

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
FEBURARY 10, 2025**

MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON FEBRUARY 10, 2025.

Board Members Present:

Matt Girard, Ben Huskey, S. Janna Pierson, Ron Plagg, Gail Davis, Tina Smedley and Chris Schroder

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Carmen Walters, Assistant Superintendent
John Hancock, Executive Director of
Personnel and Secondary Ed.
Dr. Michelle Chapple, CFO
Kaitlin Smith, Director of Special Services
Dee Benson, Director of Technology
Cody Thompson, Director of Operations
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Schroder at 6:30 p.m.**
- 2. Members Ben Huskey, Matt Girard, Gail Davis, Tina Smedley, Chris Schroder, S. Janna Pierson and Ron Plagg were present for roll call.**
- 3. A quorum was established.**
- 4. President Schroder asked everyone to stand and join him in the Pledge of Allegiance.**
- 5. President Schroder asked everyone to join him in a Moment of Silence.**
- 6. President Schroder called for presentation of Mr. Brian Billings from Sonic of East Guthrie.**

Mr. Brian Billings presented a check to Cottoral Elementary for \$8,000. Principal Lesley Cotton accepted the check. This is an annual donation made by Mr. Billings and this was the 16th year. Every year, a site is randomly drawn and one large donation is made to that site.
- 7. President Schroder called for Employee and Student of the Month recognition.**

Mr. Hancock gave a PowerPoint presentation of the Employee of the Month. The February 2025 Support Employee of the Month was Joy Holcomb and she was nominated by Erin Henke. February 2025 Certified Employee of the Month was Jeanne Ambriz and she was nominated by Megan Hutchison. The December Student of the Month was nominated by Elizabeth Renfro was James (Tres) Gibson. The January Student of the Month was nominated by Jordan Amen was Ava Kerr. The February Student of the Month was nominated by Cecil Midget was Levi Dennis. Each Student of the Month received a gift card from Blake Wimsey.

- 8A. President Schroder asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there was no citizens registered to speak to the Board.

- 8B. President Schroder called for any comments to the Board by Board Members.**

There were no comments to the Board from Board Members.

- 9. President Schroder called for Superintendent's Reports:**

Superintendent Simpson reported on the following:

We will have Professional Development next Monday, February 17th.

A reminder that on Monday, February 24th at 5:30 p.m. we will host our Teacher of the Year celebration at Meridian Technology Center South Campus. This event will honor the building Teachers of the Year and then name the district winner. The entire community is invited to this event.

The current legislative session has begun. Over 3,000 bills have been filed and Dr. Simpson is following closely those directly or indirectly related to education. One designed to limit some special education services to student has already been withdrawn due to public outcry. All indications point to a budget shortfall yet the talk of further tax cuts continues from our governor. The most impactful legislation for students and families is likely the bills in the House and Senate to limit student cell phone use during the school day. This item appears to have bipartisan support to both houses and will likely find passage early in the session.

The athletic department recently received an anonymous donation of a new wrestling mat which has already been put to use. Also, Charles and Jeri Irvin, who are parents of a JROTC student at the High School have donated a cargo trailer to the JROTC program to haul equipment. We are very thankful for this generosity.

Last week, on behalf of the Guthrie Education Foundation, Dr. Simpson accepted a \$1,000 check funding a grant the foundation applied for through the Central Electric Cooperative. These funds will go toward playground enhancements at Cotteral Elementary.

Our Boys Wrestling team qualified for Duals State and will wrestle McAlester at 10:00 a.m. on Saturday at Tulsa Union.

We will have an open house at both the old and new Cotteral Elementary buildings on Thursday, March 13th beginning at 6:00 p.m. The ceremonial ribbon cutting will be at 7:00 p.m. in the new cafeteria. We think this will give our community an opportunity to see the old and new buildings and have a greater understanding of the improvements our students will see.

- 10. President Schroder called for Crossland Construction Update on Cotteral Elementary.**

Lane McMillian with Crossland Construction gave a newsletter containing updates of their progress on Cotteral Elementary.

- 11. President Schroder called for presentation by Cenergistic.**

Cari DuBose, Kevin Edwards and Ronnie Phillips presented STAR energy awards to Todd Bramwell at Guthrie Jr High, Dusty Throckmorton at Guthrie High School, Michelle Wilson-Adams at Guthrie Upper Elementary School, Marsha Todd at Fogarty Elementary, Dani Watson at Central Elementary and Dani Watson at Central Elementary.

- 12. President Schroder called for action on the Consent Agenda.**

- A. Treasurer's Report**
- B. Activity Fund Fundraisers as per attached list**
- C. Fuel Bid as recommended by bid committee**
- D. Encumbrances for General Fund #'s 921-954 Building Fund #'s 379-423, and listed change orders and Activity Fund Reports-the full register is available online**
- E. Out of State Trip Request: Cameron Campbell, Kyle Brede and students—Northside "Grizzly" Invitational, Fort Chaffe, AR, 2/14/2025-2/16/2025**
- F. Out of State Trip Request: Kyle Brede, Cameron Campbell and students—5th Brigade Raider Championship, San Antonio, TX, 3/21/2025-3/23/2025**
- G. Out of State Trip Request: Bailey Blewett, American Council on Rural Special Education, Virginia Beach, VA, 4/2/2025-4/5/2025**
- H. Out of State Trip Request: Michael Horn, David Vargas, Mathew Engle, Jasmine Parks, Curtis Finchum and student athletes—Southern Coast Cup, Foley, AL, 4/3/2025-4/6/2025**

- I. Accepting bench donation for Guthrie High School to be placed in front of the gym.**
- J. Contracts/Agreements under \$10,000**
 - 1. Renewal Agreement with Frontline Education for data comparison services for 2025-2026.**

A motion was made by Smedley and seconded by Davis to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

- 13. President Schroder called for minutes of regular meeting held on January 13, 2025.**

A motion was made by Plagg and seconded by Pierson to approve the minutes of regular meeting held on January 13, 2025.

The motion carried with 6 ayes and 1 abstention from Member Davis.

- 14A. President Schroder called to consider and vote to approve a resolution pertaining to the district's \$6,150,000 General Obligation Building Bonds, Series 2025A; including fixing the amount Building Bonds, Series 2025A; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law, and approving other matters related to the issuance of bonds.**

Discussion followed.

A motion was made by Girard and seconded by Smedley to approve a resolution pertaining to the district's \$6,150,000 General Obligation Building Bonds, Series 2025A; including fixing the amount Building Bonds, Series 2025A; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law, and approving other matters related to the issuance of bonds.

The motion carried with 7 ayes and 0 nays.

- 14B. President Schroder called to consider and vote to approve a contract with BancFirst, Oklahoma City, Oklahoma to serve as registrar and paying agent on the district's \$6,150,000 General Obligation Building Bonds, Series 2025A.**

A motion was made by Plagg and seconded by Davis to approve a contract with BancFirst, Oklahoma City, Oklahoma to serve as registrar and paying agent on the district's \$6,150,000 General Obligation Building Bonds, Series 2025A

The motion carried with 7 ayes and 0 nays.

- 14C. President Schroder called to consider and vote to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district's \$6,150,000 Building Bonds, Series 2025A.**

A motion was made by Smedley and seconded by Girard to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district's \$6,150,000 Building Bonds, Series 2025A.

The motion carried with 7 ayes and 0 nays.

- 14D. President Schroder called for recommendation, consideration and action upon Contingency Modification #8 for Crossland Construction.**

A motion was made by Pierson and seconded by Girard to approve Contingency Modification #8 for Crossland Construction.

The motion carried with 7 ayes and 0 nays.

- 14E. President Schroder called for discussion, consideration and vote to award contracts for construction of the addition of Charter Oak Elementary School to the lowest bidder as follows:**

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
01A	General Trades (Crossland Construction)	\$48,168.00
03A	Concrete (L&E Paving & Construction)	\$139,900.00
04A	Masonry (Justin Dallas Construction)	\$48,043.00
06A	Architectural Millwork (EGR Construction)	\$105,000.00
07D	EIFS (Swift Corp)	\$35,500.00
08A	Door Assemblies-Supply (CBS Door and Hardware)	\$18,900.00
08C	Glass & Glazing (Architectural Glazing Concepts)	\$48,500.00
09A	Gypsum Assemblies (Express Drywall)	\$128,038.00
09B	Flooring & Wall Tile (Millcreek)	\$49,847.00
09C	Painting & Wall Covering (GE Construction)	\$14,666.66

10A	Specialties – Supply (Czarniecki Construction)	\$15,415.70
10B	Signage (Vital Signs)	\$2,540.00
12A	Window Treatments (Contract Drapery)	\$3,300.00
13A	PEMB (Crossland Construction)	\$216,000.00
21A	Fire Suppression (VSC Fire & Security)	\$19,200.00
22A	Plumbing & 23A HVAC (Dense Mechanical)	\$215,000.00
26A	Electrical (Apex Electrical)	\$182,992.68
31A	Earthwork (K&M Dirt Services)	\$313,550.00
32C	Fencing (Fence OKC)	\$28,000.00
33A	Site Utilities (Denali Plumbing)	\$99,957.00

Allowance:

Sign Relocation..... \$25,000.00

Seal Safety Film \$5,000.00

A motion was made by Smedley and seconded by Pierson to award contracts for construction of the addition of Charter Oak Elementary School to the lowest bidder as listed.

The motion carried with 7 ayes and 0 nays.

- 14F. President Schroder called for discussion, consideration and vote to accept the Guaranteed Maximum Price #2 proposed by Crossland Construction Company for construction of the addition of Charter Oak Elementary School.**

A motion was made by Girard and seconded by Pierson to accept the Guaranteed Maximum Price #2 proposed by Crossland Construction Company for construction of the addition of Charter Oak Elementary School.

The motion carried with 7 ayes and 0 nays.

- 14G. President Schroder called for recommendation, consideration and action upon Guthrie High School Driver's Education Summer School 2025.**

A motion was made by Davis and seconded by Plagg to approve Guthrie High School Driver's Education Summer School 2025.

The motion carried with 7 ayes and 0 nays.

- 14H. President Schroder called for recommendation, consideration and action upon a survey to students by Bailey Blewett for student climate.**

A motion was made by Smedley and seconded by Pierson to approve a survey to students by Bailey Blewett for student climate.

The motion carried with 7 ayes and 0 nays.

- 14I. President Schroder called for recommendation, consideration and action upon renewal agreement with Frontline Technologies for Absence & Time Solution services for 2025-2026.**

A motion was made by Pierson and seconded by Girard to approve renewal agreement with Frontline Technologies for Absence & Time Solution services for 2025-2026.

The motion carried with 7 ayes and 0 nays.

- 14J. President Schroder called for recommendation, consideration and action to ratify Sophos End Point Protection Agreement.**

A motion was made by Girard and seconded by Davis to ratify Sophos End Point Protection Agreement.

The motion carried with 7 ayes and 0 nays.

- 14K. President Schroder called for recommendation, consideration and action upon approval of agreement with ParentSquare to migrate our existing website to the ParentSquare platform.**

Discussion followed.

A motion was made by Girard and seconded by Pierson to approve agreement with ParentSquare to migrate our existing website to the ParentSquare platform.

The motion carried with 7 ayes and 0 nays.

- 14L. President Schroder called for recommendation, consideration and action upon approval of contractual agreement with Danielle Torres, Certified School Psychologist for Psychoeducational, and Psychological Evaluation Services.**

A motion was made by Smedley and seconded by Davis to approve contractual agreement with Danielle Torres, Certified School Psychologist for Psychoeducational, and Psychological Evaluation Services.

The motion carried with 7 ayes and 0 nays.

- 15. President Schroder called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra duty assignment as listed for 2024-2025, discussion of all district level administrator's contracts as listed for 2025-2026, discussing the purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7 and 70 OKLA. STAT. Section 5-118**

- 15A. A motion was made by Pierson and seconded by Smedley to go into executive session.**

The motion carried with 7 ayes and 0 nays. Executive session began at 7:06 p.m.

- 15B. President Schroder acknowledged the Board's return to open session at 7:38 p.m.**

- 15C. President Schroder stated that in executive session only those items listed in Agenda Item 15 were discussed and no votes were taken.**

- 16. President Schroder called for vote on action as set out on Personnel Reports.**

A motion was made by Plagg and seconded by Girard to approve the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

- 17. President Schroder called for recommendation, consideration and action upon district level administrator's contracts as listed for 2025-2026 without specification for salary or assignment.**

A motion was made by Smedley and seconded by Pierson to approve district level administrator's contracts as listed for 2025-2026 without specification for salary or assignment.

The motion carried with 7 ayes and 0 nays.

- 18. President Schroder called for recommendation, consideration and possible action to approve contract for the purchase of real property.**

A motion was made by Pierson and seconded by Girard to approve contract for the purchase of real property at 216 and 218 E. Springer and to authorize Dr. Simpson to negotiate the price of purchase.

The motion carried with 7 ayes and 0 nays.

19. President Schroder called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.

Dr. Simpson stated there was one resignation he received this morning, Kaitlin Sagar-Smith, Director of Special Services.

A motion was made by Plagg and seconded by Davis to accept the resignation of Kaitlin Sagar-Smith.

The motion carried with 7 ayes and 0 nays.

20. President Schroder called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.


Superintendent Simpson stated there was none.


21. President Schroder called for the meeting to be adjourned.

A motion was made by Girard and seconded by Smedley to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 7:41 p.m.


Samantha Stewart, Minutes Clerk


Chris Schroder, President

APPROVED

MAR 10 2025 

BOARD OF EDUCATION
GUTHRIE, OK

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on February 6, 2025 at 4:30 p.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2024. The agenda is also on our website.

Samantha Stewart
Board Clerk and Minutes Clerk