONTRACT TO KATHERINE.BLACK@SDE.OK.GOV OR MAIL A COPY TO:** Katherine Black, Executive Director, Financial Accounting  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 420  
Oklahoma City, Oklahoma 73105-4599

**MUST BE FILED NO LATER THAN JUNE 30, 2023**  
Contracts dated prior to January 20, 2023, will **not** be accepted.  
Contracts which do not contain **all** of the above provisions **will not** be accepted.



### GPS SANCTIONING APPLICATION

Only those student achievement programs and parent-teacher associations and organizations sanctioned in accordance with this policy will be exempt from the statutory controls over school activity funds found in the Oklahoma School Code OKLA. STAT. tit. 70, Section 5-129.

Name of Booster Club: Runnin' Funds Booster Club

I. Please list your statement of purpose:

The purpose is to increase parent involvement and participation. We want parents to be involved with decision making regarding team events, planning, fundraising, etc. For Track + Cross Country teams

II. Please list your goals:

- raise money for team meals before/after meets
- improve relationship with community / community involvement
- help with general fundraising efforts
- improve planning / parent involvement in planning efforts

III. Please list your organizational officers and membership requirements:

- Justina Madison - president
- Amanda Fortney - Vice president
- Ryan Sires - Treasurer
- Kristen Hooper - secretary

President and Vice President will be the final decision makers for the Booster Club. The treasurer and secretary will be in charge of handling and tracking all transactions, funds, etc.

IV. Please give a detailed statement of how the School District and its students will benefit if the organization is sanctioned:

There will be many benefits for the students if the organization is sanctioned. The organization will help provide food and drinks for track meets. It will also provide food for our morning practices. Furthermore, the organization will help with fundraising efforts. The organization will also boost the teams' social media presence, which will help improve support for ~~the~~ our students.

V. Please give a statement of nondiscrimination consistent with all Oklahoma and federal laws:

The organization will not discriminate based on ethnicity, religion, gender, sexuality, or any other factors as outlined in state and federal laws.

**Please provide a financial report as defined by the Board of Education regulations, which has been performed on such.**

Applicant certifies that its officers have read and agreed to comply with the terms set forth in the District Policy and Regulations.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation or organization on the basis of race, gender, age, religion, national origin or disability.

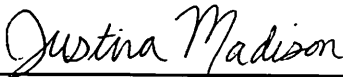
Applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decision of the Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the applicant, which records will promptly be made available, and (b) the Board of Education may, at any time, it believes it is in the best interest of the School District to do so, withdraw sanctioning. This decision of the Board of Education is final and non-appealable.

Applicant acknowledges that the District has the authority to accept or not accept contributions from a sanctioned organization, and that the District may use a portion of any contribution to meet its legal and tax obligations associated with the acceptance of such contributions. Applicant certifies that no contributions will be made to any District employee directly, and that the applicant will timely file all necessary tax forms for its own employees.

Applicant acknowledges that, in order for the District to consider whether to maintain the sanctioning action of the applicant, applicant shall provide the Board of Education, upon request, on an annual basis, or at the time an application is received, a financial audit or reports that include bank statements, copies of check registers, each detailed treasurer's report, and by-laws for the period of the annual financial report for applicant's recently ended fiscal year.

I certify the information provided on this application is true and correct to the best of my knowledge.

**Note: Upon completion of this application, it should be submitted to the Site Principal for preliminary review. The Principal will then forward the application to the Superintendent to make a recommendation to the Board of Education. The Board of Education shall review the application and shall sanction or decline to sanction the applicant. The Board of Education's decision is final and non-appealable.**



\_\_\_\_\_  
Signature of Organization President



\_\_\_\_\_  
Signature of Site Principal

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Approved or denied

\_\_\_\_\_  
Date

Revised 12/2018





Guthrie Public Schools

**Memo**

**To:** Dr. Simpson, Guthrie School Board  
**From:** Carmen Walters, Executive Director  
**Date:** February 22, 2023  
**Re:** K-6 Remedial Summer School Program

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Guthrie Public Schools request your consideration and approval for the K-6 Remedial Summer School Program.

- Instruction will include reading for Kindergarten through 6th grade and mathematics for Kindergarten through 2<sup>nd</sup> grade and 4<sup>th</sup> through 6<sup>th</sup> grade.
- Students qualify based on STAR Early Literacy, STAR Reading, STAR Math, Measures of Academic Progress (MAP) assessments, Oklahoma School Testing Program (OSTP), scores, benchmark assessments and other informal assessments.
- The program is offered at no cost to the students. However, transportation is the responsibility of the parent or guardian.
- Funding for the program will be through Title I and RSA (Reading Sufficiency Act) funds at a total projected cost of \$25,000.
- The staff will include approximately 12 teachers, 2 paraprofessionals and 1 administrator.
- Teacher pay is \$25.00 per hour plus up to 5 hours for scheduling and parent contact prior to the beginning and after summer school. Paraprofessional pay is at a rate of \$15.00 per hour. Summer School Administrator pay is \$30.00 per hour, plus \$500 for preparation.
- All sessions will be held at Guthrie Upper Elementary School.
- Students will attend Monday - Thursday June 5-29, 2023 from 8:30 - 11:30 AM for a total of 16 days. Teachers will report Friday June 2, 2023 from 8:00 AM - 12:00 PM and Monday - Thursday June 5-29, 2023 for a total of 17 days. The Summer School Administrator will report Friday June 2, 2023 from 7:30 AM - 12:30 PM and Monday - Thursday June 5-29, 2023 for a total of 17 days.
- Teacher recommendations will be submitted for your approval at the May 2023 board meeting.

**EXHIBIT A**

**CAPACITIES TO ACCEPT TRANSFER STUDENTS BY GRADE**

The following capacity determinations will be reviewed and approved by the Guthrie Board of Education prior to the first day of January, April, July and October of each school year, published on the district website and reported to the Oklahoma State Department of Education.

For grades PK through grade 6, student capacity is set at 20 students per classroom. These class size limits are set in accordance with 70 O.S. § 18-113.1. The district will multiply those limits times the number of regular classroom teachers employed by the school district at each grade level for each school site. If classroom space is not sufficient to accommodate that number of students due to a classroom being disproportionately sized, the district’s capacity numbers will reflect a lesser amount based upon that classroom size.

For grades 7-12, capacity is set based on the total number of students who are enrolled for in-person and virtual instruction. To be able to plan for in-district growth, provide adequate staffing, and ensure that teachers do not exceed class size limits set forth in 70 O.S. § 18-113.3, the current capacity of students per grade level is set at 250 students.

# GUTHRIE PUBLIC SCHOOLS

## STUDENT TRANSFER AVAILABILITY 2-15-2023

	Grade	Enrolled 2-15-2023	Capacity	Availability For Transfers
<b>Fogarty Elementary</b>				
	PK (All Day)	20	20	0
	KG	87	80	0
	1	84	60	0
	2	89	80	0
	3	85	60	0
	4	71	60	0

<b>Cottrel Elementary</b>	PK (All Day)	41	40	0
	KG	54	60	6
	1	53	60	7
	2	48	60	12
	3	50	60	10
	4	48	40	0

<b>Central Elementary</b>	PK AM	12	20	8
	PK PM	9	20	11
	PK (All Day)	39	40	1
	KG	50	40	0
	1	47	40	0
	2	40	40	0
	3	37	40	3
	4	43	40	0

<b>Charter Oak Elementary</b>	PK AM	15	20	5
	PK PM	5	20	15
	PK (All Day)	20	20	0
	KG	89	80	0
	1	75	80	5
	2	92	80	0
	3	90	60	0
	4	86	60	0

<b>GUES</b>	5	250	200	0
	6	222	200	0

# GUTHRIE PUBLIC SCHOOLS

## STUDENT TRANSFER AVAILABILITY 2-15-2023

	Grade	Enrolled 2-15-2023	Capacity	Availability For Transfers
<b>Junior High</b>				
	7	240	250	10
	8	251	250	0

<b>High School</b>	Grade	Enrolled 2-15-2023	Capacity	Availability For Transfers
	9	260	250	0
	10	277	250	0
	11	253	250	0
	12	209	250	41

Capacities are set by Guthrie Board of Education Policy F-5 (Student Transfers) and reviewed as required by law. Current elementary capacities are set at 20 students per classroom and secondary capacities are set at 250 per graduating class including students in the Bluejay Academy



**Board of Education Personnel Reports  
March 6, 2023**

**Employment Request**

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Tyson, Duncan	Fogarty	Cafeteria	02-13-23	2	6	Amanda Walls
Young, Katelyn	HS	Site Secretary	02-27-23	4	7.5	Stephanie Pollard

**FMLA Requests**

**Certified:** 1

**Support:**

**Transfer of Position Report**

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
Hooper, Kristen	JH – SpEd Mild/Mod	Cotteral – SpEd Mild/Mod	Catherine AdamsPayne
Woods, Bryan	JH – SpEd Mild/Mod	GUES – SpEd Mild/Mod	Tyler Wallis

<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
Haggard, Melissa	JH – SpEd para	GUES – SpEd para	Skila Varselona

**Separation of Employment**

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
Davis, Elizabeth	CO	SpEd Mild/Mod	resignation	05-26-23

<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
Butler, Ryan	HS	Cafeteria – 6.5 hrs	termination	03-02-23
Pollard, Stephanie	HS	Site Secretary	resignation	02-24-23
Varselona, Skila	GUES	Personal Care Asst.	resignation	03-03-23

**Extra Duties for 2022-2023**

Groce, Cari	JH Girls Tennis	\$1,200
Lausen, Ted	JH Boys Soccer	\$1,500
Plagens, Chase	JH Baseball Asst. Coach	\$1,100
Robles, Juan	JH Girls Soccer	\$1,500

# Guthrie Public Schools

## Contract Type

**Options:** Filter: Active = True And ContractStatus = 'ADMINISTRATOR'

Employee Name	Site	Contract Type	Hire Date
WATSON, DANI	CENTRAL	ADMINISTRATOR	8/18/2003
BALL, JEFF	CHARTER OAK ELEMENTARY	ADMINISTRATOR	8/14/1995
GRAHAM, SCOT	COTTERAL	ADMINISTRATOR	7/31/2012
TODD, MARSHA	FOGARTY	ADMINISTRATOR	8/27/1997
DAVISON, SUSAN	GUES	ADMINISTRATOR	8/1/1985
LEGRANDE, CHRIS	HIGH SCHOOL	ADMINISTRATOR	8/1/1991
THROCKMORTON, DUSTY	HIGH SCHOOL	ADMINISTRATOR	7/17/2012
BRAMWELL, TODD	JUNIOR HIGH	ADMINISTRATOR	7/20/2020
ROBINSON, SHANE	JUNIOR HIGH	ADMINISTRATOR	8/14/2015

Guthrie Public Schools  
Property Committee Meeting  
February 27, 2023 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Dr. Michelle Chapple, Cody Thompson, Ron Plagg, Janna Pierson, and Linda Skinner. Matt Girard was in attendance for Travis Sallee.

**Cody Thompson spoke on the following items:**

**Expenditure Reports:**

- Summarized February expenses for Maintenance and Transportation
- Comparison of 2022/23 expenditures to 2021/22
- 36 new February Purchase Orders for Maintenance and 32 for Transportation

**Completed Projects:**

- Completed 116 Maintenance work orders, 49 Transportation work orders and handled 61 Activity trips work orders for the month.
- Installed deadbolts on the new HS gym foyer restrooms. They will be locked once the north restrooms are completed and only open during events
- Concrete sidewalks and pads were poured at the baseball field dugouts. A concrete pad for the catchers to warm up and visitors side pitchers was also poured.
- Replaced the nine cafeteria tables at Central with refurbished tables
- Converted the old ticket booth at Fogarty into a “Snack Shack” for students
- Installed new outside photocell lighting on the east side of the HS main gym.
- Continue bus repairs with 3 at repair shops. Averaging 1620 riders for the month

**Future Projects:**

- Continue the floor work at the HS to the north and south part of the building and the floor work at GUES to the main and gym hallways
- Install fencing to the HVAC units at the HS Annex & north side
- Replace the sidewalk from the parking lot to the building at Fogarty
- Replace carpet in 2 Administration offices and the 2 main offices at the HS
- Make major repairs to the roof drain system on the north side of the HS
- Install plumbing shut-off valves at strategic areas at each school site
- Several HVAC projects:
  - New unit and electrical service for the Press Box
  - Replace unit for the Faver BOC building
  - Install new unit for the Server room at Central
  - Replace units to the HS main stage and south café unit
  - Replace one compressor on GUES chiller
- Replace carpet in the office areas at GUES
- Make needed upgrades to the indoor baseball batting complex including the restroom area, painting, covering windows, and adding heat to the restroom
- Put in a new gate for the emergency exit in the JH breezeway between the main building and the west building
- Remove the carpet in the HS Wrestling dressing room and replace it with tile, repair the walls and repaint the dressing and restroom areas
- Landscape work in front of the HS parking lot and between the main building and annex buildings



**District Property Projects:**

**Bond Project – New Cotteral Elementary – Working on finalizing the total cost, preliminary phasing plans (90%) of the new construction, and the moving of the utilities located where the new school building will be built. Meeting with Centennial at Charter Oak to show them what we are wanting for the new Cotteral ES building**

**Bond Projects – ESSER/ARPA Funds**

- GUES Building Automatic System Replacement, replace air handler units, exhaust fans in restrooms and other system controls – **Completed**  
Replace the two boilers – **Completed**
- JH Gym Install new package HVAC units – **Completed**
- JH Tuckpointing to the exterior of the main building – **Need to inspect the additional work that has been done**  
Outside window installation – **Installation of windows is completed. Installing the window trim, shades, and painting is in progress and is 95% completed. Contractors are working on the fire escape stairwell breezeway between the main building and annex**
- HS Restroom Renovations – **Gym foyer restrooms – 99% complete**  
**Gym foyer project – in progress – 90% complete**  
**North Restrooms – work on north wing boys’ and girls’ restrooms are 70% completed**
- JH HVAC Classroom projects – **C floor units are installed except for the west restrooms and hall units which will be installed over Spring Break due to the detailed work that is required. Innovative Mechanical is now on B floor installing classroom units on this floor.**

Dr. Simpson discussed the progress on the utility line issues at Cotteral building site and the need to work with the City of Guthrie to close 20<sup>th</sup> Street that runs through the playground area.

Dr. Chapple discussed the Redbud funds that will be going into the Building Fund and the DEQ grant to replace 2 of our older buses and was awarded \$50,000 towards the purchase.

Dr. Simpson discussed the different contracts that will be presented to the Board on the Board Meeting. There was also discussion of an agreement for the Athletic Dept. that will help their budget.

**Guthrie Public Schools**  
**Finance Committee Meeting**

**March 1, 2023**

In attendance: Ms. Tina Smedley, Ms. Gail Davis, Mr. Chris Schroder, Dr. Mike Simpson, Mr. Doug Ogle, Ms. Carmen Walters, Dr. Michelle Chapple, Ms. Angie Young, Ms. Tamie Jones

**Dr. Chapple** opened the meeting by welcoming everyone in attendance, and then presented the following:

**Monthly Revenues and Expenditures for General, Building and Child Nutrition Funds as of February 28, 2023**

Information was presented

**Approval of Audit Contract for 2022-2023 with S&B CPA's & Associates, PLLC**

Information was presented

**Mr. Ogle** presented the following:

**Discussion – Imagine Learning Contract for 2023-2024**

Information was discussed

**Ms. Walters** presented the following:

**Approval of K-6 Remedial Summer School Program 2023 at Cotteral**

Information was presented

**Dr. Simpson** presented the following:

**Approval of Renewal Agreement with FMX, Inventory Management & Maintenance Requests Software for 2023-2024**

Information was presented

**Approval of Renewal Agreement with MAS for Accounting Software Only, for 2023-2024**

Information was presented

**Discussion – Cenergistic presentation at April's Governing Board Meeting**

Information was discussed

**Discussion – Athletic Department Update Regarding Uniforms**

Information was discussed

**Discussion – Partnership with Builder for Specific School Needs**

Information was discussed

**Curriculum Committee Meeting Minutes**  
**March 1, 2023**  
**5:00 p.m.**  
**Administration Building Boardroom**

Those in attendance: Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Young, Gail Davis, Tina Smedley, Matt Girard and Gina Wright

**Ms. Walters**

- Ms. Walters Covered the upcoming K-6 Remedial Summer School Program. Only the dates to hold summer school are being presented for board approval. Personnel to teach summer school will be brought to the board at the May board meeting. In the past, it has been difficult to get Summer School teachers and aides. The pay has been raised to \$25 per hour for certified staff and \$15 per hour for support staff. Since this, there has been an improvement in interest to work the Summer School hours.
  
- Ms. Walters updated the committee on how well the MAX Teaching Strategies professional development went on February 20th for our Professional development Day. The training lasted over a two day period with one day being at Meridian Technology Center for instruction and day two for classroom modeling. The classroom modelings were recorded for future use. Due to the positive responses from staff, we are looking at having additional training over a 5-day period with Todd Luke from MAX teaching sometime in April.
  
- Ms. Walters shared with the committee data generated from EduSkills that contained all languages spoken by our growing EL population. The data was broken down by the entire district, and by each school. This data is gathered from our Home Language Surveys. Spanish is the dominant language overall at 93.5%. The remaining 6.5% includes many other languages including American Sign Language that are included in that data. For the District, there are 348 Spanish speaking students with a combined total of 372 including other languages.

**Mr. Ogle**

- Mr. Ogle discussed the Career Fair that is coming up on March 21st at OSU and March 31st at UCO. He also spoke of the Game of Life that the High School Juniors participated in last Tuesday. Each student chose what career they wanted to pursue, went to each table to gather information and had a budget set. Some members from Leadership Guthrie attended and helped.
  
- Mr. Ogle spoke about Edgenuity, which is now Imagine Learning. Mr. Ogle discussed that there would be a 10% increase and discussed other options. This was just a discussion item for the committee this month, but Mr. Ogle will present a contract next month for the 2023-2024 school year.

- Mr. Ogle went over the Educational Foundation and the donations that were received. There were 4 - \$1000 Sponsors and Scooter's Coffee donated \$2800 from their Day of Giving that will go towards the Spring Grants. The Foundation Fundraiser raised right at \$10,000 which will go towards funding teacher grants this Spring. Mr. Ogle updated the committee that there were 63 grants totaling \$64,000 submitted for consideration and the Foundation Board would be meeting March 21st to read grant applications and then deliver on April 5th to the applications that were awarded.
- Mr. Ogle then gave an update on staffing and the resignations to date.

**Dr. Simpson**

- Dr. Simpson discussed District updates.