

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
APRIL 08, 2024
6:30 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Seating of New School Board Member:
A. Oath of Office**
- 7. Recommendation, consideration and vote on reorganization of the Board including:
A. Election of President
B. Election of First Vice-President
C. Election of Second Vice-President
D. Election of Board Clerk
E. Election of Deputy Board Clerk
(New Officers Take Their Posts)**
- 8. Student Recognition of Kiwanis Club Sophomore of the Year**
- 9. Presentation of State Champion Wrestler**
- 10. Presentation of Employees and Student of the Month**
- 11. Comments to the Board by:
A. Citizens registered to speak to the Board.
B. Board Members**
- 12. Superintendent's Reports**
- 13. Cotteral Elementary Construction Update**

14. Consent Agenda

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:Pages 7-47

- A. Minutes of regular board meeting held on March 11, 2024
- B. Treasurer’s Report
- C. Activity Fund Fundraisers as per attached list
- D. Activity Fund Transfers as per attached list
- E. Fuel bid as recommended by bid committee
- F. Encumbrances for General Fund #'s 1067-1121, Building Fund #'s 398-440 & 650-664 and listed change orders and Activity Fund Reports-the full register is available online
- G. Declare listed items as surplus
- H. Transportation Request:
From Guthrie Public Library, Guthrie Oklahoma for Teen Library Council on June 18, 2024 to and from Oklahoma City Zoo, Oklahoma City, Oklahoma for 1 bus and 1 driver.
- I. Change the title for Designated Representative for Oklahoma School Assurance Group.....Page 35

Commentary:

We need to change the title of the designated voting representative from Assistant Superintendent to Director of Personnel. Oklahoma School Assurance Group requires board action.

Dr. Simpson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

J. Contracts/Agreements under \$10,000

- 1. Renewal agreement with Learning Sciences International for 2024-2025 for iObservation.....Pages 36-37

Commentary:

This is a renewal of the iObservation evaluation program being used by all site principals for evaluations of their teaching staff. There is \$14 price increase over last year. **John Hancock will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 2. **Renewal agreement with PowerSchool for School Recruiter Services for school year 2024-2025.....Pages 38-39**

Commentary:

This software is what we use to accept online applications for employment with Guthrie Public Schools. There is an 8% increase from last year’s agreement.

John Hancock will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 3. **Student Affiliation Agreement with University of St. Augustine for Health Sciences.....Pages 40-47**

Commentary:

This agreement will provide clinical experience opportunities for college students. The agreement is specific to those in the programs of Physical Therapy, Occupational Therapy and Speech Language Pathology.

Angie Young will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

15. Business Agenda:

- A. **Recommendation, consideration and action upon Contingency Modification #3 for Crossland Construction.....Pages 48-49**

Commentary:

The Contingency Modification #3 refers to cost for additional excavation of unsuitable soils and stabilization of the subgrade in the southwest area of the building pad.

Dr. Simpson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval

- B. **Consider and vote to approve a resolution pertaining to the district’s \$3,000,000 General Obligation Building Bonds, Series 2024A; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.....Pages 50-53**

RECOMMENDED ACTION:

The Superintendent recommends approval

- C. **Consider and vote to approve a contract with BancFirst, Oklahoma City, Oklahoma to serve as registrar and paying agent on the district’s \$3,000,000 General Obligation Building Bonds, Series 2024A.....Pages 54-60**

RECOMMENDED ACTION:

The Superintendent recommends approval

- D. **Consider and vote to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district’s \$3,000,000 General Obligation Building Bonds, Series 2024A.....Pages 61-62**

RECOMMENDED ACTION:

The Superintendent recommends approval

- E. **Recommendation, consideration and action to ratify the agreement with BSN Sports, LLC for purchasing and supplying athletic apparel and footwear to Guthrie Public Schools for 2024-2025.....Pages 63-68**

Commentary:

This agreement is between BSN and Guthrie High School will allow for reduced pricing of athletic equipment in exchange for exclusive purchasing of Nike apparel and shoes. This reduced pricing can be on items purchased by the district as well as items purchased by students. It does not require our students to exclusively wear items purchased from BSN or Nike. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- F. **Recommendation, consideration and action upon contract with Imagine Learning for school year 2024-2025.....Pages 69**

Commentary:

Imagine Learning is our online instruction vendor. This will be the fifth year we have a contract with them. The cost for this program software license has increased 3%, which provides a seat for all students in grades 6-12. The total cost is \$54,015 but also includes some extra tutoring when needed by our students after hours. **John Hancock will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- G. **Recommendation, consideration and action for auditing services with S&B CPA’s Associates, PLLC for 2024-2025 for fiscal year 2023-2024.....Pages 70-77**

Commentary:

This is the second year of service with S&B CPA’s & Associates, PLLC. **Dr. Michelle Chapple will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval

H. Recommendation, consideration, and action upon Growth and Development presentation by Logan County Health Department for 5th grade students at Guthrie Upper Elementary.....Pages 78-79

Commentary:

Logan County Health Department will present to 5th grade students Growth and Development video the week of May 13- May 17. The video lesson deals with the emotional and physical growth and development of early adolescents with an emphasis on personal hygiene practices. A copy of the parent consent form is included in your packet. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

I. Recommendation, consideration and action upon request for Special Education students to attend State Special Olympics Summer Games May 15-17, 2024.....Page 80

Commentary:

This event is held in Stillwater in May of each year. The cost is paid from the Guthrie Special Olympics Activity Fund. The approximate number of students and adult sponsors attending will be 45. A complete explanation from Ms. Young is in your packet. **Angie Young will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

16. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, employment of career and probationary contract teachers as listed for 2024-2025 and discussion of teacher negotiations for 2024-2025 disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7

- A. Vote to go into executive session**
- B. Acknowledge Board's return to open session**
- C. Statement of minutes of executive session**

17. Vote on action as set out on the Personnel Reports.....Pages 81

18. Action upon recommendation to employ career contract teachers as listed on Schedule A for 2024-2025.....Pages 82-84

19. Action upon recommendation to employ probationary to career contract teachers as listed on Schedule B for 2024-2025.....Page 85

20. Action upon recommendation to employ probationary contract teachers as listed on Schedule C for 2024-2025.....Page 86

21. Recommendation, consideration and action to accept any resignations offered since the posting of the agenda

- 23. Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting
- 24. Adjourn

Dr. Mike Simpson
Superintendent

ss

Posted by: _____

Date: _____ **Time:** _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
MARCH 11, 2024**

MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. AT GUTHRIE HIGH SCHOOL, 802 E. VILAS GUTHRIE, OKLAHOMA ON MARCH 11, 2024.

Board Members Present: Gail Davis, Tina Smedley, Matt Girard, Chris Schroder, Travis Sallee, S. Janna Pierson and Ron Plagg

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Carmen Walters, Assistant Superintendent
John Hancock, Executive Director of Personnel and Secondary Ed.
Dr. Michelle Chapple, CFO
Angie Young, Director of Special Services
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Kary Jarred, Deputy Minutes Clerk

- 1. The meeting was called to order by President Plagg at 6:30 p.m.**
- 2. Members Gail Davis, Matt Girard, Tina Smedley, Chris Schroder, Travis Salle, S. Janna Pierson and Ron Plagg were present for roll call.**
- 3. A quorum was established.**
- 4. President Plagg asked everyone to stand and join him in the Pledge of Allegiance.**
- 5. President Plagg asked everyone to join him in a Moment of Silence.**
- 6. President Plagg called for Presentation of Employee and Student of the Month recognition.**

Mr. Hancock gave a PowerPoint presentation starting with the Student of the Month from February. The Student of the Month for February nominated by Justin Galloway was Brianna Valdes. Blake Wimsey with Foundation Insurance presented Brianna with a \$50 gift card to Walmart. Mr. Hancock continued his PowerPoint presenting of the Employee of the Month. The March 2024 Support Employee of the Month was Hallie West nominated by Kristen Hooper. The March 2024 Certified Employee of the Month was Shayna Vaughan nominated by Frank Sanchez, T.J. Bufford, Mandy Sharpe and Ana Salas-Ocampo. The Student of the Month for March nominated by Jordan Aman was Kennedy Wheeler. Blake Wimsey with Foundation Insurance presented Jordan with a \$50 gift card to Walmart.

7. President Plagg called for Presentation of State Champion Wrestler

The State Champion was out sick. We look forward to honoring him next month.

8A. President Plagg asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the Board.

8B. President Plagg called for any comments to the Board by Board Members.

Travis Sallee thanked the Board for many years. Janna Pierson, Chris Schroder, Ron Plagg, Tina Smedley, Gail Davis and Matt Girard all said they were thankful for the time Travis has served on the Board.

9. President Plagg called for Superintendent's Reports:

Superintendent Simpson reported on the following:

Board Member Training Balances for continuing education are at your seat. If you notice a discrepancy, please see Samantha.

We completed our winter sports season with an incredibly successful run. Our boys wrestlers finished 8th and crowned a state champion as Kaiden Herendeen successfully defended his title. We look forward to honoring him next month. The boys and girls basketball teams both advanced to the Area Tournament with the boys losing a heartbreaker instant classic in the Area Championship game.

The Guthrie Educational Foundation is hosting "Are You Smarter than a GPS 5th Grader?" on March 26th at the Meridian South Campus. It begins at 5:45 p.m. Please see Mr. Hancock or Ms. Walters for tickets. This is the largest fundraiser for the foundation that funds grants annually to our teachers for their classrooms.

We have a planned educational opportunity for Cotteral 3rd graders where they get to construct a replica of a pre-cast concrete panel which is scaled down in size similar to the walls of the new gym. They will then use a miniature crane to put the panels in place. The actual work on this project will be something they can observe taking place shortly after this learning exercise.

Spring Break is March 18-22 with no school.

Goodbye to Travis and thanked him for his time on the Board.

10. Cotteral Elementary Construction Update

Lane McMillian with Crossland Construction gave a newsletter containing updates of their progress on Cotteral Elementary.

11. Presentation of Long Range Planning Committee priorities

Tyler Calvert and Zach Robbins presented the priorities of the Long Range Planning Committee.

12. President Plagg called for action on the Consent Agenda

- A. Minutes of regular board meeting held on February 12, 2024**
- B. Treasurer's Report**
- C. Activity Fund Fundraisers as per attached list**
- D. Fuel bid as recommended by bid committee**
- E. Encumbrances for General Fund #'s 1002-1066, Building Fund #'s 350-356, 373-397, 658, Child Nutrition #15 and listed change orders and Activity Fund Reports- the full register is available online.**
- F. Recommendation, consideration and action upon renewal contract with FMX for 2024-2025.**

A motion was made by Davis and seconded by Smedley to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

13A. President Plagg called for recommendation, consideration and action upon Contingency Modification #2 for Crossland Construction.

Discussion followed.

A motion was made by Pierson and seconded by Girard to approve Contingency Modification #2 for Crossland Construction.

The motion carried with 7 ayes and 0 nays

13B. President Plagg called for recommendation, consideration and action upon contract renewal with SylogistEd, Inc. formally known as Municipal Accounting Systems, Inc. for accounting application for 2024-2025.

A motion was made by Smedley and seconded by Davis to approve contract renewal with SylogistEd, Inc. formally known as Municipal Accounting Systems, Inc. for accounting application for 2024-2025

The motion carried with 7 ayes and 0 nays.

- 13C. President Plagg called for recommendation, consideration and action upon contract with S & B CPA's Associates, PLLC for auditing services for 2024-2025 for fiscal year 2023-2024.**

A motion was made by Schroder and seconded by Sallee to approve contract with S & B CPA's Associates, PLLC for auditing services for 2024-2025 for fiscal year 2023-2024.

The motion carried with 7 ayes and 0 nays.

- 13D. President Plagg called for recommendation, consideration and action upon K-6 Remedial Summer School Program.**

A motion was made by Davis and seconded by Girard to approve K-6 Remedial Summer School Program.

The motion carried with 7 ayes and 0 nays.

- 13E. President Plagg called for recommendation, consideration, and action on District Policy F-5 Transfers Exhibit A.**

A motion was made by Smedley and seconded by Pierson to leave District Policy F-5 Transfers Exhibit A as it is.

The motion carried with 7 ayes and 0 nays.

- 14. President Plagg called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra duty assignment as listed for 2023-2024, discussion of all building level administrator's contracts as listed for 2024-2025, and periodic evaluation of Dr. Michael Simpson, Superintendent of Schools, discussion of the resignation of Lyn Steffens, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7 and 70 OKLA. STAT. Section 5-118.**

- 14A. A motion was made by Smedley and seconded by Pierson to go into executive session.**

The motion carried with 7 ayes and 0 nays. Executive session began at 7:32 p.m.

- 14B. President Plagg acknowledged the Board's return to open session at 8:46 p.m.**

- 14C. President Plagg stated that in executive session only those items listed in Agenda Item 14 were discussed and no votes were taken.**

- 15. President Plagg called for vote on action as set out on the Personnel Reports.**

A motion was made by Schroder and seconded by Girard to approve the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

- 16. President Plagg called for action upon recommendation of extra-duty assignment for 2023-2024.**

A motion was made by Davis and seconded by Smedley to approve extra-duty assignments for 2023-2024.

The motion carried with 7 ayes and 0 nays.

- 17. President Plagg called for recommendation, consideration and action upon building level administrator's contracts as listed for 2024-2025 without specification for salary or assignment.**

A motion was made by Smedley and seconded by Pierson approve building level administrator's contracts as listed for 2024-2025 without specification for salary or assignment.

The motion carried with 7 ayes and 0 nays.

- 18. President Plagg called for recommendation, discussion and vote to enter into the Resignation Agreement with Ms. Steffens to accept Lyn Steffens' resignation from her employment with the Guthrie Public Schools.**

A motion was made by Smedley and seconded by Schroder to enter into the Resignation Agreement with Ms. Steffens to accept Lyn Steffens' resignation from her employment with the Guthrie Public Schools.

The motion carried with 7 ayes and 0 nays.

- 19. President Plagg called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there were none.

- 20. President Plagg called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

21. President Plagg called for the meeting to be adjourned.

A motion was made by Sallee and seconded by Smedley to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 8:50 p.m.

Samantha Stewart, Minutes Clerk

Ron Plagg, President

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on March 8, 2024 at 10:30 a.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2023. The agenda is also on our website.

Samantha Stewart
Board Clerk and Minutes Clerk

WARRANTS PAID

GENERAL FUND:

2022-2023 \$
2023-2024 \$2,081,284.91

GIFTS & ENDOWMENTS FUND:

2022-2023 \$
2023-2024 \$

BUILDING FUND:

2022-2023 \$
2023-2024 \$55,277.63

INS. LOSS RECOVERY FUND:

2022-2023 \$
2023-2024 \$

CHILD NUTRITION FUND:

2022-2023 \$
2023-2024 \$ 121,151.68

BOND FUND:

2022-2023 \$
2023-2024 \$ 1,103,609.55

TOTAL MONIES IN F&M BANK \$24,662,629.84

PLEDGED – FDIC \$ 250,000.00

PLEDGED – F&M BANK \$ 28,045,000.00



**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUESTS
AS OF APRIL 1, 2024**



CLUB	EVENT
1. JH, FCCLA #821	DONATIONS/SPONSORSHIPS
2. JH, STUCO #830	VOLLEYBALL TOURNAMENT
3. HS, ART CLUB #851	LOCAL ART SALE



RECEIVED
MAR 28 2024
BY: [Signature]

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 3/28/2024 Site: JH Unobligated Account Balance: 1,388.07

Account Name & Number: 821, JH FCCLA

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Donations/Sponsorships

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NIA

Manufacturer: NIA

Purpose for which funds will be used: Funds will be used to take FCCLA students on trips where they will be able to enhance their leadership skills. Funds will also be used to help us grow our chapter. Funds will be used for community service projects or helping take students to competition.

Name/Address of Vendor: NIA

Items to be purchased in order to conduct the fundraiser: Nothing will need to be purchased for this fundraiser.

a. Estimated INCOME: 600	NOTES: _____
b. Less Estimated EXPENSES: -	_____
c. Estimated PROFIT: 600	_____

First day Fundraiser : April 11th, 2024 Last Day of Fundraiser: June 20th, 2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A no items will be purchased.

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 3-28-24

Principal's Signature: [Signature] Date: 3-28-24

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature] 16

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 3/26/24 Site: JH Unobligated Account Balance: 2,400.00 - 2,122.37

Account Name & Number: JH STUCO ACTIVITY FUND 830

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) VOLLEYBALL TOURNAMENT

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NONE

Manufacturer: NONE

Purpose for which funds will be used: TEACHER LUNCHES, STUDENT TREAT BAGS, VARIOUS JH NEEDS

Name/Address of Vendor: NONE

Items to be purchased in order to conduct the fundraiser: NONE

a. Estimated INCOME: 300.00
b. Less Estimated EXPENSES: 0.00
c. Estimated PROFIT: 300.00
NOTES: STUCO WILL SELL TICKETS FOR TEAMS TO PLAY VOLLEYBALL (\$15) & INDIVIDUAL TICKETS (\$3) FOR STUDENTS TO WATCH.

First day Fundraiser : MAY 20TH 2024 Last Day of Fundraiser: MAY 23RD 2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? ONLY JH If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 3/26/24

Principal's Signature: [Signature] Date: 3/26/24

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Handwritten signature]



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 3/11/2024 Site: High School Unobligated Account Balance: \$5,171 5,008.30

Account Name & Number: GHS ART CLUB 851

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) We will be displaying artwork at a local bookstore. We will be selling artwork bracelets, etc. This will be a come and go event, donations will be accepted for entrance.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: Future art projects, supplies for art room, art club.

Name/Address of Vendor: AMAZON, OFFICE DEPOT, WALMART

Items to be purchased in order to conduct the fundraiser: Picture frames, Flyers, signage, display cards, etc.

a. Estimated INCOME: 500
b. Less Estimated EXPENSES: 200
c. Estimated PROFIT: 300
NOTES: I am unsure how successful raising money will be. This is an event for the community to see what our students are doing.

First day Fundraiser: 4/9/24 Last Day of Fundraiser: 5/24/24

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? We will use any items leftover in the art class for future use.

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: M. Hutchison Date: 3/11/24
Principal's Signature: Dustin Shyketa Date: 3/12/2024
Athletic Director's Signature (if applicable): Date:
Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature and number 18

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND TRANSFER REQUEST
As of 4/1/2024

To	From	Amount
YEARBOOK #904	STUDENT SUPPORT #885	\$1,200



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



Amount 1,200.00 Date Requested 3/26/2024

Transfer to: #904 Yearbook
Account Name & Number

Transfer from: #885 Student Support
Account Name & Number

State Reason for Transfer Below

Purchase 20 yearbooks for students who can not afford them.

Sponsor's Signature: Wendy Jones

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: [Signature]

Transfer # _____

Board Approved _____

**Transportation Department
Fuel Bids**

DATE: 4/3/24 PO#: 2024-11-1120	TIME BIDS BEGAN: 8:45 am TIME BIDS CLOSED: 9:30 am	AMOUNT NEEDED: DIESEL: 6500 UNLEADED: 1000 Delivered Today
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	Tanner KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.709	2.763
PENLEY OIL COMPANY	Alan MIKE, SCOTT or GEORGEANN	235-7553	No	Bid
RED ROCK	JOANIE or TRICHA	677-3373	2.6936	2.7489
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	2.694	2.744

\$20,561.45
\$20,530.00

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: Earnheart Oil
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UNLEADED FUEL: 1000 gal.	PRICE PER GALLON: 2.694	TOTAL AMT: 2,694.00
DIESEL FUEL: 6500 gal.	PRICE PER GALLON: 2.744	TOTAL AMT: 17,836.00
		TOTAL PURCHASE: 20,530.00

PER TELEPHONE BIDS RECEIVED BY:

Jamie Owens
Summit Fuel

COMMENTS:

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1067 - 1121, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1067	03/06/2024	44878	TURF SURFERS INC	HS- SPRAYER (ATHLETIC FIELDS)	600.00
11	1068	03/07/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BARCODES	120.00
11	1069	03/07/2024	12682	MIDWEST BUS SALES, INC.	BUS 51 ADDITIONAL REPAIRS	3,500.00
11	1070	03/07/2024	15994	AMAZON CAPITAL SERVICES	MIG WELDING WIRE	246.00
11	1071	03/06/2024	11631	HAC, INC.	GROCERIES	100.00
11	1072	03/06/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	BRAKE PADS FOR TRUCK 93	160.00
11	1073	03/06/2024	11933	JOHN VANCE MOTORS, INC.	KEY AND PROGRAMING FOR TRUCK 83	275.00
11	1074	03/06/2024	45218	DANA SAFETY SUPPLY	SBS201 - UNIV. FIT ALL LAP STYLE OEM SEATBELTS X4	235.60
11	1075	03/07/2024	14207	WALMART COMMUNITY	OFFICE SUPPLIES MEDICAL SUPPLIES	180.00
11	1076	03/06/2024	14201	WALKER TIRE DTR LLC	REAR TIRES FOR TRUCK 83	1,227.67
11	1077	03/06/2024	44862	CWHD REPAIR LLC	LEAF SPRING REPAIRS TO BUS 13	3,657.10
11	1078	03/08/2024	14207	WALMART COMMUNITY	MEDICAL AND CLEANING	180.00
11	1079	03/08/2024	15849	PUPIL TRANSPORTATION	2024 TRANSPORTATION CONFERENCE	900.00
11	1080	03/08/2024	14207	WALMART COMMUNITY	OFFICE AND SHOP SUPPLIES	1,000.00
11	1081	03/11/2024	43489	PIRAINO CONSULTING, INC.	SCHOOL IMPROVEMENT GRANT - TECHNOLOGY	64,175.00
11	1082	03/11/2024	45033	BYTESPEED LLC	SCHOOL IMPROVEMENT GRANT - TECHNOLOGY	61,480.00
11	1083	03/11/2024	12387	LOWES COMPANIES, INC.	SUPPLIES FOR HOME REPAIR UNIT	75.00
11	1084	03/08/2024	45174	MINAL HOTELS LLC	HOTEL ROOMS FOR OYE	264.00
11	1085	03/12/2024	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	725.00
11	1086	03/12/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	JH LIBRARY BOOKS	465.00
11	1087	03/12/2024	10924	DEMCO, INC	JH LIBRARY SUPPLIES	125.00
11	1088	03/12/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY	600.00
11	1089	03/13/2024	45217	PC PARTS PLUS LLC	CHROMEBOOK PARTS	1,060.84
11	1091	03/12/2024	44087	GOOLSBEE TIRE SERVICE INC	TIRES FOR BUSES	600.00
11	1092	03/12/2024	44269	VIVACITY TECH PBC	CHROMEBOOK PARTS	1,335.31
11	1093	03/12/2024	16371	TWOTREES TECHNOLOGIES, LLC	CHROMEBOOK PARTS	810.00
11	1094	03/11/2024	10272	BODY BILLBOARDS	EMPLOYEE OF THE MONTH PLAQUES FOR 2023-2024	150.00
11	1095	03/11/2024	44351	SURVEYMONKEY INC.	SURVEYS	468.00
11	1096	03/13/2024	15994	AMAZON CAPITAL SERVICES	TOOL BOXES FOR TRUCK 63	1,253.08
11	1097	03/14/2024	44361	BETSY CHEN	BEHAVIORAL COACH CONTRACT	35,000.00
11	1098	03/14/2024	44280	MARTIN AUTOMOTIVE	TRUCK 64 ABS REPAIR	1,500.00
11	1099	03/25/2024	41958	ACT	BLANKET FOR PARA TESTS	250.00
11	1100	03/13/2024	83904	JESSICA NICOLE MAKER	STATE CONVENTION 4/11-4/12 PER DEIM	88.50
11	1101	03/13/2024	14207	WALMART COMMUNITY	BLANK PO	200.00
11	1102	03/12/2024	44428	RIVERSIDE ASSESSMENTS, LLC	COGAT SCORING SERVICES	500.00
11	1103	03/26/2024	11933	JOHN VANCE MOTORS, INC.	TRUCK 95 FRONT END REPAIRS	500.00
11	1104	03/26/2024	45216	AD ASTRA EDUCATON, LLC	LIBRARY BOOKS	1,100.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1067 - 1121, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1105	03/25/2024	15994	AMAZON CAPITAL SERVICES	STEM 3 SUPPLIES	329.03
11	1106	03/27/2024	45220	MCCOWN HUNTER	REBUILD MAILBOX @ 203 WINTER WHEAT GUTHRIE OK	2,800.00
11	1107	03/27/2024	12682	MIDWEST BUS SALES, INC.	Z020015472 COLOMN - STEER, ADJUSTABLE	1,068.61
11	1108	03/27/2024	12682	MIDWEST BUS SALES, INC.	O-RING COOLANT PIPE	11.52
11	1109	03/27/2024	12682	MIDWEST BUS SALES, INC.	CLIP RELEASE PIN Z020015470	42.72
11	1110	03/27/2024	12682	MIDWEST BUS SALES, INC.	"RADIO DEA500 AM/FM/"MICROPHONE, FAN BLADE	1,160.70
11	1111	03/29/2024	45227	BEN HUSKEY	EXPENSE REIMBURSEMENT 2023 -2024	500.00
11	1112	03/29/2024	44864	STONEY CREEK INVESTOR OF	NEW SCHOOL BOARD MEMBER WORKSHOP 5/3/2024	300.00
11	1113	03/29/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	GOLF CART BATTERIES	784.98
11	1114	03/28/2024	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	Q522000 TUBE WATER O RING SEAL	197.92
11	1115	03/28/2024	12682	MIDWEST BUS SALES, INC.	KIT, EXH RCN COOLER Z020015489	1,144.11
11	1116	04/01/2024	15994	AMAZON CAPITAL SERVICES	NURSE SUPPLIES	71.79
11	1117	04/01/2024	44704	KUTA SOFTWARE LLC	SCHOOL IMPROVEMENT MATH LICENSES	1,480.00
11	1118	04/02/2024	43632	TONY GLOVER dba AJG INC.	SMART PANEL INSTALL	5,700.00
11	1119	04/02/2024	45107	ARVEST BANK OPERATIONS, INC.	FUEL	1,000.00
11	1120	04/03/2024	44033	EARNHEART CRESCENT LLC	1000 GAL UNLEADED 6500 GAL DIESEL	20,530.00
11	1121	04/03/2024	45026	THE CREATIVE COMPANY	BOOKS FOR COUNSELING-- FOUNDATION GRANT	600.00
Non-Payroll Total:						\$222,827.48
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$222,827.48

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 398 - 440, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	398	03/06/2024	42456	STILLWATER MILLING COMPANY	HS- FERTILIZER (ATHLETIC FIELDS)	500.00
21	399	03/07/2024	44635	WAXIE'S ENTERPRISES, LLC	WINDSOR SENSOR VACUUM SWEEPERS	1,622.46
21	400	03/07/2024	44878	TURF SURFERS INC	DISTRICT EMERGENT SPRAYING	5,000.00
21	401	03/08/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	DISTRICT ROOF REPAIRS	4,500.00
21	402	03/08/2024	11453	W. W. GRAINGER	EXHAUST FAN FOR TRANS	500.00
21	403	03/08/2024	15994	AMAZON CAPITAL SERVICES	DEHUMIDIFIER AND FILTERS FOR HS LIBRARY STORE RM	1,700.00
21	404	03/11/2024	43927	TECHNICAL ANALYSIS, INC	AIR QUALITY ANALYSIS AT CENTRAL	1,525.00
21	405	03/11/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	406	03/08/2024	11442	GOOCH SMITH ELECTRIC, INC.	DISTRICT ELECTRICAL SERVICE AND REPAIRS	1,000.00
21	407	03/11/2024	42872	PATRICK A. COUNTESS	INSTALL HVAC FENCING AT FAVER	2,000.00
21	408	03/11/2024	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC REPAIRS AND SERVICE	3,000.00
21	409	03/08/2024	44092	INNOVATIVE MECHANICAL LLC	NEW COIL PARTS FOR FOGARTY RTU	2,988.00
21	410	03/04/2024	44092	INNOVATIVE MECHANICAL LLC	REPLACE HEAT EXCHANGER IN JROTC	2,850.00
21	411	03/12/2024	11254	FEDERAL CORPORATION	HVAC PARTS AND SUPPLIES	500.00
21	412	03/15/2024	41365	EWING IRRIGATION PRODUCTS INC	SPRINKLER HEADS FOR SQUIRES FIELD	320.00
21	413	03/15/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	ROOF LEAK REPAIRS AT FOGARTY	3,100.00
21	414	03/15/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	ROOF LEAK REPAIRS AT JR HIGH	3,000.00
21	415	03/15/2024	43973	CHRISTOPHER CODY HAYES	DISTRICT LANDSCAPING & TREE SERVICE	1,000.00
21	416	03/14/2024	44108	DH PACE COMPANY, INC	HIGH SCHOOL DOOR REPLACEMENT	1,832.00
21	417	03/14/2024	44046	DECKER INC	SWING HANGERS FOR GUES	76.00
21	418	03/14/2024	44408	WILLIAM A. HARRISON, INC	CENTRAL CHILLER REPAIRS	3,000.00
21	419	03/25/2024	10110	HENKE & WANG PLUMBING	CLEARING AT HEATHER PROPERTY	1,500.00
21	420	03/25/2024	44681	FRESH FILTERED AIR, INC	DISTRICT HVAC FILTER CHANGES	2,000.00
21	421	03/25/2024	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	GATE FOR HEATHER ROAD PROPERTY	171.00
21	422	03/22/2024	44408	WILLIAM A. HARRISON, INC	CHILLER REPAIRS AT CENTRAL	4,000.00
21	423	03/22/2024	10110	HENKE & WANG PLUMBING	GAS LINE REPAIRS AT COTTERAL	3,500.00
21	424	03/26/2024	45200	BRADY INDUSTRIES OF KANSAS LLC	REPAIRS TO FLOOR MACHINES	3,600.00
21	425	03/27/2024	44507	JACK CHAPMAN	HOLLOW METAL DOORS FOR HS & JH	4,300.00
21	426	03/26/2024	10110	HENKE & WANG PLUMBING	FOGARTY WATER FOUNTAIN REPAIRS	1,150.00
21	427	03/29/2024	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	428	03/28/2024	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PARTS AND SUPPLIES	1,000.00
21	429	03/28/2024	17990	REECE APPLIANCE	DISTRICT APPLIANCE REPAIRS	1,000.00
21	430	03/28/2024	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT HAND SOAP AND SCRAPERS	867.56

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 398 - 440, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	431	04/01/2024	11619	HOME DEPOT CREDIT SERVICES	METAL FOLDING CHAIRS	730.00
21	432	04/01/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	FAVER ROOF LEAK REPAIRS	3,400.00
21	433	04/01/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	ROOF LEAK REPAIRS AT COTTERAL	1,900.00
21	434	04/02/2024	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	2,305.44
21	435	04/02/2024	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	1,000.00
21	436	04/02/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	CENTRAL KITCHEN ROOF REPAIRS	4,000.00
21	437	04/02/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	ROOF LEAK REPAIRS IN HALLWAY AT CENTRAL	2,600.00
21	438	04/02/2024	43914	HUGG AND HALL EQUIPMENT COMPANY	FORKLIFT REPAIRS	1,000.00
21	439	04/02/2024	16626	JOHN HUDSON	DISTRICT MOWING FOR APRIL, MAY, & JUNE	26,000.00
21	440	04/02/2024	43973	CHRISTOPHER CODY HAYES	LAY SOD AT HIGH SCHOOL	1,840.00
Non-Payroll Total:						\$109,877.46
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$109,877.46

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 659 - 664, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	659	03/07/2024	11619	HOME DEPOT CREDIT SERVICES	METAL STUD TRACK FOR JR HIGH	20.00
21	660	03/11/2024	45200	BRADY INDUSTRIES OF KANSAS LLC	DISTRICT CANLINERS	3,458.00
21	661	03/15/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	FIX LEAK IN BIG CLASSROOM AT FAVER	2,200.00
21	662	03/15/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	ROOF LEAK REPAIR IN ROOM S4 AT COTTERAL	3,100.00
21	663	03/18/2024	44092	INNOVATIVE MECHANICAL LLC	HVAC CONVERSION KIT FOR JR HIGH	2,000.00
21	664	03/19/2024	44408	WILLIAM A. HARRISON, INC	CENTRAL CHILLER REPAIRS	1,500.00
Non-Payroll Total:						\$12,278.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$12,278.00

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 3/1/2024 - 3/31/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
36	07/01/2023	83465	MICHAEL L SIMPSON	EXPENSE REIMBURSEMENT FOR 2023-2024	1,500.00
50	07/01/2023	10272	BODY BILLBOARDS	EMPLOYEE OF THE MONTH PLAQUES FOR 2023-2024	12.00
165	07/01/2023	17940	PROSPERITY BANK	EMERGENCY AND FUEL FOR TRAVEL	-288.07
330	07/12/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/GRAFF/HS	-1.23
419	08/14/2023	14207	WALMART COMMUNITY	BLANKET PO	-61.71
457	08/15/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/MEDLOCK/COTTERAL	-9.76
501	08/23/2023	12967	OKLAHOMA HOME CENTERS, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	4.17
675	10/10/2023	44332	RANDALL FIVE INC	SUPPLIES AND MATERIALS FOR AG PROGRAM	4.61
680	10/11/2023	82250	SUSAN KAY MURRAY	CONTRACT	-2,062.50
730	10/30/2023	44725	BRENT A. WILLIAMS	SRO	-380.00
743	11/01/2023	13130	BETROLD ENTERPRISES, INC.	MUSIC FOR CHOIRS	-18.73
769	11/09/2023	83904	JESSICA NICOLE MAKER	GAS OVERRAGES FROM NFC TRIP 11/9-11/10	-597.60
806	11/16/2023	44361	BETSY CHEN	BEHAVIORAL COACH CONTRACT	2,491.50
825	11/28/2023	14207	WALMART COMMUNITY	TEACHER \$150\P.PIERCH\HS	-0.62
842	11/28/2023	14207	WALMART COMMUNITY	TEACHERS \$150/MCNEW/GUES	-20.35
855	12/04/2023	11502	GUTHRIE TAG AGENCY	NEW BUS LICENSE PLATES	-12.07
863	12/05/2023	42235	OKLAHOMA KENWORTH, INC	CLUSTER FOR BUS 103	101.47
870	12/05/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/HANNA/CHARTER OAK	-7.98
876	12/07/2023	14207	WALMART COMMUNITY	TEACHER \$150\L.LUCAS\HS	-5.05
881	12/06/2023	10924	DEMCO, INC	LIBRARY SUPPLIES - TAPE	0.55
883	12/08/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\M.BURNETT\HS	-0.27
897	12/12/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\C.PLAGENS\HS	-21.41
899	12/12/2023	12910	OFFICE DEPOT, INC.	TEACHER \$150\S.RENNICK\HS	-1.74
915	01/03/2024	14207	WALMART COMMUNITY	CLEANING AND MEDICAL SUPPLIES	-63.05
916	01/04/2024	12967	OKLAHOMA HOME CENTERS, INC.	SUPPLIES FOR STEM	-28.49
920	01/05/2024	11631	HAC, INC.	BLANK PO GROCERIES, SUPPLIES,, CONSUMABLES	14.33
926	01/05/2024	42235	OKLAHOMA KENWORTH, INC	HYDRAULIC DISC ROTOR 15 IN ROTOR-BRAK E, 15.0",	92.66
945	01/12/2024	45184	RAMCHANDRRAN RAGULAN	ABS MODULE AND PUMP FOR TRUCK 64	-900.00
950	01/17/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	-25.27
952	01/17/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	-22.00
974	01/26/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\C.COTTINGHAM\HS	-1.71
993	02/01/2024	13497	EDMOND SAM'S CLUB #6267	SNACKS FOR 4TH GRADE TUTORING GRANT	-2.82
995	02/01/2024	13497	EDMOND SAM'S CLUB #6267	SNACKS FOR AFTER SCHOOL TUTORING	2.18

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 3/1/2024 - 3/31/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
996	02/02/2024	13497	EDMOND SAM'S CLUB #6267	SNACKS FOR AFTER SCHOOL TUTORING	-10.10
1004	02/07/2024	12682	MIDWEST BUS SALES, INC.	BUS REPAIRS TO 45 AND 49	-1,429.66
1005	02/07/2024	11933	JOHN VANCE MOTORS, INC.	OIL AND FUEL FILTER CHANGE ON TRUCK 98	-458.25
1006	02/08/2024	13497	EDMOND SAM'S CLUB #6267	SNACKS FOR 4TH GRADE HIGH DOSAGE TUTORING	-46.25
1008	02/13/2024	12682	MIDWEST BUS SALES, INC.	REPAIR BUS 58	-2,176.80
1016	02/14/2024	17836	MULTI-HEALTH SYSTEMS, INC.	TESTING SUPPLIES	-125.00
1018	02/13/2024	17961	NCS PEARSON, INC.	TESTING SUPPLIES	48.22
1020	02/14/2024	15707	ETA/CUISENAIR	MANIPULATIVES FOR TUTORING	-0.10
1027	02/13/2024	13183	PITSCO, LLC	CONSUMABLES FOR STEM 2 CLASSES	-49.50
1029	02/19/2024	41260	AUTO ZONE, ALLDATA & AAZ COMMERCIAL	VARIOUS PARTS	-1,000.00
1030	02/20/2024	13286	RED ROCK DISTRIBUTING CO.	1000 GALLONS UNLEADED 7000 GALLONS DIESEL	87.58
1036	02/21/2024	10924	DEMCO, INC	LIBRARY SUPPLIES	-19.79
1037	02/22/2024	45199	SOPHOS PAY RES/LEAF CAP FUND LLC	VIRUS SOFTWARE	95.00
1041	02/21/2024	14207	WALMART COMMUNITY	SUPPLIES AND MATERIALS FOR AG PROGRAM	-122.00
1042	02/05/2024	15994	AMAZON CAPITAL SERVICES	LIBRARY BOOKS AND STEM SUPPLIES	-40.26
1043	02/26/2024	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR AG PROGRAM	-18.36
1051	02/29/2024	14201	WALKER TIRE DTR LLC	245 75R 17 TIRES FOR AG TRUCK 83	35.80
1052	02/29/2024	11933	JOHN VANCE MOTORS, INC.	ALIGNMENT FOR TRUCK 83	-70.05
Non-Payroll Total:					(\$5,608.48)
Payroll Total:					\$44,382.80
Report Total:					\$38,774.32

Change Order Listing

Options: Fund: Building, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 3/1/2024 - 3/31/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
10	07/05/2023	14207	WALMART COMMUNITY	DISTRICT PARTS AND SUPPLIES	-114.99
30	07/05/2023	44867	ALLIED ELEVATOR SERVICES INC	ANNUAL DISTRICT ELEVATOR & LIFT INSPECTIONS	-788.00
57	07/10/2023	41813	OKLAHOMA DEPARTMENT OF LABOR	DISTRICT WATER HEATER CERTIFICATES	-500.00
170	09/11/2023	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS AND SERVICE	-111.14
288	12/08/2023	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	-15.42
306	01/08/2024	44681	FRESH FILTERED AIR, INC	DISTRICT HVAC FILTER CHANGES	539.82
311	01/10/2024	44092	INNOVATIVE MECHANICAL LLC	INSTALL FOGARTY S AUDITORIUM COIL	-1,288.94
314	01/11/2024	43973	CHRISTOPHER CODY HAYES	SNOW REMOVE	-950.00
347	02/05/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-5.43
350	02/07/2024	12967	OKLAHOMA HOME CENTERS, INC.	DOORS AND HARDWARE FOR FAVER LOCKER ROOM	103.97
352	02/09/2024	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	-203.43
354	02/13/2024	12910	OFFICE DEPOT, INC.	OFFICE DESK CHAIR	-0.01
363	07/01/2023	44590	BRADFORD SUPPLY	UNIT FOR JROTC NE GUN RANGE	-298.98
365	01/12/2024	17249	S. T. BOLDING III	INSTALL ADD'L LIGHTING AT FAVER WRESTLING ROOM	-1,000.00
380	02/20/2024	10110	HENKE & WANG PLUMBING	INSTALL NEW WATER HEATER IN CENTRAL KITCHEN	-272.82
387	02/26/2024	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-70.00
388	02/27/2024	44614	IDN-GLOABL, INC	DOOR HARDWARE FOR 211 E VILAS HOUSE	8.48
392	02/27/2024	15994	AMAZON CAPITAL SERVICES	DISTRICT WIFI T-STATS	-30.55
658	02/08/2024	17249	S. T. BOLDING III	ADD POWER FOR HEATER IN GUES WASH ROOM	-106.36
Non-Payroll Total:					(\$5,103.80)
Payroll Total:					\$0.00
Report Total:					(\$5,103.80)

ACTIVITY FUND - FUND 60
BANK RECONCILIATION - FARMERS & MERCHANT BANK
AS OF 4/01/2024

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (3/1/2024)	\$ 796,219.13	Balance per bank statement (3/31/2024)	\$ 793,343.38
Add Receipts	\$ 77,393.56	Add Deposits in Transit	\$ 2,056.83
Less Checks Written	\$ (113,955.49)	Less O/S Checks	\$ (35,743.01)
Adjustments	\$ -	Adjustments	\$ -
Balance per Ledger	\$ 759,657.20	Balance per Ledger	\$ 759,657.20

Ledger Adjustment details:

Bank Adjustment details:

This information is accurate and correct to the best of my knowledge.

Stephanie Simmons

 Stephanie Simmons, Activity Fund Clerk

4/1/2024

 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2024 - 3/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
101 HS ADMINISTRATION	\$0.00	\$16.98	\$0.00	\$0.00	\$16.98	\$0.00	\$16.98
801 CENTRAL FACULTY	\$212.94	\$0.00	\$0.00	\$0.00	\$212.94	\$0.00	\$212.94
802 CENTRAL ACTIVITY	\$20,838.57	\$1,900.61	\$0.00	\$4,419.70	\$18,319.48	\$8,862.27	\$9,457.21
803 CENTRAL PTO	\$13,844.48	\$1,966.75	\$0.00	\$243.80	\$15,567.43	\$2,470.28	\$13,097.15
804 COTTERAL PTO	\$16,826.10	\$2,227.18	\$0.00	\$1,217.54	\$17,835.74	\$3,053.30	\$14,782.44
805 COTTERAL ACTIVITY	\$28,709.81	\$13,130.04	\$0.00	\$387.33	\$41,452.52	\$26,670.17	\$14,782.35
806 COTTERAL FACULTY	\$790.61	\$102.45	\$0.00	\$0.00	\$893.06	\$0.00	\$893.06
808 FOGARTY PARENTS ORG.	\$8,102.53	\$855.00	\$0.00	\$1,406.84	\$7,550.69	\$3,183.73	\$4,366.96
809 FOGARTY ACTIVITY	\$21,311.23	\$6,793.18	\$0.00	\$3,569.25	\$24,535.16	\$11,118.73	\$13,416.43
810 FOGARTY FACULTY	\$251.61	\$0.00	\$0.00	\$0.00	\$251.61	\$0.00	\$251.61
811 ELEM SNACK GRANT	\$903.69	\$0.00	\$0.00	\$0.00	\$903.69	\$0.00	\$903.69
812 GUES ACTIVITY	\$39,044.14	\$5,934.07	\$0.00	\$6,130.29	\$38,847.92	\$9,108.37	\$29,739.55
813 GUES FACULTY	\$871.88	\$92.45	\$0.00	\$279.99	\$684.34	\$0.00	\$684.34
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$11,975.14	\$280.00	\$0.00	\$1,994.62	\$10,260.52	\$1,191.70	\$9,068.82
816 GHS SPECIAL KIDS	\$9,024.74	\$0.00	\$0.00	\$0.00	\$9,024.74	\$0.00	\$9,024.74
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$5,495.07	\$0.00	\$0.00	\$150.00	\$5,345.07	\$470.00	\$4,875.07
820 GOLF JUNIOR HIGH	\$4,398.44	\$270.00	\$0.00	\$650.00	\$4,018.44	\$3,055.00	\$963.44
821 FHA JUNIOR HIGH	\$2,911.85	\$277.00	\$0.00	\$236.84	\$2,952.01	\$1,563.94	\$1,388.07
822 HONOR SOCIETY JR HIGH	\$4,713.54	\$0.00	\$0.00	\$0.00	\$4,713.54	\$1,441.00	\$3,272.54
823 JR HIGH ACCOUNT	\$1,023.28	\$0.00	\$0.00	\$0.00	\$1,023.28	\$370.00	\$653.28
824 JR HIGH FACULTY	\$2,255.68	\$369.10	\$0.00	\$574.28	\$2,050.50	\$442.88	\$1,607.62
825 LIBRARY JR HIGH	\$1,745.74	\$0.00	\$0.00	\$0.00	\$1,745.74	\$0.00	\$1,745.74
826 LEARN 2 LOVE	\$11,275.90	\$0.00	\$0.00	\$98.40	\$11,177.50	\$1,207.78	\$9,969.72
827 CHEERLEADERS JR HIGH	\$1,730.16	\$0.00	\$0.00	\$0.00	\$1,730.16	\$0.00	\$1,730.16
830 STUCO JH	\$3,044.87	\$0.00	\$0.00	\$572.50	\$2,472.37	\$350.00	\$2,122.37
831 T.S.A. JR HIGH	\$1,687.17	\$263.00	\$0.00	\$1,340.00	\$610.17	\$408.61	\$201.56
832 YEARBOOK JR HIGH	\$7,327.13	\$0.00	\$0.00	\$0.00	\$7,327.13	\$1,153.13	\$6,174.00
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$46,447.29	\$7,053.10	\$0.00	\$16,247.74	\$37,252.65	\$19,151.12	\$18,101.53
841 CHARTER OAK PTO	\$21,880.73	\$1,934.05	\$0.00	\$1,220.00	\$22,594.78	\$4,223.57	\$18,371.21
842 CHARTER OAK FACULTY	\$398.13	\$0.00	\$0.00	\$0.00	\$398.13	\$0.00	\$398.13
850 ACADEMIC TEAM HS	\$125.70	\$0.00	\$0.00	\$0.00	\$125.70	\$0.00	\$125.70
851 ART CLUB HS	\$4,871.04	\$1,808.93	\$0.00	\$30.10	\$6,649.87	\$1,641.57	\$5,008.30
852 ATHLETICS HS	\$109,579.32	\$4,817.54	\$0.00	\$25,019.22	\$89,377.64	\$59,663.91	\$29,713.73
853 HS CHEER	\$6,160.73	\$360.00	\$0.00	\$220.22	\$6,300.51	\$1,215.06	\$5,085.45
854 FOOTBALL CAMP	\$6,116.46	\$0.00	\$0.00	\$0.00	\$6,116.46	\$771.50	\$5,344.96
855 TENNIS HS	\$9,465.86	\$1,732.80	\$0.00	\$2,383.57	\$8,815.09	\$6,840.90	\$1,974.19
856 GHS LIBRARY	\$86.59	\$0.00	\$0.00	\$0.00	\$86.59	\$0.00	\$86.59
858 GHS LINK CREW	\$295.84	\$0.00	\$0.00	\$0.00	\$295.84	\$0.00	\$295.84
859 BAND (OPERATING) HS	\$9,564.62	\$4,859.51	\$0.00	\$8,676.80	\$5,747.33	\$3,694.80	\$2,052.53
861 CLASS OF 2023 HS	\$109.12	\$0.00	\$0.00	\$0.00	\$109.12	\$0.00	\$109.12
862 CLASS OF 2027 HS	\$1,846.67	\$0.00	\$0.00	\$0.00	\$1,846.67	\$0.00	\$1,846.67
864 GHS ALUMNI ACCOUNT	\$15,256.29	\$0.00	\$0.00	\$0.00	\$15,256.29	\$0.00	\$15,256.29
866 CLASS OF 2024 HS	\$8,369.12	\$120.00	\$0.00	\$0.00	\$8,489.12	\$700.00	\$7,789.12
867 CLASS OF 2025 HS	\$2,697.72	\$0.00	\$0.00	\$0.00	\$2,697.72	\$0.00	\$2,697.72
868 CLASS OF 2026 HS	\$2,173.85	\$0.00	\$0.00	\$0.00	\$2,173.85	\$0.00	\$2,173.85
869 ENGLISH CLUB	\$736.83	\$0.00	\$0.00	\$0.00	\$736.83	\$0.00	\$736.83
870 HS FACULTY/COURTESY ACCOUNT	\$959.30	\$0.00	\$0.00	\$0.00	\$959.30	\$360.00	\$599.30
871 HS STUDENT PANTRY	\$11,363.30	\$0.00	\$0.00	\$0.00	\$11,363.30	\$4,076.72	\$7,286.58
876 FFA 4H BOOSTER CLUB HS	\$66,031.56	\$0.00	\$0.00	\$26,894.03	\$39,137.53	\$4,638.00	\$34,499.53
877 FFA HS	\$13,793.56	\$3,678.00	\$0.00	\$1,781.43	\$15,690.13	\$12,875.50	\$2,814.63
878 FCCLA (FHA) HS	\$6,095.30	\$267.00	\$0.00	\$95.00	\$6,267.30	\$2,410.00	\$3,857.30
879 FOREIGN LANGUAGE SPAN HS	\$4,191.37	\$50.00	\$0.00	\$0.00	\$4,241.37	\$1,570.83	\$2,670.54
880 XC BLUECREW	\$5,185.92	\$0.00	\$0.00	\$1,384.01	\$3,801.91	\$2,748.00	\$1,053.91

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2024 - 3/31/2024

	Begin Balance	Recelpts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
881 LADY JAYS BASKETBALL	\$432.96	\$0.00	\$0.00	\$0.00	\$432.96	\$0.00	\$432.96
882 GUTHRIE RUNNING CLUB HS	\$894.04	\$0.00	\$0.00	\$0.00	\$894.04	\$210.00	\$684.04
883 HERITAGE CLUB HS	\$565.67	\$0.00	\$0.00	\$0.00	\$565.67	\$0.00	\$565.67
884 HIGH SCHOOL ACCOUNT	\$10,714.14	\$247.55	\$0.00	\$309.13	\$10,652.56	\$7,733.76	\$2,918.80
885 STUDENT SUPPORT HS	\$4,739.77	\$313.55	\$0.00	\$0.00	\$5,053.32	\$525.00	\$4,528.32
886 HONOR SOCIETY HS	\$6,740.46	\$180.00	\$0.00	\$0.00	\$6,920.46	\$1,273.00	\$5,647.46
889 KEY CLUB HS	\$227.80	\$0.00	\$0.00	\$0.00	\$227.80	\$0.00	\$227.80
890 SPEECH HS	\$672.63	\$0.00	\$0.00	\$0.00	\$672.63	\$507.82	\$164.81
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$13,548.41	\$134.00	\$0.00	\$0.00	\$13,682.41	\$903.52	\$12,778.89
894 HS PROM ACCOUNT	\$17,682.10	\$280.00	\$0.00	\$0.00	\$17,962.10	\$442.50	\$17,519.60
895 JROTC HS	\$8,145.66	\$3,000.00	\$0.00	\$811.04	\$10,334.62	\$1,260.61	\$9,074.01
897 SOCCER CLUB HS	\$21,586.96	\$5,069.00	\$0.00	\$3,847.10	\$22,808.86	\$6,864.41	\$15,944.45
898 SCIENCE CLUB HS	\$7,224.07	\$134.50	\$0.00	\$844.83	\$6,513.74	\$1,709.58	\$4,804.16
899 STUDENT COUNCIL HS	\$8,260.16	\$0.00	\$0.00	\$161.48	\$8,098.68	\$862.71	\$7,235.97
900 CAMPUS BEAUTIFICATION HS	\$5,923.79	\$147.90	\$0.00	\$20.75	\$6,050.94	\$0.00	\$6,050.94
902 VOCAL HS	\$5,095.14	\$4,000.00	\$0.00	\$274.82	\$8,820.32	\$5,196.25	\$3,624.07
904 YEARBOOK HS	\$44,547.50	\$1,625.00	\$0.00	\$145.33	\$46,027.17	\$325.49	\$45,701.68
905 GPS eSPORTS	\$179.73	\$0.00	\$0.00	\$0.00	\$179.73	\$0.00	\$179.73
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$1,822.70	\$0.00	\$0.00	\$170.99	\$1,651.71	\$44.50	\$1,607.21
913 DRAMA HS	\$1,298.29	\$0.00	\$0.00	\$0.00	\$1,298.29	\$350.00	\$948.29
922 COURTESY COMMITTEE ADMIN	\$64.53	\$0.00	\$0.00	\$0.00	\$64.53	\$64.53	\$0.00
925 GENERAL FUND REFUND	\$2,099.14	\$60.99	\$0.00	\$0.00	\$2,160.13	\$0.00	\$2,160.13
927 HALL OF FAME BANQUET	(\$137.93)	\$0.00	\$0.00	\$0.00	(\$137.93)	\$0.00	(\$137.93)
929 DISTRICT SPECIAL OLYMPICS	\$29,318.01	\$0.00	\$0.00	\$0.00	\$29,318.01	\$4,701.80	\$24,616.21
931 TECHNOLOGY INSURANCE ACCOUNT	\$696.99	\$25.00	\$0.00	\$0.00	\$721.99	\$0.00	\$721.99
932 SUMMER SCHOOL HS	\$10,798.55	\$1,062.50	\$0.00	\$0.00	\$11,861.05	\$0.00	\$11,861.05
933 FAVER C&C	\$129.63	\$0.00	\$0.00	\$0.00	\$129.63	\$0.00	\$129.63
934 TRANSPORTATION C&C	\$1,524.21	\$0.00	\$0.00	\$0.00	\$1,524.21	\$134.50	\$1,389.71
935 VENDING MACHINE ADMIN	\$779.64	\$0.00	\$0.00	\$84.60	\$695.04	\$280.40	\$414.64
937 FAVER ACTIVITY	\$511.27	\$0.00	\$0.00	\$0.00	\$511.27	\$0.00	\$511.27
940 ADMINISTRATION MISC	\$14,988.95	(\$45.17)	\$0.00	\$61.92	\$14,881.86	\$1,435.25	\$13,446.61
Total	\$796,219.13	\$77,393.56	\$0.00	\$113,955.49	\$759,657.20	\$237,528.00	\$522,129.20



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthrieps.net

To: Dr. Mike Simpson and
Board of Education

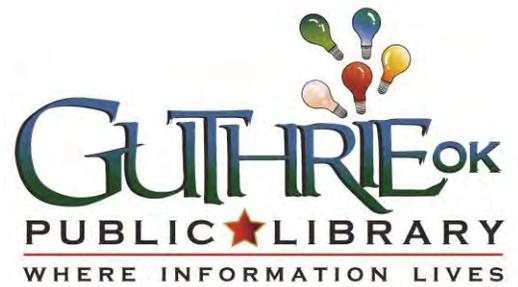
Date: March 27th, 2024

We would like to declare misc. technology equipment items as surplus.

Thank you,

A handwritten signature in black ink, appearing to read 'Cody Thompson', with a long horizontal line extending to the right.

Cody Thompson



201 N. Division
Guthrie, OK 73044
bpsicka@cityofguthrie.com
(405) 282-0050ph • (405)282-2804fax

April 2, 2024

To Whom It May Concern:

The Guthrie Public Library Request one (1) bus and one (1) driver for Tuesday, June 18th from 8:30am to 5:30pm.

This request is being made for the Teen Library Council annual thank you trip for their hard work and dedication to the Guthrie Public Library and to the citizens of Logan County. **This year's trip is to the Oklahoma City Zoo, 2000 Remington PL, Oklahoma City, OK 73111, to tie into our Summer Reading theme of "Adventure Begins at your Library."**

This trip is for about 25-30 adults and teens.

Sincerely,

Rebecca Pesicka
Adult and Teen Services Librarian
Volunteer Manager

www.guthrie.okpls.org

WHERE INFORMATION LIVES



Oklahoma School Assurance Group

Oklahoma School Assurance Group
School Board Designated Representative Authorization Form

The Board of Education of Guthrie School District hereby designates the

_____ as its representative for purposes of voting, elections,
(Title of Position – No Personal Name)

and/or adoption or modification of rules and/or by-laws of the Oklahoma School Assurance Group (“OSAG”). This designation shall be in effect from this date until modified by the Board of Education, or until the school district is no longer a member of OSAG, whichever first occurs.

Done this _____ day of _____, 2024.

By:

President, Board of Education

Attest:

Clerk, Board of Education



Quotation

Company Address Instructional Empowerment, Inc.
dba Marzano Evaluation Center
175 Cornell Rd., Suite 18
Blairsville, PA 15717
US

Quote Number Q-31288
Expiration Date

Vendor Account No. 44882

Payment Terms Net 30

Program Partner Phone Claire Erwin
805-470-9234

Make checks payable to: Instructional Empowerment, Inc.
Fax Signed Quote to: (724) 240-6475

Bill To Name Guthrie School District I-01
Bill To 802 E Vilas
Guthrie, OK 73044
US

Contact Name John Hancock
Phone (405) 282-8900
Email john.hancock@guthriepls.net

NOTE: On-site Professional Development sessions require a minimum of a **30-day** advance notice. Purchase Orders must be received prior to any date or faculty requests can be honored. Any Professional Development requested with less than 30-day's notice is subject to faculty availability and a \$500 expediting fee.

QTY	PRODUCT	CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	IE Observation Annual License, Marzano (Building) - Renewal	TEC-IO-R1y-Bdg-102-Marz	IE Observation Annual License, Marzano (Building) - Renewal. 1-year license including up to 102 user licenses. <ul style="list-style-type: none"> Guthrie School District IE Observation renewal 24-25 Renewal term: 8.1.24 - 7.31.25 	USD 2,500.00	USD 5,000.00
TOTAL:					USD 5,000.00

Notes:

Instructional Empowerment, Inc. Terms & Conditions

Customer Acknowledgment

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Instructional Empowerment, Inc. or associated DBAs.

Prices

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

Payment

Purchase order or payment is required prior to order fulfillment. Make checks payable in USD to "Instructional Empowerment, Inc." or "Marzano Evaluation Center," and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.

Purchase Orders

Please reference quote number (shown above) on all purchase orders. Purchase orders should be sent to Instructional Empowerment, Inc. or associated DBAs, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 240-6475 or emailed to: orders@instructionalempowerment.com

Terms

Standard payment terms are net 30 from date of invoice. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

Scheduling

On-site training and professional development sessions requires 30 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee.

All training sessions must be scheduled no later than 12 months following receipt of purchase order.

Cancellation/Rescheduling

Virtual Sessions may be cancelled or rescheduled 7 or more calendar days before the scheduled date of the event without penalty. Customers who cancel/reschedule the virtual session within 1-6 calendars days prior to the event, will be charged 50% of the event price. If a customer does not show up for the event, or cancels on the day of the event, the customer is responsible for 100% of the event price.

On-Site Trainings may be cancelled or rescheduled 14 or more calendar days before the scheduled training date without penalty. Customers who cancel/reschedule the on-site training up to 3 calendar days prior to the training date will be charged 50% of the training price. For cancellations 0-3 calendar days before the scheduled training date, including no-shows or same-day cancellations, will be charged 100% of the training price.

All cancellation or rescheduling requests must be made with the Scheduling Team either by email to scheduling@instructionalempowerment.com or by phone by calling toll free 1-866-731-1999.

FORCE MAJEURE. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion.

Shipping and Handling

Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply.

Instructional Empowerment, Inc. will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.

Sales, Use, Value Add and other Taxes

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. Instructional Empowerment, Inc. reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller's sales tax collection requirements and Customer's current jurisdiction rates in effect on the date of invoice.

Materials Reprint Licenses

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.

Recording of Presentations

All audio and video recording is prohibited without written consent from Instructional Empowerment, Inc.

Signature: _____ Effective Date: ____/____/____
Name (Print): _____ Title: _____

Please sign and return with Purchase Order.

THANK YOU FOR YOUR BUSINESS!

Sales Quote - This is Not An Invoice

Prepared By: Aashna Narain
 Customer Name: Guthrie Independent School District 1

 Contract Term: 12 Months
 Start Date: 1-JUL-2024
 End Date: 30-JUN-2025
 Billing Frequency: Annually

Customer Contact: John Hancock
 Title: Executive Director/Personnel & Secondary Education
 Address: 802 E. Vilas
 City: Guthrie
 State/Province: Oklahoma
 Zip Code: 73044
 Phone #: (405) 282-8900

Product Description	Quantity	Unit	Unit Price	Extended Price
Initial Term 1-JUL-2024 - 30-JUN-2025				
License and Subscription Fees				
Applicant Tracking		1.00	Students	USD 6,342.72

License and Subscription Totals: **USD 6,342.72**

Quote Total	
Initial Term	1-JUL-2024 - 30-JUN-2025
Amount To Be Invoiced	USD 6,342.72

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Feb2022/, as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

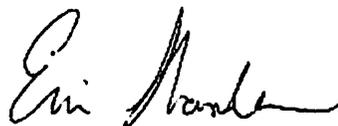
THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Guthrie Independent School District 1

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Job Title:

Date: 17-JAN-2024

Date:

PO Number: _____

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Student Affiliation Agreement with the University of St. Augustine for
Health Sciences

DATE: April 1, 2024

Attached is a student affiliation agreement with the University of St. Augustine for Health Sciences to provide clinical experience opportunities for college students. The agreement is specific to those in the programs of Physical Therapy, Occupational Therapy, and Speech Language Pathology.



UNIVERSITY of ST. AUGUSTINE for HEALTH SCIENCES

Student Affiliation Agreement

- Between -

Guthrie Public Schools
802 East Vilas Avenue
Guthrie, OK 73044

- And -

University of St. Augustine for Health Sciences

- Physical Therapy (PT)
- Occupational Therapy (OT)
- Speech-Language Pathology (SLP)*
- Nursing (MSN, DNP, PG Cert-FNP, PG Cert-PMHNP-PC)
- Physician Assistant (PA)

This Agreement is made and entered into this 27th day of March, 2024
(**Effective Date**) by and between Guthrie Public Schools
hereinafter known as the **Facility** and the **University of St. Augustine for Health Sciences**, hereinafter known as the **University**.

- RECITALS -

The University is a provider of education for PT, OT, SLP, PA and Nursing students in master and doctorate entry-level, and post-professional master, doctorate, graduate certificate, and clinical residency programs. Such programs require in-depth, clinical experience for the students under supervision of competent health care providers in actual clinical conditions.

The Facility is a health care provider, health care practitioner, social service or academic institution and recognizes a benefit in fashioning an environment of collegiality, mentoring and respect for continuing academic efforts and research.

Now therefore, the parties agree as follows,

IT IS AGREED:

1. Duties of the University

- (a) Assume responsibility for continuing compliance with the educational standards of the appropriate accreditation and licensing bodies.

* The Master of Science (M.S.) education program in Speech-Language Pathology (distance education) at the University of St. Augustine for Health Sciences is accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA) of the American Speech-Language-Hearing Association, 2200 Research Boulevard, #310, Rockville, MD 20850, 800-498-2071 or 301-296-5700.

- (b) Designate a member of the faculty or staff to communicate with the Facility on all items pertinent to clinical education.
- (c) Notify the Facility about the planned schedule of student assignment, level of academic preparation, length and dates of internship assignments.
- (d) Refer to the Facility only those students who have completed the prerequisite didactic portion of the curriculum applicable to the Facility.
- (e) Inform the student of any specific requirements of the Facility for acceptance, uniform requirements if applicable and the necessity to conform to the standards, practices, policies and procedures of the Facility.
- (f) Require students to complete training on the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. 1320 through d-8 ("HIPAA"), and the requirements of any regulations promulgated there under, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Part 164 (collectively, the "Regulations") to the extent such laws and regulations apply during the term hereof. University shall not use or further disclose any protected health information, as defined in 45 C.F.R. 164.504, or individually identifiable health information, as defined in 42 U.S.C. 1320d (collectively, the "Protected Health Information"), other than as permitted by this Agreement and the requirements of HIPAA or the Regulations.
- (g) Require each student to carry a current medical insurance policy and be certified in CPR and first aid (first aid is required for OT, PT and SLP programs, BLS/CPR for Healthcare is required for PA Program) by the American Heart Association, and complete mandatory training in blood borne pathogens (OSHA).
- (h) Obtain and maintain at its own expense during the term of this Agreement, and any renewal hereof, a comprehensive liability policy including professional liability insuring the University against all claims for personal and bodily injury or death and property damage resulting from the performance of services by the University, its employees and students participating in the clinical training program on the Facility premises. Such insurance shall be in the amount of not less than \$1,000,000 per incident and \$3,000,000 in the aggregate. University shall give immediate notice to Facility if any changes or lapse in policy should occur.
- (i) Obtain and maintain evidence that each student is in good general health, as determined by a physical examination, and that s/he is free from a health impairment, which is of potential risk to a patient or which might interfere with the performance of his/her duties, or any other condition which would interfere with ability to satisfy the requirement(s) of this Agreement and/or potentially create a risk to the health and safety of the Facility, its patients, staff, visitors, and other Affiliates and the student, him/herself.
- (j) Obtain and maintain evidence that each student has received (i) vaccination for measles, mumps and Rubella (MMR) or evidence of immunity through screening blood test and documentation of serologic evidence of immunity; (ii) Hepatitis B series vaccination or written declination, (iii) negative tuberculosis skin or blood testing (chest x-ray where indicated) established prior to clinical placement with annual renewal thereafter via self-assessed questionnaire; (iv) vaccination for Varicella or evidence of immunity screening blood test and documentation of serologic evidence of immunity; (v) Tdap vaccine, (vi) flu shot, and (vii) Texas campus - bacterial meningitis according to the Texas Higher Education Coordinating Board.

- (k) Post-professional OT and PT students must maintain a current license to practice in the state in which the residency is occurring. Nursing students must maintain a current unrestricted registered nurse (RN) license to practice nursing in the state in which the practicum is occurring.
- (l) Obtain and maintain evidence that each student has received a (i) fingerprint report; (ii) background check; and (iii) drug screen.
- (m) The University reserves the right to remove students from the affiliation when the learning experience does not meet the objectives of the University or if appropriate supervision and mentorship is not provided.

2. Duties of the Facility

- (a) Maintain standards for appropriate health care services, which are conducive to sound educational experiences for students participating in the affiliation.
- (b) Designate an individual who will be responsible for the coordination of services with the University, assisting in maintaining contracts and providing student orientation. Orientation shall include but is not limited to addressing appropriate facility/site specific security and safety measures.
- (c) Designate an individual who is the primary mentor to the student and is responsible for evaluation of student performance and planning clinical experiences. This clinical supervisor shall have at least one year of clinical experience in the area to be supervised. The student will work under the immediate and direct supervision of this individual.
 - Nursing preceptors will have a minimum of a master's degree and one year's experience.
- (d) Students may be assigned to more than one clinical supervisor/preceptor/educator. The facility is responsible for continuity and effective communication between the supervising clinicians to assure an appropriate learning environment and student performance evaluation.
 - Nursing: Designate or approve an individual who is the primary preceptor to the student and is responsible for planning practicum experiences and evaluation of student performance along with the practicum course faculty. This preceptor shall have a minimum of a master's degree and at least one year of specialty experience in the specialty area of the student (e.g., a preceptor serving as a preceptor for a nurse executive student must have at least one year of experience as a nurse executive). The student will work under the supervision of the preceptor.
- (e) Make available to the students the space, facilities, equipment and supplies necessary for rendering Facility directed patient care and treatment, including appropriate PPE as required by the facility and/or by state and federal guidelines.
- (f) Assist students with obtaining emergency medical care if they become ill or injured during their clinical affiliation, if medically appropriate and necessary. The student shall arrange for medical care beyond that of emergency nature. The student shall be responsible for the cost of emergency care and for the cost of any additional medical care beyond that.
- (g) Advise the University of any serious deficits noted in the ability of assigned students to progress toward achievement of the stated objectives of the internship.
- (h) Reserves the right to terminate students from the affiliation who do not comply with the Facility rules and

regulations, policies and procedures or who endanger patient health, welfare or safety.

- (i) Will provide the University with a written description of the objectives and the experience being offered. For post-professional students, these objectives are developed by mutual efforts of the facility, the University and the student.
- (j) Permit the student to participate in patient care services to the extent of their skill and training.
- (k) Will assure that equitable practices will be evident when assessing and evaluating student performance.

3. Mutual Duties of the University and the Facility

- (a) Establish the educational objectives for the fieldwork/clinical experience/clinical practicum experience and continually evaluate the effectiveness of the fieldwork/clinical experience/clinical practicum.
- (b) Agree that there shall be no unlawful discrimination concerning the affiliation based upon race, color, ancestry, religion, gender, sexual orientation, age, disability, or veteran status.
- (c) A dispute involving the discipline of a student while participating in a clinical experience shall be jointly addressed by the University clinical education faculty member, clinical supervisor/preceptor and student. The University Catalog/Handbook and Clinical or Fieldwork Education Handbook shall be used as the standard for policies and procedures for any unresolved disputes.
- (d) Each party reserves the right to control the use of any of its copyrighted materials, symbols, trademarks, service marks, and other proprietary rights presently existing or hereafter established. Each party agrees that it will not use such works, symbols, trademarks, service marks, or other devices in advertising, promotional materials or otherwise and that it will not advertise or display such devices without the prior consent of the other party and will cease all such usage immediately upon termination of this Agreement.
- (e) No failure by either party to insist upon strict performance of any covenant, term or condition of this Agreement or to exercise a right or remedy shall constitute a waiver. No waiver of any breach shall affect or alter this Agreement, but each covenant, condition, and term of this Agreement shall continue in full force and effect with respect to any other existing or subsequent breach.
- (f) Nothing in this Agreement shall be construed as creating or giving rise to any right in any third parties or other persons other than the parties hereto.
- (g) Each party shall indemnify, defend and hold the other party harmless from all claims, loss, damage or injury of any kind or character (including, without limitation, attorney fees and costs of defense) to any person or property arising from the performance of the terms and responsibilities under this Agreement caused by the negligent act or omission of the indemnifying party, its agents or employees. Nothing herein is intended or shall be construed to waive the Facility's entitlement to sovereign immunity, if applicable.
- (h) If either the University or the Facility becomes aware of any alleged injury arising out of the care or treatment of any patient in connection with the Program, each party has a duty to give the other party written notice containing the particulars sufficient to identify the name and address of the alleged person, place and circumstances of the alleged incident and addresses of the available witnesses.
- (i) Students assigned to the Facility shall not be considered employees of the Facility.
- (j) The parties in this Agreement are independent contractors and agree and stipulate that this Agreement in

no way creates a partnership, joint venture, employment or agency relationship between the parties.

- (k) This Agreement may not be assigned by either party without the express written consent of the other.
- (l) The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed and enforced under and in accordance with the laws of the State.
- (m) Whenever any notice, demand or consent is required or permitted under this Agreement, such notice, demand or consent shall be written and shall be deemed given when sent by certified mail, return receipt requested.
- (n) The University provides continuing education opportunities to affiliated sites and employees who provide supervisor for students. The clinical site and employees warrant that payments and other things of value provided by the University under his Agreement will be used for the professional benefit of the site or employee and not for the personal benefit of any individual who might influence the awarding of clinical positions for USAHS students.

4. **Insurance**

University and Facility shall always each secure and maintain during the Term of this Agreement, at their respective sole expense, workers' compensation and employers' liability insurance covering their respective employees. Such coverage provided by University and Facility may be afforded via commercial insurance or self-insurance at the following limits:

Workers' Compensation:	Statutory limits
Employers' Liability:	\$1,000,000 each accident; \$1,000,000 disease policy limit; \$1,000,000 disease each employee
Commercial General Liability	\$1,000,000/\$2,000,000
Business Automobile Liability:	\$1,000,000 per accident for bodily injury and property damage
Professional Liability:	\$1,000,000/\$3,000,000

Both University and Facility agree to endorse such policy to (1) waive subrogation in favor of each other, and (2) have a 30-day notice of cancellation. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

5. **Renewal, Termination and Modification**

- a. This term of this Agreement shall commence on the Effective Date and continue for a period of five (5) years from the Effective Date ("Initial Term") unless earlier terminated in accordance with this Agreement or prohibited by state regulation. This Agreement will auto-renew at the end of the Initial Term, and each term thereafter, for additional five-year periods (each a "Renewal Term," and together with the Initial Term, the "Term") until terminated in accordance with this Agreement or prohibited by state regulation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and sealed the date and year first above written.

AS TO THE UNIVERSITY:

By: DocuSigned by:
Brian Goldstein
C1F115548DCD484... _____

Brian Goldstein, Ph.D.
President and Chief Academic Officer (CAO)
University of St. Augustine for Health Sciences

Execution Date:
3/27/2024

AS TO THE FACILITY:

By: _____
Name: _____
Title _____
Execution Date: _____

By: _____
Name: _____
Title _____
Execution Date: _____

Contingency Modification

New Cotteral Elementary - 23OK61-MLA

23OK61-MLA

2001 W. Noble Ave.
Guthrie, OK 73044

Date: 3/18/2024

Number: C-MOD 03

Subject: Contingency Modification 03

Source of Funding: Allowance / Contingency

Description

PCO#11 - Cost for additional excavation of unsuitable soils in the southwest area of the building pad.
PCO#12 - Cost for stabilization of the subgrade in the southwest area of the building pad.

Days Requested: 0 **Change Total:** \$0.00

Item Number	Description	Amount
01	Contingency Modification 03	\$(37,148.00)
02	PCO 11: Southwest Subgrade Correction	\$28,648.00
03	PCO 12: Additional Southwest Subgrade Correction	\$8,500.00

The Stacy Group, Inc.

Crossland Construction Company, Inc.

Guthrie Public Schools

ARCHITECT

CONTRACTOR

OWNER

By Sean Willis

By Lane McMillan

By Mike Simpson

Signature _____

Signature *Lane McMillan* _____

Signature _____

Date _____

Date 03/28/2024 _____

Date _____



Guthrie Cotteral Elementary
Contingency Change Log

CC	PCO #	Description	Reason for CC	Sent Date	Amount	Status	Approved	Pending	Anticipated	ARCHITECTURAL APPROVAL DATE	OWNER APPROVAL DATE
1	1	COX Fiber Reroute	Existing Conditions		\$ 1,578.44	Approved	\$ 1,578.44	\$ -	\$ -		
1	2	Buyout for Wheelchair Lift	Buyout		\$ (7,205.00)	Approved	\$ (7,205.00)	\$ -	\$ -		
1	3	Parking Lot Correction	Existing Conditions		\$ 31,880.00	Approved	\$ 31,880.00	\$ -	\$ -		
2	4	Switchgear	Expedite		\$ 23,253.00	Approved	\$ 23,253.00	\$ -	\$ -		
2	5	Gym Subgrade Correction	Existing Conditions		\$ 7,500.00	Approved	\$ 7,500.00	\$ -	\$ -		
2	6	08C - Glass and Glazing Buyout	Buyout		\$ 2,800.00	Approved	\$ 2,800.00	\$ -	\$ -		
2	7	11A - Food Service Equipment Buyout	Buyout		\$ (235,000.00)	Approved	\$ (235,000.00)	\$ -	\$ -		
2	8	27B - A/V Systems Buyout	Buyout		\$ (100,003.00)	Approved	\$ (100,003.00)	\$ -	\$ -		
2	9	Added Transitional Piers	Project Add		\$ 15,000.00	Approved	\$ 15,000.00	\$ -	\$ -		
2	10	Northwest Subgrade Correction	Existing Conditions		\$ 6,200.00	Approved	\$ 6,200.00	\$ -	\$ -		
3	11	Southwest Subgrade Correction	Existing Conditions		\$ 28,648.00	Pending	\$ -	\$ 28,648.00	\$ -		
3	12	Additional Southwest Subgrade Correction	Existing Conditions		\$ 8,500.00	Pending	\$ -	\$ 8,500.00	\$ -		
							\$ -	\$ -	\$ -		

Potential/Forthcoming CC's								
						\$ -	\$ -	\$ -
						\$ -	\$ -	\$ -
Totals						\$ (253,996.56)	\$ 37,148.00	\$ -

- CM getting pricing
- Pricing Received
- Achitectoral Hold / Looking for Options

*Approval - Wet signature recieved by all parties for CC approval
 *Pending - CC sent out but is awaiting signatures
 *Anticipated - Item is being priced but is not official

Original Contingency	\$ 430,152.00
Total	\$ 430,152.00
Approved	\$ (253,996.56)
Current Contingency	\$ 684,148.56
Pending Costs	\$ 37,148.00
Anticipated Costs	\$ -
Projected Contingency	\$ 647,000.56

MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION AT THE BOARD OF EDUCATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 8TH DAY OF APRIL, 2024, AT 6:30 O'CLOCK PM.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2023 was given in writing to County Clerk of Logan County, Oklahoma, at _____ o'clock AM on the 13th day of November, 2023, and public notice of this meeting was given in writing, setting forth the date, time, place and agenda was posted at the front entrance to the Board of Education Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at _____ o'clock PM on the _____ day of April, 2024, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution by reading the Title and upon motion by _____ seconded by _____, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND AUTHORIZING DISTRIBUTION OF SAME; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW; DESIGNATING A REGISTRAR/PAYING AGENT FOR THE BONDS AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, the issuance of Nineteen Million Two Hundred Fifty Thousand Dollars (\$19,250,000) of building bonds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings, or acquiring school furniture, fixtures or equipment which includes but is not limited to constructing, equipping and furnishing a new Cotteral Elementary School, has been duly authorized at an election held on April 2, 2019 for such purposes and certified by the County Election Board of Logan County, Oklahoma on the 5th day of April, 2019; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$1,200,000 General Obligation Building Bonds, Series 2019 dated June 1, 2019 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$400,000 General Obligation Building Bonds, Series 2020A dated May 1, 2020 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$750,000 General Obligation Building Bonds, Series 2020B dated October 1, 2020 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$1,200,000 General Obligation Building Bonds, Series 2021 dated August 1, 2021 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$10,500,000 General Obligation Building Bonds, Series 2022A dated August 1, 2022 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$2,200,000 General Obligation Building Bonds, Series 2022B dated December 1, 2022 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, pursuant to Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, has determined to issue at this time \$3,000,000 of the authorized bonds for the purpose of funding construction, equipping and furnishing of a new Cotteral Elementary school along with other repair and renovation projects for various schools throughout the District; acquisition of technology equipment; and paying the costs of issuing the 2024A Bonds, as authorized at an election held on April 2, 2019, for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA:

SECTION 1. That the \$3,000,000 of building bonds of Independent School District Number 1 of Logan County, Oklahoma, voted on April 2, 2019, shall be offered for sale as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, shall be sold at public sale and shall be called "General Obligation Building Bonds, Series 2024A".

SECTION 2. That the General Obligation Building Bonds, Series 2024A in the amount of \$3,000,000 of Independent School District Number 1 of Logan County, Oklahoma, voted on April 2, 2019, shall be offered for sale and received in the form of sealed bid, facsimile bid, electronic (Parity[®]) bid or similar secure electronic bid at the office of the Chief Financial Officer, at the Board of Education Building located at 802 E. Vilas, Guthrie, Oklahoma, on the 13th day of May, 2024, at 11:00 o'clock, AM, Central Time, and that said Bonds shall become due \$330,000 in two years from their date and \$330,000 annually each year thereafter until paid, except that the last installment shall be \$360,000. The Board of Education intends to convene at 6:30 o'clock, PM on said date at the Board of Education Building, 802 E. Vilas, Guthrie, Oklahoma to consider and take action on the bonds.

SECTION 3. That BancFirst, Oklahoma City, Oklahoma, is hereby designated as Registrar /Paying Agent for said Bonds.

SECTION 4. That the form of Preliminary Official Statement is hereby approved by the Board of Education and the President of the Board of Education is hereby authorized to review and approve for and on behalf of the Board of Education the Preliminary Official Statement in final form, with such additions or modifications as shall be approved by the President of the Board of Education. The use of the Preliminary Official Statement in such final form and containing substantially the terms and provisions therein contained, with such additions or modifications as shall be approved by the President of the Board of Education is hereby approved to be used in connection with the offer and sale of the Bonds pursuant to open, competitive public bid. The Board of Education further authorizes distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the Bonds

SECTION 5. That the President or Vice President of the Board of Education is hereby authorized and directed to approve and the Clerk or Deputy Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

PASSED AND APPROVED THIS 8TH DAY OF APRIL, 2024.

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA)
) SS
COUNTY OF LOGAN)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purposes therein set out, adopted by said Board and transcript of proceedings of said Board, at a regular meeting thereof duly held on the date therein set out insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

WITNESS my hand and official seal this 8th day of April, 2024.

Clerk, Board of Education

(SEAL)

REGISTRAR AND PAYING AGENT AGREEMENT

This Registrar and Paying Agent Agreement (“Agreement”) is executed and effective this **15th day of May, 2024**, by and between BancFirst, an Oklahoma Banking Corporation with offices in Oklahoma City, Oklahoma (“Bank”) **Independent School District No. 1, Logan County, Oklahoma** (“Issuer”).

WHEREAS, Issuer contemplates issuing certain bonds as duly approved by Issuer (“Bonds”) described as follows:

\$3,000,000- ISD No.1 Logan County, Oklahoma General Obligation Building Bonds Series 2024A (Guthrie Board of Education)

WHEREAS, the Issuer desires that the Bank act as Agent on behalf of Issuer to perform the duties of Registrar and Paying Agent as set forth herein.

WHEREAS, the Bank is willing to act in such capacities solely in accordance with this Agreement and subject to the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, Issuer and the Bank agree as follows:

ARTICLE I REGISTRAR

Section 1.01 Acceptance by the Bank as Registrar

Issuer hereby appoints the Bank to act as Registrar for the purpose of registering the Bonds and transferring Bonds as herein provided, and the Bank hereby agrees to perform the duties of Registrar upon the terms and subject to the conditions of this Agreement.

Section 1.02 Duties of Registrar

The duties of Registrar shall be:

- a. to authorize by manual signature, prepare and deliver Bonds upon the instructions of Issuer or the Underwriter as Agent for Issuer; and
- b. to keep and maintain the Register complete, current and accurate at all times in accordance with the Bank’s general practices and procedures in effect from time to time; and

- c. to maintain a full and complete accounting of all bonds issued, outstanding, destroyed and in inventory; and
- d. permit the inspection of the Registrar during the Bank's normal business hours by Issuer; and
- e. to cancel any Bond which has been paid, redeemed, transferred, exchanged converted or otherwise required to be cancelled; and
- f. to return, at such reasonable intervals as Bank determines, to the Issuer, Bond certificates in lieu of which or in exchange for which other certificates have been issued or which have been paid; and
- g. to provide information concerning the Bonds and its Register to any party entitled to such information; and
- h. to except during the time set forth in Section 1.04, transfer the ownership on the Register of any Bond when said Bond, which has been duly and properly endorsed in a manner acceptable to the Bank and in relation therewith all things required by law and regulation have been done, is presented for transfer; and
- i. to issue a replacement Bond of like tenor in the name of the designated transferee after performing the duties enumerated in item h. immediately above; and
- j. to issue a replacement Bond of like tenor in lieu of any mutilated, lost, destroyed or stolen Bond upon receipt by the Bank of evidence to its satisfaction of the mutilation, destruction, loss or theft of such Bond and receipt of such security or indemnification as the Bank may reasonably require to hold it and the Issuer harmless from any liability for its issuance of a replacement Bond.

Section 1.03 Duties of Issuer

- a. Issuer agrees to provide or cause the Underwriter to provide to Registrar at the time of initial issuance of the Bonds an accurate and complete list setting forth the following information, all of which shall be in a form acceptable to the Bank;
 - 1. Each bondholder's name as it is to appear on each Bond to be issued, or in the event a Bond is to be registered to a trust or to a minor, then Registrar will be provided with all information necessary to register such Bond in proper legal form; and
 - 2. Each bondholder's address; and
 - 3. Each bondholder's Social Security Number or Federal Tax Identification Number; and
 - 4. The principal amount of each Bond to be issued; and
 - 5. The stated maturity of each Bond to be issued; and
 - 6. The rate of interest applicable to each Bond; and
 - 7. Any other information required by applicable tax or other laws, rules or regulations;

- b. Issuer agrees to provide or cause to be provided the information enumerated under item a. immediately above with sufficient lead-time to permit the Bank to perform its duties hereunder in an orderly and deliberate manner.
- c. Unless issue is Book-Entry, Issuer agrees to provide a sufficient supply of Bonds, in a form acceptable to Registrar, to enable Registrar to issue Bonds. As long as any Bonds remain outstanding, Issuer agree to provide a sufficient supply of additional unissued Bonds to enable the Bank to perform its duties as set forth under this Article I regarding transfers of ownership as long as any Bonds remain outstanding. All bonds, at the time so provided to the Bank, will be numbered consecutively and will be fully executed by duly authorized representatives of Issuer.

Section 1.04 Record Date

The Bank shall not be required to transfer or exchange any Bond during the period beginning fifteen (15) days prior to any date fixed for the payment of interest or principal on any of the Bonds.

Section 1.05 Persons Deemed Owners

The Bank shall treat each person in who so name any Bond is registered on the Register as the owner of such Bond, for all purposes and at all times, both before and after maturity of any Bond, including without limitation, the payment of principal of, premium on, if any, and interest on such Bond and for all other interest and purpose.

ARTICLE II PAYING AGENT

Section 2.01 Acceptance by Bank as Paying Agent

Issuer hereby appoints the Bank to act as Paying Agent for the Bonds, and Bank hereby accepts appointment as Paying Agent for the Bonds, upon the terms and subject to the conditions of this Agreement.

Section 2.02 Duties of Paying Agent

The Bank, as Paying Agent, agrees to punctually pay in accordance with the dates specified in the Bond Resolution by bank draft to bondholders of record the principal of, premium, if any, and interest on the Bonds but only to the extent that Issuer has deposited with the Bank sufficient collected funds for such purposes. The Bank agrees to perform necessary and customary duties with respect to any presentation, surrenders, notices, and demands in connection with the Bonds. The Bank agrees to maintain a full and complete

accounting of all funds deposited with and disbursed by the Bank under this Agreement, and to furnish Issuer with such periodic reports as it may require with respect thereof.

Section 2.03 Limitation of Liability of Bank for Payment

Notwithstanding any other provision herein, the Bank shall not be obligated to pay any person any claim arising hereunder or under the Bonds in amount in excess of the amount actually on deposit with the Bank in immediately available funds. Under no circumstances shall the Bank be required to advance or pay its own funds to any person claiming any interest on any Bond, nor shall the Bank be liable in any manner for the sufficiency, adequacy, correctness or source of any funds on deposit with the Bank or for any other debts or obligations of Issuer, however arising.

Section 2.04 Payment Due on Saturdays, Sundays and Holidays

In any case where any payments with respect to the Bonds shall fall due on a Saturday, a Sunday, a legal holiday, or a day upon which Banking institutions in the City of Oklahoma City, Oklahoma, or in such other locality as Paying Agent may maintain its offices, are authorized by law to close for business, then said payment need not be made on such date, but shall be made on the next succeeding banking business day with the same force and effect as if made on the day upon which said payments fall due.

Section 2.05 Unclaimed Principal or Interest

Any money deposited with the Bank for payment of the principal, premium (if any) or interest on any Bond and remaining unclaimed for two years after the final maturity of the Bond has become due and payable will be paid by the Bank to the Issuer, and the Holder of such Bond shall thereafter look only to the Issuer for payment thereof, and all liability of the Bank with respect to such monies shall thereupon cease.

ARTICLE III FEES

Section 3.01 Bank's Fees and Expenses

The Bank's fees for the performance of its duties as Registrar and Paying Agent under the terms of this Agreement are a payable of: **\$500** acceptance fee, payable upon issuance of the Bonds; **\$500** annually, with the first billing due on **June 1, 2025** and then each **June 1st** thereafter through the final maturity.

In addition to the above stated fee, Issuer also agrees to reimburse the Bank, upon its request for all reasonable expenses, disbursements and advances incurred or made by the Bank in accordance with any of the provisions hereof including the cost of payment of principal, premium, if any, and interest and the reasonable compensation and the expenses and disbursements of its agents and counsel Should the Issuer elect to terminate

this Agreement under the provisions of Section 5.01 and appoint a successor Registrar and Paying Agent, the Bank reserves the right to charge and be paid by the Issuer for the costs of transferring records, notifying bondholders and for any other duties that need to be performed.

ARTICLE IV LIABILITY

Section 4.01 Limitations on Liability of Bank

- a. The Bank shall be protected in acting upon any written notice, request, waiver, consent, receipt or other paper or document furnished to it, not only as to its due execution and the validity and effectiveness of its provision, but also as to the trust and acceptability of any information therein contained, which it in good faith believes to be genuine.
- b. Money held by the Bank hereunder need not be segregated from any other funds provided appropriate accounts are maintained. The Bank shall be under no liability for interest on any money received by it hereunder.
- c. The Bank shall not be liable for any error of judgement, or for any act done or step taken or omitted by it in good faith, or for any mistake of fact or law, or for anything which it may do or refrain from doing in connection herewith, except its own gross negligence or willful misconduct.
- d. The Bank may consult with, and obtain advice from legal counsel of its selection in the event any question as to any of the provisions hereof or its duties hereunder shall arise and it shall incur no liability and shall be fully protected in acting in good faith in accordance with the opinion and instructions of such counsel. The Cost of such services shall be born by Issuer.
- e. The Bank shall have no duties except those which are expressly set forth herein, and it shall not be bound by any notice of a claim or demand with respect thereto, or any waiver, modification, amendment, termination or rescission of this Agreement, unless in writing received by it, and, if its duties or liabilities as set forth herein are affected, unless it shall have given its prior written consent hereto.

ARTICLE V TERMINATION

Section 5.01 Termination

This Agreement shall be terminable by the Issuer without notice at the end of each fiscal year of the Issuer. Termination of compensation to the Bank at the end of a fiscal year shall, without more, operate to terminate this Agreement. This Agreement, unless

terminated, shall continue in effect indefinitely, but nothing in this Agreement shall be construed as binding the Issuer to make payments in any future fiscal year until the Issuer by its actions in a new fiscal year extends the Agreement for a one-year period corresponding to the new fiscal year of the Issuer. Any continued performance of the terms of this Agreement by the Issuer in a new fiscal year shall, without any further necessary act on the Issuers part, be effective as an extension of the term of this Agreement for a one-year period coinciding with the Issuers new fiscal year.

In addition to the provision in the preceding paragraph, this Agreement may be terminated by either party at any time upon sixty (60) days written notice.

ARTICLE VI MISCELLANEOUS

Section 6.01 Effect of Headings

The Article and Section headings herein are for convenience only and shall not affect the construction hereof.

Section 6.02 Amendment

This Agreement may be amended only by an agreement in writing signed by both parties hereof.

Section 6.03 Successors and Assigns

All covenants and agreements contained herein by each of the parties hereto shall bind and inure to the benefit of their successors and assigns whether so expressed or not.

Section 6.04 Separability Clause

In the event any provision of this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

Section 6.05 Benefits of Agreement

Nothing herein, expressed or implied, shall give to any Person, other than the parties hereto and their successors hereunder, any benefits or any legal or equitable right, remedy or claim hereunder.

Section 6.06 Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute one and the same Agreement.

Section 6.07 Entire Agreement

This Agreement and the Bond Resolution constitute the entire agreement between the parties hereto relative to the Bank, acting as Paying Agent/Registrar and if any conflict exists between this Agreement and the Bond Resolution, the Bond Resolution shall govern.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

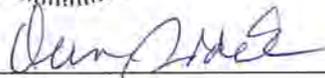
ISSUER:

Guthrie Board of Education
FEDERAL TAX IDENTIFICATION
NUMBER

By _____

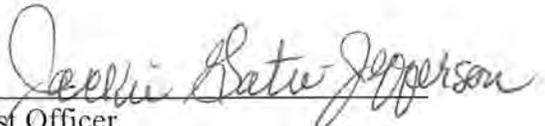
By _____





Asst. Secretary

REGISTRAR AND PAYING AGENT
BANCFIRST

By 

Trust Officer

HILBORNE & WEIDMAN

A PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS

2405 EAST 57TH STREET

TULSA, OKLAHOMA 74105-7548

TELEPHONE:

(918)749-0111

TELECOPIER:

(918)749-0335

April 8, 2024

Board of Education
Independent School District No. 1
of Logan County, Oklahoma
802 E. Vilas
Guthrie, Oklahoma 73044

We are pleased to submit this proposal to serve as Bond Counsel and Disclosure Counsel to Independent School District No. 1 of Logan County, Oklahoma (the "District"), regarding your proposed issuance and sale of General Obligation Building Bonds, Series 2024A (the "Bonds").

Bond Counsel Engagement. As your Bond Counsel, we will work closely with your attorney, financial advisor and staff and we will provide all legal services for the proper issuance of such Bonds, including preparation of the transcript of proceedings and approval of such bonds by the Attorney General of the State of Oklahoma, drafting the no-arbitrage certificate, reviewing the notice of sale and bond resolution and reviewing relevant portions of your official statement to ascertain compliance with applicable ongoing disclosure requirements. We will also provide our market legal opinion to the purchaser of the Bonds issued without charge to such purchaser.

For such legal services rendered in connection with such issue of Bonds, our fee as Bond Counsel will be Twelve Thousand dollars (\$12,000.00) plus reimbursement for our reasonable documented out-of-pocket expenses incurred in connection with such bond issue (estimated to be \$2,500.00) to be paid at the time such Bonds are delivered.

Disclosure Counsel Engagement. As your Disclosure Counsel, we will work closely your attorney, financial advisor, and staff and advise you on the preparation of the District's Preliminary and Final Official Statements used in connection with the offer and sale of the Bonds. In this connection, the firm shall provide such legal services as may be required to assist in the preparation of the Preliminary and Final Official Statements and the review of the material contained therein with the proper District officials. The firm will prepare and submit a Due Diligence Questionnaire which must be reviewed and completed by the District. The Due Diligence Questionnaire will help to lead the District through the disclosure process necessary in connection with the offer and sale of the Bonds.

It is specifically understood that the Preliminary and Final Official Statements of the District are District's documents and the District is alone responsible for compliance by the District with all state and federal securities laws and regulations. The Firm will assist and advise the District in legal matters relating to its compliance with such laws and regulations.

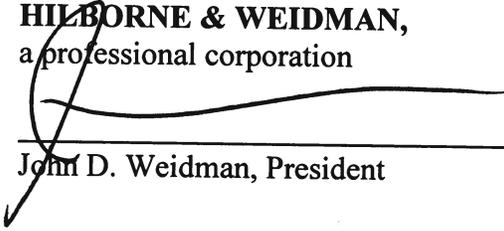
For such services rendered in connection with such issue of Bonds, our fee as Disclosure Counsel would be Ten Thousand dollars (\$10,000.00), to be paid at the time such Bonds are delivered.

All fees are contingent upon delivery of and payment for any such Bonds. In the event no Bonds are issued and delivered, we would receive no compensation for our services rendered therewith.

We stand ready to proceed upon written notification from you and we will carry out the work with due diligence to completion within a reasonable time from notice to proceed.

Respectfully submitted,

HILBORNE & WEIDMAN,
a professional corporation



John D. Weidman, President

Approved and accepted this 8th day of April, 2024.

Independent School District No. 1 of
Logan County, Oklahoma

President

Attest:

Clerk

(Seal)



EXCLUSIVE SUPPLIER AGREEMENT

BSN SPORTS, LLC, a Delaware limited liability company (“BSN SPORTS”), is pleased to offer the INDEPENDENT SCHOOL DISTRICT NO. 1 OF LOGAN COUNTY, OKLAHOMA (“School”) the BSN SPORTS EXCLUSIVE SUPPLIER AGREEMENT (the “Agreement”) for the purchase and supply of NIKE apparel and footwear along with all other footwear, apparel & equipment offered for sale to School by BSN SPORTS.

Benefits:

1. **“Premier Pricing”** shall apply to all footwear, apparel and equipment purchased by School at the following rates*:
 - **35%** off retail price on all NIKE apparel
 - **30%** off retail price on all NIKE footwear and equipment
 - **35%** off retail price on all NIKE Custom uniforms purchased within the timeframe specified in the BSN SPORTS uniform Schedule.
 - **15%** off catalog price on all BSN SPORTS proprietary products (as defined below) from BSN SPORTS catalog (exclusive of closeout and sale items)
 - BSN SPORTS proprietary products are identified in our catalog with a black star icon next to the product code.
 - **10%** minimum off catalog price on all non-branded products from BSN SPORTS catalog.
 - BSN SPORTS catalog non-branded products are products distributed by BSN SPORTS from a third-party manufacturer such as Wilson, Spalding, Rawlings, etc.
2. **NIKE Team Sports Product Allotment:** School shall receive the following in free NIKE promotional product calculated at NIKE retail prices and redeemable from the applicable approved NIKE promotional catalogs:
 - Year 1-5: **\$10,000** in NIKE promotional product at retail price
 - Promotional product allocation is the sole responsibility of school.
 - Unused promotional product amounts, as of 5:00 pm on 4/15 of each year of the agreement, are forfeited. As a result, promotional merchandise cannot be carried over from one school year to the next.
3. **BSN SPORTS Signing Bonus:** BSN SPORTS will provide a one-time \$2,500 signing bonus. The bonus will be used on BSN Promotional product at retail price.
4. **Product Rebate:** Subject to the terms below, at the end of each school year of this Agreement, the School will receive a Product Rebate including selected products from BSN. The Product Rebate will be selected from a list of products provided by BSN and subject to availability at the time of order. Product Rebates are available after the requirements below are met and must be utilized during each school budget year. All Product Rebates will be redeemed in May and June. A Product Rebate balance does not carry over from year to year.

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
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TRACK & FIELD
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FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES & BLEACHERS
COACHING
AQUATICS



The product rebate will be a percent of the total spend for each year of the Agreement. This rebate will be used on BSN Product and Nike Promotional Items.

Annual Spending Level	Annual Rebate Amount:
\$100,000 +	10% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price
\$50,000-\$99,999	7% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price
\$0-\$49,999	5% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price

5. **BSN/Impact Branding:** Varsity Brands will provide a **PLATINUM** Branding Package.
6. **BSN SPORTS Service Promise:** BSN SPORTS will provide a dedicated sales professional (“BSN SPORTS Representative”) to conduct bi-weekly on-site visits to School throughout the term of this Agreement. BSN SPORTS Representative will be responsible for showing product samples, communicating order deadlines and providing 24-hour response for all questions and concerns. BSN SPORTS will also carry a minimum of \$25 Million dollars of NIKE product at any given time.

Terms and Conditions:

1. **Exclusive Supplier.** School will use BSN SPORTS as their exclusive supplier for all of its athletic apparel, footwear, and equipment needs. It is also agreed that School will adhere to the BSN SPORTS product planning calendar to help ensure availability and delivery in a timely manner. The School is not obligated to purchase any minimum quantity or dollar amount during any year of the Term of this Agreement.
2. **NIKE Apparel at Events.** School’s coaching staff and athletes will only wear NIKE branded footwear and apparel at competitions whenever possible.
3. **Purchase of NIKE & Other Products.** School shall notify its athletes that My Team Shop, which is operated and owned by BSN SPORTS, will serve as the online purchasing site for all additional NIKE products purchased directly by athletes, as well as their family and friends. School cannot guarantee that athletes and their family and friends will exclusively use the My Team Shop to purchase NIKE products per the NIKE rebate agreement. Each sport will offer at least one My Team Shop opportunity to their student athlete families/fans/alumni per year throughout length of agreement. The District Athletic office will receive 10% back on all MTS shops generated by every sport to be spent on apparel or equipment needs. Purchases through My Team Shop will be included in annual spending level totals.
4. **Promotion.** School will promote this partnership through public announcements at events and signage (provided by BSN SPORTS) at football, basketball, baseball games and any other sporting event. A ½ page advertisement supplied by BSN SPORTS shall appear in School’s media guide distributed or displayed at any such event. Also, BSN SPORTS will receive: (i) two (2) tickets or passes, as applicable, to all School athletic games, competitions, and

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tournaments or similar events, and (ii) one (1) vendor / athletic parking pass for use by the BSN SPORTS Representative for sales calls, meetings, presentations and campus visits. BSN SPORTS will receive 1 free hole sponsorship and foursome at annual golf outing. Static logos for BSN SPORTS & NIKE to appear on banner of athletic department website as the official supplier.

5. **Payment Terms.** School must be current on all payment obligations to BSN SPORTS to be eligible for all promotional products and rebates. Payments will be made within thirty (30) days of purchases unless alternate payment arrangements have been made and agreed to in writing by both parties.
6. **Additional Charges.** Decoration charges (including charges for embroidery and screen printing) are extra.
7. **Exclusions.** Products sold through Varsity Brands companies, Varsity Spirit & Herff Jones, will not be included in spending level totals.
8. **Freight and Shipping.** School is responsible for all freight/shipping charges. Non-truck items will be 3% and truck items will be 10%.
9. **Term of Agreement.** The term of this Agreement shall be for five (5) years, beginning on March 15, 2023, and continuing through June 30, 2028 (the "Initial Term" unless earlier terminated in accordance with this Agreement. This Agreement may be renewed by the parties for successive one (1) year terms (each a "Renewal Term" and together with the Initial Term, the "Term"); provided that: (i) School may solicit offers from competitors of BSN SPORTS for the provision of apparel, footwear, and equipment to commence after the Initial Term or then-current Renewal Term until six months prior to the expiration of the Initial Term or such Renewal Term (the "Shopping Period"); (ii) should School receive an offer during the Shopping Period, School shall communicate such offer to BSN SPORTS and provide BSN SPORTS with the opportunity to match such terms in the following Renewal Term. In any event, the parties may renew this Agreement in writing signed by both parties no later than ninety (90) days before the expiration of the Initial Term or then-current Renewal Term.
10. **Force Majeure Event.** Neither party shall be liable to the other for any costs or damage (including consequential and liquidated damages), arising out of delay or nonperformance under this Agreement arising, directly or indirectly, out of a Force Majeure Event including, without limitation, strike, work stoppage, fire, earthquake, flood, windstorm, riot, accident, acts of war or terrorism, civil or military disturbances, pandemic, nuclear or natural catastrophes or acts of God, court order or injunction, an order or directive restricting action by a relevant governmental authority, and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services, or any other similar event that is beyond the reasonable control of the parties. The parties agree and acknowledge that, in no event, shall additional expenses or other adverse financial conditions be deemed a Force Majeure Event. Upon such Force Majeure Event, the inability to comply with any term of this Agreement shall be excused and either party shall be

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WRESTLING
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released from all current and future obligations under the Agreement provided that (i) written notice setting forth in detail the nature of the Force Majeure Event is given by such party to the other party as soon as such party is aware of the Force Majeure Event; and (ii) such party shall use all commercially reasonable efforts to minimize the extent of delay or nonperformance caused by the Force Majeure event.

- 11. COVID-19.** The parties acknowledge the ongoing risk and uncertainty regarding the impact of COVID-19 on their obligations under this Agreement. Notwithstanding the potential foreseeability of such impact, the parties acknowledge and agree that any actions taken by one party in response to or in compliance with recommendations, guidance, orders or other actions or directives of governmental or other applicable authorities with expertise in infectious diseases (e.g., WHO, CDC, NIAID, etc.) pertaining to COVID-19 shall constitute a Force Majeure event under this Agreement. In addition, if either party reasonably and in good faith determines that COVID-19 has made its obligations under this Agreement unworkable or overly burdensome, the affected party may terminate or postpone the Agreement without penalty, provided written notice is provided to the other party at least 30 days before the event.
- 12. Termination of Agreement.** If BSN SPORTS or School should fail to perform or be in breach of any of the warranties, representation, covenants or obligations contained in this Agreement, or anticipatorily breach this Agreement, and such default is not curable or such default is curable but remains uncured for thirty (30) days after written notice thereof has been given to the defaulting party, the other party, at its sole election, may immediately terminate this Agreement with written notice to the defaulting party.
- 13. Confidentiality.** Excluding disclosures made to attorneys, auditors, or other third party consultants, the terms and conditions of this Agreement are absolutely confidential between the parties and shall not be disclosed to anyone else, except as shall be necessary to effectuate its terms or to meet any legally required disclosure, including disclosure under Oklahoma Open Records Act (Freedom of Information Act). Any disclosure in violation of this section shall be deemed a breach of this Agreement.
- 14. Severability.** Should any provision of this Agreement be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof.
- 15. Non-waiver.** Non-enforcement of any provision of this Agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- 16. Headings.** The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.
- 17. Assignments.** Except for assignments pursuant to a Change of Control, this Agreement is not assignable in whole or in part by either party without the prior written consent of the

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WRESTLING
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non-assigning party, which consent shall not be unreasonably withheld, but is binding on any corporate successor of either party. As used herein, a "Change of Control" means a merger, sale, transfer, or other disposal of all or substantially all of the assets of the assignee or its ultimate direct or indirect parent corporation or holding company in one or more transactions.

18. **Notices.** Any notice or other communication provided under this Agreement will be in writing and will be effective either when delivered personally to the other party, or five (5) days following deposit into the United States mail (certified mail, return receipt requested), or upon overnight delivery service (with confirmation of delivery), addressed to such party at the address set forth herein, or upon electronic delivery by confirmed means.

If to BSN SPORTS:
BSN SPORTS, LLC
14460 Varsity Brands Way
Farmers Branch, TX 75244
ATTN: CHRIS CRAWFORD

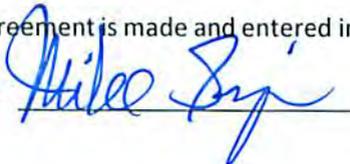
With a copy to:
Varsity Brands, LLC
14460 Varsity Brands Way
Farmers Branch, TX 75244
ATTN: Chief Legal Officer

If to School:
Guthrie Public Schools
803 East Villas Avenue
Guthrie, OK 73044
ATTN: Mike Simpson, Superintendent

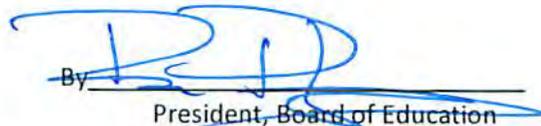
19. **Governing Law.** This Agreement shall be interpreted and construed in accordance with the laws of the State of Oklahoma.

20. **Modification of Agreement.** This document contains the entire Agreement between the parties and may not be changed, modified, amended, or supplemented except by express written agreement signed by both parties.

This Agreement is made and entered into by and between the parties this 10th April day of March, 2023.

Signed: 

Independent School District No. 1 of
Logan County, Oklahoma

By 
President, Board of Education

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK & FIELD
STRENGTH & FITNESS
WRESTLING
SPORTS MED
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BSN SPORTS™

Signed: 

SALES MANAGER

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK & FIELD
STRENGTH &
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES & BLEACHERS
COACHING
AQUATICS



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 3/19/2024
Quote No. Q-46177
Acct. No. 12224089
Total 54,015.00
Pricing Expires 09/09/2024

Guthrie School District 1
802 E Vilas Ave
Guthrie OK 73044
United States

We appreciate the opportunity to serve you and your students.

Payment Term	Contract Start	Contract End
Net 30	7/1/2024	6/30/2025

Site	Description	Comments	End Date	Qty
Guthrie School District 1	Edgenuity Exceptional Students Course Suite Per Student	Shared between High and Jr. High	06/30/2025	10
	Edgenuity Academic Integrity	High School	06/30/2025	1
	Edgenuity Academic Integrity	Jr. High	06/30/2025	1
Guthrie High School	Edgenuity 6-12 Comprehensive Site License		06/30/2025	1
	IS 6-12 On-Demand Tutoring Site License		06/30/2025	1
Guthrie Junior High School	Edgenuity 6-12 Comprehensive Site License		06/30/2025	1

Subtotal 54,015.00
Tax Total 0.00
Total 54,015.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Guthrie School District 1

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Kate Baxter
Account Executive -
kate.baxter@imaginelearning.com
imaginethefutureoflearning.com
(480) 772-9717

S & B CPA's & Associates, PLLC
302 North Independence, Suite 103
Enid, Oklahoma 73701
580-234-5468

March 8, 2024

Dr. Michelle Chapple
Chief Financial Officer
Guthrie Public Schools
802 East Vilas
Guthrie, Oklahoma 73044

We are pleased to provide our bid and confirm our understanding of the services we are to provide for Guthrie Public School District (the District) for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements on a regulatory basis of the governmental activities and disclosures, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2024. We understand the financial statements will be presented in accordance with a financial reporting model, and prepared using a regulatory basis of accounting, as prescribed by the Oklahoma State Department of Education audit guide format #3. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) to supplement the District's basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. However, because the District's financial statements are presented in a regulatory format, no RSI is presented.

We have also been engaged to report on supplementary information other than RSI, to include, but not limited to the combining financial statements and the schedule of expenditures of federal awards, which accompany the financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in our auditor's report on the financial statements.

-Schedule of Expenditures of Federal Awards

-District's Corrective Action Plan (if required)

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects,

in conformity with the prescribed regulatory basis and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

If federal expenditures exceed \$750,000 the objectives also include reporting on:

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; if federal expenditures exceed \$750,000, the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or

misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit(if required). Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories (when applicable) and direct confirmation of receivables (when applicable) and certain assets and liabilities by correspondence with selected funding sources, creditors, and financial institutions. We will also request written representations from your attorneys, when applicable, as part of the engagement.

Audit Procedures—Internal Control

We will obtain an understanding of the school district and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed \$750,000, as required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those

procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed \$750,000, Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the estimate of needs, financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with the regulatory basis of accounting and the Uniform Guidance based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the estimate of needs, financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the estimate of needs, financial statements, schedule of expenditures of federal awards, and related notes, and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the estimate of needs, financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the estimate of needs, financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

We will also perform the following services which will not be subjected to any auditing procedures applied in our audit, and for which our auditor's report will not provide an opinion or any assurance.

- Preparation of the 24-25 Temporary Appropriations
- Preparation of the 24-25 Estimate of Needs
- State Auditor and Inspector's filing fee for the 23-24 audit
- Presentation of the 23-24 audit report to your Board of Education
- Assist in preparation of supplemental appropriations Forms 307 & 308, if necessary
- Assist in preparation of 23-24 Schedule of Expenditures of Federal Awards
- Unlimited toll-free telephone consultation with District personnel

Responsibilities of Management for the Financial Statements and Single Audit if Required

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the regulatory basis of accounting, and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and if federal expenditures exceed \$750,000, other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the estimate of needs; financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and Governmental Audit Standards.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

Additionally, if federal expenditures exceed \$750,000, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and

the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for the preparation supplementary information, which we have been engaged to report on, in conformity with the regulatory basis of accounting, as prescribed by the Oklahoma State Department of Education. If federal expenditures exceed \$750,000, you are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with a financial reporting model, and prepared using a regulatory basis of accounting as prescribed by the Oklahoma State Department of Education. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with regulatory basis of accounting as prescribed by the Oklahoma State Department of Education; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with regulatory basis of accounting as prescribed by the Oklahoma State Department of Education; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

Dr. Michelle Chapple
Chief Financial Officer
Guthrie Public Schools

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

If federal expenditures exceed \$750,000, at the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of S&B CPAs & Associates, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Oklahoma State Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of S&B CPAs & Associates, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oklahoma State Department of Education, U.S. Department of Education and Office of Management and Budget. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed **\$12,000**. If federal expenditures exceed \$750,000 and thus a single audit is required, there will be an additional **\$4,000** fee. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter, and our fees will be adjusted accordingly.

Reporting

Dr. Michelle Chapple
Chief Financial Officer
Guthrie Public Schools

We will issue written reports upon completion of our Audit or if required Single Audit. Our reports will be addressed to the Governing Board of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

S&B CPAs & Associates, PLLC

RESPONSE:

This letter correctly sets forth the understanding of Guthrie Public Schools.

By: _____

Title: _____

Date:



Guthrie Public Schools

Memo

To: Dr. Simpson and Guthrie Board of Education
From: Carmen Walters, Assistant Superintendent
Date: April 1, 2024
Re: Always Changing and Growing Up Presentation

Please find attached a copy of a letter with a permission form from Jeff Ball, Principal at Guthrie Upper Elementary School, regarding the Fifth Grade Puberty Lesson to be conducted May 13-17, 2024 at Guthrie Upper Elementary School. This program has been taught for many years to the fifth grade students. Joshua Snider, Health Educator-I with the Logan County Health Department will present to the male students and Arielle Bush, MS, CHES, Adolescent Health Specialist also with the Logan County Health Department will present to the female students.

This is a special lesson concerning the emotional and physical growth and development of early adolescents with an emphasis on personal hygiene practices.

The program is entitled "Always Changing & Growing Up". The materials are available for preview if any parent or guardian wishes to view them beforehand. They may call GUES and someone will be happy to visit with them.

I recommend Guthrie Public Schools approve the "Always Changing & Growing Up" Presentation for our 2023-2024 Fifth Grade Students.

Guthrie Upper Elementary School

702 North Crooks Drive
Guthrie, Oklahoma 73044
(405) 282-5924
www.guthrieeps.net

Jeff Ball
Principal

Jay Benson
Vice-Principal

April 26, 2024

Dear Parent and/or Guardian,

This letter is in reference to a special lesson for your child's class concerning the emotional and physical growth and development of early adolescents. This program involves viewing an education video, "Always Changing and Growing Up".

This lesson provides accurate information about puberty in objective and reassuring terms for early adolescents. It is based on national research and consultation with school nurses, health educators, parents and medical professionals.

If you would like to view the materials before the presentation or have any questions or concerns, please notify the school office and someone will be happy to visit with you.

Please sign and return this letter no later than May 10, 2024, for your child to participate.
No student will be able to participate without written permission.

The lesson will be presented during the week of May 13-17.

Thank you for your cooperation and support,

Jeff Ball, Principal

PLEASE PRINT

_____ has my permission to participate in the
"Always Changing and Growing Up" presentation.

Parent/Guardian Signature _____ Date _____

Homeroom Teacher _____

MEMORANDUM:

TO: Members of the Board of Education and Dr. Simpson, Superintendent
FROM: Angie Young, Director of Special Education and Laura Benham, Guthrie Special Olympics Coordinator
SUBJECT: State Special Olympics Summer Games
DATE: March 26, 2024

For the past several years, some of our Special Education Students with Intellectual Disabilities ages 8 through twelfth grades along with our alumni team, GPS Special Olympics Coaches, and volunteers have attended the State Special Olympics Summer Games in Stillwater in May. **The entire cost of this activity is paid from the Guthrie Special Olympics Activity Fund.** They younger students and students with significant disabilities attend the day events only, and return home to Guthrie each evening. Students in grade 7 -12 stay in Stillwater at night to participate in daytime and evening events. Last school year the cost of registration, housing, and food for grade 7-12 and alumni was approximately \$12500.00, including the cost of uniforms, substitutes and transportation.

For the current year, we propose that the younger students (ages 8-6th grade) and students with significant multiple disabilities continue to be transported to attend the day events only. Students in grades 7 -12 will stay in Stillwater and participate in the day and evening activities sponsored by Special Olympics. This year all students spending the night will stay in the dorms at the OSU campus with their coaches and chaperones. We have five families that will by staying with their child at the Cimarron Hotel and Suite due to the amount of care needed by their child. The cost to participate for grades 3-12, plus our 5 alumni, will be approximately \$5500 for housing, \$250 for registration, and \$1000 for food and drinks and snacks, \$3250 for substitutes and transportation, and \$2500 for uniforms. The approximate total to attend Special Olympics State Summer Games will be \$12500.00. The approximate number of students and adult sponsors attending the May 15th-17th, 2024 State Special Olympics Summer Games in Stillwater will be: 45

Charter Oak - 5 Athletes and 2 Adults
GUES 2 Athletes and 2 Adults
Junior High 7 Athletes and 3 Adult
High School 14 Athletes and 3 Adults
Guthrie Alumni 5 Athletes and 2 Adults



**Board of Education Personnel Reports
April 8, 2024**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
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FMLA Requests

Certified:

Support:

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
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Separation of Employment

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
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Davis, Luke	HS	Pers. Fin. Literacy	resignation	05-24-24
Johns, Kerry	Fog./Cotteral	Music	resignation	05-24-24
Kliewer, Patricia	CO	P/T SpEd	resignation	05-24-24

<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
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Benson, Greg	Transportation	Rte. Driver	resignation	03-25-24
Coffee, Stacey	GUES	SpEd Para	resignation	03-25-24
Fields, Jacie	District	Speech Path. Asst.	resignation	05-24-24
Miller, Corin	District	Occ. Ther. Asst	resignation	05-24-24
Woods, Emma	JH	SpEd Para	resignation	05-24-24

Guthrie Public Schools

Schedule A

Employee Name	Site	Contract Type	Hire Date
BLEWETT, BAILEY	CENTRAL	CAREER	1/6/2020
BOUDLE, ALEX	CENTRAL	CAREER	1/4/2021
CAMPBELL, MEGAN	CENTRAL	CAREER	8/28/2018
CHRISTIANSO, BARBARA	CENTRAL	CAREER	8/28/2018
CREED, BECCA	CENTRAL	CAREER	8/17/2005
FRIESE, GREG	CENTRAL	CAREER	8/16/2004
GILLET, RHONDA	CENTRAL	CAREER	6/29/1999
HEDGE, CYNTHIA	CENTRAL	CAREER	1/12/1998
HEDGE, KEITH	CENTRAL	CAREER	8/11/2000
KING, TRACEY	CENTRAL	CAREER	8/25/2011
LERNER, ELIZABETH	CENTRAL	CAREER	8/15/2019
LOVATO, HARLEY	CENTRAL	CAREER	8/17/2020
MABREY, MEAGAN	CENTRAL	CAREER	8/15/2017
PITTS, KARLA	CENTRAL	CAREER	8/15/2017
PRIVETTE, JENNIFER	CENTRAL	CAREER	8/16/2006
RENFRO, ELIZABETH	CENTRAL	CAREER	8/16/2016
SISS, TONIA	CENTRAL	CAREER	8/14/2012

Employee Name	Site	Contract Type	Hire Date
BENNETT, ELLE	CHARTER OAK ELEMENTARY	CAREER	8/17/2020
CAREY, KACIE	CHARTER OAK ELEMENTARY	CAREER	1/6/2020
CHAPMAN, KAYLYNN	CHARTER OAK ELEMENTARY	CAREER	8/17/2020
DOWNS, SHANA	CHARTER OAK ELEMENTARY	CAREER	8/31/2009
EWY, JO	CHARTER OAK ELEMENTARY	CAREER	8/15/2017
GOOD, LISA	CHARTER OAK ELEMENTARY	CAREER	8/1/1988
HARBIN, AARON	CHARTER OAK ELEMENTARY	CAREER	8/17/2020
HORN, CHRISTY	CHARTER OAK ELEMENTARY	CAREER	8/28/2018
KLIEWER, PATRICIA	CHARTER OAK ELEMENTARY	CAREER	12/16/2016
ROSENBACH, KATHRYN	CHARTER OAK ELEMENTARY	CAREER	8/17/2005
SHAFFER, DIXIE	CHARTER OAK ELEMENTARY	CAREER	8/9/2002
SHIPLEY, AMANDA	CHARTER OAK ELEMENTARY	CAREER	9/6/2017
TRINDLE, SHONNA	CHARTER OAK ELEMENTARY	CAREER	8/17/2005

Employee Name	Site	Contract Type	Hire Date
BALL, MELANIE	COTTERAL	CAREER	1/6/2014
BARTRAM, CARMEN	COTTERAL	CAREER	8/16/2006
BEEBY, LAURA	COTTERAL	CAREER	8/16/2004
BLEWETT, TAMMY	COTTERAL	CAREER	8/1/1992
CROCKETT, RUSTY	COTTERAL	CAREER	10/29/2012
DEHNHARDT, DESIREE	COTTERAL	CAREER	8/28/2018
DURHAM, CHRISTINE	COTTERAL	CAREER	8/14/2012
HENSON, CARA	COTTERAL	CAREER	8/13/2008
HOOPER, KRISTEN	COTTERAL	CAREER	11/12/2012
LEMMONS, JESSICA	COTTERAL	CAREER	2/19/2020
RANEY, DENISE	COTTERAL	CAREER	1/21/2015
SARMIENTO, HEATHER	COTTERAL	CAREER	1/6/2020
STANSBURY, TONYA	COTTERAL	CAREER	8/16/2004
TAYLOR, BETH	COTTERAL	CAREER	8/15/2017
THOMASON, KIM	COTTERAL	CAREER	8/9/2002

Employee Name	Site	Contract Type	Hire Date
ABBOTT, KAYLEE	FOGARTY	CAREER	8/14/2012
ALEXANDER, JAMIE	FOGARTY	CAREER	8/16/2004
CRAWFORD, CINDY	FOGARTY	CAREER	8/1/1987

DAVENPORT, DEANNA	FOGARTY	CAREER	8/14/2012
GILBERT, CHRISTY	FOGARTY	CAREER	8/28/2018
GREEN, SHERRYL	FOGARTY	CAREER	8/16/2004
HELTON, CHANCIE	FOGARTY	CAREER	9/11/2017
HINKLE, KIM	FOGARTY	CAREER	8/16/2010
INGLE, AMY	FOGARTY	CAREER	8/13/2008
LYONS, CALEE	FOGARTY	CAREER	8/9/2002
MANN, ELIZABETH	FOGARTY	CAREER	8/16/2007
MIDGETT, JENEA	FOGARTY	CAREER	8/14/2015
MOORE, AMBER	FOGARTY	CAREER	8/14/2012
WILLIAMS, ANGELA	FOGARTY	CAREER	8/14/2012

Employee Name	Site	Contract Type	Hire Date
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ADAMS, TAMMY	GUES	CAREER	9/19/1998
BANDY, ANGELA	GUES	CAREER	8/15/2019
BENSON, JAY	GUES	CAREER	8/14/2015
BENTON-HALL, AMY	GUES	CAREER	8/28/2018
BLACK, CARLY	GUES	CAREER	8/14/2015
BOYD, LAURA	GUES	CAREER	8/15/2019
CRAWFORD, SABLE	GUES	CAREER	11/27/2017
CROCKETT, CORBIN	GUES	CAREER	11/10/2016
GIBSON, RACHEL	GUES	CAREER	8/15/2019
GODDARD, EVANGELINE	GUES	CAREER	8/14/2015
HAYS, DANENA	GUES	CAREER	8/15/2013
LEMMONS, BRENT	GUES	CAREER	8/17/2020
MCCOY, AFTON	GUES	CAREER	8/14/2012
MCLENDON, CATHRYN	GUES	CAREER	8/28/2018
MEISNER, MARY	GUES	CAREER	8/15/2019
MITCHELL, CHARLOTTE	GUES	CAREER	10/20/1993
PEREZ, CASSIE	GUES	CAREER	12/12/2019
ROLLINS, CHERRY	GUES	CAREER	8/15/2019
SCHLUETER, SARAH	GUES	CAREER	1/4/2018
SIMPSON, DONNA	GUES	CAREER	10/26/2020
SPENCER, PATTI	GUES	CAREER	1/6/2020
WALSWORTH, LARA	GUES	CAREER	8/14/2015
WAY, MICHAEL	GUES	CAREER	8/13/2009
WELCH, KALIE	GUES	CAREER	8/28/2018
WEST, JESSICA	GUES	CAREER	8/15/2017

Employee Name	Site	Contract Type	Hire Date
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BEEBY, KELLY	HIGH SCHOOL	CAREER	8/16/2004
BENHAM, LAURA	HIGH SCHOOL	CAREER	8/1/1993
BENNETT, TERRY	HIGH SCHOOL	CAREER	8/14/2014
BLACKBURN, ROB	HIGH SCHOOL	CAREER	8/16/2004
BLAKEMORE, KRISTI	HIGH SCHOOL	CAREER	7/31/2012
BLAKLEY, BOOKER	HIGH SCHOOL	CAREER	8/28/2018
BURNETT, TONNIE	HIGH SCHOOL	CAREER	8/15/2019
CHADD, ANNIE	HIGH SCHOOL	CAREER	6/14/1999
DAVIS, PAM	HIGH SCHOOL	CAREER	7/13/1998
DEMENT, TIFFANY	HIGH SCHOOL	CAREER	8/14/2014
DICKINSON, TIFFANY	HIGH SCHOOL	CAREER	8/15/2013
DOBSON, JIM	HIGH SCHOOL	CAREER	1/7/2019
DRAKE, CLAY	HIGH SCHOOL	CAREER	7/1/2014
FIELDS, MONETTA	HIGH SCHOOL	CAREER	1/14/2013
HESTER, KYRI	HIGH SCHOOL	CAREER	8/28/2018
HUDSON, MARY	HIGH SCHOOL	CAREER	8/11/2000
JENSEN, JAKE	HIGH SCHOOL	CAREER	8/28/2018

JOHNSON-FIELDS, PAM	HIGH SCHOOL	CAREER	8/16/2011
KEITH, CARIE	HIGH SCHOOL	CAREER	8/15/2017
LUCAS, LORI	HIGH SCHOOL	CAREER	8/14/2014
MAKER, JESSICA	HIGH SCHOOL	CAREER	8/14/2015
MESHEW, RIC	HIGH SCHOOL	CAREER	8/1/1988
MYERS, MONTE	HIGH SCHOOL	CAREER	8/15/2013
ONEILL, JENNIFER	HIGH SCHOOL	CAREER	8/16/2010
PARKS, JASMINE	HIGH SCHOOL	CAREER	8/26/2019
PERRING, BILL	HIGH SCHOOL	CAREER	8/15/1994
PLAGENS, CHASE	HIGH SCHOOL	CAREER	8/15/2019
PORTER, CASEY	HIGH SCHOOL	CAREER	8/21/1996
PORTER, LAURA	HIGH SCHOOL	CAREER	8/14/2014
REDUS, MICHELLE	HIGH SCHOOL	CAREER	12/9/1997
REECE, LISA	HIGH SCHOOL	CAREER	8/15/2017
RENNICK, SAVAHANNA	HIGH SCHOOL	CAREER	7/1/2018
RICE, JASON	HIGH SCHOOL	CAREER	8/13/2009
SALAS, GLORIA	HIGH SCHOOL	CAREER	8/13/2008
SANDERS, CHAD	HIGH SCHOOL	CAREER	8/14/2015
TARRANT, KARA	HIGH SCHOOL	CAREER	8/14/2012
YOUNG, TYLER	HIGH SCHOOL	CAREER	8/16/2011
BARRETT, KIM	FAVER	CAREER	2/20/2004
BENSON, JUANA	FAVER	CAREER	8/11/2000
RUSSELL, DONNA	FAVER	CAREER	8/9/2002
WOODARD, ERIC	FAVER	CAREER	8/16/2004

Employee Name	Site	Contract Type	Hire Date
DEMENT, ADAM	JUNIOR HIGH	CAREER	8/14/2015
ERBAR, CHRISTI	JUNIOR HIGH	CAREER	11/19/2020
FRIEND, KRISTEN	JUNIOR HIGH	CAREER	8/17/2020
GILLETT, RON	JUNIOR HIGH	CAREER	8/16/2011
HOWARD, JAY	JUNIOR HIGH	CAREER	8/15/2013
LEGRANDE, SHAROLYN	JUNIOR HIGH	CAREER	8/27/1997
MARRERO, CRYSTAL	JUNIOR HIGH	CAREER	8/17/2020
MURRAY, JULIE	JUNIOR HIGH	CAREER	9/3/2013
OGLE, TINA	JUNIOR HIGH	CAREER	8/17/2005
RANEY, CHRIS	JUNIOR HIGH	CAREER	8/15/2019
RICE, DESI	JUNIOR HIGH	CAREER	8/16/2006
ROBERTS, MALCOLM	JUNIOR HIGH	CAREER	8/28/2018
VAUGHAN, SCOT	JUNIOR HIGH	CAREER	2/3/2016
WHITEHEAD, SUSAN	JUNIOR HIGH	CAREER	8/15/2017
WILKERSON, RANDY	JUNIOR HIGH	CAREER	8/17/2020

Schedule B

Guthrie Public Schools

Employee Name	Site	Contract Type	Hire Date
BLACKSTON, KEITH	ADMINISTRATION	PROBATIONARY TO CAREER	8/16/2021
WHITE, MELISSA	CENTRAL	PROBATIONARY TO CAREER	8/16/2021
WHITE, TINA	CENTRAL	PROBATIONARY TO CAREER	8/17/2021
ALBEE, BRENDA	CHARTER OAK ELEMENTARY	PROBATIONARY TO CAREER	8/16/2021
WOOD, KAITLYN	CHARTER OAK ELEMENTARY	PROBATIONARY TO CAREER	8/16/2021
SIMPSON, KELLY	COTTERAL	PROBATIONARY TO CAREER	8/17/2021
WILDA, TAMMIE	FOGARTY	PROBATIONARY TO CAREER	8/16/2021
CYPHERS, JENNIFER	GUES	PROBATIONARY TO CAREER	8/16/2021
PRIVETTE, COLTON	GUES	PROBATIONARY TO CAREER	8/16/2021
VAUGHN, ERIC	GUES	PROBATIONARY TO CAREER	8/16/2021
ENGLE, MATHEW	HIGH SCHOOL	PROBATIONARY TO CAREER	8/16/2021
HORN, MICHAEL	HIGH SCHOOL	PROBATIONARY TO CAREER	8/16/2021
STEVENSON, SHERI	HIGH SCHOOL	PROBATIONARY TO CAREER	8/16/2021
BURAL, SHANNON	JUNIOR HIGH	PROBATIONARY TO CAREER	8/16/2021
CARROLL, STEVE	JUNIOR HIGH	PROBATIONARY TO CAREER	8/2/2021
LAHR, MACY	JUNIOR HIGH	PROBATIONARY TO CAREER	8/17/2021
METZ, DUSTEN	JUNIOR HIGH	PROBATIONARY TO CAREER	8/16/2021
RICHARDSON, BILLY	JUNIOR HIGH	PROBATIONARY TO CAREER	8/16/2021
ZAHIRI, SHERRY	JUNIOR HIGH	PROBATIONARY TO CAREER	8/16/2021

Guthrie Public Schools

Schedule C

Employee Name	Site	Contract Type	Hire Date
BALL, SARA	CENTRAL	PROBATIONARY	1/3/2022
TODD, KENZI	CHARTER OAK ELEMENTARY	PROBATIONARY	1/3/2022
DUNWOODY, LAURA	FOGARTY	PROBATIONARY	1/3/2022
GUIN, BRENDA	GUES	PROBATIONARY	1/3/2022
STONE, BRAYDEN	HIGH SCHOOL	PROBATIONARY	1/3/2022

Guthrie Public Schools
Property Committee Meeting
April 1, 2024 5:00 p.m.

Attending Members: Dr. Mike Simpson, Carmen Walters, John Hancock, Dr. Michelle Chapple, Cody Thompson, Ron Plagg, Janna Pierson, Ben Huskey, and Linda Skinner. Lane McMillan from Crossland Construction Co. was also present.

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized March expenses for Maintenance and Transportation
- Comparison of 2023/24 expenditures to 2022/23

Current Projects:

- Completed 133 Maintenance work orders, 50 Transportation work orders And 78 Activity trips work orders for the month.
- Moved the ONG gas meter at Cotteral to the west side of the building. During the installation of the new meter the ONG sub-contractor damaged one of the underground gas lines. We had to reroute the gas line above ground to pass the ONG pressure test. We teamed up with Crossland and our district plumber to complete this task and passed the pressure test.
- Lambert Construction performed a balloon test to the north restrooms at the HS to determine if the cap that came off and was removed caused any potential water leak problems. The test revealed no water leaks. Lambert also repaired some water fountains and a couple of other plumbing issues.
- We discovered leaks to both compressors to the chiller at Central along with multiple wiring issues. Were able to get one of the compressors back online and will begin repairs to the second compressor as soon as we get quotes.
- The City sewer line backed up at Faver for the second time in the last two months and caused the water line to back up into the basement restrooms. The City removed the blockage from their sewer line and we removed the water and sanitized the restroom.
- Current open positions: 9 bus driver positions, 2 drivers on IR, 1 bus monitor, and 1 maintenance position.
- Two of our 3 drivers in training passed their driving test this month and are now driving for us.

Future Projects:

- Replace existing bus communications to include radios, base stations, and and GPS tracking system.
- Replacing stage curtains at Fogarty
- Install and move the sound and new projector to the back of the Auditorium at Fogarty
- Continue floor work to the north and south part of the HS and to the gym and café hallway along with the 3 classroom hallways at GUES
- Do extensive floor work in Fogarty classrooms and gym
- Replace sidewalk from Fogarty parking to the main building
- Make major repairs to the roof drain system on the north side of the HS
- Install plumbing shut-off valves at strategic areas of each school
- HVAC projects:

- Replace units as needed
- Replace unit for the Faver BOC building
- Install new unit for Central server room
- Replace units to the main stage & south café unit at the HS
- Add heaters to areas that we currently place portable heaters
- Replace carpet in GUES office areas, SRO office at the Jr High, the Library computer room at the HS, the Library and Special Needs room at Fogarty, and the treasury's office at the Administration Building.
- Replace current carpet in the HS wrestling dressing room with tile, repair the walls, and repaint the dressing room and restroom areas
- Prepare to move the portable buildings at Cotteral once the construction of the new school is completed.

District Property Projects:

Bond Project – New Cotteral Elementary – The main construction of the new Cotteral Elementary began January 3rd, 2024. Crossland’s job site and landing area for supplies and materials has been established where our new teacher parking lot will be located on the SW corner of Cleveland and 20th Street. The old playground and parking lot have been removed and the dirt contractor is now forming the new site ground for the building pad. Utility work has also started west of the Glam405 building, contractors are putting in water lines for the storm, sewer, and fresh water lines and are working their way to the school site. Foundation rebar and concrete work is underway and the piers for the storm shelter gym panels have been poured.

Bond Project – ESSER/ARPA Funds

- JH Tuckpointing to the exterior of the main building – **Completed**
 Outside window installation – **Completed**
 HVAC Classroom projects – **Completed – Final punch inspection is needed**
- HS Restroom Renovations – **Completed – Final punch inspection is needed**

District Projects:

- Central ES Replacement of chiller and boiler
- High School Replacement of 3 boilers
- District sites Parking lot repairs

Lane McMillan discussed the progress at the Cotteral building site. The building pad is complete, footings have been poured, and the gym walls are scheduled to be put up in April. He also explained the reason for the Contingency Modification.

Dr. Simpson and Mr. Thompson discussed the options being considered for the 2 houses at 211 and 213 E. Vilas and which would be most beneficial for the District.

Guthrie Public Schools
Finance Committee Meeting
April 2, 2024

In attendance: Mr. Chris Schroder, Ms. Tina Smedley, Ms. Gail Davis, Dr. Mike Simpson, Ms. Carmen Walters, Dr. Michelle Chapple, Mr. John Hancock, Ms. Angie Young, Ms. Tamie Jones

Dr. Chapple greeted those in attendance and started the meeting with routine financial reports:

Revenues and Expenditures for General, Building and Child Nutrition Funds as of March 31, 2024

Information was presented

Fund Balance Projections as of March 31, 2024

Information was presented

Dr. Chapple also presented the following:

Approval of Renewal Agreement with S&B CPAs & Associates, PLLC for our Audit Contract Services for 2024-2025

Information was presented

Mr. Hancock presented the following:

Approval of Renewal Agreement with Marzano Evaluation Center for iObservation for 2024-2025

Information was presented

Approval of Renewal Agreement with Imagine Learning (Edgenuity) for 2024-2025

Information was presented

Approval of Renewal Agreement with PowerSchool for School Recruiter Services for 2024-2025

Information was presented

Dr. Simpson presented the following:

Approval of Renewal Agreement with BSN Sports, Inc. for Athletic Supplies 2024-2025

Information was presented

Discussion – Update on Cotteral Construction

Information was discussed

Discussion – Update on Newly Purchased Property

Information was discussed

Ms. Walters presented the following:

Discussion – Possible Pre-K Program Changes

Information was discussed

Curriculum Committee Meeting Minutes
March 5, 2024
5:00 PM
GPS Administration Board Room

In Attendance:

Dr. Mike Simpson, Carmen Walters, John Hancock, Angie Young, Gina Wright, Gail Davis, Matt Girard, Tina Smedley

Agenda Items Discussed:

Ms. Walters

Ms. Walters presented the “Always Changing and Growing Up” Presentation for 5th graders that will be conducted on May 13-17, 2024. Each year, at the end of the school year, a presentation is held by the Logan County Health Department. There are always two presenters and this year the presenter for the male students is Joshua Snider. The presenter for the female students is Arielle Bush. This is a special lesson concerning the emotional and physical growth and development of early adolescents with an emphasis on personal hygiene practices. If any parent or guardian would like to preview the materials being presented ahead of time, they may call Jeff Ball, Principal, at Guthrie Upper Elementary and he will be happy to help. This is an ‘Opt-In’ and parents or guardians must sign for their child to participate. The letter and permission form will be sent out on April 26th and will need to be returned no later than May 10th.

Mr. Hancock

Mr. Hancock discussed the iObservation, also called Marzano, annual license. This is a renewal of the program used by all site administrators for evaluations of their teaching staff. There is an increase of \$14 over last year. This year the cost to Guthrie Public Schools is \$5000.00 and there is no anticipated increase for an undetermined amount of years to come.

Next, Mr. Hancock talked about Imagine Learning, also referred to as Edgenuity. This is our online instruction vendor. This will be the 5th year we have a contract with them. The cost for this program software license is 3% as it was last year. It provides a seat for all students in grades 6-12. The total cost is \$54,015 but also includes some extra tutoring when needed by our students after hours.

Lastly, Mr. Hancock presented PowerSchool and this is software that we use to accept online applications for employment with Guthrie Public Schools. There is an 8% increase from last year's agreement making this year's cost \$6342.72.

Ms. Young

Ms. Young went over the State Special Olympics Summer Games program. Laura Benham has been the head coach for many years. There is never as cost to the district as this is paid for by the Guthrie Special Olympics Activity Fund. This event is held in Stillwater and grades 7-12 participate. Last year the cost of registration, housing and food was approximately \$12500.00 and is expected to be the same for this year. This cost also covers uniforms, substitutes and transportation. The younger students and students with significant disabilities return home each evening.

Ms. Young also discussed the Student Affiliation Agreement that we have each year with the University of St. Augustine for Health Sciences. This agreement provides clinical experience opportunities for college students. The agreement is specific to those in the program of Physical Therapy, Occupational Therapy and Speech Language Pathology.

Dr. Simpson

Dr. Simpson shared with the committee district updates.